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PS38 Weekly Gazette Thursday (Vacancy Notices) - 24 September 2026.pdf

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APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see https://www.apsc.gov.au/public-service-gazette-requirements

The date of publication of this Gazette is PS38 Weekly Gazette Thursday (Vacancy Notices) - 24 September 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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[Job No] ISSN 1835-2480

2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0772808

Australian Children's Education and Care Quality Authority

Closing Date:Wednesday 30 September 2026

Leadership, Quality & Regulatory Support
Quality Support Program

Job Title	Support Facilitator, Quality Support Program
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$106,584 - $126,066
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	603
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyDetails.aspx?vdtnumber=603

Support Facilitator, Quality Support Program

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of the National Quality Framework (NQF) and collaborate with the Australian and state and territory governments to:

· implement changes that benefit children birth to 13 years-of-age and their families

· monitor and promote the consistent application of the Education and Care Services National Law across all states and territories

· support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Support Facilitator, Quality Support Program will focus on developing and delivering tailored professional learning and support to children's education and care services. Professional learning and support will be designed and delivered to support the building of each service's capability to meet or exceed the National Quality Standard (NQS) and the Children's Education and Care Services National Law and National Regulations. The Support Facilitator, Quality Support Program will also build and maintain culturally safe, collaborative, effective and genuine relationships with identified services and other relevant stakeholders to gain buy-in and commitment and to achieve program outcomes.

This role is full-time and fixed term to **30 June 2027** at ACECQA **Band 5 ($106,584 - $126,066)**.

Duties

Key Accountabilities

· Through the use of professional learning and support approaches, including goal setting, service visits, coaching techniques, workshops and webinars work directly with NSW children's education and care services to meet or exceed the NQS and/or the National Law and Regulations.

· Build and maintain collaborative, effective, genuine and culturally safe professional relationships with education and care services to identify and implement quality improvement goals, increase program participation and engagement and achieve program outcomes.

· Work cooperatively and collaboratively within the QSP and LQRS teams, and across ACECQA, to achieve the identified objectives and results.

· In collaboration with the Quality Support Program Managers, support the development and delivery of engaging, relevant and culturally safe professional learning materials for webinars, communities of practice, workshops, resources, meetings, and other activities as needed to support outcomes and engagement.

· Ensure program related documentation is developed, accurate, managed and stored to comply with all ACECQA policies and procedures, timelines and stakeholder expectations.

· Capture and actively report on participation and engagement data, develop reports and respond to regular and urgent requests for information as required.

· Conduct, deliver and assist with organising travel, service visits, meetings, workshops, webinars and/or events located across NSW as required by the project schedule and plans.

· Adhere to ACECQA’s policies, procedures and Code of Conduct and demonstrate behaviours that support the building of an inclusive and agile performance culture and act ethically and professionally in accordance with ACECQA’s values of Integrity, Commitment, Respect and Collaboration.

· Other duties as required.

Eligibility

Key Selection Criteria

· Demonstrated experience in and contemporary knowledge of professional learning and support approaches within the children’s education and care sector.

· Strong knowledge of and extensive experience in delivering children’s education and care, the National Quality Framework and embedding quality improvement outcomes and compliance with legislation.

· Developed interpersonal, written and verbal communication skills, including a demonstrated ability to research and interpret information and communicate effectively across a diverse range of audiences, including developing and delivering presentations, resources and online learning.

· Proven ability to develop collaborative, positive and productive working relationships with internal and external stakeholders and negotiate with confidence to support program outcomes.

· Demonstrated ability to use a range of technologies and learn new systems quickly and efficiently.

Notes

How to apply

The closing date for applications is **30 September 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to the **Support Facilitator, Quality Support Program** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Can you elaborate on your experience in providing professional development and support to education and care services including interactive, engaging, and relevant professional learning materials for webinars, communities of practice, workshops, and resources?

2. Can you share your experience in leading education and care services, particularly in relation to the National Quality Framework (NQF)?

3. Describe a time when you coached and/or mentored someone to achieve their goals and outcomes, particularly in relation to enhancing child safety practices and positive outcomes for children.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care Services National Law. Please refer to our Privacy Policy which can be accessed at http://www.acecqa.gov.au/privacy-policy.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyDetails.aspx?vdtnumber=6

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Vacancy VN-0772748

Australian Competition and Consumer Commission

Closing Date:Sunday 04 October 2026

Data, Digital & Technology Division
Information Management Technology Services

Job Title	Director IT Strategy and Architecture
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	$148,287 - $173,778
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are expected to work a minimum of 2 days in office
Classification	Executive Level 2
Position Number	EA2026/195
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

The Data, Digital & Technology Division plays a pivotal role in contributing to ACCC outcomes. Our division expertly delivers easy to use and reliable technology solutions that help ACCC and business teams in meeting their objectives. The key priorities for the division are to:

· Utilise technology so our agency can protect consumers and promote competition across Australia’s economy.

· Launch technologies that solve critical business issues and create new regulatory capabilities.

· Inform strategic decisions through data-driven insights and intelligence methodologies.

· Improve data governance and evidence handling to ensure accuracy, compliance and transparency.

· Develop tools, sources and innovative approaches that enhance data discovery and utilisation for operational and strategic purposes.

· Deliver the agency’s Data and AI Strategy and uplifting organisational capability in these areas.

· Provide consistent, reliable, and secure ongoing IT services to the whole agency, including support of hybrid and flexible work.

· Deliver the agency’s Data and AI Strategy and uplifting organisational capability in these areas.

Duties

This role sits in the Information Management Technology Services (IMTS) branch of the Data, Digital & Technology Division. The Director, IT Strategy and Architecture reports to the Executive Director, Technology Delivery and works in strong collaboration with the IMTS Directors. This role is pivotal to the IMTS branch and includes a strategic and delivery focus on all aspects of the department's IT environment, including both Microsoft cloud technologies and on premises systems requiring critical thinking to resolve complex operational issues.

As the Director, IT Strategy and Architecture, you will:

· Lead a team of professionals, role modelling our leadership behaviours, supporting a professional and collaborative working environment, coaching, giving continuous feedback, resolving conflict and facilitating career development.

· Lead and mentor a team of highly skilled professionals to develop and sustain ACCC's architecture and infrastructure ecosystem.

· Define current state, transition states and target state solution architectures for projects and current business problems that align with organisational strategies.

· Provide design leadership through:

· Clear and demonstrable understanding of business, data, application and technology domains.

· Designing for reuse.

· Ensuring the resulting design is implementable and within the risk parameters of the business owner.

· Ensuring security compliance.

· Preparation of design options where there are multiple solutions available.

· Guiding the uplift of the current environment.

· Provide overall technical leadership to project teams in terms of the end-to-end solution, ensuring all facets of the designs and technologies are integrated.

· Actively engage with project teams to ensure compliance with architecture.

Eligibility

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the classification advertised. Follow the link for more information on the ILS.

This role in particular requires:

· Extensive demonstrated technology leadership experience, with at least 5 years of experience in designing, building, and deploying enterprise solutions in complex cloud and on-premise environments.

· Demonstrated experience in leading high performing teams, and the proven ability to inspire and motivate others, through effective interpersonal relationships.

· Experience in successfully delivering significant organisational change that require initiative and dealing with uncertainty.

· Demonstrated ability to develop and maintain collaborative relationships with internal and external customer and stakeholders across all levels of the organisation.

· Experience in designing, deploying and managing cloud solutions, with familiarity in Azure and other Microsoft cloud offerings.

· Clear, concise and articulate oral and written communication skills, with the ability to influence, persuade and negotiate.

· High level of initiative and problem-solving skills with the ability to follow through with required actions, resilience, self-awareness and a commitment to personal development.

· Relevant industry certifications.

The following job specific criteria are also highly desirable:

· Experience in highly regulated sectors and Government environments.

Notes

The preferred applicant will be required to obtain and maintain a security clearance at the Negative Vetting 1 level. For information about the security clearance process, please refer to the AGSVA website

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Cherish Cherian, 02 62431286
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0772785

Australian Electoral Commission

Closing Date:Sunday 04 October 2026

Funding and Disclosure Reform Program
FAD Program Management Office FAD Finance, Planning and Reporting

Job Title	Assistant Director, FAD Program Delivery and Agile Planning
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-167 17026
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

You will join a collaborative team delivering the Funding and Disclosure (FAD) Reform Program. The FAD Reform Program was established to enable the AEC to implement and administer legislative amendments to the Commonwealth Funding and Disclosure Scheme (the Scheme) to increase transparency and accountability in Australia’s electoral system.

The FAD Reform Program comprises three branches: the FAD Program Management Office Branch, the FAD Policy, Engagement and Design Branch, and the FAD Technology Delivery Branch. Together, they are strengthening the AEC's regulatory capability and designing, building and implementing a new ICT system to support the Scheme.

The FAD Reform Program is committed to maintaining a positive and inclusive workplace culture that values respectful leadership.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The Assistant Director, Program Delivery and Planning provides leadership within the FAD Finance, Planning and Reporting function and is responsible for planning, coordinating and delivering program outcomes. The role provides end-to-end oversight of program activities, ensuring work is effectively prioritised, planned, tracked and delivered in alignment with agreed scope, schedules, budgets and strategic objectives.

Working closely with executives, Release Train Engineers, business areas, delivery partners and stakeholders, the Assistant Director coordinates Program Increment (PI) planning activities and broader program planning processes. The role supports the development of integrated delivery plans, facilitates alignment across work streams, manages interdependencies, and ensures program priorities are translated into delivery commitments.

The position is responsible for coordinating program activities, monitoring delivery performance and maintaining oversight of risks, issues, dependencies and resource requirements to support successful delivery outcomes. The Assistant Director uses Azure DevOps and associated delivery management tools to support planning, prioritisation, dependency management, delivery tracking and performance reporting across the program.

The role supports governance, financial management, resource planning and continuous improvement activities, promoting consistent delivery management practices and reporting across the program. The Assistant Director is required to exercise sound judgement, demonstrate strong stakeholder management skills and effectively operate within a complex and evolving delivery environment.

The position contributes to the achievement of program objectives while fostering a collaborative, high-performing culture aligned with organisational values. The role may also be required to lead emerging priorities and undertake additional responsibilities to support evolving program needs.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role, including:

- Demonstrated experience leading and coordinating complex projects, programs or business transformation initiatives, achieving outcomes in complex delivery environments.
- Experience supporting large-scale business transformation, ICT-enabled change or regulatory reform programs, including the application of project, program and agile delivery methodologies to achieve delivery outcomes. Demonstrated experience coordinating Program Increment (PI) planning, delivery planning activities and governance processes, including the use of Azure DevOps or similar enterprise delivery management tools to support planning, prioritisation, dependency management and delivery oversight.
- Proven capacity to monitor program performance and manage risks, issues, dependencies and competing priorities, providing clear advice and reporting to support decision-making and delivery outcomes.
- Ability to prepare clear and concise executive briefs, governance papers, reports and program documentation for a range of audiences.
- Demonstrated ability to build productive stakeholder relationships, negotiate outcomes and provide evidence-based advice and recommendations on complex issues.
- Ability to achieve results in complex environments by exercising sound judgement, accountability and professionalism, while promoting collaboration, continuous improvement and compliance with legislative and governance requirements.
- Demonstrated analytical and problem-solving skills, including the ability to identify improvement opportunities, assess complex issues and support evidence-based decision-making.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Marianne Wishart, Marianne.wishart@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772828

Australian Electoral Commission

Closing Date:Sunday 04 October 2026

Corporate Services and Governance Division
People Branch Payroll Services

Job Title	Senior Payroll Services Officers, Payroll Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$88,834 - $96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-168 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Payroll Services section plays a key role in supporting the AEC's mission by managing the Human Resource Management Information System (HRMIS) and undertaking payroll activities across the employee lifecycle. The team is responsible for providing advice and guidance to business areas across the agency on salaries and related entitlements, leave and general conditions of service in line with the AEC Enterprise Agreement, and related legislation, policies and procedures.

Duties

The AEC is seeking multiple Senior Payroll Officers to support the delivery of payroll services that contribute to Australia's democratic processes.

As a Senior Payroll Officer, you will contribute to the delivery of high-quality payroll services by processing payroll transactions and supporting the Team Leader in coordinating work across the team. Working as part of a collaborative team, you will undertake complex payroll activities including leave audits, calculations of overpayments and underpayments, redundancies, superannuation matters, leave liabilities and taxation queries. You will also assist in delivering quality payroll services and advice across the AEC.

This role provides the opportunity to apply your payroll knowledge and experience across a broad range of payroll functions. You will be supported by experienced colleagues and have access to professional development opportunities that will help you grow your career within the APS.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role, including:

- Demonstrated knowledge of payroll services, procedures, operations and legislation in the public sector.
- Ability to undertake complex payroll functions, including leave liabilities, calculations of overpayments and underpayments, redundancies, superannuation enquiries and taxation matters.
- Demonstrated commitment to delivering client-focused services in a payroll processing environment.
- Demonstrated high levels of integrity, accuracy and impartiality in carrying out the role.
- Well-developed organisational and time management skills and the ability to complete tasks within tight deadlines.
- Well-developed interpersonal, written and verbal communication skills, including the ability to provide accurate advice to stakeholders on payroll operations, policies and legislation.
- Demonstrated ability to work collaboratively in a team environment to achieve shared goals and deliver quality outcomes.
- Ability to use initiative, exercise sound judgement and manage competing priorities while achieving results.

Desirable

- Experience working with the Aurion Human Resource Management Information System (HRMIS).

- Knowledge of Australian electoral law and practice, or the ability to quickly acquire and apply this knowledge.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Robert Guilfoyle, CoreWorkforce@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772859

Australian Electoral Commission

Closing Date:Tuesday 06 October 2026

Chief Information Officer Division
ICT Vendor Management Vendor Management Office

Job Title	Assistant Director, Vendor Management Office
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-169 16173
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Chief Information Officer Division (CIOD) includes the Chief Technology and Data Officer Branch, the Platforms and Application Development Branch, and the Website Modernisation Project, which share a common objective of sustaining and managing key systems for the Indigo Program and the AEC more broadly.

The ICT Vendor Management Office (VMO) sits within the Chief Information Officer Division and is responsible for the procurement and ongoing contract management of information and communication technology (ICT) resources for the Chief Information Officer Division (CIOD) and the Indigo Division. The Indigo Division was established to drive the AEC's transformation agenda and deliver the Election Systems Modernisation Program (Indigo Program) on behalf of the agency.

The VMO works with vendors and business areas to ensure contractual arrangements are delivered in line with procurement policy.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The Assistant Director provides moderately complex to complex advice and guidance on all aspects of procurement to support compliance with the Commonwealth Resource Management Framework, including the Public Governance, Performance and Accountability Act 2013 (Cth) and associated policies and rules.

You will lead and manage a team to deliver high-quality outcomes, build team capability and support career development. You will also develop and maintain productive internal and external relationships, working collaboratively with stakeholders to identify opportunities, achieve outcomes and facilitate cooperation.

Strong written and verbal communication skills will be essential, including the ability to communicate effectively with influence, engage with people from diverse backgrounds and work with members of the AEC Executive Team. You will also contribute to innovation and business improvement initiatives through strategic thinking and sound judgement.

Success in this role will require you to set priorities, plan and coordinate section activities, align longer-term work plans with agency objectives, actively manage risk and report on outcomes to deliver procurement priorities.

The Assistant Director will oversee the maintenance of accurate ICT procurement and contract registers and databases to support procurement activities and stakeholder needs. This includes making informed decisions, exercising professional judgement and assessing risks in a complex and evolving environment.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role, including:

- Demonstrated understanding of legislative and policy requirements relating to procurement and contract management and the ability to apply this knowledge in ICT procurement activities.
- Experience in leading teams, managing work plans and monitoring performance to deliver procurement outcomes, manage risk and support strategic objectives.
- Demonstrated ability to build and manage relationships with business areas, external stakeholders and senior leaders to identify opportunities, achieve outcomes and facilitate cooperation.
- Proven capacity to contribute to strategic thinking, innovation and business improvement initiatives, including developing or improving procurement guidance, processes, templates or reporting resources.

- Demonstrated experience managing end-to-end procurement activities, including sourcing, tendering, supplier evaluation, contract negotiation and compliance with relevant policies and regulatory requirements.

Desirable

- Relevant qualifications and/or industry certifications, such as a Diploma of Government, Certificate IV in Government (Procurement and Contracting), or an equivalent qualification.
- Understanding of, or the ability to gain an understanding of the Commonwealth Resource Management Framework.
- Relevant qualifications in project management, business, public administration or a related discipline.
- Demonstrated ability to maintain contemporary knowledge of Commonwealth procurement and contract management practices and emerging industry developments.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Sam Morrison, sam.morrison@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772534

Australian Government Solicitor

Closing Date:Friday 09 October 2026

Australian Government Solicitor
Dispute Resolution Employment Law

Job Title	Senior Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Perth WA, Adelaide SA, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Brisbane, Perth, Adelaide, Melbourne, Canberra, Hobart, Darwin
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	

Job Description

http://www.ags.gov.au/employment/current-vacancies.html

Duties

- Senior Lawyers (Executive Level 1 and Executive Level 2)
- Employment Law
- Adelaide, Brisbane, Canberra, Melbourne, Perth and Sydney
- Ongoing (permanent) and non-ongoing roles

AGS is seeking expressions of interest from lawyers with experience in employment law to manage a mixed litigation and advisory practice including other areas of law relevant to the work of AGS Dispute Resolution.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With over 550 lawyers and a team of approximately 800 professionals nationwide, we work in more than 40 different areas of law related to government.

About the roles

The AGS Dispute Resolution practice (DR) is Australia's pre-eminent public law litigation practice. It has unrivalled experience and expertise in providing dispute related legal advice and representation in every jurisdiction in Australia. DR acts across a diverse range of legal matters for Commonwealth agencies, including a very significant practice representing Commonwealth agencies in disputes relating to national security law, administrative law, regulatory law, tax litigation, employment law, torts law and information access law. DR also represents the Commonwealth before inquests, inquiries and royal commissions, and as the solicitor assisting royal commissions. In addition, DR has a specialist in-house counsel practice, led by Tim Begbie KC.

In these roles you will:

- represent/advise the Commonwealth in a range of employment/industrial relations/work health and safety law matters that may include:
    - advising Commonwealth departments and agencies about management of employees and workforces, employee conduct and entitlements
    - advising and representing Commonwealth departments and agencies in contentious employment law workplace relations matters, including individual and collective disputes and work health and safety prosecutions
    - representing clients in a wide range of other employment-related matters (including administrative law matters, regulatory and compliance matters and discrimination proceedings) before courts, tribunals and the Fair Work Commission (including as solicitor advocate where appropriate) and in dealings with other parties, witnesses and counsel

- have the opportunity to support community interests though pro bono work. For more information about our pro bono work, refer to our website
- have the opportunity to undertake litigation in other areas of law relevant to the work of the AGS Dispute Resolution practice, such as civil claims and regulation, administrative law and/or entitlements law with appropriate supervision and support.

For further information about the requirements of the roles please refer to the role descriptions available on our recruitment portal.

About you

You will have a passion for the law and want to make a difference by working on legal issues of national importance. This role will suit a dispute resolution senior lawyer (Senior Associate level) with experience in employment/industrial relations/work health and safety litigation. The successful candidate will ideally have:

- generally, at least 5 years' (EL1) or 8 years' (EL2) post-admission experience in the relevant field
    - strong experience in Commonwealth employment law and industrial relations law including the *Public Service Act 1999*, *Fair Work Act 2009*, *Work Health and Safety Act 2011*, anti-discrimination legislation and related regulations and frameworks
- experience from private practice, in house or from a department or agency's legal team will be highly regarded
- a good understanding of administrative law
- demonstrated capacity to meet personal net production and revenue targets.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our lawyers commercially competitive remuneration packages, including 15.4% superannuation.

With open door access to some of Australia's most respected lawyers, we are a developer of talent and critical thinking and you will partner with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the 'Apply' button. Applications close at 5:00pm (AEDT) on Friday, 9 October 2026.

Use of artificial intelligence (AI) in AGS recruitment

We may use AI tools to support administrative tasks during recruitment processes. For further information about the use of AI in AGS recruitment, please visit our employment page Employment | AGS

Further enquiries

Further information can be obtained by contacting Jill Mackay, Human Resources Business Partner on 02 9581 7568.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the Negative Vetting 2 (NV2) level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Jill Mackay, 02 9581 7568
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0772558

Australian Government Solicitor

Closing Date:Friday 09 October 2026

Australian Government Solicitor
Dispute Resolution Administrative Law

Job Title	Senior Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT, Brisbane QLD, Perth WA, Adelaide SA
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra, Brisbane, Perth, Adelaide, Hobart, Darwin
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	

Job Description

http://www.ags.gov.au/employment/current-vacancies.html

Duties

- Senior Lawyers (Executive Level 1 and Executive Level 2)
- Sydney, Melbourne, Canberra, Brisbane, Perth and Adelaide
- Ongoing (permanent) and non-ongoing roles

AGS is seeking Senior Lawyers who possess experience or strong interest in Administrative Law litigation and/or Information Law.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

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AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With over 550 lawyers and a team of approximately 800 professionals nationwide, we work in more than 40 different areas of law related to government.

About the roles

The AGS Dispute Resolution practice (DR) is Australia's pre-eminent public law litigation practice. It has unrivalled experience and expertise in providing dispute related legal advice and representation in every jurisdiction in Australia. DR acts across a diverse range of legal matters for Commonwealth agencies, including a very significant practice representing Commonwealth agencies in disputes relating to national security law, administrative law, regulatory law, tax litigation, employment law, torts law and information access law. DR also represents the Commonwealth before inquests, inquiries and royal commissions, and as the solicitor assisting royal commissions. In addition, DR has a specialist in-house counsel practice, led by Tim Begbie KC.

In these roles you will:

- work on sensitive Administrative Law litigation and/or information law matters for the Commonwealth
- work on judicial review proceedings commenced in the Federal Circuit and Family Court of Australia and Federal Court of Australia under the *Judiciary Act 1903*, the *Administrative Decisions (Judicial Review) Act 1977* and the *Migration Act 1958*
- work on merits review proceedings in the Administrative Review Tribunal, including but not limited to, migration and/or information law matters
- draft advice on issues arising under the *Privacy Act 1988* (Cth), the *Freedom of Information Act 1982* (Cth) and the *Archives Act 1983* (Cth)
- deliver administrative law and/or information law training to clients
- supervise and mentor junior lawyers
- provide a high standard of client service and maintain strong client relationships
- be part of the AGS Dispute Resolution practice.

For further information about the requirements of the roles please refer to the role descriptions available on our recruitment portal.

About you

These roles will suit Dispute Resolution senior lawyers with experience or strong interest in Administrative Law litigation and/or Information Law litigation. The successful candidate will ideally have:

- generally, at least 5 years' (EL1) or 8 years' (EL2) post-admission experience in the relevant field
- experience in Administrative Law litigation and/or Information Law
- understanding of Administrative Law and/or Information Law and the ability to clearly articulate technical arguments and draft advisory opinions
- experience and/or interest in solicitor advocacy and/or client training
- the ability to work under pressure, excellent interpersonal skills and the ability to persuade, think creatively and deliver innovative client-focused legal solutions.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our lawyers commercially competitive remuneration packages, including 15.4% superannuation.

With open door access to some of Australia's most respected lawyers, we are a developer of talent and critical thinking, and you will partner with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and, while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the 'Apply' button. Applications close at 5:00pm (AEDT) on Friday, 9 October 2026.

Use of artificial intelligence (AI) in AGS recruitment

We may use AI tools to support administrative tasks during recruitment processes. For further information about the use of AI in AGS recruitment, please visit our employment page Employment | AGS

Further enquiries

Further information can be obtained by contacting Jill Mackay, HR Business Partner on 02 9581 7568.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the appropriate level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Jill Mackay, 02 9581 7568
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0772621

Australian Government Solicitor

Closing Date:Thursday 08 October 2026

Australian Government Solicitor
Dispute Resolution Tax

Job Title	Senior Executive Lawyer
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Adelaide SA, Perth WA, Sydney NSW
Salary	-
Future Merit Locations	Darwin, Hobart, Brisbane, Canberra, Melbourne, Adelaide, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	Senior Executive Service Band 1
Position Number	TBC
Agency Website	

Job Description

http://www.ags.gov.au/employment/current-vacancies.html

Duties

- Senior Executive Lawyer (Senior Executive Service Band 1)
- Adelaide, Brisbane, Canberra, Melbourne, Perth and Sydney
- Permanent (ongoing) role

AGS Dispute Resolution is seeking expressions of interest to fill an ongoing role at the Senior Executive Lawyer level (SES Band 1) in its Tax team.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With over 550 lawyers and a team of approximately 800 professionals nationwide, we work in more than 40 different areas of law related to government.

About the role

The AGS Dispute Resolution practice (DR) is Australia's pre-eminent public law litigation practice. It has unrivalled experience and expertise in providing dispute related legal advice and representation in every jurisdiction in Australia. DR acts across a diverse range of legal matters for Commonwealth agencies, including a very significant practice representing Commonwealth agencies in disputes relating to national security law, administrative law, regulatory law, tax litigation, employment law, torts law and information access law. DR also represents the Commonwealth before inquests, inquiries and royal commissions, and as the solicitor assisting royal commissions. In addition, DR has a specialist in-house counsel practice, led by Tim Begbie KC.

In this role you will:

- lead, have the conduct of, and contribute to the planning and management of more complex, difficult and sensitive matters for the Commissioner of Taxation, including tax litigation, pre-litigation tax matters, and other matters under the broad range of Acts of which the Commissioner has the general administration, as well as matters for other clients of AGS Dispute Resolution (including leading/coordinating teams working on complex and significant Commonwealth matters and projects)
- deliver high-quality tax litigation-related legal services, taking primary responsibility for the matters conducted personally and for matters under your supervision that meet the expectations of our clients
- supervise and develop the next generation of AGS Dispute Resolution lawyers as part of our national practice
- have an active leadership role in deepening and maintaining DR's relationships with AGS clients, particularly the Australian Taxation Office
- have the opportunity to support community interests though pro bono work. For more information about our pro bono work, refer to our website
- undertake work in other areas of law relevant to the work of AGS Dispute Resolution.

For further information about the requirements of the role, please refer to the role description available on our recruitment portal.

About you

In this role you will ideally have:

- generally, at least 10 years' post admission experience in relevant areas

- significant relevant Commonwealth tax litigation expertise as the solicitor with primary carriage of complex matters in the Federal Court and the Administrative Appeals Tribunal, as well as experience in related administrative law proceedings and appellate court proceedings
- experience in more complex tax debt recovery and insolvency advice and litigation matters
- a strong understanding of Commonwealth tax law and the ability to clearly articulate technical arguments, as well as of the Commonwealth legal environment
- the ability to lead teams, and to supervise, develop and guide more junior lawyers
- excellent interpersonal skills, negotiation skills and the ability to persuade.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our employees commercially competitive remuneration packages, including 15.4% superannuation.

With open door access to some of Australia's most respected lawyers, we are a developer of talent and critical thinking and you will partner with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the 'Apply' button and upload a maximum 2-page cover letter indicating your relevant experience with reference to the required skills and experience set out above and in the relevant role description, along with a copy of your CV.

Applications close at 5:00pm (AEDT) on Thursday, 8 October 2026.

Use of artificial intelligence (AI) in AGS recruitment

We may use AI tools to support administrative tasks during recruitment processes. For further information about the use of AI in AGS recruitment, please visit our employment page Employment | AGS

Further enquiries

Further information can be obtained by contacting Jill Mackay, HR Business Partner on 02 9581 7568.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the Negative Vetting 2 (NV2) level or Top Secret – Privileged Access (TS – PA) level as required.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Jill Mackay, 02 9581 7568
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0772782

Australian Government Solicitor

Closing Date:Monday 05 October 2026

Australian Government Solicitor
Office of General Counsel

Job Title	National Leader - Office of General Counsel
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Canberra, Adelaide, Brisbane, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	Senior Executive Service Band 2
Position Number	TBC
Agency Website	

Job Description

http://www.ags.gov.au/employment/current-vacancies.html

Duties

- Strategic leadership and senior practitioner role
- Part of Senior Executive group
- Partner or equivalent 10 - 15+ years' PAE
- Permanent (Ongoing) role at the Senior Executive Service Band 2 level
- Adelaide, Brisbane, Canberra, Melbourne or Sydney locations

The Australian Government Solicitor is seeking applications from a senior public lawyer to lead the Office of General Counsel (OGC) practice group and advise the Commonwealth across the field of public law.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS provides legal services to the Commonwealth Government in its complex, systemic and precedential matters, operating as a fee for service legal practice, competing against other legal service providers for the majority of our work.

AGS is unique. AGS is dedicated to acting for Government as its trusted adviser, working in the national interest.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Commonwealth Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With over 550 lawyers and a team of approximately 800 professionals working in every capital city, we practice in more than 40 different areas of law related to government.

About the role

OGC is a team of approximately 110 lawyers specialising in the provision of legal advice and assistance to the Commonwealth Government on:

- constitutional and public law
- complex statutory interpretation and the development, and
- the implementation and administration of legislation.

OGC also acts for the Commonwealth in High Court constitutional litigation and coordinating the conduct of other cases involving constitutional issues. This work touches on core aspects of Australia's system of government, with often enduring implications for the Commonwealth and the nation, and often involves advising on matters of national security.

This is an opportunity for a senior public lawyer interested in rewarding work at a Senior or Managing Partner-equivalent level within the Commonwealth’s Senior Executive Service. The role operates at a strategic level, being an integral member of AGS's senior leadership team and also providing professional leadership across the Attorney-General’s department.

In this role you will:

- work directly with the Australian Government Solicitor and OGC Chief Counsel
- lead a team comprising over 110 lawyers located across Australia
- be part of a supportive, collegiate and high performing national practice
- be a member of AGS’s Professional Leadership Group and Management Committee
- advise on the Commonwealth’s most important, high profile, sensitive and complex legal matters.

For further information about the requirements of the role, please refer to the role description available on our recruitment portal.

About you

The successful candidate will ideally have:

- exceptional legal and analytical skills, with substantial public law expertise particularly in constitutional law and a strong understanding of the Commonwealth legal environment
- senior executive, partner-level or equivalent experience advising on complex legal issues relevant to government
- the ability to provide strategic, practical and authoritative advice to the highest levels of government
- demonstrated leadership and management capability, including the ability to lead high-performing legal teams and contribute to senior organisational leadership
- strong stakeholder engagement skills, including the ability to build trusted relationships with senior Commonwealth clients
- excellent professional judgement, high ethical standards, strong interpersonal skills and a genuine commitment to mentoring and developing other lawyers.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued. We offer our lawyers remuneration packages that are competitive in government legal practice, including 15.4% superannuation and the ability to earn a bonus.

With open door access to some of Australia's most respected public lawyers, we work to develop talent and critical thinking, partnering with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the 'Apply' button and upload a maximum 2 page cover letter indicating your relevant experience with reference to the required skills and experience set out above and in the relevant role description, along with a copy of your CV.

Applications close at 5:00pm (AEDT) on Monday, 5 October 2026.

Use of artificial intelligence (AI) in AGS recruitment

We may use AI tools to support administrative tasks during recruitment processes. For further information about the use of AI in AGS recruitment, please visit our employment page Employment | AGS

Further enquiries

Further information can be obtained by contacting Natalie Lightfoot, HR Business Partner on 02 6253 7529.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance that will position you to advise on matters concerning Australia's national security.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

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To Apply

Position Contact	Natalie Lightfoot, 02 6253 7529
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0772933

Australian Government Solicitor

Closing Date:Wednesday 07 October 2026

Australian Government Solicitor
Office of General Counsel

Job Title	Deputy Chief General Counsel
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Adelaide, Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	Senior Executive Service Band 2
Position Number	TBC
Agency Website	

Job Description

http://www.ags.gov.au/employment/current-vacancies.html

Duties

- Constitutional and public law advisings and/or constitutional litigation role
- Part of Senior Executive group
- Partner or equivalent 10 - 15+ years' PAE
- Permanent (Ongoing) role at the Senior Executive Service Band 2 level
- Adelaide, Brisbane, Canberra, Melbourne or Sydney locations

An opportunity exists for a Deputy Chief General Counsel to join the Office of General Counsel (OGC) to advise the Commonwealth on constitutional and public law, statutory interpretation and the development, implementation and administration of legislation or engage in complex constitutional litigation.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS provides legal services to the Commonwealth Government in its complex, systemic and precedential matters, operating as a fee for service legal practice, competing against other legal service providers for the majority of our work.

AGS is unique. AGS is dedicated to acting for Government as its trusted adviser, working in the national interest.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Commonwealth Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With over 550 lawyers and a team of approximately 800 professionals working in every capital city, we practice in more than 40 different areas of law related to government.

About the role

OGC is a team of approximately 110 lawyers specialising in the provision of legal advice and assistance to the Commonwealth Government on:

- constitutional and public law
- complex statutory interpretation and the development, and
- the implementation and administration of legislation.

OGC also acts for the Commonwealth in High Court constitutional litigation and coordinating the conduct of other cases involving constitutional issues.

This work touches on core aspects of Australia's system of government, with often enduring implications for the Commonwealth and the nation, and often involves advising on matters of national security.

OGC’s Chief General Counsel, National Leader and Deputy Chief General Counsel provide the professional leadership of the office. This group of senior professional leaders are OGC’s most senior legal advisers and practitioners, recognised internally and externally as leading experts in relevant areas of law. They manage and provide strategic advice on legal matters of high importance, sensitivity and complexity for the Australian Government and clients.

The Deputy Chief Geneal Counsel role includes responsibility for developing AGS legal expertise and capability, mentoring future AGS professional leaders, resolving AGS’s position on complex legal issues, and building strategic client relationships. Where appropriate, a Deputy Chief General Counsel may be outposted for a period of time to assist a client with complex constitutional and public law issues.

The role operates at a strategic level, under the general direction of the OGC National Leader and Chief General Counsel, with a significant level of professional independence and responsibility.

For further information about the requirements of the role, please refer to the role description available on our recruitment portal.

About you

This role will suit an experienced lawyer with experience across a range of areas relevant to Commonwealth legal practice. The successful candidate will have specialist expertise in constitutional law, public law, and statutory interpretation, or deep experience in managing constitutional litigation, and will have a thorough understanding of the Commonwealth legal environment. The successful applicant will need to possess the following skills and attributes:

- exceptional legal and analytical skills, with substantial public law expertise particularly in constitutional law and a strong understanding of the Commonwealth legal environment
- professional standing as a leading expert in the Commonwealth public sector and/or legal profession
- exemplary leadership skills and a commitment to the highest professional and ethical standards and a commitment to collaboration
- demonstrated ability to lead and build on the success of AGS' OGC practice and to develop and maintain strong client relationships
- significant ability and commitment to mentor and develop other lawyers.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued. We offer our lawyers remuneration packages that are competitive in government legal practice, including 15.4% superannuation and the ability to earn a bonus.

With open door access to some of Australia's most respected public lawyers, we work to develop talent and critical thinking, partnering with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the ‘Apply’ button and upload a maximum 2 page cover letter indicating your relevant experience with reference to the required skills and experience set out above and in the relevant role description, along with a copy of your CV.

Applications close at 5:00pm (AEDT) on Wednesday, 7 October 2026.

Use of artificial intelligence (AI) in AGS recruitment

We may use AI tools to support administrative tasks during recruitment processes. For further information about the use of AI in AGS recruitment, please visit our employment page Employment | AGS

Further enquiries

Further information can be obtained by contacting Natalie Lightfoot, HR Business Partner on 02 6253 7529.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance that will position you to advise on matters concerning Australia’s national security.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General’s Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Natalie Lighfoot, 02 6253 7529
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0772871

Australian National Maritime Museum

Closing Date:Sunday 11 October 2026

Finance & Operations
Finance

Job Title	Operational Finance Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pyrmont NSW
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Pyrmont
Classification	Executive Level 1
Position Number	0016
Agency Website	https://www.sea.museum/about/about-the-museum/what-we-

Job Description

https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us

About the Australian National Maritime Museum

The Australian National Maritime Museum is where Australia’s stories meet the sea.

As one of the nation’s leading cultural institutions and one of Sydney’s most visited museums, we ignite curiosity, inspire discovery, and connect people with the powerful stories that have shaped Australia’s relationship with the ocean, rivers, and waterways.

Through world class exhibitions, iconic vessels, education programs, research, events, and digital experiences, we bring maritime history, culture, science, and innovation to life for millions of people across Australia and around the globe.

Located on the spectacular waters of Darling Harbour, the Museum welcomes more than 2.5 million visitors each year and is supported by a passionate community of employees, volunteers, members and supporters who are united by a shared purpose: to create meaningful experiences that inspire a deeper understanding of our maritime heritage and future.

At the Museum, you will have the opportunity to contribute to work that matters, collaborate with talented and dedicated professionals, and help shape the future of one of Australia's most respected cultural organisations.

Find out more at sea.museum

Duties

About the Role

This is an exciting opportunity to play a key leadership role at one of Australia's leading national cultural institutions, helping to shape the financial sustainability and operational success of the Australian National Maritime Museum.

As the Operational Finance Manager, you will provide strategic leadership across the Museum's operational finance and procurement functions, ensuring strong financial stewardship, sound governance, and the effective management of public resources. Working closely with senior leaders across the organisation, you will influence decision-making, drive continuous improvement, and strengthen financial capability to support the Museum's strategic priorities and long-term sustainability.

This is more than a finance role. It is an opportunity to contribute directly to the Museum's future direction by providing trusted financial advice, leading complex financial and procurement activities, and ensuring the organisation has the financial frameworks, insights and controls needed to deliver on its objectives.

You will play a critical role in supporting executive decision-making through the delivery of high-quality financial reporting, budgeting, forecasting, and strategic analysis. Your expertise will help ensure resources are allocated effectively, risks are appropriately managed, and organisational priorities are supported through robust financial planning and governance.

The role offers significant scope to drive innovation and improvement across financial and procurement practices, identifying opportunities to strengthen systems, enhance processes and deliver greater organisational efficiency. You will work across all areas of the Museum, building strong partnerships and fostering a culture of accountability, collaboration, and informed decision-making.

This is a unique opportunity for an experienced finance professional to combine strategic influence with operational leadership, making a lasting contribution to an organisation with a national profile and an important public purpose.

Please note: This recruitment process may be used to fill both current and future vacancies. A merit pool of suitable applicants may be established and used to fill similar ongoing and non-ongoing positions that arise within 18 months from the date the vacancy is advertised.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. **Strategic Financial Leadership:** Demonstrated experience leading finance functions and delivery strategic financial advice that supports organisational objectives, business performance and informed decision making.
2. **Financial Governance, Compliance and Risk Management:** Proven ability to manage complex financial operations, governance frameworks, procurement activities and internal controls, ensuring compliance with legislative and whole-of-government requirements while effectively managing financial risk.
3. **Stakeholder Engagement and Influencing:** Highly developed stakeholder management skills, with the ability to build effective relationships and influence senior leaders, auditors, government agencies and external stakeholders on complex or sensitive financial matters.
4. **Leadership and People Management:** Demonstrated capability to lead, develop and inspire high-performing teams through effective coaching, performance management, workforce planning and capability development.
5. **Continuous Improvement and Operational Excellence:** Proven ability to drive innovation and continuous improvement in financial systems, processes and service delivery, delivering efficient, customer-focused and outcome-driven business solutions.

Qualifications and/or relevant experience required

Mandatory:

- Relevant tertiary qualifications in Accounting, Finance, Commerce, Business or a related discipline, with membership of a recognised professional accounting body (CPA Australia, Chartered Accountants Australia and New Zealand, or equivalent).
- Demonstrated experience leading finance, procurement and financial management functions within a complex organisation, including responsibility for financial reporting, budgeting, governance and compliance.
- Demonstrated experience managing and developing staff, including performance management, capability development and leading high-performing teams.
- Strong knowledge of financial governance, internal controls, risk management and relevant legislative frameworks, including the Public Governance, Performance and Accountability (PGPA) Act, Commonwealth Resource Management Framework and Commonwealth Procurement Framework.
- Proven ability to provide authoritative financial advice to senior executives and stakeholders, influencing decision-making and supporting organisational outcomes.

Desirable:

- Experience working within the Australian Public Service (APS), a Commonwealth entity, or a similarly regulated environment.
- Experience managing external audit processes and liaising with oversight agencies including the Australian National Audit Office (ANAO) and the Department of Finance.
- Experience with Financial Management Information Systems (FMIS), budgeting and reporting systems, including CBMS or similar government reporting platforms.
- Advanced analytical and reporting skills, including a high level of proficiency in Microsoft Excel and financial modelling tools.
- Experience leading business improvement, system implementation or financial transformation initiatives.

Eligibility

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

Notes

Applications Close: 11:59pm AEST, Sunday 11 October 2026. No applications will be accepted by mail or email.

To apply, complete the online pre-screening questions and upload:

- a cover letter addressing each of the Selection Criteria with a maximum of 400 words per criterion; and
- your current resume.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

About the Australian National Maritime Museum

About the Australian National Maritime Museum As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire. We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future. The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at https://sea.museum.

To Apply

Position Contact	Nick Hetherington, 02 8241 8341
Agency Recruitment Site	https://www.sea.museum/About/About%20the%20museum/Our%20peop

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Vacancy VN-0772844

Australian Signals Directorate

Closing Date:Sunday 11 October 2026

Job Title	ASD 4, 5 & 6 Artificial Intelligence/ Machine Learning Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	$85,993 - $119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/05430/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Mission Data (MD) Division within the Australian Signals Directorate (ASD) is responsible for providing the foundational data capabilities to support all of ASD's functions. We do this via the provision of data platforms and services, management of ASD's mission data, and providing complex analytic development and support, including Artificial Intelligence and Machine Learning capabilities.

The AI Engineering team in MD builds and deploys production AI systems at scale. They work with data scientists and other engineers to develop cutting-edge machine learning systems.

Key Duties:

ASD 4 & 5

- Under direction deploy, monitor, and troubleshoot AI models.
- Under direction develop and maintain ASD's in-house Enterprise MLOps Platform.
- Provide support to a range of users including assisting other engineers to integrate with our services.
- Work with data scientists developing ML models to ensure they are sufficiently performant and stable for production.

ASD 6

- Independently deploy, monitor, and troubleshoot AI models.
- Independently develop and maintain ASD's in-house Enterprise MLOps Platform.
- Lead team lines of effort including the design of technical systems and supervision of junior staff.
- Lead engagements with other engineering teams seeking to integrate with our enterprise AI services.
- Review and optimise production ML code.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate can:

- Communicate confidently and clearly with technical and non-technical audiences.
- Rapidly familiarise themselves with complex technical environments.
- Perform critical and complex engineering activities on production systems under time pressure.
- Effectively design, assess and prototype technical solutions using a mix of open-source and in-house technology stacks.
- Concurrently manage multiple support tasks with dynamic priorities.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Experience in one or more of the following areas is highly desirable:

- Strong Python development skills and experience building production-grade applications, APIs, services or reusable engineering components.
- Containerised technologies such as Docker and Kubernetes.
- MLOps tooling such as MLFlow, Ray, the VLLM Production Stack or NVIDIA Dynamo.
- Building DevOps pipelines with GitLab CI/CD or equivalent.
- Inference engineering optimising machine learning workloads with technologies such as Quantisation, Custom Multi-token Processors or Disaggregated Inference.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772885

Australian Signals Directorate

Closing Date:Sunday 11 October 2026

Job Title	ASD 5 & 6 Data Officers
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$95,159 - $119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/05479/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Mission Data (MD) Division within ASD is responsible for providing the foundational data capabilities to support all of ASD's functions. We do this via the provision of data platforms and services, management of ASD's mission data, and providing complex analytic development and support, including Artificial Intelligence and Machine Learning capabilities. All roles within MD require extensive knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

An ASD 5 & 6 Data Officer is responsible for the management and the day-to-day operations of Australian Signals Directorate (ASD) data systems ensuring accuracy, quality and compliance with policy. They will maintain a well-developed understanding of ASD's mission and policy requirements. They will undertake research and perform data management functions to achieve results. They will be required to engage and communicate with stakeholders to identify, respond, and collaborate on issues to achieve desired outcomes.

A Data Officer will use programming languages and tools in their day to day work to manage data and information. They will analyse information structures and ensure that data is appropriately stored and archived, in line with relevant compliance considerations.

Key Duties

ASD5

- Accountable for organising their workflow and making independent decisions relating to their area of responsibility
- Interpret and provide advice within the data function area based on legislation, policy and procedures.
- Coordinate and contribute to the work of a team consistent to a work plan and provide advice and assistance on methods of task completion to team members.
- May be a team coach or supervise a team
- Accountable to set work priorities, allocate work, and manage workflows and performance.
- Expected to be capable of reviewing and developing the quality of work undertaken by others and identifying opportunities for on-the-job training within a work unit.
- Engage and communicate with stakeholders to identify, respond and provide advice on issues to achieve work
- Accountable to contribute towards ongoing self-improvement and professional development.

ASD6

- Work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.
- Exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures.
- Provide detailed data management and administration technical, professional and policy advice in relation to complex work and may contribute to strategic planning, program and project management and policy development.
- May be a team coach or lead a team
- Be accountable to set work priorities and manage workflows.
- Expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others within a work unit.
- Exercise with the associated people and financial responsibilities to achieve work unit outcomes.
- Liaise and engage with stakeholders in relation to complex or sensitive issues. T
- Identify, anticipate and respond to stakeholders' needs and expectations to achieve work outcomes.
- Accountable to contribute towards ongoing self-improvement and professional development.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate can have industry experience, formal training or a particular domain expertise. You will have experience working with cloud technologies, with a focus on data management best-practices. Ideally, you will have demonstrated experience in data management through the use of programming languages and tools.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

The following will be highly regarded:

- Tertiary degrees in Computer Science, Software Engineering, Statistics, Math, Physics, STEM degree or related
- Qualifications in data management and/or cloud technologies
- Experience in technical delivery, in particular in a government setting
- Experience in policy, standards and/or compliance work
- Contributions to open source or academic literature

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772889

Australian Signals Directorate

Closing Date:Sunday 11 October 2026

Job Title	ASD 5 & 6 Software Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Darwin NT, Brisbane QLD, Adelaide SA, Melbourne VIC, Perth WA
Salary	$95,159 - $119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/05493/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We are seeking skilled Software Engineers to join ASD. You will thrive in our collaborative teams, working alongside talented colleagues and supported by experienced technical leaders. You will leverage unique software and tools to deliver cutting-edge capabilities that directly support ASD's mission. If you are passionate about Software Engineering and want to make a real impact, we encourage you to apply.

Key Duties

ASD 5 Software Engineers:

- Perform coding, testing, reviewing, correcting, and documenting of moderately complex programs and program modifications using supplied specifications, standards and tools
- Contribute to the work of the team and continuous improvement
- Acquire and apply knowledge and experience in development technologies
- Build and sustain effective working relationships with team members and actively participate in team work and group activities

- Engage with relevant stakeholders and understand their expectations and concerns
- Collate options and recommend a solution to issues impacting on the achievement of desired outcomes
- Capable of reviewing and developing the quality of work undertaken by others and identifying opportunities for on-the-job training
- Seek advice and guidance on more complex activities.

ASD 6 Software Engineers:

- Accountable for designing, coding, testing, reviewing, correcting and documenting large or complex programs and program modifications according to supplied specifications, standards and tools
- Accountable for accurate completion of work to agreed quality standards, share own expertise with others and guide and mentor less experienced employees
- Develop specialist knowledge of domain technologies and advise on their application
- Utilise knowledge and experience in development technologies to contribute to continuous process improvement
- Build and sustain effective relationship with team members and actively participate in team work and group activities
- Work collaboratively with stakeholders and subject matter experts to progress ICT software engineering business activities
- Design and implement solutions to issues impacting on the achievement of desired outcomes
- Evaluate activities and processes for compliance with ICT software development standards and processes.

Further information can be found at: I’m changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner’s Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our Ideal candidate should possess one or more of the following traits and skills:

- Demonstrated expertise in developing, and proficiency architecting, with at least one programming language
- Industry experience, formal training or a particular domain expertise
- Have some experience in producing formal project documentation
- Experience implementing network design on Cisco and Juniper hardware

- Experience with at least one compiled language (e.g. C, C++, Rust, Golang),
- Experience with at least one scripting language (e.g. Java, JavaScript, Python, Ruby, Perl, Lua)
- DevOps tools, e.g. Gitlab CI/CD, Kubernetes, Helm, Knative and Docker, Terraform,
- Web Frontend development - React, Typescript/JavaScript, Angular
- Web Backend development - REST APIs, Java, SpringBoot, Python, Rust
- Experience using a debugger to debug a compiled binary or script
- Understanding of core computer science fundamentals (e.g., algorithms, memory management, problem solving)
- Understanding of operating system internals.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship -** Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment –** The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance -** It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment -** The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Formal qualifications in ICT, Engineering, or related fields would be beneficial.

Experience across a breadth of ICT technologies is highly desirable, these technologies could include:

- Operating systems
- Virtualisation solutions
- Networking technologies
- Databases
- Desktop environments
- Demonstrated RESTful API Web Application development experience
- Experience developing JavaScript web front ends using frameworks - typeScript
- User Interface (UI) and front-end development particularly with Angular, React, Typescript/JavaScript
- Backend development – Python, C
- Experience with Dev Ops, deployment management and Infrastructure as Code – Kubernetes, Terraform, Ansible
- Software design, planning and implementation
- Experience developing and testing critical software and integrating with complex systems

- Software quality assurance, test engineering, evaluation and automation of testing using testing frameworks
- Experience with Linux system administration
- Experience with systems monitoring and analytics
- Cloud platforms and services
- National Intelligence Community experience is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772914

Australian Signals Directorate

Closing Date:Sunday 11 October 2026

Job Title	ASD EL1 Software Engineers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Darwin NT, Sydney NSW, Melbourne VIC, Perth WA, Adelaide SA, Brisbane QLD
Salary	$130,662 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/05499/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We are seeking skilled Software Engineers to join ASD. You will thrive in our collaborative teams, working alongside talented colleagues and supported by experienced technical leaders. Leverage unique software and tools to deliver cutting-edge capabilities that directly support ASD's mission. If you are passionate about Software Engineering and want to make a real impact, we encourage you to apply.

Key duties:

- Accountable for designing, coding, testing, correcting, reviewing, documenting and releasing large or very complex programs and program modifications according to supplied specifications, standards and tools.
- Accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees.
- Has expertise in domain technologies and generate new concepts within that domain.
- Utilise knowledge and experience to consider ramifications of issues and longer term impact of own work and work area to meet business objectives.
- Work collaboratively with stakeholders and other subject matter experts to progress ICT software engineering business activities.

- Lead, motivate and mentor teams, aligning complementary skills and allocate resources in a manner that delivers results.
- Analyse very complex ICT software engineering issues, applying expertise to identify and implement courses of action.
- Assess and evaluate software development strategy, initiatives, projects, policy and procedures.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our Ideal candidate should possess one or more of the following traits and skills:

- Strong technical skills as demonstrated through expertise in developing, and proficiency architecting, with at least one programming language.
- Industry experience, formal training or a particular domain expertise.
- Have some experience in producing formal project documentation.
- Experience implementing network design on Cisco and Juniper hardware.
- Experience with at least one compiled language (e.g., C, C++, Rust, Golang).
- Experience with at least one scripting language (e.g., JavaScript, Python, Ruby, Perl, Lua).
- DevOps tools (e.g. Gitlab CI/CD, Kubernetes, Helm, Knative and Docker, Terraform).
- Web Frontend development - React, Typescript/Javascript.
- Web Backend development - REST APIs, Java, SpringBoot, Python, Rust.
- Experience in web development (JavaScript, TypeScript, React, Angular).
- Experience using a debugger to debug a compiled binary or script.
- Understanding of core computer science fundamentals (e.g., algorithms, memory management, problem solving).
- Understanding of operating system internals.
- Ability to lead software development team and build good working relationships with the technical cohort in ASD.
- Focus on meeting best practices for code quality, performance and security.
- Experience in software engineering with proven delivery.
- Good collaboration and user engagement skills with professionalism.
- Ability to understand full stack development environments and have informed discussions with other technical staff.
- Operate independently with minimal direction and ability to lead small technical team to deliver outcomes.
- Ability to code, test, review and document complex work and applications.
- Provide guidance and mentoring to less experienced technical team members.
- Allocate work, set priorities and develop strategies for small development team.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship -** Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment –** The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance -** It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment -** The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Formal qualifications in ICT, Engineering, or related fields would be beneficial.

Experience across a breadth of ICT technologies is highly desirable, these technologies could include:

- Operating systems
- Virtualisation solutions
- Networking technologies
- Databases
- Desktop environments
- Experience with Dev Ops and deployment – Kubernetes, Terraform, Ansible
- Software design, planning and implementation
- Experience developing and testing critical software and integrating with complex systems
- Software quality assurance, test engineering, evaluation and automated testing using testing frameworks
- Experience with Linux system administration
- Experience with systems monitoring and analytics
- Backend development – Python, C
- Demonstrated RESTful API Web Application development experience
- Experience developing JavaScript web front ends using frameworks - typeScript.
- User Interface (UI) and front-end development particularly with Angular, React, Typescript/Javascript.
- Experience designing and testing critical software and integrating with complex systems
- Cloud platforms and services
- National Intelligence Community experience is highly desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772929

Australian Signals Directorate

Closing Date:Sunday 11 October 2026

Job Title	ASD EL1 Data Managers
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$130,662 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/05500/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

Mission Data (MD) Division within ASD is responsible for providing the foundational data capabilities to support all of ASD's functions. We do this via the provision of data platforms and services, management of ASD's mission data, and providing complex analytic development and support, including Artificial Intelligence and Machine Learning capabilities. All roles within MD require extensive knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

The Data Manager is responsible to perform complex data management and administration work of Australian Signals Directorate (ASD) data systems. They will exercise a considerable degree of independence and will perform a leadership function. They will maintain a well-developed understanding of ASD's mission and policy requirements and will exercise sound decision making and judgement in providing expert advice. They will be required to actively manage key stakeholder relationships and identify stakeholder expectations and concerns. They will develop and communicate methodologies and practices to achieve outcomes.

The Data Manager will have in-depth knowledge of data management functions and will be responsible for the development, implementation, compliance and administration of complex

projects that impact on operational outcomes. They will identify and advocate for initiatives to maintain and improve data quality, integrity and availability.

A Data Officer will use programming languages and tools in their day to day work to manage data and information. They will analyse information structures and ensure that data is appropriately stored and archived, in line with relevant compliance considerations.

Key Duties

- Exercise a considerable degree of independence and perform a leadership role.
- Have sound decision making and judgement to provide expert policy advice.
- Responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function.
- Engage in complex to very complex problem solving and issues management and may coordinate and perform detailed or sensitive projects that impact on strategic, political or operational outcomes for the Australian Signals Directorate.
- Accountable to plan, lead and manage a range of human and physical resources and exercise the associated people and financial responsibilities to achieve business outcomes.
- Manage one or more teams.
- Develop and implement work plans, set performance indicators, and review individual, team and business performance, focusing on identifying opportunities for building team capability and continuous improvement.
- Ensure the work aligns with the strategic objectives and communicate expected outcomes.
- Responsible for actively managing key stakeholder relationships and will be required to identify relevant stakeholders' expectations and concerns to develop and communicate methodologies and practices to achieve outcomes.
- Accountable to contribute towards ongoing self-improvement and professional development of their work area.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate can have industry experience, formal training or a particular domain expertise. You will have experience working with cloud technologies, with a focus on data management

best-practices. Ideally, you will have demonstrated experience in data management through the use of programming languages and tools.

This position has people management responsibility and you will be required to exercise your people management skills and knowledge to lead a high performing and cohesive team.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

The following will be highly regarded:

- Tertiary degrees in Computer Science, Software Engineering, Statistics, Math, Physics, STEM degree or related
- Qualifications in data management and/or cloud technologies
- Experience in technical delivery, in particular in a government setting
- Experience in policy, standards and/or compliance work
- Contributions to open source or academic literature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772968

Australian Signals Directorate

Closing Date:Sunday 11 October 2026

Job Title	ASD 5 & 6 Cyber Engagement Specialist
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	$95,159 - $119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 5;APS Level 6
Position Number	ASD/05527/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Team

The Sensor Operations and Data Assurance (SODA) team in the Australian Cyber Security centre (ACSC) works with a diverse range of government and industry partners to support the delivery, assurance and ongoing improvement of specialist cyber threat visibility capability. The team acts as a critical interface between technical cyber practitioners, operational stakeholders and strategic decision-makers, ensuring that mission requirements are understood, prioritised and translated into cyber threat visibility capability. SODA maintains strong relationships across government and industry, coordinates engagement activities, delivers capability, and provides informed advice on cyber security matters, risks and opportunities.

The Role

As a Cyber Engagement Specialist, you will serve as a trusted point of contact between SODA and a range of customers who undertake cybersecurity work. You will build and maintain productive relationships, understand customer requirements, coordinate outcomes across multiple stakeholders, and provide informed advice on cyber capability and operational matters. The position requires a strong understanding of cybersecurity concepts, technologies and operating environments, enabling you to engage confidently with ICT specialists and translate complex information for a variety of audiences. Depending on the classification level, responsibilities may range from managing customer interactions and operational coordination through to leading strategic engagement activities, influencing priorities, and providing senior advice across government and industry.

Key Duties and Deliverables

ASD5

- Build and maintain relationships with customers and stakeholders, supporting ongoing engagement activities and operational outcomes.
- Coordinate customer requests, inquiries and actions, ensuring timely responses and effective communication.
- Develop stakeholder products including briefs, reports, presentations and engagement material.
- Maintain accurate records of stakeholder interactions, actions and outcomes.
- Develop foundational knowledge of cybersecurity capabilities, terminology and operating environments relevant to the team's work.

ASD6

- Manage complex stakeholder relationships across government and industry, acting as a trusted engagement lead for multiple customers.
- Analyse customer requirements and coordinate responses across technical and operational teams.

- Provide informed advice on cybersecurity capability, operational processes and stakeholder impacts.
- Lead engagement planning, reporting and governance activities, identifying risks and opportunities and driving outcomes.
- Mentor junior staff and contribute to continuous improvement initiatives across the team.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

We are seeking an individual who combines strong stakeholder engagement skills with a solid understanding of information technology and cyber security concepts. You will be comfortable engaging with highly technical customers, translating complex information into clear advice, and building trusted relationships across a diverse stakeholder landscape. The successful candidate will demonstrate sound judgement, strong communication skills, and the ability to operate effectively in a dynamic and often complex environment.

Candidates should possess relevant experience in stakeholder engagement, customer relationship management, project coordination, cyber security, information technology, intelligence, operational support, or a related field. Demonstrated experience working with technical specialists, technical projects, or cybersecurity capability delivery will be highly regarded.

Key Skills and Experience

Demonstrated experience engaging with internal and external stakeholders, building trusted relationships and delivering customer-focused outcomes.

Strong understanding of information technology and cyber security concepts, with the ability to confidently engage with technical specialists and customers.

Excellent written and verbal communication skills, including the ability to prepare briefs, reports, presentations and advice for varied audiences.

Proven ability to manage competing priorities, coordinate complex activities and exercise sound judgement in a fast-paced environment.

Additional expectations by level

ASD5

- Demonstrable experience in stakeholder engagement, project support, ICT, cyber security or a related field.
- Demonstrated ability to work independently while contributing to a collaborative team.

ASD6

- Demonstrable experience managing complex stakeholder relationships and coordinating outcomes across multiple groups.
- Ability to provide well-reasoned advice and mentor less experienced staff.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772796

Australian Strategic Policy Institute

Closing Date:Friday 02 October 2026

Job Title	China Analyst or Senior Analyst
Job Type	Full-Time, Non-Ongoing
Location	Barton ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Onsite
Classification	
Position Number	N/A
Agency Website	https://www.aspi.org.au

Job Description

https://www.aspi.org.au/about-us/jobs-at-aspi/

- ASPI is looking for an experienced, high-performing China analyst or senior analyst with strong strategic judgement, leadership and policy experience
- ASPI is one of the Indo-Pacific's most influential think tanks, with globally renowned initiatives such as the China Defence University Tracker
- Join a progressive organisation with a vibrant organisational culture

About ASPI

ASPI is an independent, non-partisan think tank that produces expert and timely advice for political, strategic and security leaders in Australia and the Indo-Pacific region. In uncertain times, ASPI is an authoritative voice offering contestable and informed policy advice to government, media and the private sector on matters relating to Australia's defence and national security.

Duties

About the role

ASPI has an exciting opportunity for an analyst or senior analyst to examine the impact of China's rise on Australian and regional interests. The role will focus primarily on China's foreign and security policy, defence and military affairs, Australia–China relations and China's impact on the Indo-Pacific, including Taiwan, Southeast Asia, the Pacific and alliance networks.

We are particularly interested in candidates who combine strong strategic judgement with the ability to lead people, set research priorities and build relationships across government, industry, civil society and the funding community. The successful candidate should be comfortable identifying important gaps in ASPI's strategic and policy coverage of China, developing a program of work around them and creating opportunities for other researchers to pursue strong ideas.

At senior analyst level, the role would involve leading a small team of researchers and analysts, setting priorities, providing editorial and analytical guidance, cultivating external relationships and helping develop fundable research projects. The successful candidate would be expected to give high-performing researchers appropriate autonomy while providing closer guidance where needed. They would also contribute their own analysis and public commentary as appropriate.

At analyst level, the role would involve original research, project coordination and stakeholder engagement, working closely with senior staff across several projects.

We are looking for a team member with deep experience, sound judgement and an entrepreneurial approach who can deliver complex projects in a collaborative environment. A strong understanding of the Australian national-security and policy landscape—and established networks across government and the wider policy community—would be particularly valuable.

Specialist knowledge in one or more areas of China research is highly desirable, particularly Chinese foreign and security policy, the PLA and military affairs, Taiwan and cross-Strait issues, economic security, information operations, political influence and interference, state security and/or human rights.

Chinese language proficiency, experience working with original Chinese-language sources and specialised open-source or data-collection skills would be an advantage, but are not essential for an otherwise outstanding candidate with strong leadership, policy and strategic credentials. A track

record of published research or policy work, including experience in government, Defence, DFAT or a

comparable institution, would also be viewed favourably.

Eligibility

The successful candidate will have:

demonstrated ability to lead, develop and get the best out of researchers, including exercising sound editorial and analytical judgement and encouraging rigorous, contestable analysis;

strong knowledge of China and the strategic and security issues arising from its role in Australia and the Indo-Pacific;

the ability to set priorities, identify gaps and develop a coherent program of policy-relevant research;

strong networks and stakeholder-management skills, particularly in the Australian government and national-security policy community;

the ability to identify, cultivate and develop funding opportunities and partnerships for research, and to help translate researchers' ideas into fundable projects;

superior analytical, writing and editing skills;

experience briefing policymakers, industry partners and other senior stakeholders, with the ability to engage effectively with media where required;

demonstrated ability to deliver complex projects with limited direction and manage multiple priorities; and

appropriate tertiary qualifications in a relevant discipline and the ability to work collaboratively in diverse research teams.

Benefits

Competitive salary and superannuation contribution.

Privileged exposure to events in Australia and overseas, with thought leaders from across the globe discussing big issues.

Potential for attendance at in-house training sessions and professional development courses on defence and security topics.

Eligible employees get 14 weeks maternity leave at full pay and four weeks parental leave at full pay.

Notes

Remuneration

The successful candidate will be offered a remuneration package at a level aligned with their demonstrated skills and expertise. ASPI promotes a workplace that actively values unique contributions of all people. The institute strongly encourages people from diverse cultural backgrounds including applicants from Aboriginal and Torres Strait Islander backgrounds to apply.

How to Apply

1. Submit applications to jobs@aspi.org.au, with the following documents:

A cover note of no more than 800 words, linking your motivation, skills and experience to the position's responsibilities, essential criteria and qualifications;

A resume/CV, including two referee contact details.

The closing date for applications is 5pm Friday 2 October—an early application before the closing date is advised as ASPI reserves the right to close the vacancy early if suitable applications are received. The job inbox will be closely monitored throughout this period for any potential suitable candidates.

For further information about this position contact ASPI on (02) 6270 5100 or visit www.aspi.org.au.

About the Australian Strategic Policy Institute

The Australian Strategic Policy Institute (ASPI) is an independent, non-partisan think tank that produces expert and timely advice for Australia's strategic and defence leaders. The Institute's work helps to foster strategic expertise in Australia through dialogue, research and its contribution to public debate.

To Apply

Position Contact	Brenda Lam, +61 2 6270 5179
Agency Recruitment Site	https://www.aspi.org.au/about-us/jobs-at-aspi/

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Vacancy VN-0772749

Australian Submarine Agency

Closing Date:Sunday 11 October 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Branch Resourcing Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ASA/05299/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=C412DC12-2277-BFD5-DAFA-ED4C1BE8C979

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is a historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting-edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

Working closely with the Branch Head, Directors and business partners, the Branch Resourcing Officer will support workforce capability planning, recruitment actions, establishment management, governance activities and performance reporting to ensure the Branch has the personnel, skills and organisational support required to deliver its strategic objectives.

The role requires strong stakeholder engagement, analytical thinking, judgement and organisational skills to coordinate competing priorities across a complex and rapidly evolving environment.

The Branch Resourcing Officer will work under broad direction from the Branch Head and Directors to:

- Coordinate branch workforce planning, establishment management and resourcing activities
- Coordinate branch tasking activities, prioritisations, allocation, monitoring and reporting of work across the branch
- Maintain visibility of branch workloads, resource commitments and delivery priorities to support informed task allocation and workforce planning decisions.
- Support recruitment activities including workforce requests, selection processes, onboarding coordination and engagement with People Group stakeholders
- Monitor branch workforce capacity, capability requirements and resource utilisation to support informed decision-making
- Prepare executive briefs, reports, submissions, business cases and governance artefacts
- Monitor progress of assigned tasking and support Branch leadership to identify delivery risks, resource constraints and emerging priorities.
- Maintain branch workforce data, staffing records and organisational structures
- Identify workforce risks, dependencies and constraints and provide recommendations to support mitigation strategies
- Coordinate responses to workforce-related tasking from ASA leadership and corporate stakeholders
- Support budget, contractor and labour hire reporting activities where required
- Contribute to the development and continuous improvement of branch business management processes and practices
- Foster strong relationships with internal and external stakeholders to coordinate workforce and business outcomes

The Branch Resourcing Officer is expected to exercise sound judgement and initiative while managing competing priorities and delivering outcomes in a high-profile and complex delivery environment.

About our Team

The Digital Engineering Branch sits at the core of the ASA’s mission, building the digital backbone that will underpin sovereign technical control of Australia’s acquisition of conventionally armed nuclear-powered submarines.

We foster a collaborative data and software ecosystem facilitating effective knowledge sharing across the AUKUS enterprise, from submarine design through to disposal.

Our team is responsible for designing and sustaining digital engineering environments, specialised software tools and digital definitions that connect science, engineering, construction, operation and sustainment into a single coherent ecosystem.

We work at the genuine frontier of what’s technically possible in Australia, applying emerging technologies such as AI, Machine Learning and evolving digital engineering practices including Model-Based Systems Engineering to novel problems in the Australian Defence context.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative people who will have the opportunity to contribute to a once-in-a-generation national endeavour.

The successful candidate will be a capable business and workforce management professional with strong organisational, analytical and stakeholder engagement skills.

They will demonstrate the ability to coordinate complex activities, manage competing priorities and provide trusted advice to leaders across the Branch.

Ideal candidates will bring the following attributes to the role:

- Demonstrated experience in workforce planning, resource management, business operations or program support functions
- Strong analytical skills with the ability to interpret workforce data and identify trends, risks and opportunities
- Experience preparing reports, briefs, submissions and governance documentation for executive stakeholders
- Well-developed stakeholder engagement and relationship management skills
- Strong organisational skills with the ability to coordinate multiple priorities and deliver outcomes within required timeframes
- Experience supporting recruitment activities, workforce planning or establishment management processes
- Ability to identify issues, resolve problems and recommend practical solutions
- Strong written and verbal communication skills
- High levels of professionalism, discretion and attention to detail

- Ability to work independently while contributing positively to a collaborative team environment
- Commitment to continuous improvement and delivering high-quality business outcomes

Eligibility

Security Clearance:

Negative Vetting 1 (NV1): Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1"

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C412DC12-2277-BFD5-DAFA-EI

Australian Submarine Agency

Closing Date:Sunday 11 October 2026

Australian Submarine Agency
Policy Strategy & Engagement

Job Title	Policy Officers, Capability Analysts, Strategic Communications Officers (Multiple Vacancies)
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide, Canberra, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertise. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ASA/05424/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=C1B3EE37-C2B8-38A9-C45B-ED4DB930EA26

Duties

About the Opportunities

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

We have APS 6 opportunities available across a range of roles focused on strategic and international policy; Defence capability analysis; technical and delivery and strategic communications and engagement within Policy, Strategy and Engagement Division of the Australian Submarine Agency (ASA). These roles sit at the center of the ASA’s delivery of Australia’s most complex, high priority national defence program.

As an APS 6, you will contribute to team leadership, help shape policy direction, and deliver high impact outcomes in a dynamic environment that operates across domestic and international

contexts. The policy skills, strategic acumen, and both emerging leadership and management capabilities you will develop in these roles are highly valued across public and private sectors. The ASA actively invests in the professional and technical capabilities of our people.

Successful applicants will consolidate a credible record achievement in:

- **Delivering high-quality strategic advice** – supporting the development of complex policy, capability and program advice for Ministers, Cabinet and senior decision-makers to inform whole-of-government outcomes.
- **Influencing and partnering** – helping to shape outcomes through effective engagement, negotiation and collaboration with domestic and international stakeholders, including Commonwealth and State governments, and AUKUS partners.
- **Driving whole-of-government outcomes** – with the direction of managers, working closely with the Department of the Prime Minister and Cabinet, the Treasury, Department of Finance and other agencies to shape policy, funding and implementation decisions.
- **Integrating complex inputs** – supporting the synthesis of legal, technical and strategic advice to inform decision-making and program delivery.
- **Building social licence** – with the direction of managers, engaging transparently with communities and stakeholders to support informed public confidence and understanding of Australia's Nuclear-Powered Submarine Program.
- **Applying frameworks and stewardship** – learn and practically apply whole-of-government policies, requirements and frameworks in all aspects of policy development and delivery.

These roles require flexibility, including working additional hours during peak periods and engaging with international partners across time zones. The ASA supports staff through FLEX and overtime provisions. Opportunities for domestic and international travel may arise.

Roles are primarily office based in Canberra (ACT), with some positions in Adelaide (SA) and Rockingham (WA).

About our Team

The Policy, Strategy and Engagement Division shapes the strategic, domestic and international environment to enable delivery of Australia's NuclearPowered Submarine Program as part of Australia's National Defence Strategy.

The APS 6 vacancies are within the following branches within the Division:

Strategy and Frameworks Branch

Leads whole-of-government strategy and policy frameworks, including:

- Driving AUKUS Pillar I government-to-government arrangements and agreements.
- Providing strategic advice on complex capability, commercial and policy challenges.
- Stewarding ASA’s Cabinet strategy, policy development, and programmatic advice to the Australian Government to inform its decision-making.

Strategic Engagement and Policy Branch

Leads national and international engagement to build trust and alignment, including:

- Through strategic policy, advance trilateral and high-level diplomatic priorities to advance Australia’s interests within AUKUS, and strengthen bipartisan and international support for the program.
- Leads national efforts to strengthen social licence, build public confidence in program activities and inspire the future workforce needed for delivery.
- Countering disinformation through transparent communication and engagement.

Safeguards and Non-Proliferation Branch

Leads Australia’s non-proliferation approach for Australia’s acquisition and operation of conventionally-armed nuclear-powered submarines, including:

- Developing and implementing safeguards policy that sets the highest non-proliferation standard, while protecting sensitive information and assets.
- Advocating for safeguards and non-proliferation equities across all phases of the Optimal Pathway.
- Serving as an interlocutor between whole-of-government agencies and regulators, ensuring non proliferation policy and implementation considerations are balanced with operational and programmatic requirements, and integrated within Australia’s domestic frameworks.

Stewardship Policy Branch

- This Branch spans policy, program and technical functions, and contributes to nationally significant work that supports the long-term stewardship of Australia's nuclear-powered submarine enterprise
- Contribute to policy development, program planning and delivery, stakeholder engagement, strategic analysis, or the provision of scientific and engineering advice relating to stewardship and end-of-life management.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We seek high-performing, conscientious and resilient APS 6 employees who can:

- Contribute to national outcomes with the highest standards of professionalism and integrity.
- Enjoy working with their managers to solve complex policy, technical and capability challenges with pragmatic, risk-informed solutions while applying whole-of-government policy and frameworks.
- Provide clear and accurate written and verbal advice to influence positive Australian Government outcomes.
- Build and sustain strong working relationships with stakeholders across government, industry and our international partners.
- Work collaboratively and with initiative to enable teams and stakeholders to achieve shared outcomes.
- Adapt and align to the ASA’s priorities and nuclear mindset.
- Are flexible and enjoy working within and contributing to high-performing teams.
- Champion our inclusive, curious and empowered culture.

Key duties

As an APS 6 your duties will include:

- Contributing to the development and delivery of whole-of-Program Cabinet submissions and influential policy and technical advice to Ministers, the Cabinet and its Committees, and the ASA’s Senior Executive.
- Supporting the development and implementation of policy, legal and technical outcomes across the Program.
- Collaborating with international partners, and navigating engagement with the region, the global non-proliferation community and international organisations.
- Supporting the development of world-first non-proliferation arrangements for Australia’s Program.
- Preparing strategic public communications and engagement activities to build social licence.
- Under limited direction, manage domestic and international engagements, visits and events.
- Building and maintaining trusted relationships across government and externally.
- Assist in the planning of work and help lead and manage junior team members.
- Candidates are encouraged to consider the type of role they would be most suitable for and tailor their applications accordingly.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Tamryn Marek, 02 5128 9725
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C1B3EE37-C2B8-38A9-C45B-ED

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Vacancy VN-0772847

Australian Submarine Agency

Closing Date:Sunday 11 October 2026

Australian Submarine Agency
Policy Strategy & Engagement

Job Title	Policy Officers, Capability Analysts, Strategic Communications Officers (Multiple Vacancies)
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	$89,841 - $96,829
Future Merit Locations	Adelaide, Canberra, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertise. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	ASA/05423/25
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=EFEB1726-3BFC-672B-A743-ED4DB9CEE7E0

Duties

About the Opportunities

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

We have APS 5 opportunities available across a range of roles focused on strategic and international policy; Defence capability analysis; and strategic communications and engagement within Policy, Strategy and Engagement Division of the Australian Submarine Agency (ASA). These roles sit at the center of the ASA’s delivery of Australia’s most complex, high priority national defence program.

As an APS 5, you will help shape policy direction, and deliver high impact outcomes in a dynamic environment that operates across domestic and international contexts. The policy skills, strategic acumen, and both emerging leadership and management capabilities you will develop in these roles are highly valued across public and private sectors. The ASA actively invests in the professional and technical capabilities of our people.

Successful applicants will consolidate a credible record achievement in:

- Delivering high-quality strategic advice – supporting the development of complex policy, capability and program advice for Ministers, Cabinet and senior decision-makers to inform whole-of-government outcomes.
- Influencing and partnering – helping to shape outcomes through effective engagement, negotiation and collaboration with domestic and international stakeholders, including Commonwealth and State governments, and AUKUS partners.
- Driving whole-of-government outcomes – with the direction of managers, working closely with the Department of the Prime Minister and Cabinet, the Treasury, Department of Finance and other agencies to shape policy, funding and implementation decisions.
- Integrating complex inputs – supporting the synthesis of legal, technical and strategic advice to inform decision-making and program delivery.
- Building social licence – with the direction of managers, engaging transparently with communities and stakeholders to support informed public confidence and understanding of Australia's Nuclear-Powered Submarine Program.
- Applying frameworks and stewardship – learn and practically apply whole-of-government policies, requirements and frameworks in all aspects of policy development and delivery.

These roles require flexibility, including working additional hours during peak periods and engaging with international partners across time zones. The ASA supports staff through FLEX and overtime provisions. Opportunities for domestic and international travel may arise.

Roles are primarily office based in Canberra (ACT), with some positions in Adelaide (SA) and Rockingham (WA).

Key duties

As an APS 5 your duties will include working with your managers to:

- Contribute to the development and delivery of whole-of-Program Cabinet submissions and influential policy and technical advice to Ministers, the Cabinet and its Committees, and the ASA's Senior Executive.
- Support the development and implementation of policy, legal and technical outcomes across the Program.
- Support the development of world-first non-proliferation arrangements for Australia's Program.
- Collaborate with international partners, and navigating engagement with the region, the global non-proliferation community and international organisations.
- Help to manage domestic and international engagements, visits and events.
- Assist in the planning of work.
- Prepare strategic public communications and engagement activities to build social licence.
- Build and maintain trusted relationships across government and externally.

- Candidates are encouraged to consider the type of role they would be most suitable for and tailor their applications accordingly.

About our Team

The Policy, Strategy and Engagement Division shapes the strategic, domestic and international environment to enable delivery of Australia's Nuclear Powered Submarine Program as part of Australia's National Defence Strategy. The APS 5 vacancies are within the following three of five branches within the Division:

Strategy and Frameworks Branch

Leads whole-of-government strategy and policy frameworks, including:

- Driving AUKUS Pillar I government-to-government arrangements and agreements.
- Providing strategic advice on complex capability, commercial and policy challenges.
- Stewarding ASA's Cabinet strategy, policy development, and programmatic advice to the Australian Government to inform its decision-making.

Strategic Engagement and Policy Branch

Leads national and international engagement to build trust and alignment, including:

- Through strategic policy, advance trilateral and high-level diplomatic priorities to advance Australia's interests within AUKUS, and strengthen bipartisan and international support for the program.
- Leads national efforts to strengthen social licence, build public confidence in program activities and inspire the future workforce needed for delivery.
- Countering disinformation through transparent communication and engagement.

Safeguards and Non-Proliferation Branch

Leads Australia's non-proliferation approach for Australia's acquisition and operation of conventionally-armed nuclear-powered submarines, including:

- Developing and implementing safeguards policy that sets the highest non-proliferation standard, while protecting sensitive information and assets.
- Advocating for safeguards and non-proliferation equities across all phases of the Optimal Pathway.
- Serving as an interlocutor between whole-of-government agencies and regulators, ensuring non proliferation policy and implementation considerations are balanced with operational and programmatic requirements, and integrated within Australia’s domestic frameworks.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We seek high-performing, conscientious and resilient APS 5 employees who can:

- Contribute to national outcomes with the highest standards of professionalism and integrity.
- Enjoy working with their managers to solve complex policy and capability challenges with pragmatic, risk-informed solutions while applying whole-of-government policy and frameworks.
- Provide clear and accurate written and verbal advice to influence positive Australian Government outcomes.
- Build and sustain strong working relationships with stakeholders across government, industry and our international partners.
- Work collaboratively and with initiative to enable teams and stakeholders to achieve shared outcomes.
- Adapt and align to the ASA’s priorities and nuclear mindset.
- Are flexible and enjoy working within and contributing to high-performing teams.
- Champion our inclusive, curious and empowered culture.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Tamryn Marek, 02 5128 9725
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EFEB1726-3BFC-672B-A743-ED

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Vacancy VN-0772814

Defence Housing Australia

Closing Date:Thursday 01 October 2026

Human Resources
Enabling Services HR Org Development

Job Title	Director HR Strategy
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gungahlin ACT
Salary	$157,559 - $193,869
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	Executive Level 2
Position Number	493997
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

Lead DHA's workforce strategy, culture and capability to shape a high-performing, future-ready organisation. Apply now!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

About your team

Human Resources (HR) are responsible for delivering high-quality people outcomes across DHA from strategy development through to implementation and service delivery. We work in partnership with stakeholders across DHA to:

- Deliver HR services in the end-to-end employee lifecycle, including recruitment, remuneration and conditions, case management, and general employment matters.
- Support DHA to have the right capabilities now and into the future, through workforce planning, learning and development, and performance management strategies and frameworks.
- Develop and implement initiatives to build a positive and inclusive workplace culture that values the diversity of our people and promotes high performance and engagement.

Duties

About the role

The Director HR Strategy leads DHA's enterprise workforce strategy, ensuring the organisation has the workforce capability, leadership capacity, culture and organisational maturity required to deliver its strategic objectives and maintain long-term organisational performance.

As a senior leader within the Human Resources Branch, the role provides enterprise leadership across workforce planning, organisational development, leadership and capability development, employee experience, and culture. The position brings these disciplines together to deliver an integrated workforce strategy that supports organisational performance, workforce sustainability, and DHA's evolving business needs.

This is a **Non-ongoing Engagement** for a period of up to 12 months with possibility of extension or permanency.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities

- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the online careers site.

Applications close: 11:55pm AEST 1 October 2026. Any questions? Please contact Jim McGlynn, Head of Human Resources T: 02 6217 8545 E: jim.mcglynn@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Jim McGlynn, 02 6217 8545
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0772747

Department of Finance

Closing Date:Sunday 04 October 2026

Enterprise Systems and Services
COMCAR and Programs Operational Capability

Job Title	COMCAR & Programs - Various Positions
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$92,127 - $103,372
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 5
Position Number	2026/217
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/?jati=07C7602D-27A3-0BE5-8945-ED4D43BB9D33

ABOUT THE TEAM & BRANCH

The COMCAR and Programs Branch is responsible for delivering high quality, secure and confidential car-with-driver and other ground transport services to high profile clients, such as the Governor-General and Prime Minister (both current and former), parliamentarians, members of the Federal Judiciary and other high office holders. Additionally, the Branch provides secretariat support to the Australian Political Exchange Council, administers two grant programs and provides project coordination, governance oversight and user support for the Parliamentary Expense Management System (PEMS)..

COMCAR provides ground transport and associated support services to visiting Guests of Government such as Royalty, Heads of State, Heads of Government and other foreign dignitaries. COMCAR frequently delivers services during major international events, such as the ASEAN Special Summit, Group of Twenty meetings (G20), the Commonwealth Heads of Government Meeting (CHOGM) and other Ministerial forums hosted in Australia. COMCAR has a national presence, with drivers located in each state and territory.

Duties

ABOUT THE OPPORTUNITIES

The Department of Finance is looking for individuals who are highly organised and demonstrate strong attention to detail. The ideal candidates will be capable of managing competing priorities with minimal supervision, delivering high-quality outcomes, and contributing to the efficiency and effectiveness of the Branch through proactive and reliable support.

The COMCAR team is recruiting for the following four roles:

The Employee Services Officer will:

- Coordinate payroll, recruitment, onboarding, security clearances and medical assessments for the operational workforce.
- Provide employee services advice, reporting, records management and secretariat support in accordance with departmental policies and procedures.
- Build effective stakeholder relationships and contribute to continuous improvement, projects, and operational support activities.

The Systems Officer will:

- Provide system administration, user support and troubleshooting for COMCAR’s operational systems, including access management and incident resolution.
- Support system maintenance, testing, upgrades and vendor liaison activities to ensure system reliability and performance.
- Develop data reporting and analysis capabilities, provide technical advice to stakeholders, and contribute to continuous improvement of systems and data literacy.

The Business Support Officer will:

- Deliver accurate financial and administrative support, including invoice processing, reconciliations, reporting and data management.
- Manage the COMCAR Accounts inbox, financial administration activities, and contract management processes.
- Provide customer-focused support, maintain strong stakeholder relationships, and contribute to continuous process improvement.

The Contract and Facilities Officer will:

- Manage COMCAR’s lease, licence, contract and facilities administration activities, ensuring compliance with relevant policies and legislation.
- Coordinate facility management services, contract performance, financial administration and invoice processing to support operational requirements.
- Build effective stakeholder relationships and provide advice, reporting and administrative support to drive efficient and compliant service delivery.

DETAILED VACANCY INFORMATION

For detailed information about these roles, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Chris Wade, 0424 751 127
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=07C7602D-27A3-0BE5-8945-ED4D4

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Vacancy VN-0772824

Department of Finance

Closing Date:Tuesday 06 October 2026

Ministerial and Parliamentary Services
PBR Property & Governance State Office and Property

Job Title	Assistant Territory Manager
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	$92,127 - $103,372
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026/212
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

ABOUT THE BRANCH

The Parliamentary Business Resources (PBR) Framework Branch in Ministerial and Parliamentary Services Division (MaPS), within Finance, provides advice and support services on a range of matters pertaining to Parliamentarians' work expenses in accordance with federal legislation.

The PBR Branch consists of four teams:

- Capital Works and Security
- PBR Policy and Assurance
- Property and State Office Support
- PBR Governance

Duties

ABOUT THE OPPORTUNITY

As an Assistant Territory Manager in the Property and State Office Support Team, you will manage and coordinate client support services for the Northern Territory (NT) Commonwealth Parliamentary Office and NT electorate offices, with a focus on consistent service delivery, compliance with legislative and policy frameworks, and timely resolution of complex or sensitive issues. We are seeking motivated people who are keen to further develop their professional capability while supporting the effective operation of Parliamentarians' offices through the provision of high-quality advice, coordination of services and informed problem solving.

The ideal candidate will be a motivated self-starter who thrives in an independent working environment. As the departmental representative in the location and a member of the broader NT/WA team, the successful candidate will work closely with colleagues across the region while managing local priorities and stakeholder relationships. The role requires the ability to work autonomously, manage competing priorities, and exercise sound judgement, while maintaining strong connections with stakeholders and colleagues across multiple offices. Due to operational requirements, this role is predominantly office-based and requires regular on-site attendance. The successful candidate must hold and maintain a current Australian Class C driver's licence, as local travel is required as part of the role.

Your duties may include, but are not limited to:

- Providing advice and support to current and former Parliamentarians and their employees on services delivered under the Parliamentary Business Resources Framework, applying relevant policies, procedures and guidelines to respond to enquiries and support service delivery.
- Supporting procurement and financial administration activities, including processing work-related expenses through relevant financial and corporate systems, while maintaining compliance with policies, procedures and service standards.
- Supporting leasing and accommodation activities for electorate offices, including working with service providers on lease establishment, lease management and related accommodation matters.
- Coordinating facilities management services for electorate offices and Commonwealth Parliamentary Offices, working with service providers and stakeholders to support service delivery and address operational issues as required.
- Delivering and supporting visitor management and front of house services within Commonwealth Parliamentary Offices, contributing to a professional, secure and welcoming environment.
- Working collaboratively with colleagues, service providers and stakeholders to support business outcomes, contribute to continuous improvement and deliver a positive client experience.

OUR IDEAL CANDIDATE

We are looking for people who will champion our inclusive, curious and empowered culture, are able to align to our Departmental priorities, who seize opportunities presented by change and are able to identify and lead innovation and continuous improvement in the workplace.

Eligibility

FINANCE PEOPLE CAPABILITY FRAMEWORK AND JOB SPECIFIC CAPABILITIES

In addition to the broader capabilities outlined in the Finance People Capability Framework, Finance is seeking candidates who possess the following job specific skills and attributes aligned to our core capabilities:

Lead

- Design fit-for-purpose solutions that meet client needs by listening, responding to feedback, prioritising client service and considering the impact of advice and decisions.
- Raise critical issues and give considered advice. Challenge constructively.

Collaborate

- Actively develop relationships, engaging the right people at the right time.
- Communicate well and overcome barriers to sharing information.

Achieve

- Create positive client experiences by working to service and performance standards. Effectively resolve moderately complex client issues.
- Make timely, effective decisions that show accountability and consider stakeholder impact.

Think

- Find creative solutions and solve problems to prepare us for the future. Come up with options for implementation.
- Understand how your team’s work connects with the bigger picture and communicate this to others.

Learn

- Respond flexibly and constructively to changing organisational needs and support others to do the same.
- Maintain composure and stay positive, engaged and productive under pressure or after a setback.

Know

- Demonstrated experience and understanding of government, ministerial and parliamentary business processes and systems (SAP, PDMS+) is highly desirable.
- The ability to analyse commonwealth legislation such as the PGPA Act to provide advice and deliver outcomes.

Notes

ELIGIBILITY INFORMATION

• Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

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To Apply

Position Contact	Philip Butler, 02 6215 3385
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

This notice is part of the electronic Public Service Gazette PS38 Weekly Gazette Thursday (Vacancy Notices) - 24 September 2026.pdf Published by Australian Public Service Commission.

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0772928

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Officers and Defence Capability Officers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$92,127 - $123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026/221
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

ABOUT BUDGET GROUP

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Budget Policy Officers are at the forefront of the Budget process, working in teams known as Agency Advice Units (AAUs) to support consideration of policy and funding proposals for agencies and entities across the Government. Each AAU provides policy advice and financial analysis on specific Government portfolios, and this exciting and high-profile work contributes directly to Government decision making.

Government and Defence Division within Budget Group is expanding its Defence functions to strengthen investment discipline, cost assurance and independent contestability across the Defence capability lifecycle as part of the Government’s Defence Reforms. Our Defence Capability Officer roles in the Defence Integrated Investment Program (IIP) Branch present an opportunity to join an expanding team, design and shape new functions and business processes, and to deliver

on Government priorities. This includes providing policy and financial advice on Defence's IIP – the $425 billion the Government is investing across the decade to deliver Defence capability in support of the National Defence Strategy.

THE OPPORTUNITY

We have a range of current and anticipated APS 5 and APS 6 level vacancies across our AAUs and Defence Integrated Investment Program (IIP) Branch. We will align successful candidates with the vacancy that best suits their experience, skills, and policy area interest. We actively seek to develop the professional and technical capabilities of our people and expand their career pathways and networks.

AAU responsibilities include:

- Working closely with relevant portfolio stakeholders to support the development and Government consideration of portfolio proposals including analysing, costing and reviewing new policy proposals;
- Providing budget, financial management and policy advice in support of Government decision making processes and the delivery of the Budget and Mid-Year Economic and Fiscal Outlook;
- Supporting Cabinet committees, including the Expenditure Review Committee of Cabinet, and our senior executive, on policy and financial issues relating to relevant portfolios;
- Drafting briefing and other correspondence for the Minister for Finance's consideration on portfolio matters.

In addition to the above, Defence Capability team responsibilities include supporting the Minister for Finance's and executive's participation in national security and defence committees.

All positions are based in Canberra and candidates must be located in or willing to relocate to Canberra.

OUR IDEAL CANDIDATES

We are seeking motivated and high performing people at the APS 5 and APS 6 levels who are eager to strengthen their professional skills and influence the Australian Government's decision-making through the provision of high-quality policy analysis and advice.

To deliver the Federal Budget for the Australian Government and support long-term investments in defence capabilities, Finance relies on professionals with diverse experience and skills in disciplines including political science, social science, economics, accounting, commerce, law, science, and many more.You should be interested in public policy, value quality in your work, be looking to expand your skill-set and experience and enjoy working in a fast-paced, high-profile environment.

Prior knowledge of budget processes is not essential, however you should have a keen interest in public policy development, attention to detail, concise communication and comfort working with numbers.

Successful candidates will be able to demonstrate:

- The ability to proactively gather and analyse information to produce high-quality advice;
- Problem-solving abilities based on a questioning mind and an ability to think laterally;
- Flexibility and willingness to apply themselves to tasks and successfully manage competing deadlines;
- An ability to work effectively in a diverse team environment to achieve high-quality shared outcomes;
- Effective communication and stakeholder management skills;
- Resilience and the ability to work within and consult across team; and
- Drive and initiative to apply themselves to a variety of tasks and manage competing deadlines.

We are looking for people who will champion our inclusive, curious and empowered culture, are able to align to our Departmental priorities, who seize opportunities presented by change and are able to identify and lead innovation and continuous improvement in the workplace.

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APS 5

Lead

- Manage moderately complex work effectively under broad supervision.
- Raise critical issues and give considered advice.

Collaborate

- Liaise with stakeholders on moderately complex issues and actively develop working relationships.
- Communicate well. Show well developed use of structure, logic and plain English.

Achieve

- Influence outcomes in moderately complex situations with strong arguments, sound evidence and fit-for-purpose communication.
- Ensure work is delivered on time and to a high standard.
- Show initiative and take personal responsibility for progressing work.

Think

- Monitor priorities and context, think ahead to identify, communicate, and manage risks and opportunities.
- Think critically and interpret moderately complex data and financial information accurately.

Learn

- Respond flexibly and constructively to changing organisational needs.
- Maintain composure and stay positive, engaged and productive under pressure or after a setback.
- Take responsibility for improving your skills.

Know

- Demonstrated experience in, or capacity to quickly learn, some or all of the following:
    - Policy development and advice.
    - Stakeholder engagement.

- Working with numbers and data.
- Budget and government decision making processes.

APS 6

Lead

- Manage complex work effectively under limited supervision.
- Raise critical issues and give well-argued advice.

Collaborate

- Liaise with stakeholders on complex issues and actively develop working relationships.
- Communicate clearly and show highly developed use of structure, logic and plain English.

Achieve

- Influence outcomes in complex situations with political awareness, strong arguments, sound evidence and fit-for-purpose communication.
- Ensure work is delivered on time and to a high standard.
- Show initiative, take personal responsibility for progressing work, and helping others to do the same.

Think

- Monitor priorities and context, work flexibly, and communicate effectively to support the work of the team.
- Research, analyse and think critically. Interpret complex data and financial information accurately.

Learn

- Respond flexibly and constructively to changing organisational needs and support others to do the same.
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Know

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Eligibility

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Vacancy VN-0772930

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Officers and Defence Capability Officers (Affirmative Measure - Disability)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$92,127 - $123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026/222
Agency Website	www.finance.gov.au

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Vacancy VN-0772932

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Officers and Defence Capability Officers (Affirmative Measure - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$92,127 - $123,702
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Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026/223
Agency Website	www.finance.gov.au

Job Description

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- Resilience and the ability to work within and consult across team; and
- Drive and initiative to apply themselves to a variety of tasks and manage competing deadlines.

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We work in a unique environment, with periods of high demand and pressure. In the lead-up to delivery of the Federal Budget and Mid-Year Economic and Fiscal Outlook, there is likely to be a requirement for staff to perform additional hours, including evening and weekend work. While we have amazing opportunities to contribute to government decision making, we actively work to safeguard the wellbeing of our staff to thrive and perform at their best. Finance prioritises a healthy and safe work environment, supports flexible working arrangements to perform additional hours to the extent possible and offers generous overtime arrangements for APS level staff, and on call allowances in certain circumstances.

Candidates found suitable, but who do not secure an immediate vacancy, will be placed into a merit pool that will be valid for 18 months from the date of advertising and drawn upon to fill future vacancies as they arise.

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Duties

FINANCE PEOPLE CAPABILITY FRAMEWORK AND JOB SPECIFIC CAPABILITIES

In addition to the broader capabilities outlined in the Finance People Capability Framework, Finance is seeking candidates who possess the following job specific skills and attributes aligned to our core capabilities and professional/technical capabilities:

APS 5

Lead

- Manage moderately complex work effectively under broad supervision.
- Raise critical issues and give considered advice.

Collaborate

- Liaise with stakeholders on moderately complex issues and actively develop working relationships.
- Communicate well. Show well developed use of structure, logic and plain English.

Achieve

- Influence outcomes in moderately complex situations with strong arguments, sound evidence and fit-for-purpose communication.
- Ensure work is delivered on time and to a high standard.
- Show initiative and take personal responsibility for progressing work.

Think

- Monitor priorities and context, think ahead to identify, communicate, and manage risks and opportunities.
- Think critically and interpret moderately complex data and financial information accurately.

Learn

- Respond flexibly and constructively to changing organisational needs.

- Maintain composure and stay positive, engaged and productive under pressure or after a setback.
- Take responsibility for improving your skills.

Know

- Demonstrated experience in, or capacity to quickly learn, some or all of the following:
  - Policy development and advice.
  - Stakeholder engagement.
  - Working with numbers and data.
  - Budget and government decision making processes.

APS 6

Lead

- Manage complex work effectively under limited supervision.
- Raise critical issues and give well-argued advice.

Collaborate

- Liaise with stakeholders on complex issues and actively develop working relationships.
- Communicate clearly and show highly developed use of structure, logic and plain English.

Achieve

- Influence outcomes in complex situations with political awareness, strong arguments, sound evidence and fit-for-purpose communication.
- Ensure work is delivered on time and to a high standard.
- Show initiative, take personal responsibility for progressing work, and helping others to do the same.

Think

- Monitor priorities and context, work flexibly, and communicate effectively to support the work of the team.
- Research, analyse and think critically. Interpret complex data and financial information accurately.

Learn

- Respond flexibly and constructively to changing organisational needs and support others to do the same.
- Maintain composure. Stay positive, engaged and productive under pressure or after a setback, and support others to do this too.
- Take responsibility for improving your skills.

Know

- Demonstrated experience in, or capacity to quickly learn, some or all of the following:
  - Policy development and advice.
  - Stakeholder engagement.
  - Working with numbers and data, economics, accounting or financial concepts.
  - Budget and government decision making processes.

Mandatory/Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce, law, political science or international relations or similar work experience that demonstrated expertise in these areas are highly desirable.

Eligibility

ELIGIBILITY INFORMATION

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the *Racial Discrimination Act 1975.* This vacancy is only open to Aboriginal and/or Torres Strait Islander people.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities for the vacancy if you choose to opt-in to the scheme, declare you have disability and meet the minimum requirements for the vacancy. All requests for reasonable adjustments will be considered and managed in consultation with you. Further information can be found at https://www.apsc.gov.au/recruitability
- These roles are being advertised as both ongoing and non-ongoing. A position may be offered as ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. A specified term may be extended up to a maximum period of 18 months.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772934

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Assistant Directors and Defence Capability Assistant Directors
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$131,199 - $158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026/225
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

ABOUT THE GROUP

Budget Group provides policy and financial advice on government expenditure and non-taxation revenue matters to the Minister for Finance, other senior ministers, and a number of Cabinet committees, including the Expenditure Review Committee (ERC) of Cabinet. We also support the Government to prepare, deliver, and manage the Federal Budget and Mid-Year Economic and Fiscal Outlook.

Budget Policy Assistant Directors are at the forefront of the Budget process, leading work in Agency Advice Units (AAUs) to support consideration of policy and funding proposals for agencies and entities across Government. Each AAU provides policy advice and financial analysis on specific Government portfolios and this exciting and high-profile work contributes directly to Government decision-making.

Government and Defence Division within Budget Group is expanding its Defence functions to strengthen investment discipline, cost assurance and independent contestability across the Defence capability lifecycle as part of the Government's Defence Reforms. Our Defence Capability Assistant Director roles in the Defence Integrated Investment Program (IIP) Branch present an opportunity to join an expanding team, design and shape new functions and business processes, and to deliver on Government priorities. This includes providing policy and financial advice on Defence's IIP – the $425 billion the Government is investing across the decade to deliver Defence capability in support of the National Defence Strategy.

THE OPPORTUNITY

We have a range of current and anticipated Executive Level 1 vacancies across our AAUs and in Defence Integrated Investment Program (IIP) Branch. We will align successful candidates with the vacancy that best suits their experience, skills and policy area interest. We actively seek to develop the professional and technical capabilities of our people and expand their career pathways and networks.

AAU responsibilities include:

- Working closely with relevant portfolio stakeholders to support the development and Government consideration of portfolio proposals including analysing, costing and reviewing new policy proposals;
- Providing budget, financial management and policy advice in support of Government decision making processes and the delivery of the Budget and Mid-Year Economic and Fiscal Outlook;
- Supporting Government committees, including the Expenditure Review Committee of Cabinet and our senior executive on policy and financial issues relating to relevant portfolios;
- Drafting briefing and other correspondence for the Minister for Finance's consideration on portfolio matters.

In addition to the above, Defence Capability team responsibilities include supporting the Minister for Finance's and the senior executive's participation in national security and defence committees.

All positions are based in Canberra, and candidates must be in or willing to relocate to Canberra.

OUR IDEAL CANDIDATES

We are seeking motivated and high performing people at the Executive Level 1 who are eager to strengthen their professional skills and influence the Australian Government's decision-making through the provision of high-quality policy analysis and advice.

To deliver the Federal Budget for the Australian Government and support long-term investments in defence capabilities, Finance relies on professionals with diverse experience and skills in disciplines including political science, social science, economics, accounting, commerce, law, science, and many more. You should be interested in public policy, value quality in your work, be looking to expand your skills set and experience and enjoy working in a fast-paced, high-profile environment.

Prior knowledge of budget processes is not essential for Budget Policy Assistant Director roles; however you should have a keen interest in public policy development, attention to detail and comfort working with numbers.

Successful candidates will demonstrate:

- Strong leadership skills, with experience in creating and managing high-performing and diverse teams;
- Experience in collaborating and leading the development of influential strategic policy and/or financial advice to the Government;
- Excellent communication skills, with experience leading discussions and engagement to test and refine policy issues with stakeholders and influence outcomes;
- Sound analytical capabilities and judgement on policy matters, with an ability to negotiate practical solutions to challenges while factoring in risks and the broader strategic context;
- Resilience, drive and initiative to apply yourself to complex tasks and successfully manage competing deadlines, including when managing teams.

We are looking for people who will champion our inclusive, curious and empowered culture, are able to align to our Departmental priorities, who seize opportunities presented by change and are able to identify and lead innovation and continuous improvement in the workplace.

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Duties

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Lead

- Demonstrate strong strategic awareness and sound judgement, including when identifying and managing risks.
- Show a strong, proactive and accountable service ethos.

Collaborate

- Negotiate with stakeholders constructively and collaboratively to achieve outcomes.
- Communicate clearly and precisely, with compelling use of structure, logic and plain English.

Achieve

- Demonstrated drive and proactive support of your senior executive and team to collectively achieve high-quality outcomes.
- Drive the preparation of timely and accurate policy and financial advice to Government.

Think

- Handle complex, ambiguous situations with skill and confidence.
- Understand big picture issues and translate these for the benefit of junior colleagues and stakeholders.

Learn

- Support your managers to deploy skills and resources flexibly to meet changing organisational needs.
- Adapt your communication and management style to people and circumstances.
- Maintain composure and embrace challenges. Stay positive, engaged and composed under pressure and support others to do the same.

Know

Demonstrated experience in all or most of the following:

- Leading policy development and advice;
- Maintaining and leveraging strong stakeholder engagement;
- Analysing economic, accounting and/or financial information; and
- Budget and government decision making processes.

Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce or law, political science, international relations, science, project management or similar work experience that demonstrates expertise in these areas.

Eligibility

ELIGIBILITY INFORMATION

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
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To Apply

Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772936

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy
Various Various

Job Title	Budget Policy Assistant Directors and Defence Capability Assistant Directors - (Affirmative Measures - Disability
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$131,199 - $158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026/224
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

ABOUT THE GROUP

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Budget Policy Assistant Directors are at the forefront of the Budget process, leading work in Agency Advice Units (AAUs) to support consideration of policy and funding proposals for agencies and entities across Government. Each AAU provides policy advice and financial analysis on specific Government portfolios and this exciting and high-profile work contributes directly to Government decision-making.

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Defence's IIP – the $425 billion the Government is investing across the decade to deliver Defence capability in support of the National Defence Strategy.

THE OPPORTUNITY

We have a range of current and anticipated Executive Level 1 vacancies across our AAUs and in Defence Integrated Investment Program (IIP) Branch. We will align successful candidates with the vacancy that best suits their experience, skills and policy area interest. We actively seek to develop the professional and technical capabilities of our people and expand their career pathways and networks.

AAU responsibilities include:

- Working closely with relevant portfolio stakeholders to support the development and Government consideration of portfolio proposals including analysing, costing and reviewing new policy proposals;
- Providing budget, financial management and policy advice in support of Government decision making processes and the delivery of the Budget and Mid-Year Economic and Fiscal Outlook;
- Supporting Government committees, including the Expenditure Review Committee of Cabinet and our senior executive on policy and financial issues relating to relevant portfolios;
- Drafting briefing and other correspondence for the Minister for Finance's consideration on portfolio matters.

In addition to the above, Defence Capability team responsibilities include supporting the Minister for Finance's and the senior executive's participation in national security and defence committees.

All positions are based in Canberra, and candidates must be in or willing to relocate to Canberra.

OUR IDEAL CANDIDATES

We are seeking motivated and high performing people at the Executive Level 1 who are eager to strengthen their professional skills and influence the Australian Government's decision-making through the provision of high-quality policy analysis and advice.

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Prior knowledge of budget processes is not essential for Budget Policy Assistant Director roles; however you should have a keen interest in public policy development, attention to detail and comfort working with numbers.

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- Strong leadership skills, with experience in creating and managing high-performing and diverse teams;
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- Excellent communication skills, with experience leading discussions and engagement to test and refine policy issues with stakeholders and influence outcomes;
- Sound analytical capabilities and judgement on policy matters, with an ability to negotiate practical solutions to challenges while factoring in risks and the broader strategic context;
- Resilience, drive and initiative to apply yourself to complex tasks and successfully manage competing deadlines, including when managing teams.

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Duties

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- Demonstrate strong strategic awareness and sound judgement, including when identifying and managing risks.
- Show a strong, proactive and accountable service ethos.

Collaborate

- Negotiate with stakeholders constructively and collaboratively to achieve outcomes.
- Communicate clearly and precisely, with compelling use of structure, logic and plain English.

Achieve

- Demonstrated drive and proactive support of your senior executive and team to collectively achieve high-quality outcomes.
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- Handle complex, ambiguous situations with skill and confidence.
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- Support your managers to deploy skills and resources flexibly to meet changing organisational needs.
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- Maintain composure and embrace challenges. Stay positive, engaged and composed under pressure and support others to do the same.

Know

Demonstrated experience in all or most of the following:

- Leading policy development and advice;
- Maintaining and leveraging strong stakeholder engagement;
- Analysing economic, accounting and/or financial information; and
- Budget and government decision making processes.

Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce or law, political science, international relations, science, project management or similar work experience that demonstrates expertise in these areas.

Eligibility

ELIGIBILITY INFORMATION

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- The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the *Australian Public Service Commissioner's Direction 2022.* This vacancy is only open to people with a disability.
- These roles are being advertised as both ongoing and non-ongoing. A position may be offered as ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. A specified term may be extended up to a maximum period of 18 months.

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Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772937

Department of Finance

Closing Date:Wednesday 07 October 2026

Industry, Education & Infrastructure, Government and Defence, Social Policy

Job Title	Budget Policy Assistant Directors and Defence Capability Assistant Directors - (Affirmative Measures - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$131,199 - $158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026/226
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

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Successful candidates will demonstrate:

- Strong leadership skills, with experience in creating and managing high-performing and diverse teams;
- Experience in collaborating and leading the development of influential strategic policy and/or financial advice to the Government;
- Excellent communication skills, with experience leading discussions and engagement to test and refine policy issues with stakeholders and influence outcomes;
- Sound analytical capabilities and judgement on policy matters, with an ability to negotiate practical solutions to challenges while factoring in risks and the broader strategic context;
- Resilience, drive and initiative to apply yourself to complex tasks and successfully manage competing deadlines, including when managing teams.

We are looking for people who will champion our inclusive, curious and empowered culture, are able to align to our Departmental priorities, who seize opportunities presented by change and are able to identify and lead innovation and continuous improvement in the workplace.

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- Demonstrate strong strategic awareness and sound judgement, including when identifying and managing risks.
- Show a strong, proactive and accountable service ethos.

Collaborate

- Negotiate with stakeholders constructively and collaboratively to achieve outcomes.
- Communicate clearly and precisely, with compelling use of structure, logic and plain English.

Achieve

- Demonstrated drive and proactive support of your senior executive and team to collectively achieve high-quality outcomes.
- Drive the preparation of timely and accurate policy and financial advice to Government.

Think

- Handle complex, ambiguous situations with skill and confidence.
- Understand big picture issues and translate these for the benefit of junior colleagues and stakeholders.

Learn

- Support your managers to deploy skills and resources flexibly to meet changing organisational needs.
- Adapt your communication and management style to people and circumstances.
- Maintain composure and embrace challenges. Stay positive, engaged and composed under pressure and support others to do the same.

Know

Demonstrated experience in all or most of the following:

- Leading policy development and advice;
- Maintaining and leveraging strong stakeholder engagement;
- Analysing economic, accounting and/or financial information; and

- Budget and government decision making processes.

Desirable Qualifications

Candidates with qualifications in economics, finance, public policy, accounting, commerce or law, political science, international relations, science, project management or similar work experience that demonstrates expertise in these areas.

Eligibility

ELIGIBILITY INFORMATION

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the *Racial Discrimination Act 1975.* This vacancy is only available to Aboriginal and/or Torres Strait Islander people.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities for the vacancy if you choose to opt-in to the scheme, declare you have disability and meet the minimum requirements for the vacancy. All requests for reasonable adjustments will be considered and managed in consultation with you. Further information can be found at https://www.apsc.gov.au/recruitability
- These roles are being advertised as both ongoing and non-ongoing. A position may be offered as ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. A specified term may be extended up to a maximum period of 18 months.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our

clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Louise Sasaki, 02 6215 3930
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0772979

Department of Finance

Closing Date:Thursday 08 October 2026

Commercial Group
Naval Infrastructure and Investment Taskforce Naval Infrastructure and Investment Taskforce

Job Title	Policy Officer, Naval Infrastructure and Investment Taskforce
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$101,355 - $123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 6
Position Number	2026-234
Agency Website	www.finance.gov.au

ABOUT THE TASKFORCE

The Naval Infrastructure and Investment Taskforce supports the Australian Government's delivery and investment of nationally significant naval infrastructure. The Taskforce's work spans supporting the delivery and financing for the Henderson Defence Precinct and Osborne Naval Shipyard, shareholder oversight of ASC and ANI, and broader activities that support Australia's current and future nuclear-powered submarine enterprise.

The Taskforce provides integrated support and advice to Defence, the Australian Submarine Agency and other Commonwealth stakeholders across a broad range of workstreams reflecting the scale, sensitivity and complexity of these priorities.

The Taskforce also advises the Finance Minister on the Commonwealth's ownership interests and shareholder functions for ANI and ASC, including through analysis and briefing on company performance reporting, annual reporting, corporate planning, director appointments, governance, meetings and other activities in line with applicable Shareholder Agreements. This work forms part of the Taskforce's broader contribution to strengthening the infrastructure, commercial and governance foundations that support Australia's naval shipbuilding and submarine enterprise.

Duties

ABOUT THE OPPORTUNITIES

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DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Adam Lasscock, 6215 3593
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=96383357-7883-9CB9-A798-ED4EE3

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Vacancy VN-0772983

Department of Finance

Closing Date:Thursday 08 October 2026

Commercial Group
Naval Infrastructure and Investment Taskforce Naval Infrastructure and Investment Taskforce

Job Title	Assistant Director, Naval Infrastructure and Investment Taskforce
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$131,999 - $158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	Executive Level 1
Position Number	2026/235
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/?jati=B63065C1-93A1-6D29-1C05-ED4EE470DAB7

ABOUT THE TASKFORCE

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Duties

ABOUT THE OPPORTUNITIES

Multiple assistant director roles are available to support senior leadership across the Taskforce's work program, driving delivery of complex, high-priority workstreams providing strategic advice on commercial, financing, governance and implementation matters. The roles will require sound judgement, strong political awareness and the ability to operate effectively in a dynamic and sensitive policy and delivery environment on a major Defence project.

As a senior member of a small and high-performing team, you will support your director to lead and shape complex projects, oversee the preparation of high-quality advice and briefing, manage key internal and external stakeholder relationships, direct the work of expert advisers and consultants, and support executive decision-making on issues of significant strategic importance to Government.

Assistant directors will be responsible for leading discrete workstreams elements, managing specialist advisers, coordinating cross-agency input, supporting governance forums, shaping submissions and briefs to Government, and resolving interdependencies across financing, commercial, design, regulatory, stakeholder and delivery workstreams. The roles will suit candidates who can translate complex technical and commercial advice into clear options, risks and recommendations for senior executives and Ministers.

DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
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Notes

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To Apply

Position Contact	Sacha De Re or Sam Parsons, 6215 2643 or 6215 3212
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=B63065C1-93A1-6D29-1C05-ED4EE

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Vacancy VN-0772996

Department of Finance

Closing Date:Sunday 18 October 2026

Financial Analysis, Reporting and Management
Various/Multiple Various/Multiple

Job Title	Finance Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$92,127 - $103,372
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 5
Position Number	2026/228
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/?jati=7CB23049-3E50-02E3-A32B-ED4EE56E034A

ABOUT THE ROLE

A role in Financial Analysis, Reporting and Management (FARM) presents an exciting opportunity to be part of a team at the forefront of shaping financial management and accounting policy advice to the Australian Government including on its multibillion-dollar superannuation and investment funds and the management of the Commonwealth's Official Public Account (the Commonwealth's central bank account). This is a unique opportunity to develop a set of skills which are highly valued and sought after in the government as well as in the private sector.

FARM is a dedicated team of professionals who are passionate about what we do. We are a diverse and supportive team that works collaboratively, are willing to go the extra mile to help others, celebrate our differences and value each other's contributions.

Our work is performed across the following three branches:

Accounting and Frameworks Branch

The Accounting and Frameworks Branch is responsible for supporting Commonwealth entities to meet their statutory budgetary and financial reporting obligations, including responsibility for updating legislative instruments and providing guidance materials and accounting related technical advice to support Commonwealth reporting entities to prepare their annual financial statements.

The Branch supports the development of the Budget and Consolidated Financial Statements and leads advice on financial frameworks including for accounting policy, budget, and charging. The Branch supports the accounting and finance profession across the APS, focusing on recruitment, attraction, talent and professional development for accounting and finance professionals.

Estimates and Reporting Branch

The Estimates and Reporting Branch is responsible for the preparation of and advice to the Finance Minister and Government on whole-of-government financial statements and other financial information for all annual estimates and actuals updates, including for budget publications. The Branch produces the annual Consolidated Financial Statements and the Australian Government's General Government Sector Monthly Financial Statements and provides advice on the Australian Bureau of Statistics' Government Finance Statistics.

Financial Management Branch

The Financial Management Branch is responsible for appropriation management including arranging annual and special appropriations and maintaining of their records, Commonwealth Cash Management, provision of advice and oversight on the appropriations framework and retainable receipts, foreign exchange risk management, development of Budget Paper No. 4, and provision of advice and support for Machinery of Government Changes.

Duties

ABOUT THE OPPORTUNITY

We are looking for people who will champion our inclusive, curious and empowered culture, are able to align to our Departmental priorities, who seize opportunities presented by change and are able to identify and lead innovation and continuous improvement in the workplace. Working with us you will have the opportunity to:

- build practical experience interpreting whole-of-government financial data to support advice and decision-making
- advise on budget strategy and the Australian Government's financial frameworks
- strengthen your financial reporting skills by contributing to the preparation of the Australian Government's financial statements
- contribute to the stewardship of the accounting and finance profession across the Australian Public Service
- work with internal and external stakeholders to deliver high-quality outcomes
- be supported to pursue professional qualifications in accounting and finance, including being mentored by experienced Chartered Accountants (CA ANZ) and Certified Practising Accountants (CPA).

DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page

Eligibility

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Notes

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To Apply

Position Contact	Jo Penny, 02 6215 2780
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=7CB23049-3E50-02E3-A32B-ED4EE

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Vacancy VN-0773007

Department of Finance

Closing Date:Thursday 08 October 2026

Commercial Group
Naval Infrastructure and Investment Taskforce Naval Infrastructure and Investment Taskforce

Job Title	Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$131,999 - $158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	Executive Level 2
Position Number	2026-238
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/?jati=3895D8B4-6B6D-D66F-EA23-ED4EE694F283

ABOUT THE TASKFORCE

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Duties

ABOUT THE OPPORTUNITIES

Multiple director roles are available to provide senior leadership across the Taskforce's work program, driving delivery of complex, high-priority workstreams providing strategic advice on commercial, financing, governance and implementation matters. The roles will require sound judgement, strong political awareness and the ability to operate effectively in a dynamic and sensitive policy and delivery environment on a major Defence project.

As a senior member of a small and high-performing team, you will lead and shape complex projects, oversee the preparation of high-quality advice and briefing, manage key internal and external stakeholder relationships, direct the work of expert advisers and consultants, and support executive decision-making on issues of significant strategic importance to Government.

Directors will be responsible for leading discrete workstreams, managing specialist advisers, coordinating cross-agency input, supporting governance forums, shaping submissions and briefs to Government, and resolving interdependencies across financing, commercial, design, regulatory, stakeholder and delivery workstreams. The roles will suit candidates who can translate complex technical and commercial advice into clear options, risks and recommendations for senior executives and Ministers.

DETAILED VACANCY INFORMATION

For detailed information about this role including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

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To Apply

Position Contact	Sacha De Re or Sam Parsons, 6215 2643 or 6215 3212
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=3895D8B4-6B6D-D66F-EA23-ED4EE

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Vacancy VN-0772899

Department of Home Affairs

Closing Date:Tuesday 06 October 2026

Immigration Compliance Operations
Field Ops & Sponsor Monitoring

Job Title	Leading Border Force Officer Immigration Compliance Operations - Various Roles
Job Type	Full-Time, Ongoing
Location	Various locations - QLD QLD
Salary	$79,476 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 142114
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142114/

About our team

Field Operations and Sponsor Monitoring (FOSM) branch brings together ABF's field compliance and sponsor monitoring functions into an enduring immigration integrity operational capability; safely and lawfully strengthening the integrity of Australia's migration system. Through standing and responsive operations and regulatory activities, FOSM monitors and enforces immigration compliance with visa conditions, employer (and labourhire intermediary) obligations under the Migration Act 1958 when employing or referring migrant workers to work, and sponsorship of migrant workers under the employer sanctions framework. Within a compliance continuum focused on prevention, compliance and enforcement addressing: (1) community protection (2) combatting migrant worker exploitation and (3) protecting the integrity of the migration system.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

- Knowledge of, or the ability to gain an understanding of, the Migration Act 1958 (Cth) and associated legislation/regulations.
- Has strong work ethic and high degree of determination, adaptability and professionalism.
- Ability to contribute to high performing teams, in a complex legislative environment, sometimes through high pressure situations, with changing priorities

Duties

- Interpret and apply legislation and powers under the Migration Act 1958 (Cth) to support immigration compliance.
- Conduct investigations and activities to locate, engage and detain unlawful non-citizens (UNCs) who present a risk to the Australian Community.
- Manage the referral of UNCs located in the prison and remand systems, including the administrative preparations for and deployment to correctional centres and similar locations to engage with the UNC.
- Under the direction of a supervisor, exercise delegations and statutory powers under the Migration Act 1958 (Cth) to detain UNCs and grant, cancel or refuse visas.
- Assess and mitigate risk associated with field deployments utilising a risk matrix and various tools, powers and policy.

Additional information

- Must be able to obtain working with children/vulnerable people certification
- Ability to work outside standard hours, on shift work, or provide 'on-call' services.
- Ability to undertake domestic travel for long periods of time.
- Some positions may be required to hold or obtain a Use of Force permit.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).

Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Kayla RAITI, 0403184832
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142114/

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Vacancy VN-0772921

Department of Home Affairs

Closing Date:Tuesday 06 October 2026

Immigration Compliance Operations
Removal Operations (11670025) Various

Job Title	Removal Officer (Leading Border Force Officer)
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA
Salary	$79,476 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	142086
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142086/

About our team

The Removal Operations Branch delivers Australia's immigration removal program, coordinating the removal of unlawful non-citizens in accordance with the Migration Act 1958.

Our teams operate across Australia (New South Wales, Queensland and the Northern Territory, Victoria, Western Australia and South Australia) and work closely with government, law enforcement and international partners to deliver operational outcomes.

From frontline removals to complex case coordination, international engagement and program management, we provide a diverse and dynamic environment where your work makes a direct impact.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

Our ideal candidates are proactive, adaptable, and results-focused. They will work effectively in dynamic environments, exercise sound judgement, and quickly develop expertise in the legislation and policies governing removal operations. APS4 Removal Officers plan and deliver low to moderate-risk removals, primarily voluntary removals, in collaboration with internal and external partners, including foreign governments and law enforcement agencies. They also support broader ABF and Departmental priorities, including whole-of-government responses to illegal foreign fishing and Operation Sovereign Borders.

Duties

- Assess removal availability
- Interpret and apply legislation, policy, and powers to support immigration compliance including:
    - -Demonstrate an understanding of, and be able to apply, delegations and powers as appropriate
    - -Identify and use appropriate legislative powers to perform enforcement actions
- Plan moderate to high risk and moderate to complex removal activities such as:
    - -Engage with removees and brief them regarding the removal process, and their immigration pathway
    - -Liaise with relevant internal and external stakeholders to obtain travel documents for removees, as required
- Contribute to and conduct removal activities including:
    - -Participating in removal briefings for planned operations and oversee operations at airports
    - -Providing updates regarding the status of removal activities to relevant departmental stakeholders to inform operational awareness and situational reporting.

Additional information

- A Minimum of Baseline (Protected) AGSVA security clearance, some positions may require a higher level of security clearance
- Attainment and maintenance of role-specific qualifications
- Occupants of the role may be required to:
    - Work outside standard hours, on shift work, or provide 'on-call' services
    - Represent the Department at external forums
    - Hold a current Aviation Security Identity Card (ASIC)
    - Hold a current driver's licence
    - Hold a current Working with Children Check
    - Hold operational readiness qualifications.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click here. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia’s prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability

and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Georgie Karydis, 0478 268 731
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142086/

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Vacancy VN-0772922

Department of Home Affairs

Closing Date:Tuesday 06 October 2026

Immigration Compliance Operations
Removal Operations (11670025) Various

Job Title	Removal Officer (Senior Border Force Officer)
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 5
Position Number	142088
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142088/

About our team

The Removal Operations Branch delivers Australia's immigration removal program, coordinating the removal of unlawful non-citizens in accordance with the Migration Act 1958.

Our teams operate across Australia (New South Wales, Queensland and the Northern Territory, Victoria, Western Australia and South Australia) and work closely with government, law enforcement and international partners to deliver operational outcomes. From frontline removals to complex case coordination, international engagement and program management, we provide a diverse and dynamic environment where your work makes a direct impact.

From frontline removals to complex case coordination, international engagement and program management, we provide a diverse and dynamic environment where your work makes a direct impact.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

Our ideal candidates are proactive, adaptable, and results-focused. They will work effectively in dynamic environments, exercise sound judgement, and quickly develop expertise in the legislation and policies governing removal operations. APS5 Removal Officers plan and conduct removal operations, with moderate to high risk, including all involuntary removals, in accordance with established procedures, and in partnership with relevant internal and external agencies. They work under limited supervision to conduct assessments to determine the status of unlawful non-citizens and requirements for their removal. They also support broader ABF and Departmental priorities, including whole-of-government responses to illegal foreign fishing and Operation Sovereign Borders.

Duties

- Interpret and apply legislation, policy, and powers to support immigration compliance including:
  - -Demonstrate an understanding of, and be able to apply, delegations and powers as appropriate
  - -Identify and use appropriate legislative powers to perform enforcement actions
- Plan moderate to high risk and moderate to complex removal activities such as:
  - -Engage with removees and brief them regarding the removal process, and their immigration pathway
  - -Liaise with relevant internal and external stakeholders to obtain travel documents for removees, as required
  - -Identify viable removal pathways, airlines and transits whilst ensuring compliance with aviation regulations, removals policy, visa requirements and relevant border transit authorities
- Contribute to and conduct removal activities including:
  - -Participating in removal briefings for planned operations and oversee operations at airports
  - -Providing updates regarding the status of removal activities to relevant departmental stakeholders to inform operational awareness and situational reporting
- Lead removal teams
- Assess removal availability
- -Assess removal referrals from relevant departmental business areas
- -Conduct Detention Client Interviews (DCI) to obtain specific information regarding removee's to support removal planning
- -Mentor and develop less experienced team members to enhance competence and proficiency
- -Provide advice to support assessment of removal eligibility and the planning and conduct of removal activities.

Additional information

- A Minimum of Baseline (Protected) AGSVA security clearance, some positions may require a higher level of security clearance
- Attainment and maintenance of role-specific qualifications
- Occupants of the role may be required to:
    - Work outside standard hours, on shift work, or provide 'on-call' services
    - Represent the Department at external forums
    - Hold a current Aviation Security Identity Card (ASIC)
    - Hold a current driver's licence
    - Hold a current Working with Children Check
    - Hold operational readiness qualifications.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click here. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Alex Murdoch, 0447 367 137
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142088/

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Vacancy VN-0772925

Department of Home Affairs

Closing Date:Tuesday 06 October 2026

Immigration Compliance Operations
Removal Operations (11670025) Various

Job Title	Removal Officer (Border Force Supervisor)
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - QLD QLD, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	142090
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142090/

About our team

The Removal Operations Branch delivers Australia's immigration removal program, coordinating the removal of unlawful non-citizens in accordance with the Migration Act 1958.

Our teams operate across Australia (New South Wales, Queensland and the Northern Territory, Victoria, Western Australia and South Australia) and work closely with government, law enforcement and international partners to deliver operational outcomes.

From frontline removals to complex case coordination, international engagement and program management, we provide a diverse and dynamic environment where your work makes a direct impact.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

Our ideal candidates are proactive, adaptable, and results-focused. They will work effectively in dynamic environments, exercise sound judgement, and quickly develop expertise in the legislation and policies governing removal operations. APS6 Removal Officers lead teams and manage complex removal operations to support the timely removal of unlawful non-citizens from Australia. Working under limited direction, they apply legislation and policy to determine removal requirements, make sound operational decisions, and coordinate outcomes with internal and external partners. They also support broader ABF and Departmental priorities, including whole-of-government responses to illegal foreign fishing and Operation Sovereign Borders.

Duties

- Interpret and apply legislation, policy and powers to support Immigration compliance
- Review and determine removal availability
- Lead planning of removal activities
- Supervise and conduct removal activities
- Communicate strategically in removal operations environment
- Supervise removals teams
- Conduct Quality Assurance.

Additional information

- A Minimum of Baseline (Protected) AGSVA security clearance, some positions may require a higher level of security clearance
- Attainment and maintenance of role-specific qualifications
- Occupants of the role may be required to:
    - Work outside standard hours, on shift work, or provide 'on-call' services
    - Represent the Department at external forums
    - Hold a current Aviation Security Identity Card (ASIC)
    - Hold a current driver's licence
    - Hold a current Working with Children Check
    - Hold operational readiness qualifications.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).

- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

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The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Kelly Gwyn, 0481 059 835
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142090/

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Vacancy VN-0772819

Department of the Senate

Closing Date:Monday 05 October 2026

Procedure Office
Procedure and Research Section

Job Title	Senior Legislation and Procedure Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	$112,252 - $123,136
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Employees are entitled to request flexible working arrangements under the department's enterprise agreement
Classification	APS Level 6
Position Number	332
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://recruitmentsenate.nga.net.au/cp/index.cfm?event=jobs.listJobs&jobListid=22fc4f47-e994-46a3-b8c9-9bc90

The Department of the Senate is seeking applications from those interested in joining the Procedure Office in the role of Senior Legislation and Procedure Officer.

Senior Legislation and Procedure Officers are responsible for drafting amendments to legislation, private senators' bills and procedural motions.

Senior Legislation and Procedure Officers are required to respond quickly and effectively to requests for information about legislation and Senate procedure from non-government senators and their staff, particularly on Senate sitting days.

Senior Legislation and Procedure Officers provide support to the Clerk Assistant (Procedure), the Director, Procedure and Research, the Assistant Director, Legislation and Procedure and other senior officers of the department, including undertaking research on topics relating to legislation, the Senate and the Parliament.

Senior Legislation and Procedure Officers undertake other work to support the Procedure and Research Section, as required.

Duties

1. Under guidance from senior officers:

- draft legislative documents, including private senators' bills and amendments to legislation for non-government senators;
- provide written and verbal advice about legislation and Senate practice and procedure to non-government senators and their staff; and
- draft procedural motions for non-government senators.

2. Review documents prepared by senators and their staff, such as explanatory memorandums and second reading speeches.

3. Conduct research and analysis on subjects relating to legislation, the Senate and the Parliament.

4. Liaise with senators and their staff, departmental employees and senior officers as required.

5. Provide administrative and other support to the Clerk Assistant (Procedure) and Procedure and Research Section, including guidance to junior staff.

Eligibility

Desirable

- Relevant tertiary qualifications (or progress towards relevant tertiary qualifications).
- Familiarity with, and/or knowledge of, legislation.

Notes

To apply, you are asked to provide a one-page pitch detailing your suitability to perform the duties of the position with reference to the selection criteria. You are also asked to provide a copy of your CV or résumé.

A secondment arrangement from a Commonwealth department or agency may be considered.

The Department of the Senate is committed to being an inclusive employer. We aim to provide a supportive, flexible, and fair workplace that recognises the diversity within the Australian community, where all employees feel respected, valued and supported to best contribute to our work. We encourage applications from First Nations' people, people with disabilities, neurodivergent people, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQA+, mature aged employees and people with caring responsibilities.

About the Department of the Senate

The Department of the Senate provides the secretariat to the Senate – enabling its legislative and accountability activities – and to dozens of parliamentary committees, whose work encompasses the Senate's scrutiny functions and its exercise of Parliament's broad inquiry powers. In doing so, departmental officers provide the Senate, its committees, the President and other senators expert, impartial advice about Senate and committee operations. We publish the Senate's records, and produce an array of information resources so that people may understand and engage in its work. With our colleagues across the Parliamentary Service we also provide specialised advice and logistical support to senators so they may undertake their duties.

To Apply

Position Contact	Human Resource Management, (02) 6277 5924
Agency Recruitment Site	https://recruitmentsenate.nga.net.au/cp/index.cfm?event=jobs.listJobs&jo

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Vacancy VN-0772645

Department of the Treasury

Closing Date:Monday 05 October 2026

Law Division

Job Title	APS3-APS4 Legislative Drafters and Legislation Designers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	$74,307 - $87,337
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 3;APS Level 4
Position Number	31-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

Treasury's **Law Division** is looking to fill multiple APS3 and APS4 vacancies in **Legislative Drafter** and **Legislation Designer** roles.

Roles may be filled at the APS3 or APS4 level depending on the complexity of the work, the degree of judgement and independence required, and the skills and experience of the successful candidate.

At the **APS3 level**, employees will generally support delivery of legislative projects under general direction, contribute to research, analysis and drafting activities, and develop specialist knowledge and skills with guidance and support.

At the **APS4 level**, employees will generally undertake moderately complex legislative drafting and law design work under general direction, exercise judgement within established parameters, manage allocated work with a degree of independence, and take greater responsibility for legislative research, analysis, and stakeholder relationships.

Duties

Legislative Drafters will:

- Undertake legislative research and analysis to support drafting projects.
- Work closely with legislation designers and policy teams to contribute to Government priorities through assisting with the drafting of legislative instruments.
- Contribute to editorial, quality assurance and publication processes for legislative instruments.
- Support the delivery of Treasury's subordinate legislation program.
- Develop specialist drafting knowledge and skills through on-the-job learning and coaching.
- Manage allocated tasks and contribute to the timely delivery of legislative projects.
- Undertake other tasks consistent with the classification as required.

Legislation Designers will:

- Contribute to the design and development of legislative frameworks and solutions to implement Government policy decisions.
- Conduct research and analysis on legislative and policy issues.
- Assist with the preparation of drafting instructions for primary and subordinate legislation.
- Assist with the drafting of explanatory material to support legislation.
- Work with policy teams, portfolio agencies and other stakeholders to support the development of legislation.
- Contribute to the work of the team and the delivery of legislative projects as directed.
- Undertake other tasks consistent with the classification as required.

APS level 3

APS3 employees will generally undertake simple legislative work, which may include some elements of complexity, under general direction and within established processes and parameters.

APS3 applicants should be able to demonstrate:

- Strong written and verbal communication skills.
- Sound research and analytical skills.
- A willingness to learn and develop new skills.
- Good organisational skills and attention to detail.
- The ability to work effectively as part of a team.

APS level 4

APS4 employees will generally undertake moderately complex legislative work under general direction. They will be expected to exercise judgement and limited discretion within established parameters, organise and manage their own workflow, identify and contribute to resolving issues, and take greater responsibility for the delivery of allocated work.

APS4 applicants should be able to demonstrate:

- Experience undertaking research and analysis to support legislative projects.
- The ability to exercise judgement and manage competing priorities.
- Strong communication and stakeholder management skills.
- An interest in developing specialist expertise in legislative drafting or law design.
- The ability to build productive working relationships and collaborate across teams.

Desirable skills and experience:

For both APS3 and APS4 roles, the following skills and experience are desirable:

- Tertiary qualifications in law, public policy, economics, commerce or a related discipline, or equivalent experience.
- An interest in legislation, public policy or government decision-making.

For **Legislative Drafter** roles, an interest in or experience with legislative drafting, legislative instruments, editing, technical writing or other forms of precise written communication will be highly regarded.

For **Legislation Designer** roles, an understanding of or experience with the legislative process, law design, policy development or the development and delivery of legislation will be highly regarded.

For further information regarding this vacancy and the application process, please refer to the **Position Description**.

Eligibility

Under Section 22(8) of the *Public Service Act 1999*, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	Nik Wahi, 02 6263 3126
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772765

Department of the Treasury

Closing Date:Monday 05 October 2026

Law Division

Job Title	APS5-APS6 Legislative Drafters and Legislation Designers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	$93,312 - $127,521
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements can be flexible in consultation with manager and operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	28-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

Treasury's **Law Division** is looking to fill multiple APS5 and APS6 vacancies in **Legislative Drafter** and **Legislation Designer** roles.

About the role

Law Division brings together specialist legislative drafting, law design, legal advice and legal policy expertise to support the development, design and delivery of Treasury's legislative program. Our work includes:

- Designing legislative solutions to implement Government policy decisions, and working with policy divisions, portfolio agencies and Ministers' offices to translate policy into law.
- Drafting legislative instruments and supporting the development of legislation.
- Preparing drafting instructions and working with the Office of Parliamentary Counsel on primary and subordinate legislation.
- Providing advice on legislative drafting, law design, legislative delivery and legal policy issues.
- Supporting the development, delivery and maintenance of Treasury portfolio laws, and regulatory compliance.

Law Division is looking to fill multiple APS5 and APS6 vacancies for **Legislative Drafters** and **Legislation Designers**.

Roles may be filled at the APS5 or APS6 level depending on the complexity of the work, degree of judgement, independence and accountability required, and the skills and experience of the successful candidate.

At the **APS5 level**, employees will generally undertake moderately complex to complex legislative drafting and law design work under limited direction, exercise judgement within their area of responsibility, manage allocated work and priorities, and develop and apply specialist knowledge and skills.

At the **APS6 level**, employees will generally undertake complex legislative drafting and law design work under limited direction, exercise a greater degree of initiative and judgement, take responsibility for significant or discrete components of legislative projects, provide well-reasoned advice on complex issues, and provide guidance and support to build the development and capability of less experienced team members.

Duties

Legislative Drafters will:

- Draft simpler legislative instruments and other legislative products appropriate to the classification level.
- Undertake legislative research and analysis to support drafting projects and inform drafting approaches.
- Work closely with legislation designers and policy teams to implement Government priorities through legislative instruments.
- Identify and contribute to resolving legislative drafting and delivery issues and assist in developing drafting approaches and options.
- Contribute to editorial, quality assurance and publication processes for legislative instruments.
- Contribute to the planning and delivery of Treasury's subordinate legislation program.
- Develop and apply specialist legislative drafting knowledge and expertise through practical experience, on-the-job learning and coaching.
- Manage allocated drafting work and contribute to timely delivery of legislative projects.

Legislation Designers will:

- Contribute to the design and development of legislative frameworks and solutions to implement Government policy decisions.

- Undertake research and analysis and provide advice on legislative, legal and policy issues.
- Prepare drafting instructions for primary and subordinate legislation appropriate to the classification level.
- Draft explanatory materials to support legislation.
- Support policy development by providing advice on legislative design options and implications.
- Work collaboratively with policy teams, portfolio agencies and other stakeholders to support the development and delivery of legislation.
- Manage allocated work and contribute to the timely delivery of legislative projects.

APS5

APS5 employees will generally undertake moderately complex to complex legislative work under limited direction. They will be expected to exercise judgement within their area of responsibility, organise and manage their workflow, provide well-reasoned advice and take responsibility for the quality and timely delivery of allocated work.

APS5 applicants should be able to demonstrate:

- Experience researching, analysing moderately complex to complex legislative, legal or policy issues and providing clear, well-reasoned advice.
- The ability to exercise sound judgement, identify and contribute to resolving issues, and recognise when escalation is required.
- The ability to manage competing priorities and deliver high-quality work under limited direction.
- Strong written and verbal communication skills, including the ability to communicate complex information clearly and appropriately.
- The ability to develop and apply specialist knowledge in legislative drafting or law design.

APS6

APS6 employees will generally undertake complex legislative work under limited direction and with a greater degree of independence. They will be expected to exercise initiative and sound judgement, take responsibility for significant or complex components of legislative projects, provide high-quality advice and recommendations on complex issues, and contribute to the capability and effectiveness of the team.

APS6 applicants should be able to demonstrate:

- Experience researching and analysing complex legislative, legal or policy issues and providing practical, well-reasoned advice and recommendations.

- The ability to exercise initiative and sound judgement in identifying, analysing and resolving complex issues within their area of responsibility.
- The demonstrated ability to lead or take responsibility for significant or complex components of legislative, policy or drafting projects.
- The ability to manage competing priorities and deliver high-quality work with a high degree of independence under limited direction.
- Strong written and verbal communication skills, including the ability to communicate complex issues clearly and influence outcomes.
- The ability to support, coach and guide less experienced team members and contribute to the development of team capability.

Desirable skills and experience

- Tertiary qualifications in law, public policy, economics, commerce or a related discipline, or equivalent experience.
- Experience working with legislation, legislative instruments, legislative projects or legal policy issues.
- An understanding of the legislative process and the development and implementation of legislation.
- Experience preparing drafting instructions, legislative instruments or explanatory material will be highly regarded.

For the **Legislative Drafter** roles, experience developing, drafting or reviewing legislation or legislative instruments will be highly regarded.

For the **Legislation Designe**r roles, experience in law design, legal policy or supporting the development of legislative solutions to implement Government decisions will be highly regarded.

Eligibility

Under Section 22(8) of the Public Service Act 1999, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

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To Apply

Position Contact	Nik Wahi, 02 6263 3126
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772813

Department of the Treasury

Closing Date:Monday 05 October 2026

Law Division

Job Title	EL1 Assistant Directors, Legislative Drafters and Designers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	$137,301 - $157,498
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	30-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

About the role

Law Division brings together specialist legislative drafting, law design, legal advice and legal policy expertise to support the development, design and delivery of Treasury's legislative program. Our work includes:

- Designing legislative solutions to implement Government policy, and working with policy divisions, portfolio agencies and Ministers' offices to translate policy into law.
- Drafting legislative instruments and supporting the development of legislation.
- Preparing drafting instructions and working with the Office of Parliamentary Counsel on primary and subordinate legislation.
- Providing advice on legislative drafting, law design, legislative delivery and legal policy issues.
- Supporting the development, delivery and maintenance of Treasury portfolio laws, and regulatory compliance.

Law Division is looking to fill multiple EL1 vacancies for Legislative Drafters and Legislation Designers.

EL1 employees will generally undertake complex or sensitive legislative drafting and law design work under broad direction. They will exercise a considerable degree of independence, judgement and initiative, and be accountable for leading significant legislative drafting and law design work,

providing high-quality advice, managing relationships with key stakeholders and contributing to team capability and broader Law Division priorities.

Duties

Legislative Drafters will:

- Lead the drafting of legislative instruments and other legislative products.
- Undertake complex legislative research and analysis to inform drafting approaches and support the delivery of legislative projects.
- Exercise judgement in identifying and resolving legislative drafting issues and provide high-quality practical advice on drafting approaches, options, risks and implications.
- Work closely with legislation designers, policy teams and stakeholders to implement Government priorities through subordinate legislation.
- Lead editorial and quality assurance processes for legislative instruments.
- Contribute to the management and delivery of Treasury's subordinate legislation program.
- Lead significant drafting work and legislative projects, balancing competing priorities and ensuring work is delivered to a high standard and within required timeframes.
- Support the development of drafting capability within the team through mentoring, coaching and knowledge sharing.
- Contribute to broader team priorities and the delivery of Treasury's legislative program.

Legislation Designers will:

- Lead the design and development of legislative frameworks and solutions to implement Government policy decisions.
- Undertake research and analysis and provide high-quality practical advice and recommendations to resolve complex legislative, legal and policy issues.
- Prepare drafting instructions for primary and subordinate legislation.
- Lead or take responsibility for the preparation of drafting explanatory materials to support legislation.
- Provide strategic and practical advice on legislative design options, risks and implications to inform policy development.
- Work with policy teams, portfolio agencies and other stakeholders to support the development and implementation of legislation.
- Lead or take responsibility for significant components of legislative projects, manage competing priorities and deliver high-quality work within required timeframes.
- Support the capability of less experienced team members through mentoring, coaching, guidance and knowledge sharing.
- Contribute to broader team and Law Division priorities and the effective delivery of Treasury’s legislative program.

Capabilities Required for all Positions:

EL1 employees will be expected to operate under broad direction and exercise a considerable degree of independence, judgement and initiative in delivering complex legislative drafting and law design work.

Applicants should be able to demonstrate:

- Experience leading complex legislative, policy or drafting projects.
- Strong research and analytical skills, including the ability to identify, analyse and resolve complex or sensitive legislative, legal or policy issues.
- The ability to exercise initiative and sound judgement, make decisions within their area of responsibility and identify when significant issues require escalation.
- The ability to manage significant work, balance competing priorities and deliver complex legislative projects with a considerable degree of independence strong written and verbal communication skills, including the ability to communicate complex issues clearly and persuasively to different audiences.
- Strong stakeholder engagement skills and the ability to build and maintain productive working relationships across Treasury and external stakeholders.
- The ability to lead, coach and develop others, share specialist knowledge and contribute to team capability and continuous improvement.

Desirable skills and experience:

- Tertiary qualifications in law, public policy, economics, commerce or a related discipline, or equivalent experience.
- Experience working with legislation, legislative instruments, legal policy or law reform projects.
- An understanding of the legislative process and the development of legislation will be highly regarded.

For the Legislative Drafter roles, experience drafting legislation or legislative instruments will be highly regarded.

For the Legislation Designer roles, experience developing legislative solutions, legislative frameworks or drafting instructions to implement Government policy decisions will be highly regarded.

Eligibility

Under Section 22(8) of the *Public Service Act 1999*, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks. Some positions may require a higher level of clearance, as specified in the position description.

Notes

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To Apply

Position Contact	Nik Wahi, 02 6263 3126
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772860

Department of the Treasury

Closing Date:Tuesday 06 October 2026

Housing Supply, Productivity and Engagement Division & Housing Access and Delivery Division

Job Title	APS5 Analysts, Housing Group
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	$93,312 - $99,287
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5
Position Number	34-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

About the role

Housing Group provides advice, research and analysis on housing policy and programs, including housing supply and affordability, to support delivery of the Australian Government's housing agenda. The Group is responsible for the design, implementation and management of housing programs, governance and oversight of key institutions in Australia's housing system, and engagement with governments and stakeholders on housing priorities.

There are 2 APS5 Analyst opportunities across Housing Group's two divisions – **the Housing Supply, Productivity and Engagement Division (HSPED)** and the **Housing Access and Delivery Division (HADD)**.

HSPED leads work to increase housing supply and improve productivity across the housing and construction sectors. Its responsibilities include delivery of the National Housing Accord, housing supply programs, construction and planning reform, the National Construction Code and National Urban Policy. The division also undertakes quantitative analysis, modelling, forecasting and applied research to strengthen the evidence base for housing policy and support the National Housing Supply and Affordability Council.

HADD develops and implements policy and programs supporting home ownership, rental policy, and social and affordable housing, including initiatives with a First Nations focus. Its work includes delivery and oversight of major government housing commitments and working with states and territories, Housing Australia, other agencies, delivery partners and community stakeholders to support the Government's housing agenda.

As an APS5 Analyst, you will undertake policy, program, coordination or analytical work within one of these areas.

- The Analyst, Strategic Housing Policy Unit will work across Housing Group and Treasury more broadly to coordinate a comprehensive housing policy strategy supporting the Government's housing agenda.
- The Analyst, Social and Affordable Housing Policy Unit will support social and affordable housing policy development to support more Australians into safe and secure homes.

You will work with a degree of independence, apply sound judgement within established frameworks and contribute to the development of high-quality advice and the delivery of team priorities.

Depending on the position, you may contribute to policy development, program design and implementation, research and analysis, stakeholder engagement, project coordination, governance, reporting and briefing activities, or a combination of these functions. You will work collaboratively with colleagues and stakeholders and contribute to a positive, inclusive and high-performing workplace.

Opportunities may include working on strategic housing policy and coordination across Housing Group and Treasury, contributing to the Government's broader housing policy agenda and supporting key priorities such as MYEFO and Budget preparation. Roles may involve research and analysis, preparation of policy advice and briefing material, and engagement with internal and external stakeholders to support coordinated policy outcomes.

This process will create a merit pool to fill potential future vacancies. Individual vacancies may require particular technical or professional experience. Candidates may be matched to vacancies based on their skills, experience and demonstrated areas of strength

Duties

At the APS5 level, you will be expected to:

- **Undertake policy, program, coordination or analytical work,** taking responsibility for delivering quality outputs within agreed priorities and timeframes.

- **Apply sound judgement within established frameworks,** identifying issues and risks and seeking guidance on more complex or sensitive matters where appropriate.
- **Research and analyse issues,** drawing together information and evidence to support policy development, program delivery and informed decision-making.
- **Prepare clear and concise written material,** including briefs, correspondence, reports and other advice for senior staff and stakeholders.
- **Build and maintain productive working relationships** with colleagues and stakeholders across Treasury, government and other relevant organisations.
- **Organise and manage your work effectively,** balancing competing priorities and responding constructively to changing requirements.
- **Contribute to project and team outcomes,** working collaboratively, sharing information and supporting the timely delivery of work.
- **Develop your knowledge and capability**, building an understanding of the broader policy and operating environment and how your work contributes to organisational and government priorities.

To be successful in this role, you will demonstrate:

- **Sound analytical and problem-solving skills,** with the ability to research issues, assess information and contribute to practical, well-reasoned solutions.
- **Sound judgement and initiative,** with the ability to work with a degree of independence while recognising when to seek advice or escalate issues.
- **Strong written and verbal communication skills,** including the ability to communicate information clearly and prepare high-quality written material.
- **Effective stakeholder engagement and collaboration skills,** with the ability to build productive working relationships with a range of internal and external stakeholders.
- **Strong organisational and delivery skills,** including the ability to manage competing priorities and deliver quality work within agreed timeframes.
- **A collaborative and adaptable approach**, with a willingness to learn, contribute to team outcomes and build capability in new areas.

Desirable Skills / Experience

- Experience in policy development, program or project delivery and management, coordination, research or analysis would be highly regarded.
- Knowledge of housing policy and programs, or demonstrated ability to quickly develop expertise in a new policy area, would be beneficial.
- Experience in related areas such as social or economic policy, infrastructure, First Nations policy, Commonwealth-state relations, planning, building or construction sector policy would also be beneficial.
- Experience engaging with internal and external stakeholders including state and territory governments, Commonwealth agencies or other groups would be beneficial.

Eligibility

Under Section 22(8) of the Public Service Act 1999, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

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To Apply

Position Contact	Rebecca Mason, 0459 908 562
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772865

Department of the Treasury

Closing Date:Tuesday 06 October 2026

Housing Supply, Productivity and Engagement Division & Housing Access and Delivery Division

Job Title	APS6 Senior Analysts, Housing Group
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 6
Position Number	35-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

About the role

Housing Group provides advice, research and analysis on housing policy and programs, including housing supply and affordability, to support delivery of the Australian Government's housing agenda. The Group is responsible for the design, implementation and management of housing programs, governance and oversight of key institutions in Australia's housing system, and engagement with governments and stakeholders on housing priorities.

There are 2 APS6 Senior Analyst opportunities across Housing Group's two divisions – the **Housing Supply, Productivity and Engagement Division** (HSPED) and the **Housing Access and Delivery Division** (HADD).

HSPED leads work to increase housing supply and improve productivity across the housing and construction sectors. Its responsibilities include delivery of the National Housing Accord, housing

supply programs including the Government's new $2 billion Local Infrastructure Fund, construction and planning reform, the National Construction Code and National Urban Policy. The division also undertakes quantitative analysis, modelling, forecasting and applied research to strengthen the evidence base for housing policy and support the National Housing Supply and Affordability Council.

HADD develops and implements policy and programs supporting home ownership, rental policy, and social and affordable housing, including initiatives with a First Nations focus. Its work includes delivery and oversight of major government housing commitments and working with states and territories, Housing Australia, other agencies, delivery partners and community stakeholders to support the Government's housing agenda.

As an APS6 Senior Analyst, you will undertake complex policy, program or analytical work within one of these areas.

- The Senior Analyst, Local Infrastructure Fund Implementation Unit will play a key role in establishing and implementing the Government's new $2 billion program providing 'last mile' infrastructure funding.
- The Senior Analyst, Housing Analysis and Conditions Unit will undertake reporting on conditions in the housing market, modelling and analysis of housing supply, and undertake research projects to support housing policy advice.

You will work with a degree of autonomy, exercise sound judgement, provide high-quality advice and contribute to the delivery of team and Group priorities.

Depending on the position, you may undertake policy development, program design and implementation, quantitative or economic analysis, modelling and forecasting, stakeholder engagement, governance and reporting activities, or a combination of these functions. You may also coordinate pieces of work, support the development of less experienced staff and contribute to a collaborative, inclusive and high-performing workplace.

This process will create a merit pool to fill potential future vacancies. Individual vacancies may require particular technical or professional experience. Candidates may be matched to vacancies based on their skills, experience and demonstrated areas of strength.

Duties

At the APS6 level, you will be expected to:

- **Undertake complex policy, program or analytical work,** taking responsibility for delivering high-quality outcomes within agreed priorities and timeframes.
- **Exercise sound judgement and make evidence-based decisions**, identifying issues, risks and appropriate courses of action and escalating matters where required.

- **Research and analyse complex issues,** drawing together evidence and stakeholder perspectives to develop practical solutions and informed advice.
- **Prepare clear, concise and well-reasoned advice,** including briefs, correspondence, reports and other material for senior executives and government.
- **Build and maintain productive working relationships across** Treasury, Commonwealth agencies, state and territory governments, delivery partners and other relevant stakeholders.
- **Manage competing priorities and contribute to project and team planning,** adapting to changing circumstances and supporting the timely delivery of outcomes.
- **Work collaboratively and contribute to team capability,** sharing knowledge, supporting colleagues and, where appropriate, providing guidance to less experienced staff.
- **Understand the broader operating environment,** identifying how your work contributes to team, Group and government priorities.

To be successful in this role, you will demonstrate:

- **Strong analytical and problem-solving skills**, with the ability to understand complex issues, assess evidence and develop practical, well-reasoned solutions.
- **Sound judgement and initiative,** with the ability to work with a degree of autonomy, identify risks and determine appropriate courses of action.
- **Strong written and verbal communication skills,** including the ability to communicate complex information clearly and prepare high-quality advice for senior stakeholders.
- **Strong stakeholder engagement and collaboration skills,** with the ability to establish productive relationships and work effectively across organisational boundaries.
- **Strong organisational and delivery skills,** including the ability to manage competing priorities and deliver quality outcomes within tight timeframes.
- **A collaborative approach,** with the ability to contribute positively to team outcomes, share knowledge and support the capability of others.

Desirable Skills / Experience

- Experience in policy development, design or implementation, including preparing high-quality advice or briefing material for senior executives or government, would be highly regarded.
- Experience in housing or related areas such as social or economic policy, infrastructure, planning, building and construction policy, First Nations policy or Commonwealth-state relations would be beneficial.
- Some roles require quantitative and analytical capability, including experience in applied economic research, economic modelling, forecasting or analysis of complex datasets. For these roles, experience using R and/or tertiary qualifications in economics or another quantitative discipline would be highly regarded.
- For program management roles, experience supporting the design or delivery of complex government programs involving multiple stakeholders, delivery partners or levels of government would be highly regarded.

Eligibility

Under Section 22(8) of the Public Service Act 1999, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

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To Apply

Position Contact	Rebecca Mason, 0459 908 562
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772910

Department of the Treasury

Closing Date:Sunday 11 October 2026

Housing Group

Job Title	APS5, APS6 and EL1, Housing Group (Affirmative Measure - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Perth WA
Salary	$93,312 - $157,498
Future Merit Locations	Canberra, Sydney, Melbourne, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5;APS Level 6;Executive Level 1
Position Number	37-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

Housing Group works to improve housing outcomes for all Australians. We shape policies and programs that support more homes being built, make housing more affordable and improve access to safe and secure housing.

Our work covers a wide range of areas, including:

- Helping increase housing supply.
- Supporting home ownership.
- Improving renting outcomes.
- Supporting social and affordable housing.
- Improving housing outcomes for Aboriginal and/or Torres Strait Islander people and communities.
- Housing Group works closely with communities, Aboriginal and/or Torres Strait Islander organisations, state and territory governments, industry and other stakeholders to help deliver the Australian Government’s housing agenda.

We have opportunities across two divisions, the **Housing Supply, Productivity and Engagement Division** (HSPED), and the **Housing Access and Delivery Division** (HADD). A merit pool will be established to support other roles within Treasury.

Duties

About the roles:

We recognise the value of lived experience, cultural knowledge, community leadership and diverse professional backgrounds in shaping better policy and delivering better outcomes for Aboriginal and Torres Strait Islander peoples and communities.

We are seeking motivated and collaborative applicants at the APS5, APS6 and EL1 levels to contribute to nationally significant housing policy, programs and partnerships. Successful candidates will have opportunities to work across a range of areas, including:

- Aboriginal and Torres Strait Islander housing policy and partnerships.
- Housing supply and planning reform.
- Home ownership and rental policy.
- Social and affordable housing.
- Program delivery and implementation.
- Stakeholder engagement.
- Research, data and policy analysis.

We welcome applicants from a variety of backgrounds, including government, community-controlled organisations, housing providers, not-for-profit organisations, advocacy groups, academia, research organisations and the private sector.

APS5 Officer

As an APS5, you will help develop and deliver housing policies and programs. You will undertake research, prepare written materials, work with stakeholders and contribute to projects that support Government priorities.

We are looking for people who can:

- Work well with others and contribute to the team.
- Communicate clearly with different audiences.
- Gather information, identify key issues and help develop practical solutions.
- Build and maintain productive working relationships.
- Show initiative and be willing to take on and learn new things.
- Act with integrity and deliver quality work.

Experience can come from work, study, volunteering, community involvement and life experiences.

APS6 Officer

As an APS6, you will take responsibility for pieces of work and help lead pieces of work, provide policy and program advice, manage stakeholder relationships and contribute to strategic projects.

We are looking for people who can:

- Work independently and deliver quality outcomes through strategic thinking and problem solving.
- Analyse information and provide clear, evidence-based advice.
- Build and maintain strong relationships with a range of people.
- Exercise sound judgement, resilience and the ability to manage competing priorities and risks.
- Show initiative and be willing to take on and learn new things.

Experience can come from work, study, volunteering, community involvement and life experiences. We recognise that leadership and problem-solving skills can be gained in many settings, including community, cultural, volunteer and professional environments.

EL1 Assistant Director

As an EL1, you will lead projects that contribute to the Government's housing agenda. You will provide leadership within a team, manage complex stakeholder relationships and deliver high-quality advice to senior executives and Government.

We are looking for people who can:

- Lead and support others with the ability to guide teams to deliver high-quality outcomes.
- Think strategically and the ability to translate Government priorities into practical outcomes.
- Provide sound judgement and the ability to provide advice on complex and sensitive issues.
- Build and maintain productive relationships with Aboriginal and Torres Strait Islander stakeholders, governments, industry and community partners.
- Bring experience managing projects, risk and competing priorities in a complex environment.
- Develop staff, foster inclusion and build team capability.

Experience can come from work, study, volunteering, community involvement and life experiences. We recognise that leadership and problem-solving skills can be gained in many settings, including community, cultural, volunteer and professional environments.

Eligibility

Under Section 22(8) of the *Public Service Act 1999*, employees of the Treasury are required to be Australian Citizens.

This vacancy is open only to Aboriginal and Torres Strait Islander people under the Affirmative Measure – Aboriginal and Torres Strait Islander Employment Provision (Section 31). This is a special measure under subsection 8(1) of the Racial Discrimination Act 1975.

To be eligible, you must:

- Be an Australian citizen.
- Identify as an Aboriginal and/or Torres Strait Islander person.
- Be able to obtain and maintain a Baseline security clearance (Treasury will arrange and cover the cost of the clearance process).

Prior to being made a formal offer, successful candidates will be required to provide Confirmation of Heritage from an Aboriginal or Torres Strait Islander community organisation. Acceptable evidence may include:

- A letter from an incorporated Indigenous organisation confirming you are recognised as an Aboriginal and/or Torres Strait Islander person; or
- A Confirmation of Aboriginal or Torres Strait Islander Descent form completed by an Indigenous organisation.

Treasury is committed to supporting candidates through this process. Please visit Confirmation of Heritage for more information, or contact recruitment@treasury.gov.au to discuss this process and let us know how we can support you.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks. Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	Lauren Val, 0438 765 878
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772915

Department of the Treasury

Closing Date:Tuesday 06 October 2026

Housing Supply, Productivity and Engagement Division & Housing Access and Delivery Division

Job Title	EL1 Assistant Directors, Housing Group
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	$137,301 - $157,498
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	36-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

About the role

Housing Group provides advice, research and analysis on housing policy and programs, including housing supply and affordability, to support delivery of the Australian Government's housing agenda. The Group is responsible for the design, implementation and management of housing programs, governance and oversight of key institutions in Australia's housing system, and engagement with governments and stakeholders on housing priorities.

There are two EL1 Assistant Director opportunities across Housing Group's two divisions - the **Housing Supply, Productivity and Engagement Division (HSPED)** and the **Housing Access and Delivery Division (HADD).**

HSPED leads work to increase housing supply and improve productivity across the housing and construction sectors. Its responsibilities include delivery of the National Housing Accord, housing supply programs, construction and planning reform, the National Construction Code and National Urban Policy. The division also undertakes quantitative analysis, modelling, forecasting and applied research to strengthen the evidence base for housing policy and support the National Housing Supply and Affordability Council.

HADD develops and implements policy and programs supporting home ownership, rental policy, and social and affordable housing, including initiatives with a First Nations focus. Its work includes delivery and oversight of major government housing commitments, including the 5% Deposit Scheme and Help to Buy, as well as broader home ownership and rental policy. The division works closely with states and territories, Housing Australia, other agencies, delivery partners and community stakeholders.

As an EL1 Assistant Director, you will lead significant policy, program or analytical work within one of these areas.

- The Assistant Director, National Construction Code Modernisation Unit within HSPED will support improved productivity in the construction sector and innovation in national planning reforms.
- The Assistant Director, Home ownership and Renters Policy Unit within HADD will support delivery of the government's 5% Deposit Scheme and Help to Buy.

You will operate with a high degree of autonomy, exercise sound judgement on complex issues, provide high-quality advice to senior leaders and government, and build productive relationships across Treasury and with external stakeholders.

Depending on the position, you may lead policy development, program design and implementation, quantitative or economic analysis, modelling and forecasting, stakeholder engagement, governance and reporting activities, or a combination of these functions. You will also provide leadership within your team, develop staff capability and contribute to a collaborative, inclusive and high-performing workplace.

This process will create a merit pool to fill potential future vacancies. Individual vacancies may require particular technical or professional experience. Successful candidates may be matched to vacancies based on their skills, experience and demonstrated areas of strength.

Duties

What you will do

At the EL1 level, you will be expected to:

- **Lead complex policy, program or analytical work,** providing strategic direction and taking responsibility for the quality and timely delivery of outcomes.

- **Exercise sound judgement and make evidence-based decisions** in circumstances involving complexity, ambiguity, competing priorities or incomplete information.
- **Provide clear, influential and well-reasoned advice** to senior executives and government, translating complex or technical information for different audiences.
- **Analyse complex issues and develop practical solutions,** drawing together evidence, stakeholder perspectives and broader government priorities.
- **Build and maintain productive relationships** with stakeholders across Treasury, Commonwealth agencies, state and territory governments, industry, delivery partners and other relevant organisations.
- **Plan and manage work effectively**, anticipating risks, managing competing deadlines and adapting priorities in response to changing circumstances.
- **Lead and develop others,** setting clear expectations, supporting staff to deliver outcomes.
- **Contribute to the strategic direction of the team and broader Group,** identifying emerging issues, opportunities and connections across areas of work.

To be successful in this role, you will demonstrate:

- **Strong leadership and people management capability,** including the ability to provide direction, build capability, empower others and contribute to an inclusive and high-performing workplace.
- **Sound judgement and strong analytical and problem-solving skills**, with the ability to navigate complexity and ambiguity, assess evidence and develop practical solutions.
- **Excellent written and verbal communication skills,** including the ability to communicate complex information clearly and provide influential advice to senior stakeholders.
- **Strong stakeholder engagement and collaboration skills,** with the ability to build productive relationships and work effectively across organisational boundaries.
- S**trong strategic awareness and delivery focus,** with the ability to understand the broader operating environment, manage competing priorities and connect work to organisational and government priorities.

Desirable Skills / Experience

- Knowledge of housing policy and programs, or demonstrated ability to quickly develop expertise in a new policy area, would be highly regarded.
- Experience in one or more of the following: social or economic policy; planning, building or construction policy; program management, program design and implementation; Commonwealth state relations and federated funding agreements or negotiations; quantitative analysis, economic research, modelling or forecasting; and working with First Nations communities or stakeholders.
- Some positions may require more specialised quantitative capability, including experience using R or tertiary qualifications in economics or another quantitative discipline.
- Some positions may require demonstrated program and / or project management experience supporting the design, implementation or governance of complex government programs, including program planning, risk management, evaluation, reporting, procurement activities and delivery oversight.

Eligibility

Under Section 22(8) of the Public Service Act 1999, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Rebecca Mason, 0459 908 562
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0772854

Director of Public Prosecutions

Closing Date:Sunday 04 October 2026

Legal
Legal Capability and Performance

Job Title	Coordinator, Legal Support Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	APS Level 6
Position Number	26_77
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

The Office of the Director of Public Prosecutions (Cth) (**CDPP**) is seeking an experienced **Coordinator** to support the CDPP to fulfil its purpose through the delivery of a broad range of support services to the legal practice groups in accordance with our national service offer, operational requirements, and performance standards.

About the role

The Coordinator is responsible for ensuring that day-to-day support services meet the evolving operational needs of the legal practice groups. They also play a supporting role in broader business improvement initiatives and projects, including the implementation of digital litigation capability as part of the CDPP's broader transformation agenda.

The Coordinator will:

- Supervise a team in a dynamic operating environment;
- Operate under limited direction and be responsible for prioritisation, allocation, and monitoring of work requests within their team;
- Build team capability by providing coaching, mentoring and targeted training to support and develop individuals within their team and provide regular feedback on performance; and
- Manage and support change to assist with the achievement of broader workgroup objectives and strategic direction, using data and evidence driven approaches for improvement and anticipating and establishing work priorities.

Duties

In addition to meeting the Integrated Leadership System profile of the APS Level 6, primary outcomes and accountabilities will involve:

- Supervising a team to deliver efficient and contemporary support services for the legal practice groups with high-quality assurance;
- Providing accurate and timely specialist advice and guidance on the service catalogue, policy, systems, and process to management;
- Contributing to the CDPP's digital transformation agenda and broader business improvement strategies and leading the implementation of change within the team;
- Understanding, supporting, and communicating decisions using good judgement, information from diverse sources and being sensitive to the operating environment;
- Performing research and analysis across a range of complex issues to inform decisions, planning, policy, and procedure;
- Developing, supporting, and managing internal and external stakeholder relationships to achieve work area and agency goals, anticipating, and responding to stakeholder needs and expectations;
- Providing direction to the work area, including setting priorities, monitoring workflow, and ensuring quality outputs in accordance with relevant policies, frameworks and service offers;
- Managing, monitoring, and reviewing team and individual performance, providing guidance and regular feedback while promoting a positive team-work culture; and
- Collaborating with relevant business areas and contributing to broader CDPP and APS objectives.

Eligibility

- The ability to obtain and maintain an **AGSVA Baseline** security clearance is required.
- Ability to obtain and maintain a Negative Vetting Level 2 (NV2) security clearance. Commencement with a Baseline clearance required, with NV2 to be obtained within a reasonable period of commencement.
- **Australian Citizenship**.

Notes

Other Requirements:

- Knowledge and experience with managing the delivery of a broad range of support services in a government and/or legal environment; and
- Experience in leading and managing teams.

Why join us

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

**Please refer to the Candidate Information Pack for details.*

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Helen Potapof, 02 9321 1232
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0772904

Federal Circuit and Family Court of Australia

Closing Date:Tuesday 06 October 2026

Federal Circuit and Family Court of Australia
Judicial Support

Job Title	Deputy Associate to Judge Neville
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is predominately on-site with an ad hoc working from home arrangement subject to operational requirements
Classification	APS Level 4
Position Number	0656-09-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=7F0E6A66-DE90-42A3-1162-ED4E6EACAE4A

Purpose of Position

The Deputy Associate is part of a small team who assist the Judge in the day-to-day management of Chambers and Court. This role also assists with the preparation of Court materials for the judge and involves undertaking legal research and assisting with judgment preparation as required.

Duties

Key Responsibilities and Duties

1. Assist in the conduct of Court proceedings, including the transcription of orders, ensuring the orderly conduct of matters and general Courtroom management;
2. Assist the Associate in the day-to-day management of chambers including responding to enquiries and, as required, managing the Associate inbox on behalf of the Judge;
3. Undertake legal research as required by the Judge, including identifying relevant legislation, summarising key legal authorities and preparation and maintenance of legal research materials;
4. Assist the Judge with the management of cases and, as required, enter data into the Court's case management systems to reflect the outcomes of Court events;
5. Assist with the preparation of matters for both the Court and the Judge, which may include the preparation of case summaries, general file maintenance and other tasks as required;
6. Assist the Judge with the preparation and delivery of judgments, which may include undertaking complex legal research as well as editing in line with the Courts' judgments publication standards;
7. Assist with the general operation of chambers; and

8. Other duties, as required.

Qualifications

It is a mandatory that candidates have completed (or near completed) a qualification in law with a strong academic record. Candidates are to have completed the family law subject or have a strong interest in family law.

Eligibility

Selection Criteria

1. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.
2. Ability to undertake legal research (including on-line research) and prepare reports and written correspondence.
3. Demonstrated organisational skills, including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
4. Demonstrated high-level keyboard skills and ability to use relevant software applications including Microsoft Office applications and the Internet.
5. The ability to adapt to changing situations and priorities and participate in collective work practices.
6. The ability to travel on circuits.

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired

Notes

How to apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see:

Principles for candidate use of AI in Recruitment

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Contact Officer

For more information, please contact Michelle Thornley via telephone (02) 8067 2252

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Michelle Thornley, (02) 8067 2252
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=7F0E6A66-DE90-42A3-1162-ED4E6EAC

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Vacancy VN-0772991

Future Fund Management Agency

Closing Date:Saturday 10 October 2026

Job Title	Legal Counsel, Commercial Contracting
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days per week in office (Tue & Wed anchor days)
Classification	APS Level 5
Position Number	JR100366
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

About Future Fund

At the Future Fund, we're for future minds - like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over $355 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

We are seeking a commercially focused Legal Counsel to join our Legal team on a two-year fixed-term contract.

Reporting to the Senior Manager, Legal, you will provide practical, risk-based legal advice across a broad range of commercial, operational and strategic matters. This is a unique opportunity for a lawyer looking to broaden their in-house experience within one of Australia's most respected institutions.

You will partner with stakeholders across Procurement & Commercial Services, Technology, Investment Data Management, People, Culture & Inclusion and Organisation Enablement, helping to deliver organisational outcomes while effectively managing legal and regulatory risk.

This role offers exposure to a diverse portfolio of work, including commercial contracting, technology and data arrangements, strategic projects, AI-enabled initiatives, governance activities and organisational transformation programs. There may also be opportunities to support discrete investment-related legal matters.

For a lawyer who enjoys variety, stakeholder engagement and delivering practical solutions in a sophisticated and purpose-driven environment, this role provides exceptional breadth and impact.

Please note that the opportunity is open to Australian citizens only.

What You'll Do

In this role, you will:

- Provide practical, commercially focused legal advice across a broad range of organisational activities.
- Draft, review and negotiate a diverse range of commercial agreements, including technology, software, cloud, data, consultancy and professional services contracts.
- Assess and manage legal risk while balancing commercial and operational objectives.
- Support compliance with relevant legislative, regulatory and governance requirements.
- Partner with business stakeholders to understand objectives and develop pragmatic legal solutions.
- Provide legal support to strategic projects, business improvement initiatives and transformation activities.
- Contribute legal expertise to technology, procurement, data and AI-enabled initiatives.
- Engage and manage external legal advisers where required.
- Monitor legislative and regulatory developments and advise on potential organisational impacts.
- Contribute to the continuous improvement of legal processes, governance frameworks, templates and legal operations tools.

Duties

About You

You are a commercially minded lawyer who combines strong technical capability with sound judgement and a collaborative approach.

You will bring:

- A law degree and admission to practice as a solicitor in Victoria or another Australian jurisdiction.
- Eligibility to hold an unrestricted Victorian practising certificate.
- Approximately 3-6 years' post-qualification experience.
- Experience gained within a leading law firm and/or an in-house legal team.

- Strong experience advising on commercial contracts and commercial transactions.
- Excellent drafting, negotiation and stakeholder management skills.
- A demonstrated ability to identify legal risks and provide practical, business-focused advice.
- Strong organisational skills with the ability to manage competing priorities and deadlines.
- A collaborative approach and the confidence to engage with stakeholders across all levels of the organisation.
- Experience in government, procurement, technology or data-related legal matters will be highly regarded.

Life at Future Fund

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we're looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs - there's a tangible impact to what we do. And we want you to be part of it.

Are you Futureminded? Learn more about us at our LinkedIn Life page.

The Future Fund acknowledges the Traditional Custodians of the lands and waters on which we live and work. We pay respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples as we work to create meaningful change for reconciliation.

Eligibility
Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456 717 057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0772920

Great Barrier Reef Marine Park Authority

Closing Date:Monday 05 October 2026

Corporate Services People Services

Job Title	Manager - Work Health and Safety
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	$99,733 - $111,702
Future Merit Locations	Townsville
Office Arrangement	On Site
Office Arrangement Details	This position is based in Townsville. While the agency supports workplace flexibility, remote working is not available for this role.
Classification	APS Level 6
Position Number	917
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

Provide specialist WHS advice and support across safety, wellbeing, injury management and rehabilitation at the Reef Authority.

We are seeking an experienced Work Health and Safety (WHS) professional to provide specialist advice and operational support across the Reef Authority's WHS, wellbeing, and injury management functions.

Working within the broader People Services team, the **Manager - Work Health and Safety** is responsible for ensuring the Reef Authority's compliance with its WHS duties and requirements, proactively managing physical and psychosocial risks to health and safety in the work environment, providing rehabilitation case management for both compensable and non-compensable claims, applying early intervention and rehabilitation strategies and actions to support Reef Authority employees, and ensuring ill and injured employees achieve a safe return to work.

The role is responsible for the implementation and continuous improvement of the Reef Authority's WHS and injury management frameworks, systems and programs, ensuring alignment with legislative requirements and organisational priorities. You will contribute to the development of a positive safety culture through effective risk management, incident response, education and training, stakeholder engagement, and capability-building activities.

The Manager – Work Health and Safety also promotes and delivers organisational wellbeing and mental health initiatives, fostering a positive and supportive work environment.

What you'll bring

- Specialist knowledge of WHS legislation and contemporary WHS practice, supported by extensive practical experience in an occupational environment.
- Experience managing WHS risks, workers' compensation, rehabilitation and return-to-work matters, and workplace incident investigations.
- The ability to interpret legislation, policies and guidance and translate complex requirements into clear, practical and defensible advice.
- Strong analytical, critical thinking and communication skills, with the ability to manage sensitive and high-risk matters with sound judgement and discretion.
- Experience developing WHS programs and delivering education and training that builds the capability and confidence of managers and employees.

Duties

- Drive compliance with WHS and rehabilitation legislation and contribute to initiatives that strengthen WHS practice across the Reef Authority.
- Manage injury, rehabilitation and return-to-work matters, including early intervention and support for compensable and non-compensable claims.
- Oversee physical and psychosocial risk management, incident and hazard reporting, investigations and the implementation of effective controls.
- Provide authoritative, practical WHS and injury management advice to managers and employees.
- Develop and continuously improve WHS and injury management policies, frameworks, systems and workplace wellbeing initiatives.
- Build WHS capability and a positive safety culture through education, training, stakeholder engagement, monitoring and reporting.

Why join the Reef Authority?

At the Reef Authority, you'll build a meaningful career while helping protect one of the world's most iconic natural assets. We offer a supportive, flexible and purpose-driven workplace where your work has real impact.

You'll enjoy competitive APS employment conditions, including up to 15.4% employer superannuation, flexible working arrangements, wellbeing initiatives, professional development opportunities and a collaborative culture committed to protecting the Great Barrier Reef for future generations.

Eligibility

Essential Requirements

- Certificate IV, Diploma or Degree in Work Health and Safety.
- Minimum 3 years' experience working in a similar WHS role (preferably in the APS).
- Demonstrated knowledge of WHS legislation, regulations and codes of practice (preferably in the Commonwealth jurisdiction).

Notes

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Fiona Macdonald, 0476 299 433
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0773022

Great Barrier Reef Marine Park Authority

Closing Date:Wednesday 07 October 2026

Marine Park Operations Field Management Strategy

Job Title	Assistant Director Reef Health Surveillance and Innovation
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	$121,312 - $132,962
Future Merit Locations	Various locations - QLD, Townsville
Office Arrangement	On Site;Flexible
Office Arrangement Details	While the agency supports workplace flexibility, remote working is not available for this role.
Classification	Executive Level 1
Position Number	972
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

We are seeking an experienced, outcomes-focused Assistant Director to coordinate and enable the Australian Government's capacity for understanding Reef health all-year round, with a

heightened focus over the high-risk summer period to assess the impact of any significant Reef health event (including coral bleaching) using both aerial and in-water surveys and to explore new technology to allow remote data collection. Trialling innovative technology to support our understanding of events that impact the Reef is essential to support effective policy and management responses.

The **Assistant Director – Reef Health Surveillance** and Innovation position will be responsible for investigating feasible innovative approaches to understanding impacts to Reef health and developing protocols and partnerships to respond. This includes working with Traditional Owners, a range of stakeholders, project management, coordinating partnerships and procurement, sourcing and providing technical advice and reporting.

You will work closely with Reef Authority staff, management partners, Traditional Owners and stakeholders to scope, design and develop protocols to support informative and timely evidence-based information on Reef health (specifically in relation to coral bleaching). You will also coordinate aerial survey responses and in-water ground truthing as required. Your efforts will position the Reef Authority with long-lasting tools and innovative technology options to support resilience-based management and reporting.

What you'll bring

- You will have excellent negotiation skills and have the proven ability to work collaboratively with individuals, stakeholders, the science community and management.
- You are a natural problem solver, a doer and have the ability to innovate and see things through to completion.
- You can prioritise and align strategic and operational activities in order to complete tasks on time and to a high standard.
- You thrive under pressure, have an eye for detail, and don’t get flustered when faced with competing priorities.
- You are an inclusive leader and enjoy being part of a cohesive team.

Duties

- Provide high level coordination and advice in relation to implementing aerial and in-water surveys and investigating the application of remote technology methods and data analysis with an emphasis on application to coral reefs.
- Work with external research partners to design, develop and implement methods and processes to monitor summer Reef health and coral bleaching and help the Authority analyse and interpret results.
- Prepare high quality communication and information products for government and stakeholders.

- Provide high-level project management for multiple projects, including by working collaboratively with internal and external stakeholders and subject matter experts to lead or support project planning and implementation.
- Assist with the section’s planning, reporting and evaluation processes to support the Authority’s strategic objectives, particularly in relation to technology innovation.
- Lead and manage a small team to gather, analyse and communicate on Reef health all-year round, and plan, prepare and respond to significant Reef health events over the high-risk summer period.
- Manage the budget and finances of the Reef Health Surveillance and Innovation team.

Why join the Reef Authority?

At the Reef Authority, you'll build a meaningful career while helping protect one of the world's most iconic natural assets. We offer a supportive, flexible and purpose-driven workplace where your work has real impact.

You'll enjoy competitive APS employment conditions, including up to 15.4% employer superannuation, flexible working arrangements, wellbeing initiatives, professional development opportunities and a collaborative culture committed to protecting the Great Barrier Reef for future generations.

Eligibility

Essential Requirements

- Tertiary qualifications (or equivalent experience) in natural resource management, geographical information systems, business intelligence, or other relevant field.

Desirable qualifications or equivalent experience

- Experience engaging effectively with technical and non-technical stakeholders.
- Three or more years’ experience in similar roles.
- Have the ability to travel from time to time if required, possibly for multiple nights.

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.

- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Mark Read, 0428 727 969
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0772684

National Capital Authority

Closing Date:Thursday 08 October 2026

Operations
Corporate Services Human Resources

Job Title	Senior Officer, Human Resources
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	272
Agency Website	https://www.nca.gov.au/about-us

Job Description

https://www.nca.gov.au/about-us/careers

As the APS 6 Senior Officer, Human Resources, you will have well-developed organisational skills, strong attention to detail and a sound analytical ability. You will be a team player with strong oral and written communication skills, and the ability to foster relationships to deliver high quality advice and support to stakeholders. In addition, you will be innovative, a problem-solver and committed to delivering exceptional service to the agency.

Duties

Under limited direction duties may include:

1. Providing accurate and specialised HR advice on complex people matters as well as HR departmental policies and procedures. This will require maintaining a well-developed understanding of relevant legislation and policy frameworks.
2. Assisting in the development and implementation of HR projects, policies, processes, guidance material, key business improvements and strategies relating to the delivery of HR services.
3. Make decisions and communicate effectively, using sound judgement and expertise, while adhering to legislation, regulations, best practices, and relevant operating instructions or procedures.
4. Manage payroll variation submissions and trial pay processing.
5. Administer recruitment activities – for example, place job ads, respond to job applicants, support selection panels, and arrange new starter paperwork.
6. Undertake staff inductions and coordinate other new starter processes as required.
7. Reviewing and updating HR policies in line with legislation changes, best practice and business improvements.

8. Manage status reports for HR, and for other reporting requirement as requested, such as staffing and establishment reporting, exit survey collation and organisational structure charts.
9. Contribute to annual work plan deliverables, projects, and the continuous improvement of business processes. This may include researching better practice, legislation, and government policy.
10. Assist with the management of outsourced service provider arrangements including but not limited to payroll and Employee Assistance Program.
11. Assist with the provision of human resource reports. These may include staffing, establishments, and contributions to the annual report, State of the Service, questions on notice, and NCA committee papers as required.
12. Assist with leave audits and other compliance functions as required.
13. Participate as a constructive member of the National Capital Authority and provide reasonable support with wider Branch functions.

Eligibility

Employees must be Australian citizens to be employed in the Australian Public Service (APS). All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate/s will be required to obtain and maintain a security clearance at a specified clearance level. The successful applicant/s must be willing to share all relevant and required information.

Notes

Selection Criteria

1. Ability to work with legislation, policy, and corporate documentation to support decision making in human resource matters.
2. Ability to administer payroll with attention to detail and within policy guidelines.
3. Demonstrated high level of written and oral communication skills.
4. Ability to work with competing priorities under tight timeframes.
5. Critical thinking skills with the ability to contribute to change and process improvements.
6. Ability to work in a small team environment and contribute positively to the workgroup, including taking initiative appropriate to your work level.
7. Knowledge of human resources in the APS context or wide experience in human resources that could be applied in this context.

Preferred Experience

Work experience in human resources or a closely related field.

Knowledge of the APS employment framework.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Katrin Wenn, 02 6272 2958
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers

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Vacancy VN-0772946

National Library of Australia

Closing Date:Wednesday 07 October 2026

Office of the Director-General Philanthropy

Job Title	APS5 - Coordinator, Foundation and Friends
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Parkes
Office Arrangement	Flexible
Office Arrangement Details	Flexibility may be negotiated with the successful candidate
Classification	APS Level 5
Position Number	105115
Agency Website	

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library's team, you will help support organisational reform, working collaboratively with your team to shape the Library's future.

Duties

The Library is seeking to fill an ongoing APS5 Coordinator, Foundation and Friends role in the Philanthropy Section of the Office of the Director-General Branch.

As the Coordinator, Foundation and Friends, you will provide administrative support for the Library's Philanthropy section; administrative support for the National Library Foundation, a sub-committee of the Library's Council with responsibilities for engaging supporters and raising funds. You will manage the Library's relationship with the Friends of the National Library of Australia Inc (Friends), providing support for governance, administration, communications and events activities and ensuring an ongoing and mutually beneficial relationship between the Library and the Friends.

These activities underpin the Library's relationships with patrons, donors, and Friends, and will require both administrative capacity and relationship management skills.

We are looking for a confident communicator with strengths in collaboration, administration, and financial management.

The following experience would be highly regarded:

- Qualifications or equivalent experience in business, arts, humanities, or a related discipline.
- Experience in philanthropic fundraising, community relations, partnership management, event delivery, or working with committees.

Eligibility

Applicants should be Australian citizens to be eligible for APS employment.

The preferred applicants will be required to successfully undergo a police record check and must be willing to disclose all relevant and required information.

Notes

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Library of Australia

To Apply

Position Contact	Conor McCarthy, 0409 103 875
Agency Recruitment Site	https://nla.nga.net.au/

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Vacancy VN-0772976

Productivity Commission

Closing Date:Sunday 04 October 2026

Job Title	Senior Research Economist / Senior Public Policy Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$121,755 - $151,068
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	PC-2622
Agency Website	

Job Description

https://www.pc.gov.au/careers

About the role

We are looking for talented economists and public policy professionals to work on major public inquiries and other research.

Joining our teams based in either Canberra or Melbourne, these positions offer the opportunity to undertake in-depth research and analysis and provide policy advice and recommendations to the Australian Government. The work is wide-ranging with topic areas that vary, including analysis of social issues, the environment, economic growth, regulation, competition, economic infrastructure, resources and trade.

The Productivity Commission (PC) also monitors and reports on the equity, effectiveness and efficiency of government services, and undertakes significant work on policy of relevance to Aboriginal and Torres Strait Islander people.

Duties

Successful applicants will be intellectually curious and bring a well-developed understanding of public policy development and applied economic analysis, supported by exceptional research skills. We also encourage applications from people who can communicate clearly and

persuasively, build constructive working relationships, and effectively plan and progress their work.

Academic qualifications in economics, law or other fields relevant to public policy such as politics, philosophy and economics (PPE), social policy, mathematics, statistics and data analysis, or evaluation are essential.

Quantitative and qualitative research skills, such as economic modelling, statistical analysis, evaluation or policy analysis, will be highly regarded.

A merit pool of suitable candidates may be established and used to fill similar vacancies, either on an ongoing or non-ongoing basis.

Eligibility

To be eligible for employment with the PC, applicants must:

- be an Australian citizen or hold an Australian Citizenship
- be willing to undergo a security and character clearance (which may include, but not limited to, completing an identity verification check, police check, and obtaining/maintaining an Australian Government security vetting clearance if required by the role)
- provide evidence of mandatory qualifications (if applicable).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Productivity Commission

The Productivity Commission is the Australian Government's independent research and advisory body on a range of economic, social and environmental issues affecting the welfare of Australians. Its role, expressed simply, is to help governments make better policies in the long-term interest of the Australian community.

To Apply

Position Contact	Catie Bradbear, catie.bradbear@pc.gov.au
Agency Recruitment Site	https://www.pc.gov.au/careers

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Vacancy VN-0772809

Sport Integrity Australia

Closing Date:Sunday 04 October 2026

Safety in Sport

Job Title	Head of Inclusion in Sport - Affirmative Measure (First Nations)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	0066_0826
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

About the role

Sport Integrity Australia is seeking an exceptional Aboriginal and/or Torres Strait Islander leader to join our Senior Executive Leadership Team as Head of Inclusion in Sport.

This is a rare opportunity to provide strategic leadership across the agency and the sport sector, shaping and driving work that strengthens cultural safety, inclusion and integrity in Australian sport. You will lead the development, implementation and continuous improvement of inclusion strategies, priorities and programs, build sector capability and trust, and help create safer, fairer and more inclusive sporting environments.

Reporting to the Deputy CEO – Safety in Sport, you will contribute to agency-wide strategy, governance, performance, culture and long-term organisational capability while leading the Inclusion in Sport function. You will provide authoritative advice to the CEO, SIA Executive, Minister and Government on complex, sensitive and emerging issues relating to inclusion, culture, safety, integrity and participation in sport.

Working across government, sport and community sectors, you will lead system-wide initiatives and build trusted partnerships with sporting organisations, athletes, participant groups, integrity partners, community organisations and domestic and international stakeholders to strengthen coordination, capability and sustainable sector-wide outcomes.

Why this role matters

Discrimination and exclusion can undermine the integrity of sport by creating unsafe, unfair and exclusionary environments. Consistent with its statutory functions, Sport Integrity Australia works to prevent and address these threats and strengthen safe, respectful and inclusive sporting environments.

As Head of Inclusion in Sport, you will lead initiatives addressing culture and safety, psychosocial safety, discrimination, participation, wellbeing and organisational culture. You will help improve inclusion, participation and safety outcomes for women and girls, First Nations peoples, LGBTQ+ communities, culturally, linguistically and religiously diverse communities, and people with disability.

Duties

Who we are looking for

We are seeking a senior Aboriginal and/or Torres Strait Islander leader with strong expertise in culture, safety and inclusion, and the ability to provide strategic direction, lead through others and influence outcomes across complex environments.

You will be collaborative, outcomes-focused and values-based, with the judgement, cultural capability and resilience to navigate sensitive issues, build trusted relationships and deliver sustainable organisational and sector-wide impact.

The successful candidate will demonstrate:

- demonstrated capacity to operate as a senior executive leader in a complex agency, providing strategic direction, stewardship and leadership
- proven ability to lead through others, drive performance and accountability, foster a positive workplace culture and build high-performing teams
- strong knowledge of Australian Government processes and public sector accountability, including risk, workforce, financial and procurement responsibilities and stewardship of public resources
- strong understanding of the Australian sport system, its stakeholders, policy settings and emerging participation, safety, inclusion and integrity challenges
- highly developed ability to build and leverage strategic partnerships across government, sport, community organisations and international stakeholders to achieve shared outcomes
- demonstrated experience leading inclusion, diversity, equity and belonging initiatives, organisational culture reform or system-wide change, with the ability to influence policy, practice, capability and behaviour

- strong understanding of integrity, inclusion, psychosocial safety and organisational risks, with experience managing complex, sensitive and high-profile issues
- demonstrated cultural capability and respectful, effective engagement with First Nations peoples and other diverse communities
- exceptional communication and influencing skills, including the ability to provide authoritative, evidence-based advice, briefings, submissions and reports to senior decision-makers
- a collaborative, authentic and values-based leadership style, underpinned by sound judgement, personal integrity and a strong focus on results

Eligibility

To become our Head of Inclusion in Sport you must:

- be of Aboriginal and/or Torres Strait Islander descent; and
- identify as Aboriginal and/or Torres Strait Islander; and
- be accepted by their community as being Aboriginal and/or Torres Strait Islander and be able to provide documentation as evidence to confirm your Aboriginal and/or Torres Strait Islander heritage.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	People and Capability, people@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Agriculture, Water and the Environment

Vacancy VN-0772816

Department of Agriculture, Fisheries and Forestry

Closing Date:Sunday 04 October 2026

ICT Services
Client Services and Cyber Client Services

Job Title	ICT Client Services Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $112,044
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	2026/2729
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the ICT Services Division and the departments' goal.

The ICT Services Division delivers secure and modern technology solutions that enable the department to operate effectively 24/7. We manage ICT systems that support collaboration, innovation and service delivery across Australia. Our goal is to provide a reliable ICT environment that empowers staff to focus on outcomes and operational excellence. By continuously improving our platforms and tools, we help the department stay connected and future ready.

We provide essential ICT support and cyber security services that keep the department’s systems safe, reliable and user-friendly. Our team ensures staff have access to secure desktop environments and responsive technical assistance. We protect sensitive information and maintain operational continuity by proactively managing risks and resolving issues in real time. By enabling secure and efficient ICT workspaces, we help staff stay productive and focused on delivering outcomes that matter.

Duties

This is where you play an important role.

As an ICT Client Services Officer you will be part of a team dedicated to supporting the department's Senior Executive Service, Minister's office and support staff. The duties of the role may include some or all of the following:

• Providing specialist ICT support to Senior Executive staff and Ministerial offices, delivering responsive, tailored and secure services.

• Conducting advanced troubleshooting and problem analysis across complex ICT issues, ensuring timely and effective resolution.

• Monitoring service delivery performance against SLAs, providing reports and escalating risks or emerging issues when required.

• Identifying and driving service improvement opportunities, contributing to continuous improvement activities and maintaining technical and operational knowledge base content.

• Recognising interconnected ICT issues, anticipating risks and investigating practical solutions to strengthen overall service delivery.

• Delivering reliable, timely advice on ICT incidents, service disruptions and complex technical matters that is supported by clear documentation to ensure auditing, assurance and knowledge continuity.

• Collaborating with internal ICT teams and external service providers to resolve issues impacting VIP clients whilst building strong relationships with key stakeholders and proactively addressing their support needs.

• Delivering high-quality, tailored communication and ICT support that meets the specialised requirements of executive and ministerial operating environments.

• Working with a high degree of autonomy under limited direction to deliver consistent, high-quality outcomes while contributing to a collaborative and professional team culture focused on exceptional VIP service delivery.

• Supporting junior staff, guiding their technical development and ensuring high standards of work quality across the team.

Please note that this recruitment process will **initially be used to fill one vacancy in the section** . The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, **may be used to**

fill future ongoing and non-ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Who we are looking for

Knowledge and experience

Our ideal applicant will have:

• experience operating in an ICT support function or service desk environment

• demonstrated knowledge of end-user ICT systems, Microsoft365 and enterprise device support including the ability to provide specialist guidance and manage complex escalations

• experience preparing complex correspondence, reports and knowledge articles that support service continuity and operational improvement

• experience conducting regular quality assurance checks and documenting processes, incidents and actions to support organisational learning and audit requirements.

Eligibility and other Requirements

The successful applicant must:

• hold and maintain a valid Australian motor vehicle drivers licence

• note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Will King, 0407 922 083
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0772778

Administrative Review Tribunal

Closing Date:Sunday 04 October 2026

Enterprise Technology Group Technology Investment and Procurement

Job Title	Director Technology Investment & Procurement
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC
Salary	$145,680 - $165,622
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	40118
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Play a critical role in shaping the future of technology at the Administrative Review Tribunal.

Join a high-impact leadership team and influence the strategic investments, governance and commercial decisions that underpin the Tribunal's digital transformation.

This new full-time ongoing role supports flexible working arrangements and can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

About the opportunity

The Technology Investment & Procurement team leads technology procurement, governance, financial management and commercial activities across the Enterprise Technology Group to ensure investments are aligned to organisational priorities and delivered effectively.

This is a unique opportunity to partner with the Chief Information Officer and senior leaders to influence technology investment, governance and strategic decision-making across a diverse portfolio. You will lead high-value complex procurement and commercial initiatives, strengthen assurance and financial management practices, and guide a high-performing team in delivering innovative, reliable technology services that support staff and tribunal users across Australia.

About the Tribunal

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website, About us | Administrative Review Tribunal

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working and salary packaging options
- access to holistic health and wellbeing programs including Fitness Passport which provides discounted access to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

Procurement and Commercial Management: Lead the strategic planning, governance and oversight of Information and Communication Technology (ICT) procurement activities and provide expert advice to Senior Executives on complex ETG sourcing strategies, commercial arrangements and procurement approaches

Risk, Governance and Assurance: Lead the development and continuous improvement of governance and assurance frameworks, providing accountability, transparency and oversight of technology governance forums, reporting, and executive decision support

Financial Management and Budget Oversight: Lead the management of ETG operating and capital budgets, oversee budget planning, forecasting, and financial reporting, and provide strategic advice on financial risks, investment priorities and resource allocation

Continuous Improvement: Strengthen accountability and compliance and drive continuous improvement initiatives

Leadership and Stakeholder Engagement: Provide leadership and strategic direction and develop strong partnerships with executives and business areas

About you:

You are an accomplished strategic leader with senior-level experience in complex procurement, contracts or investment within a large or regulated environment. As a trusted adviser and collaborative leader, you will build influential relationships, navigate competing priorities and inspire stronger governance, accountability and continuous improvement.

To be successful you will have:

- Demonstrated experience leading ICT procurement, governance and financial management functions with a strong knowledge of CPRs, PGPA Act and ICT governance frameworks
- Experience managing ICT budgets, financial reporting, forecasting and investment oversight
- Proven ability to provide strategic advice to senior executives and support informed decision making
- Highly developed stakeholder engagement, communication and negotiation skills, with the ability to build effective relationships
- Demonstrated leadership experience, with the ability to lead high performing teams to work collaboratively across organisational boundaries, drive continuous improvement and deliver organisational outcomes
- Demonstrated experience exercising sound judgement, managing ambiguity and delivering outcomes consistent with Tribunal priorities and objectives.

Eligibility

Eligibility

- Australian Citizenship
- Australian Federal Police Check
- Baseline Security Clearance and pre-employment checks

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

Qualifications / Experience

Desirable:

- Academic qualification (degree or postgraduate) in business management, technology management, governance, finance, procurement or a related discipline or equivalent demonstrated experience

- Vocational certification or demonstrated professional development in governance, financial management, portfolio management, procurement, contract management, risk, assurance or related ICT management disciplines.

How to apply:

To be considered, all applications must be submitted online via the Career Opportunities page. Please click on the job title you are applying for, click apply at the top of the page and follow the instructions on the online application.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the position description.

Notes

The use of AI in Recruitment

Please ensure you have read the Australian Public Service Commission Principles for candidates use of AI in recruitment and understand your obligations.

Merit Pool Acknowledgement

A merit pool may be created to fill similar vacancies within the next 18 months. Suitable candidates in this merit pool may be contacted for roles at the Tribunal, or the broader APS.

Our commitment to inclusion and diversity

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

For assistance with accessing our website or with lodging your application, contact the Talent Team on (01) 9276 5443 or recruitment@art.gov.au

We are a Circle Back Initiative Employer and commit to responding to every applicant.

NO AGENCIES PLEASE

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: https://www.art.gov.au/.

To Apply

Position Contact	Taylah Abraham, 02 6243 4701
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0772862

Attorney-General's Department

Closing Date:Monday 05 October 2026

Children and Families Division
Family Law Family Law Services

Job Title	Assistant Director, Family Law Services (Grants)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$123,193 - $149,893
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0285/26_JC/CFD-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://www.ag.gov.au/About/Careers/Pages/current-vacancies.aspx

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the ‘Apply Now’ button to the left of this advertisement.

Duties

The Opportunity

The EL1 Assistant Director role sits within the grants management team of the Family Law Services Section and is responsible for the effective administration and oversight of Commonwealth-funded family law services, particularly the Family Relationships Services Program. The role involves co-leading a sub-team, working across a large and diverse grant portfolio and requires an ability to convert program strategy to action, support ongoing reform to achieve program improvements, and ensure the best outcomes for program users.

Staff of the team demonstrate sound judgment, attention to detail, and the ability to balance compliance requirements with policy intent and service delivery realities. The work involves periods of reporting and assessment activity, followed by periods of stakeholder engagement and strategic project work.

Key functions of the role include:

- managing, guiding and monitoring staff reviewing and assessing performance reporting to determine compliance with grant agreements and program requirements
- financial management of a large grants program (over $250m/annum)
- advising on financial decisions in accordance with established procedures
- stakeholder engagement and management
- building team capacity and expertise in managing grants
- contributing to policy, reform, and project work, including program improvements.

The role works collaboratively with internal stakeholders and external service providers and contributes to a supportive team environment that values learning, consistency, and continuous improvement.

How you can help us make a difference

We are seeking applicants with the following skills and experience to support the effective administration of Commonwealth-funded family law services within a grants management environment:

- Experience in grants management, contract management, program delivery, or a related regulatory or assurance role
- Experience leading and developing a team, including remote team members
- Ability to interpret and apply grant agreements, guidelines, and policy frameworks, and assess compliance with grant requirements to ensure the department complies with its obligations
- Experience identifying and engaging with risk, and addressing issues that may arise
- Strong written communication skills, including the ability to prepare clear advice and recommendations
- Ability to work collaboratively with internal stakeholders and external service providers to resolve issues and support program objectives
- Capacity to manage cyclical workloads and competing priorities.

Eligibility

To be eligible for employment at the Attorney-General’s Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services. The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Karla Wass, (02) 6141 4162
Agency Recruitment Site	https://www.ag.gov.au/About/Careers/Pages/current-vacancies.aspx

Attorney-General's

Vacancy VN-0772745

Australian Federal Police

Closing Date:Thursday 15 October 2026

Job Title	Technical Lead - ServiceNow CSM Team
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Darwin NT, Brisbane QLD, Adelaide SA, Hobart TAS, Melbourne VIC, Perth WA
Salary	$132,185 - $143,883
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	On Site and Flexible
Classification	Executive Level 1
Position Number	16093
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/16093/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We’re committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child’s date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities.

Duties

Applications are sought from suitably qualified applicants wishing to be considered for the role of Technical Lead ServiceNow Customer Service Management (CSM) within the Foundation Capability Systems (FCS) section, Enterprise & Policing Systems (EPS) Branch, Chief Information Officer (CIO) Command. The Team provides ongoing support, maintenance and enhancements to the ServiceNow CSM platform, and is responsible for both developing and supporting multiple ServiceNow platform-based applications and the relevant interfacing systems utilising Agile methodologies.

The ServiceNow Customer Service Management (CSM) Team is part of the Foundation Capability Systems Section within the Technology Operations & Chief Information Officer Command and is responsible for both developing and supporting the ServiceNow CSM system and the relevant interfacing systems utilising Agile methodologies. The team provides ongoing support, maintenance and enhancements to the ServiceNow platform, primarily within the CSM Module for multiple Product Owners within the AFP.

The Technical Lead will work closely with the Team Leader to assist a multi-disciplinary scrum team focused on delivering business value and technical capabilities to the AFP and associated stakeholders. As a Technical Leader, you play a pivotal role in providing sound technical advice, technical solutions that support the business requirements of the AFP, developing people, managing change and influencing behaviours that lead to a supportive culture that respects the perspectives, talents and value of each individual. Consistent with AFP values, AFP leadership philosophy, organisational reform agenda’s corporate business plans and your Performance Development Agreement, the expectation is that you will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

- Provide expert technical advice on all aspects of the ServiceNow CSM platform to team members, leadership and stakeholders.
- Supporting the CSM Team Leader, liaise with AFP business units and Product Owners on delivery of CSM functionality and technical capability;
- Undertake ServiceNow configuration and administration activities including support, design, configuration, patching, system upgrades, development and testing
- Manage system complexity and deliver outputs within specified timeframes and quality.
- Build and sustain relationships with internal and external stakeholders including other teams, peers and colleagues across the AFP and other organisations;
- As a technical leader, provide a point of escalation for the team to understand and remediate complex issues, ensuring that appropriate action is taken to anticipate, communicate, investigate and resolve problems in systems and services.
- Develop, mentor and train team members in all aspects of ServiceNow CSM;
- Maintain currency in information technology processes and technical knowledge through ongoing professional development.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Relevant qualification or extensive experience and expertise in Information Technology or closely related field;
- Experience administering and developing on the ServiceNow platform.
- Experience with ServiceNow CSM, ITSM or related modules.
- Experience leading technical teams in an Agile environment.
- Excellent written and verbal communication skills, with an ability to translate between business and technical people;
- Ability to identify opportunities for change and lead continuous improvement initiatives;

Desirable Requirements

The following skills and/or experience would be highly regarded:

- A strong understanding of digital technologies and appreciation of technical methodologies
- Understanding of Agile methodologies

Notes

- This role can can be worked from any capital city in Australia but will report into the section based in Canberra, ACT.
- This role is an AFP Band 8 Level.

Commitment to Diversity & Inclusion

We’re all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia’s national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Marinka Phillips, 0251266029
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/16093/

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Attorney-General’s

Vacancy VN-0772825

Australian Federal Police

Closing Date:Monday 05 October 2026

Job Title	Team Member - Near Access Operations
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$111,861 - $123,420
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	16166
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/16166/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We’re committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%

- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child’s date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Near Access Operations (NAO) is a highly specialised capability that supports some of the AFP's most complex and sensitive investigations. Working at the intersection of technology and operations, team members deploy advanced technical solutions to support law enforcement outcomes across Australia and overseas.

This work may include:

- Utilising and maintaining specialist skills and equipment;
- Undertaking project or research work to support AFP business;
- Using AFP information systems to interrogate, input, collate and retrieve data for operational support;
- Applying an understanding of AFP core business activities;
- Undertaking a range of operational support tasks;
- Maintaining currency and subject matter expertise through ongoing professional development and learning opportunities.

NAO team members are responsible for:

- Deploying, maintaining and adapting sophisticated surveillance device technologies;
- Procuring and modifying surveillance device technologies to support the safe and effective conduct of operations;
- Providing advice, guidance and training to regional operators on advanced communications technologies and surveillance device capabilities.

AFP appointees contribute to outcomes in accordance with the regulatory framework, the AFP Code of Conduct and AFP governance instruments.

This role requires deployment in an operational policing environment. The successful applicant may be required to deploy interstate or internationally at short notice and participate in an on-call roster. Members may be required to complete special member/use of force training and maintain these qualifications.

What will you do?

No two days are the same. Team members work alongside investigators, analysts and other specialist capabilities to solve complex operational challenges using emerging technologies and innovative technical solutions. As a Team Member - Near Access Operations, you will:

- Plan, coordinate and participate in operational support activities for AFP and partner agency operations.
- Engage and collaborate with AFP investigative teams to ensure effective operational alignment.
- Liaise with law enforcement and government partners to support cooperative policing outcomes.
- Build and maintain strong internal and external professional networks and collaborative working relationships.
- Use AFP information systems to analyse, input, collate, and retrieve operational data.
- Handle and record information accurately and appropriately, in accordance with AFP guidelines, best practice and procedural requirements.
- Manage competing priorities effectively and progress tasks in a timely and organised manner.
- Demonstrate flexibility, adaptability and initiative in a dynamic and complex operational environment.
- Plan, coordinate and deliver training to uplift capability across Australia.
- Apply, or develop, an understanding of relevant legislation, particularly the:
    - Surveillance Devices Act 2004;
    - Telecommunications (Interception and Access) Act 1979;
    - Telecommunications Act 1997.
- Achieve operational outcomes that support AFP priorities.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- Negative Vetting 2 (Top Secret) security clearance or the ability to obtain one;
- Formal qualifications or extensive experience in one or more of the following:
    - Defence Electronic Warfare or Signals Intelligence analysis;
    - engineering qualifications from an Australian university, or equivalent, and practical experience in electrical, computer systems or telecommunications fields;
    - operational experience, preferably with a background in technical or physical surveillance.
- In-depth knowledge of and/or experience with:
    - cellular communications and mobile communications networks;
    - the Internet of Things (IoT) and associated communications; and
    - Wi-Fi protocols and interfaces.
- Contemporary knowledge and experience relevant to the role.
- Ability to work effectively as part of a high-performing team of dedicated professionals;
- Current driver’s license.

Desirable Requirements

The following skills and/or experience would be highly regarded:

- Ability to quickly develop an understanding of complex and sophisticated technologies and their operating interfaces;
- Demonstrated ability to enhance commercial off-the-shelf technologies by modifying hardware and/or software to meet operational requirements;
- Use of force (UoF) qualifications; or the ability to obtain them;
- Experience with, or the ability to develop an understanding of, relevant legislation, particularly the:
    - Surveillance Devices Act 2004;
    - Telecommunications (Interception and Access) Act 1979; and
    - Telecommunications Act 1997.

Notes

- National or International travel may be required.
- This role is located in Canberra and Sydney, applicants are expected to be based in Canberra or Sydney.
- This role attracts a composite allowance in recognition of expanded working hours, normal patterns of attendance and shift patterns (such as afternoon shifts, weekends and Designated Public Holidays) that are required under the Operations working pattern. In accordance with the AFP Enterprise Agreement, an employee who is required to work in accordance with the Operations working pattern will receive a Core Composite of 22% in addition to their base salary, which will count as salary for superannuation. The Commissioner has the authority to remove a composite from a role.
- Due to an anticipiated high volume of applications, no feedback will be provided for those unsuccessful at shortlisting.
- This role is an AFP Band 6 level.

Commitment to Diversity & Inclusion

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About the Australian Federal Police

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To Apply

Position Contact	Recruitment Team Leader, N/A
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/16166/

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Attorney-General's

Vacancy VN-0773019

Australian Human Rights Commission

Closing Date:Tuesday 13 October 2026

Legal
Legal Legal

Job Title	FOI Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Sydney NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - TAS TAS, Various locations - NSW NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	APS Level 6
Position Number	1429
Agency Website	

Job Description

https://ahrc.recruitmentplatform.com/details.html?jobId=418&jobTitle=FOI%20Officer

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

Our Legal Division is a small, dynamic team that provides the services of in-house counsel to the Commission. Our lawyers give high level legal advice on a range of issues including human rights and anti-discrimination law, commercial issues, matters of corporate governance and FOI and privacy.

This is an exciting opportunity to contribute to meaningful work by providing advice on Freedom of Information and privacy matters. You will manage a diverse range of FOI requests and reviews, advise on privacy breaches and complaints, privacy notices and privacy impact assessments.

This full-time / part time, ongoing / non ongoing position offers a competitive salary range of $99,734 – $111,701 per annum plus 15.4% superannuation.

The position will initially be offered for a 12 month period, with the possibility of becoming ongoing.

We offer flexible, hybrid and remote work options.

Duties

What You'll Do:

- Process and assist in the timely processing of decisions concerning applications under the Freedom of Information Act 1982 (Cth), including:

1. managing a case load of routine and moderately complex FOI requests and other requests for information,
2. escalating complex, sensitive or high-risk matters to senior staff,
3. liaising with internal and external stakeholders to gather, compile and record relevant information in accordance with legislative and procedural requirements, and
4. preparing draft FOI documents, including correspondence and decisions.

- Conduct accurate and timely regulatory work in other areas as required, including privacy work:

1. assisting with privacy-related enquiries and requests from internal and external stakeholders,
2. supporting the preparation of privacy threshold assessments and privacy impact assessments, and
3. contributing to preliminary investigations into, and resolution of, potential privacy breaches.

- Supporting the development and maintenance of policies, procedures, templates and guidance materials, including updating documents and resources.
- Maintain office standards for timeliness, confidentiality and information management.

Eligibility

What We’re Looking For:

- Experience working for a federal, state or territory government department or agency in an FOI or privacy role will be well regarded but is not mandatory.
- Legal or other relevant qualifications from an Australian educational institution, or a comparable overseas qualification, will be well regarded but are not mandatory.
- Demonstrated ability to prepare high quality decisions within a regulatory framework and provide support in a professional manner, working independently within established policies, procedures and guidance, and escalating issues as appropriate.
- Ability to undertake work under limited direction with the opportunity for reasonable autonomy and accountability.
- Demonstrated ability to effectively manage own workload, proactively progress matters, and balance competing priorities to meet deadlines in a complex and fast-paced environment.
- Well developed organisational skills and high attention to detail, with the ability to maintain accurate records, manage documentation, and ensure work is completed to a high standard.
- Demonstrated ability to communicate clearly and professionally, and to develop and maintain effective working relationships with internal and external stakeholders, including when dealing with sensitive or complex matters, with appropriate guidance and support.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you’re ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 5pm AEST 13 October 2026

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQA+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note that this position may be filled on either an ongoing or non-ongoing basis. If an offer of non-ongoing employment is made, the successful applicant would be employed for an initial period of up to twelve months with the possibility of extension up to a maximum period of two years in total. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future ongoing and non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability.

How to Apply

Please provide a resume of no more than **three pages** and a **one page cover letter** outlining your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Graeme Edgerton via email graeme.edgerton@humanrights.gov.au

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About the Australian Human Rights Commission

To Apply

Position Contact	Graeme Edgerton, graeme.edgerton@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=418&jobTitle=FO

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Attorney-General's

Vacancy VN-0772850

Fair Work Commission

Closing Date:Sunday 04 October 2026

Communications, Education and Engagement
Legal, Performance and Engagement

Job Title	Director, Communications, Education and Engagement
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Sydney NSW, Brisbane QLD, Hobart TAS, Adelaide SA, Perth WA, Canberra ACT
Salary	$147,353 - $172,453
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	Executive Level 2
Position Number	3500
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

https://fwc.bigredsky.com/page.php?pageID=106

The Director is responsible for the delivery of strategic integrated communications across media relations, online and web services, internal communications, stakeholder engagement, and specialised campaign communications. The role is also responsible for the delivery of education and information resources to support new and existing users of the Commission to understand and access our services and jurisdiction.

The Director will operate under broad direction and will draw on significant public sector knowledge and experience and will have a sophisticated understanding of the Commission's strategic operating environment. They will build and sustain relationships with a network of key people internally and coordinate and support our strategic engagement with external stakeholders, including employer organisations, unions, and the media. They will provide expert advice, make decisions based on professional judgement and have demonstrated experience in achieving results and business process improvement outcomes. The role will also support the Executive Director in meeting key business objectives and work to support the branches overall strategic direction.

Duties

- Lead the Commission's work to provide accessible, consistent, and accurate information resources to employees, employers, regulated workers and their representatives to ensure they can meaningfully engage with Commission services.
- Guide, develop and execute internal and external communications strategies and be responsible for management of the Commission's website and social media channels.

- Produce monthly editions of the internal staffing update, Commission Connect, and provide expert communications support to the President, General Manager and Senior Executive.
- Oversee engagement with external stakeholders, including small business (via the Commission’s Small Business Reference Group) and community stakeholders, and support Members with their external engagement activities.
- Oversee the Commission’s media relations, including fostering relationships with key media outlets, preparation of media releases, managing responses to media queries, media monitoring and briefing the Executive about emerging themes.
- Oversee management of the Commission’s Online Learning Portal, including the development of new online learning resources and maintenance of our existing resources.
- Implement strategic plans including the Commission’s CALD community engagement strategy and education strategy.
- Build team capabilities by providing leadership to team members, including setting the strategic direction of work priorities and managing performance.

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-recruitment system and include a current CV and a statement of claim of no more than **500 words**, outlining your skills and/or experience relevant to the advertised role using the **‘Our ideal candidate’** section as your basis. For further information about 'Our ideal candidate' and how to apply, please click on **'Apply now**' and follow the prompts.

Notes

This recruitment process is being used to fill a non-ongoing position.

A merit pool of suitable applicants may be created from this process and will be active for 18 months from the date of this advertisement. We may choose to use this merit pool to fill further ongoing and non-ongoing vacancies.

Non-ongoing vacancies may be filled for maximum period of 2 years.

The Fair Work Commission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically

diverse backgrounds, carers, LGBTQIA+, people with disability and people who are neurodiverse. Our aim is to create a workforce that reflects the community in which we live. We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Commission

The Fair Work Commission (Commission) is the national workplace relations tribunal. It is an independent body with power to carry out a range of functions relating to: • The safety net of minimum wages and employment conditions • Enterprise bargaining • Industrial action • Dispute resolution • Anti-bullying • Termination of employment • Registered Organisations. The Commission is a statutory authority with offices in each State and Territory. The majority of staff are based in Melbourne, Sydney and Brisbane. Commission staff are employed under the provisions of the Public Service Act 1999, which means they must uphold the APS Values and abide by the APS Code of Conduct. Employment conditions are set out in the Fair Work Commission Enterprise Agreement 2024-2027.

To Apply

Position Contact	Zoe Bright, (03) 8656 4720
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0772807

Federal Court of Australia

Closing Date:Monday 05 October 2026

Federal Court of Australia
Corporate Services

Job Title	Assistant Director, Web & Intranet Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in line with operational requirements
Classification	Executive Level 1
Position Number	0641-09-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

https://fcajobs.nga.net.au/?jati=66391374-E9EE-A412-37EE-ED4D7E824A77

Position Overview

The Assistant Director Web and Intranet Services manages and oversees the Courts' and Tribunal's websites, intranets and related digital applications on behalf of Communications. The role ensures digital content and services are accessible, secure, user-focused and aligned with Australian Government policies, standards and best practice. Reporting to the Director Communications, the position leads a small team of digital professionals and engages with senior court and tribunal executives on digital priorities, digital projects, governance and service improvements.

The team's work encompasses both BAU operations and project delivery, balancing the ongoing maintenance, support and continuous improvement of the Courts' and Tribunal's digital platforms with the planning and implementation of enhancements and new capabilities.

The position develops web and intranet strategies, initiatives and improvements as well as developing long term replacement strategies for both websites and intranets in conjunction with stakeholders, communications and IT professionals. They are responsible for leading the planning and delivery of web and intranet enhancements to ensure solutions meet nominated requirements and user needs, and management of all projects in alignment with budgets and timing in conjunction with any nominated project manager.

Duties

- Oversee and contribute to the delivery of digital content and platform administration, providing expert advice and hands-on support where required.
- Establish and maintain digital governance, operational processes, publishing and quality assurance practices that support the delivery of high-quality digital content and service
- Lead the planning and delivery of web and intranet enhancements, ensuring solutions meet business requirements and user needs; and, for larger initiatives, act as the business lead, working closely with project managers, vendors and technical specialists to deliver successful project outcomes.
- Manage contracts, procurement activities and vendor performance ensuring value for money and delivery of contracted services.
- Provide authoritative advice on digital publishing, accessibility, content design, content governance, search optimisation and digital service delivery.
- Monitor emerging technologies, digital trends and developments in artificial intelligence, assessing opportunities and risks and providing advice on their potential application to websites, intranets within the role's area of responsibility.

Eligibility

Selection Criteria

1. Digital platform leadership and governance

- Demonstrated experience managing and continuously improving websites, intranets and associated digital applications, including substantial experience with Squiz DXP and familiarity with GovCMS, or similar content management systems.
- Demonstrated knowledge of Australian Government digital policies, standards and best practice, including accessibility, content design, information architecture, search optimisation and content governance principles.
- Experience establishing and maintaining operational processes, governance and standards that ensure digital services are secure, accessible, compliant, reliable and user focused.
- Understanding of emerging digital technologies and trends, including the opportunities and risks associated with artificial intelligence in digital service delivery.

2. Leadership and people management

- Demonstrated stakeholder engagement and management experience in a high-volume environment , including balancing competing priorities, allocating resources effectively, managing workloads, and fostering capability development.

3. Strategic thinking, judgement and continuous improvement

- Highly developed analytical, problem-solving and decision-making skills, with the ability to exercise sound judgement in a complex operating environment.
- Proven ability to use data, analytics, user insights and business requirements to inform strategic decisions and drive continuous improvement in digital services.

4. Project, procurement and contract management

- Demonstrated experience managing and coordinating the delivery of digital enhancements and service improvements, including working with specialist project managers, vendors and technical specialists to implement solutions that meet business and user needs.
- Proven experience managing vendors, contracts and procurement activities, including monitoring performance, managing risks and achieving value-for-money outcomes.

Notes

Qualifications

- Tertiary qualifications in digital management, information technology, information management or a related discipline, and/or extensive experience managing digital platforms and services.
- Experience in the legal or justice sector and government experience will be highly regarded.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to apply

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

To apply, please complete the application form on the Court’s careers portal. If you have any issues with applying, please email recruitment@fedcourt.gov.au

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience. For more information, see: Principles for candidate use of AI in Recruitment

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability. First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Abbi Clifford, 0497339575
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=66391374-E9EE-A412-37EE-ED4D7E824

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Attorney-General's

Vacancy VN-0772857

Federal Court of Australia

Closing Date:Monday 05 October 2026

Federal Court of Australia
Strategic Program Office

Job Title	Project Officer
Job Type	Full-Time, Non-Ongoing
Location	Adelaide SA, Hobart TAS, Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA, Sydney NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	0657-09-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

https://fcajobs.nga.net.au/?jati=6BEE8FA8-8D58-4EA4-7AA4-ED4DBAC17ED1

Position Overview

Reporting to the Senior Program Manager, the Project Officer provides program coordination, governance and reporting support for the Recording and Transcription (R&T) Program.

The position supports delivery across the Program's five workstreams by maintaining integrated plans, governance materials, risks, issues, actions, decisions, dependencies, financial information and benefits records. The role works with multidisciplinary teams, including business, operational, digital, technology, information management, finance, procurement, legal, change and assurance specialists.

The Project Officer is critical to ensuring that program information is accurate, current and visible; governance activities are well coordinated; and agreed actions and decisions progress within required timeframes. The successful candidate will be organised, adaptable and able to produce concise, decision-ready materials in a complex cross-Court environment.

Duties

- Provide day-to-day coordination and administrative support to the Senior Program Manager and R&T workstream leads.
- Maintain the integrated program plan, roadmap, milestone schedule and supporting workstream information, ensuring dependencies, sequencing and delivery dates are accurately recorded.
- Maintain program registers, including risks, issues, assumptions, dependencies, actions, decisions, changes and lessons learned.
- Monitor actions, milestones and deliverables across the Program, follow up responsible officers and escalate emerging delays, blockers or exceptions.
- Coordinate governance meetings, including scheduling, agendas, papers, presentations, minutes, action registers and decision records.
- Develop concise and accurate governance packs, status reports, briefing materials and executive correspondence for the Program Board, Steering Committee and advisory bodies.
- Coordinate the collection and validation of program information from workstream leads, operational teams, corporate areas and delivery partners.
- Support program financial management by maintaining budget records, forecasts, commitments, actual expenditure and variance information in consultation with Finance and responsible officers.
- Maintain benefits, outcomes and performance information, including baselines, measures, evidence and progress against approved program objectives.
- Support change control by documenting proposed changes to scope, schedule, cost, resources and delivery approach and ensuring they are progressed through the appropriate governance process.
- Maintain controlled program records, templates and document repositories in accordance with information-management, privacy and security requirements.
- Identify opportunities to improve processes, reporting quality, information management and team efficiency.
- Communicate with stakeholders across geographically dispersed Court, operational and technology teams to ensure priorities, responsibilities and deadlines are understood.
- Provide flexible coordination support across workstreams and assist with capability or capacity gaps as program priorities evolve.

Eligibility

Desirable Experience

- Experience working within a PMO, digital transformation, technology or service-modernisation program.
- Familiarity with Agile and traditional project-delivery methods.
- Experience supporting project budgets, forecasts, benefits tracking or procurement activities.
- Experience with Microsoft 365 tools, including Excel, PowerPoint, SharePoint, Teams and project-planning or reporting applications.
- Understanding of Australian Government governance, records-management or Digital Service Standard requirements.

Other Requirements

Relevant industry experience or certifications (CAPM, PRINCE2 Foundation or equivalent) would be well regarded.

Selection Criteria

1. Project coordination: Demonstrated ability to coordinate projects or programs in a complex environment, including maintaining plans, milestones, actions and delivery records.
2. Governance and reporting: Experience preparing accurate, concise and decision-ready governance papers, status reports, briefings, minutes and executive presentations.
3. Planning and control: Demonstrated ability to maintain RAID registers, decision logs, dependencies, change records and other project-control artefacts.
4. Organisation and prioritisation: Strong administrative and organisational skills, with excellent attention to detail and the ability to manage competing priorities and deadlines.
5. Stakeholder engagement: Highly developed written and verbal communication skills, with demonstrated ability to work collaboratively with diverse business, operational, technical and executive stakeholders.
6. Analysis and problem solving: Ability to analyse program, schedule, financial and performance information; identify emerging issues; and support evidence-based recommendations.
7. Initiative and adaptability: Demonstrated ability to work under broad direction and independently, exercise sound judgement and respond constructively to changing program requirements.
8. Digital working environment: Demonstrated experience working effectively with geographically dispersed, multidisciplinary teams using contemporary collaboration and project-management tools.

How to apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a one-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

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First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Artificial Intelligence (AI) in recruitment

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For more information, see: Principles for candidate use of AI in Recruitment

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Kurian George, (03) 8638 9487
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=6BEE8FA8-8D58-4EA4-7AA4-ED4DBAC

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Attorney-General's

Vacancy VN-0772907

National Anti-Corruption Commission

Closing Date:Wednesday 14 October 2026

Operational Capabilities Digital Forensics

Job Title	Senior Digital Forensics Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	$122,580 - $148,936
Future Merit Locations	Perth
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	077_09/26_PN 1380
Agency Website	https://nacc.gov.au/

Job Description

https://nacc.nga.net.au/

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Please note: Salaries in the Commission are provided through its Enterprise Agreement. An Individual Flexibility Arrangement for additional remuneration may be offered for successful applicants who are able to demonstrate applicable skills and experience at a senior level.

About the Role

The Senior Digital Forensics Officer is a specialist position within the National Anti-Corruption Commission (NACC) responsible for leading and managing digital forensics support to NACC investigations. The role requires expertise in digital forensics, cyber security, and electronic evidence management. The position undertakes a range of activities that involve the handling of highly sensitive, confidential and at times offensive material or images. The successful candidate will be required to conduct interstate travel and must be willing to attend court to provide evidence.

Duties

The successful candidate will work under the general direction of the Director, Digital Forensics.

Key activities of this position include:

- Lead digital forensic investigations, ensuring that evidence is obtained, preserved, and analysed in accordance with best practices and legal requirements.
- Maintain expertise and understanding of relevant legislative, regulatory, and compliance frameworks to provide detailed technical, operational, and procedural advice in relation to complex digital forensic problems.
- Develop and maintain effective relationships with external stakeholders, including law enforcement agencies and industry partners, to enhance the NACC's digital forensic capabilities.
- Provide expert advice on digital forensic matters to other stakeholders and represent the NACC in digital forensic-related forums and conferences.
- Develop and implement quality assurance processes to ensure the accuracy, completeness, and reliability of digital forensic evidence and associated reporting.
- Conduct ongoing research and tasks relating to electronic investigation methodologies, tools and legislative requirements.
- Be available to deploy into the field and interstate in support of NACC investigations and operational activity.
- Be available to attend court at times to present digital forensic evidence in support of NACC prosecutions.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

- **Citizenship** – Applicants must be an Australian Citizen.
- **Security Clearance** – this is a Designated Security Assessment Position. The occupant of this position will be required to undergo and maintain a security clearance to Negative Vetting 1.
- **Suitability assessmen**t – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.
- **Probation** - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.

- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of $2,039 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Adrian, (08) 9225 3202
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0772837

Office of the Australian Information Commissioner

Closing Date:Friday 02 October 2026

Regulatory Intelligence and Strategy

Job Title	APS6 Communications Adviser & EL1 Assistant Director, Communications and Engagement (multiple roles)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Darwin NT, Hobart TAS, Sydney NSW, Brisbane QLD, Canberra ACT, Adelaide SA, Perth WA
Salary	$100,215 - $135,101
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Perth, Melbourne, Hobart, Darwin, Brisbane, Sydney, Adelaide, Canberra
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance
Classification	APS Level 6;Executive Level 1
Position Number	OAIC-2026-017
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

https://www.oaic.gov.au/about-us/join-our-team/

Contribute to the OAIC's communication strategies, support the OAIC's regulatory effectiveness by raising awareness of key regulatory actions and decisions, ensure alignment with organisational goals, and manage relationships with key stakeholders, including media, government, and the broader community.

You will deliver initiatives across the responsibilities of the Communications and Engagement team. You will demonstrate a flexible and adaptive approach, and to be able to support a range of projects and responsibilities as part of a collaborative and multi-disciplinary team.

All roles require the following attributes:

- Ability to manage complex internal channels and translate complex information into an easy-to-understand format
- Ability to produce high quality and well-structured messages for a wide range of audiences, under limited direction
- Ability to work collaboratively with a diverse range of people, to achieve high-quality agency outcomes.

Duties

APS6 and EL1 key duties include:

- developing and implementing communications and engagement strategies and plans
- advising teams across the OAIC on communications and engagement strategies and approaches aligned with the overarching OAIC communications and engagement strategy
- preparing and distributing a wide range of content, including media releases, blogs, speeches and presentations, social media content, newsletters, corporate reports and surveys, and intranet and other internal content
- coordinating speaking engagements, including triaging inbound invitations and developing event briefs
- supporting and coordinating stakeholder engagement activities
- media monitoring and leading or assisting with media enquiries when required
- representing the OAIC in interagency communications working groups and stakeholder forums/meetings as required
- other duties as required.

EL1 additional key duties include:

- developing monitoring and reporting frameworks to track the effectiveness of engagement efforts, providing reporting on outcomes to leadership and Commissioners
- assisting with the development of stakeholder engagement and channel andcontent strategies for the OAIC.
- leading and developing your small team, including providing mentoring and developmental opportunities
- coordinating stakeholder engagement for cross-agency initiatives, including overseeing stakeholder events
- **for media-specific roles:** undertaking media monitoring and assisting the Director with media enquiries when required
- **for corporate publications roles:** coordinating and delivering corporate documents including annual reports, corporate plans and other high-value documents within timeframe and to a high standard
- **for stakeholder engagement roles:** developing communications campaigns and content for executive leadership, in a short timeframe and to a high standard.

Job specific capabilities, skills & experience

We are seeking applications from candidates who have:

- strong communication, drafting and editing skills
- a proven ability to work independently and within a team to meet strategic outcomes and statutory timeframes
- the ability to plan, manage and organise their own workload and adapt to ever-changing priorities and deadlines, with project management experience highly desirable
- an excellent work ethic and demonstrated understanding of the need for confidentiality and handling of sensitive information.

The following are also highly desirable for EL1 roles:

- Proven ability to manage multiple complex internal and external communications projects and business processes to deliver high-quality outcomes
- Exceptional written and verbal communication and interpersonal skills, with the ability to engage and influence stakeholders at all levels
- Innovative and creative approach to problem-solving, with a focus on achieving strategic objectives.

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance as outlined above and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to apply

1. Please complete the application form found in the job pack which can be downloaded from Join our team | OAIC.
2. Please provide a single page application response (one A4 page-pitch) addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined in the job pack.
3. Please email your application form, CV (maximum 3 pages) and one-page-pitch to: jobs@oaic.gov.au.

Please format your email subject line and name your application document(s) as follows:

First name Last Name - OAIC-2026-017 – APS6/EL1, Communications and Engagement

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Philippa Baume, (02) 9942 4023
Agency Recruitment Site	https://www.oaic.gov.au/about-us/join-our-team/

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Attorney-General's

Vacancy VN-0772853

Office of the Inspector-General of Intelligence and Security

Closing Date:Sunday 11 October 2026

Job Title	Chief Operating Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$169,332 - $173,129
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	Executive Level 2
Position Number	0284/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description

https://agcareers.nga.net.au/?jati=3981C282-FE54-2C29-8BF9-ED4DBAC3A989

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety,

comply with ministerial guidelines and directives, and respect human rights. The work of the Inspector-General and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 provides that the IGIS has jurisdiction over the following agencies that make up the national intelligence community:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)
- Australian Criminal Intelligence Commission (ACIC)
- Australian Federal Police (intelligence functions only)
- AUSTRAC (intelligence functions only)
- Department of Home Affairs (intelligence functions only)

This is a pivotal time for our agency, as our jurisdiction has recently grown and we are looking to expand our capacity to meet this new environment. There are significant opportunities to demonstrate and develop professional skills and leadership within the legal function of the agency.

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

Duties

The Opportunity

The Chief Operating Officer (COO) is a key member of the Executive team at Office of the Inspector-General of Intelligence and Security (OIGIS) and is responsible for leading the Enterprise Management Unit (EMU), ensuring alignment with key strategic objectives. EMU consists of Finance, Human Resources, Security, Information Technology and Information Governance. This role is critical in ensuring effective operational, administrative, and staffing arrangements, supporting the Inspector-General in their statutory functions and the Deputy Inspector-General and Executive team in the overall management of the agency.

Following a significant expansion of its oversight jurisdiction in June 2026, the OIGIS is undergoing a period of substantial organisational growth. With staffing levels expected to increase by approximately one-third, a focused uplift in corporate capability is required to support a larger and more complex operating environment. The COO role requires an experienced and innovative leader with strategic vision, exceptional interpersonal skills and leadership capabilities to further professionalise its corporate functions and drive capability uplift. The successful candidate will demonstrate a proven track record of delivering outcomes at a senior level, excellent judgement, and the ability to build strong stakeholder relationships and act as trusted advisor to the Executive. Experience managing organisational wide change will be highly regarded.

As a key senior leader, the COO strategically shapes internal policies, champions corporate strategies, and fosters a culture of innovation and continuous improvement. High-level stakeholder management skills are crucial, with the role interacting with government departments, the AGD Portfolio COO Forum, intelligence agencies and parliamentary committees. The role also requires the ability to navigate complex operational environments to support the agency's objectives and maintain integrity across its statutory functions.

Please note, this position is Canberra-based with opportunity to negotiate flexible working arrangements, including hybrid working arrangements; however, the majority of the work will need to be conducted at the Canberra office.

Key responsibilities include:

Strategic Leadership: Lead the EMU, shaping and delivering the core functions and capabilities to support the delivery of key organisational outcomes.

Operational Management: Oversee the day-to-day activities and operations of EMU teams responsible for Finance, Human Resources, Agency Expansion, Strategy and Design, Security, Information Technology and Information Governance and Business Intelligence.

Capability Building: Provide leadership, guidance and development to EMU staff, enhancing the unit's capacity and capability to deliver high-quality corporate services and support the agency's growth.

Stakeholder Engagement: Build and maintain effective relationships with key stakeholders, including government departments, the AGD Portfolio COO Forum, parliamentary committees, and external partners, to facilitate collaboration and information sharing.

Change Champion: Be a strategic change leader, driving whole-of-organisation strategic change initiatives, including strategic human resources and security initiatives, and the implementation of new frameworks and programs.

Risk Management: Implement comprehensive risk management frameworks and practices to ensure the integrity and effectiveness of corporate operations.

Governance and Compliance: Ensure compliance with relevant legislation and regulatory requirements, including the Public Service Act 2009, Public Governance, Performance and Accountability Act 2013 (PGPA Act), the associated Public Governance, Performance and Accountability Rule 2014 (PGPA Rule) and Public Governance, Performance and Accountability (Financial Reporting) Rule 2015 and other applicable laws including but not limited to the Archives Act 1983, the Protective Security Policy Framework, the Information Security Manual and Employment law.

To be successful in this role:

The successful candidate will be a strategic and collaborative senior leader with a proven track record of delivering outcomes in complex and changing environments. They will demonstrate sound judgement, the ability to influence at senior levels, and a commitment to fostering a culture of high performance, accountability and continuous improvement.

Key capabilities include:

- Leading and developing high-performing teams, building capability and fostering a positive and inclusive workplace culture
- Providing strategic leadership and direction to deliver key organisational priorities, drive operational excellence and support strategic outcomes.
- Building and maintaining productive stakeholder relationships, with high level skills in engaging and collaborating with a wide range of stakeholders
- High level communication and influencing skills, including providing trusted advice to senior executives and decision-makers
- Applying sound judgement, critical thinking and analytical skills to navigate complexity, solve problems and inform evidence-based decision-making
- Demonstrating the highest standards of integrity, professionalism and accountability, consistent with the APS Values and Code of Conduct.

Essential skills

- Deep expertise in corporate services, including human resources, finance, and/or security.
- Demonstrated experience delivering significant staff and capability growth.
- Proven experience in leading teams and managing projects in multifaceted operating environments.
- Demonstrated ability to build and maintain stakeholder relationships and support organisational change initiatives.

Desirable skills

- A degree in Business Administration, Public Administration, Management, or a related field would be highly regarded.

Eligibility

Security, suitability and integrity requirements

- Citizenship - you must be an Australian citizen
- Employment Suitability Assessment (ESA)– appointment to our Office depends on the outcome of an ESA
- Security Clearance – appointment and ongoing employment at the Office are subject to a Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

Positions at IGIS are positions of trust. In addition to the above, all IGIS staff are required to make annual conflict of interest declarations to support the independence and integrity of the Office.

The successful candidate must be located in Canberra or willing to relocate. The IGIS offers relocation assistance to new employees relocating to Canberra from interstate.

Notes

How to apply

Applicants must be submitted through IGIS Recruitment Portal on our website by 11:30pm 11 October 2026 AEDT on the closing date.

NOTE: All applications must be provided at the OFFICIAL level. Classified applications will not be accepted.

As part of your application you will need to provide:

- your current resume;
- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words)

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the Executive Level 2. Information about the ILS is available on the Australian Public Service Commission website.

About the Office of the Inspector-General of Intelligence and Security

The Inspector-General of Intelligence and Security is an independent statutory office holder who reviews the activities of six intelligence agencies within IGIS jurisdiction: • Australian Security Intelligence Organisation - ASIO • Australian Secret Intelligence Service - ASIS • Australian Signals Directorate - ASD • Australian Geospatial-Intelligence Organisation – AGO • Defence Intelligence Organisation - DIO • Office of National Intelligence - ONI The purpose of this review is to ensure that these agencies act legally and with propriety, comply with ministerial guidelines and directives and respect human rights. The functions of the Inspector-General are prescribed under sections 8, 9 and 9A of the Inspector-General of Intelligence and Security Act 1986 (Comlaw). The Inspector-General can undertake a formal inquiry into the activities of an agency in response to a complaint or a reference from a minister. The Inspector-General can also act independently to initiate inquiries and conducts regular inspections and monitoring of agency activities. In conducting an inquiry, the Inspector-General has significant powers which include requiring the attendance of witnesses, taking sworn evidence, copying and retention of documents and entry into the premises of an agency within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	OIGIS Recruitment, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=3981C282-FE54-2C29-8BF9-ED4DBA

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Defence

Vacancy VN-0772577

Department of Defence

Closing Date:Wednesday 07 October 2026

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	Engineer Professional - Naval Architect
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NSSG/04955/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=C2C8F72A-6AD5-B0CE-C3A7-ED4BA458EA9B

Duties

The Role

As a Naval Architect within the Collins Submarine Program you will be part of a specialised team responsible for supporting Australia's submarine capability.

Engineering and Technical roles within are:

- Professionally challenging: submarines are complex systems that operate in harsh conditions. You will be trusted to deliver engineering and technical support to ensure Australia's submarines can be operated safely.
- Professionally rewarding: submarines directly contribute to Australia's ability to Shape, Deter and Respond in a dynamic geopolitical landscape. You will also have the opportunity to continue your professional learning.

Naval Architect roles within The Program involve:

- Design acceptance: Assessment of engineering change proposals on behalf of Navy from a Naval Architectural perspective, including assessments of impacts the engineering change may have on stability, margins, performance, manoeuvring, structures and signatures.
- Onsite engineering support: Provision of engineering oversight to stability trials, docking/undocking events, escape and rescue mobilisations, and marine infrastructure.

The successful candidate may be required to undertake work on and be provided with technical information pertaining to defence articles of United States of America (US) origin. In accordance with the US International Traffic in Arms Regulations (ITAR), any applicant who holds, or has previously held, citizenship or permanent residency of a country other than Australia will be required to declare and indicate the country or countries of citizenship or permanent residency. Restrictions on access to defence articles and associated technical data subject to the ITAR by dual national employees may apply.

About our Team

The Collins Submarine Program within the Naval Shipbuilding & Sustainment Group (NSSG) is responsible for the maintenance and programmed upgrade of Australia's Collins Class submarines. The Program works in partnership with the Royal Australian Navy and Industry to deliver the strategic submarine capability to the nation.

You will have access to generous and attractive working conditions as an Australian Public Servant in Defence. Working for Defence will support you in balancing work life with family and other priorities. You can access a variety of flexible working arrangements, including occasionally working from home and working hours that are not always nine to five. Information on Defence employees' working conditions, including an attractive remuneration package that may respond to industry variations and a generous superannuation contribution (15.4%), can be sourced from the Defence Enterprise Agreement.

Our Ideal Candidate

The ideal candidate will be ready to work as part of a specialised community and contribute to supporting Australia's submarines. They will need to have sound base of technical knowledge upon which, through their capacity and self-motivation, to further professionally develop. Note: The ideal candidate is not expected to have direct experience with submarine systems - they will be expected to have the curiosity and desire to grow this knowledge from the opportunities afforded to them.

The ideal candidate will need to possess sound and logical problem solving skills - balancing the achievement of outcomes to support operational demands with technical rigour. The ideal candidate will possess the ability to critically assess and prioritise solutions - adapting their application of technical and soft skills in response to changing priorities and challenges within The Program. They will need to have the tenacity to meet these complex challenges and achieve outcomes using their technical skills and knowledge. The ideal candidate will also possess excellent interpersonal skills along with good verbal and written communication abilities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	Submarines Workforce Management, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C2C8F72A-6AD5-B0CE-C3A7-E

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Defence

Vacancy VN-0772664

Department of Defence

Closing Date:Sunday 04 October 2026

Navy
Navy Capability

Job Title	Navy Data Security Analyst
Job Type	Full-Time, Ongoing
Location	Campbell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Campbell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NAVY/05045/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=589D81A7-1C7D-9267-8267-ED4CCBCC281E

Duties

The Role

An Operational Data Manager is responsible for the governance, integration, quality, security, and use of warfighting data to support military operations, decision-making, and capability outcomes. The role ensures that operational data from platforms, sensors, intelligence sources, command and control systems, logistics networks, and other warfighting domains is accurate, accessible, trusted, and interoperable across the battlespace.

The Operational Data Manager develops and enforces data management frameworks, standards, and governance processes that enable effective information sharing and integration across joint, interagency, and coalition environments. They work closely with intelligence analysts, capability managers, and technical specialists to identify data requirements, improve data quality, and maximise the operational value of information assets.

By managing the lifecycle of warfighting data, the Operational Data Manager supports situational awareness, operational readiness, force integration, and decision advantage.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

As part of the Directorate of Operational Data Management within the Navy Intelligence and Information Warfare (NI&IW) Branch you will:

- Actively contribute to the development of policy guidance and frameworks that guide Navy’s Operational Data Management efforts.
- Build and sustain collaborative relationships with internal and external stakeholders and negotiate effectively to deliver outcomes.
- Be part of a team engaging with international partners on operational data management collaboration opportunities.
- Document relevant business requirements, business processes, data models, designs and specifications.
- Be accountable for accurate completion of work within timeframes, sharing own expertise with others and guiding and mentoring team members.

Our Ideal Candidate

The ideal candidate will have:

- An interest in the role that data plays in enabling warfighting capability.
- Strong analytical and research skills, and an ability to interpret and apply policy in defining business requirements.
- Experience engaging and collaborating with a variety of stakeholders while building and maintaining strong interpersonal relationships.
- Experience in preparing communications for complex and technical topics to non-technical audiences.
- Experience working in an integrated workforce.

- Strong ability to manage competing priorities and meet strict deadlines.
- Ability and willingness to learn new information and become a subject matter expert in operational data management.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 2.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Sara Barnett, 07 4299 8022
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=589D81A7-1C7D-9267-8267-ED4

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Defence

Vacancy VN-0772666

Department of Defence

Closing Date:Sunday 04 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	ILS Officer
Job Type	Full-Time, Ongoing
Location	Cabarlah QLD
Salary	$99,733 - $112,431
Future Merit Locations	Cabarlah
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/05050/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=14C755B9-6109-6B98-7E9F-ED4CCC795FBA

Duties

The Role

The Electromagnetic Warfare Intelligence Systems, Joint and Air Systems Program Office (EWIS J&A SPO) is seeking a highly professional and motivated Integrated Logistics Support (ILS) Officer to join the team. Working in the Intelligence and Air program, you will be part of a high performing sustainment team with a mixture of APS, ADF and Contractors in managing the logistics aspects for a specialised communications capability for Defence.

The role requires an individual who shows initiative and sound judgement, operates effectively under broad direction, and works in accordance with established priorities, principles, methodologies, and work practices. The successful candidate will collaborate effectively and contribute positively to team outcomes.

As the ILS Officer, the role is responsible for fleet management including managing inventory and ensuring availability of the fleet is maintained. This will include monitoring and reporting on inventory availability, liaising with team members to manage Report on Defective or Unsatisfactory Materials (RODUMS) and supporting forecasting and planning activities.

The duties of an APS6 ILS Officer occupation in Defence include the following:

- Accountable to lead a team, allocate work, resources and tasks; set work area priorities, develop strategies and evaluate business outcomes.
- Manage workflows and resources, prepare work area and team plans detailing measurable milestones and expected outcomes.
- Accountable for the development of materiel logistics strategies and plans for information, communications, quality and resources that support the objectives of a sustainment activity.
- Prepare, implement and maintain policy, processes and procedures to support the sustainment of equipment in accordance with Defence requirements.
- Review, analyse and report upon materiel logistics performance in sustainment.
- Understand and apply organisational processes and procedures for the management of integrated Logistics Support Instructions and materiel support plans.
- Build and sustain relationships with key stakeholders at the strategic and operational level.
- Communicate materiel logistics objectives through high level written documents and oral presentations for higher delegate consideration.
- Interpret and comply with legislative, policy and regulatory frameworks.
- Evaluate materiel logistics activities to ensure alignment with sustainment objectives.

About our Team

The EWIS J&A SPO undertakes the acquisition and through-life-support of assigned Joint and Air Electronic Warfare (EW) Capabilities used by the Australian Defence Force. It delivers countermeasures development and validation services and supports a number of projects being delivered to the Intelligence and Security Group. The Intelligence and Air program delivers Electronic Warfare software and hardware that enables all domains to fight in the contested Electromagnetic Spectrum Environment.

The EWIS J&A SPO are comprised of members of diverse skills and disciplines who work together to provide a wide variety of activities undertaken by EWIS. It has a high performing culture and the successful candidates can expect to be challenged in their role and supported by an inclusive and considerate team and leadership group.

You will be part of a Sustainment team and your Integrated Logistics Support and Fleet Management knowledge will support technical and sustainment activities to ensure quality, and compliance with appropriate technical delegations commensurate with relevant legislative, policy and regulatory frameworks. You will engage with stakeholders, investigate, report, develop, evaluate, advise and implement policies, processes, procedures, practice and manage resources specific to assurance and data specifications to support Defence capability.

Our Ideal Candidate

The ideal candidate will demonstrate a strong commitment to working collaboratively with the team and a broad range of stakeholders to meet our legal, regulatory and governance requirements in the acquisition and sustainment of EW capabilities.

The candidate will demonstrate an understanding of the Integrated Logistic principles and apply these principles to the sustainment of EW capabilities. The candidate should have, or be able to quickly develop, an understanding on how inventory management is utilised in the Enterprise Resource Planning (ERP) system. ERP knowledge in logistics is highly desirable.

The candidate should identify opportunities to improve processes, introduce efficiencies and demonstrate a willingness to innovate and challenge existing approaches where appropriate.

In addition, the candidate will display the following personal attributes:

- Exhibit leadership behaviours that support collaboration, accountability, and continuous improvement.
- Be proactive, adaptable, and able to perform effectively in a complex and dynamic environment.
- Demonstrate strong organisational and planning skills.
- Communicate clearly and professionally with a diverse range of stakeholders.

Eligibility

Security Clearance

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Melissa Smith, 02 5108 9598
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=14C755B9-6109-6B98-7E9F-ED4

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Defence

Vacancy VN-0772682

Department of Defence

Closing Date:Sunday 04 October 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Project Controls
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	$99,733 - $112,431
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	Williamtown - NSW
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B15E63CB-252D-0303-C156-ED4CCE499E46

Duties

The Role

Airborne Surveillance Control & Intelligence Systems Program Office (ASCISPO), located at RAAF Base Williamtown, NSW performs sustainment and major capability upgrades for Air Force's fleet. The Project will introduce the fleet through collaboration with coalition partners.

The position is responsible to:

- Assist with project scheduling, providing critical expert advice and assistance.
- Manage and supervise all project scheduling providing critical expert advice and assistance.
- Use initiative and experience to analyse, plan, review and adjust priorities and work activities to meet business outcomes.
- Undertake objective, systematic analysis and draw accurate conclusions based on evidence providing detailed technical, operational, professional and procedural advice for complex activities.
- Engage with stakeholders and manage stakeholders' expectations to deliver agreed project outcomes.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant’s eligibility for the role and to maintain compliance with international obligations.

About our Team

Airborne Surveillance Control and Intelligence Systems Program Office (ASCISPO) plays a critical role in shaping the future of Australia’s airborne surveillance capability. Working with leading industry partners and international military services, we deliver engineering, maintenance, logistics, and training support for the Air Force’s fleet and we’re driving the acquisition of its next-generation replacement.

Part of Defence’s capability delivery agency, our integrated team includes Australian Public Servants, Australian Defence Force personnel and industry experts, and is primarily based at RAAF Base Williamtown, NSW with a small presence in the USA.

At ASCISPO, we pride ourselves on our workplace culture. We:

- Build trust through partnerships that deliver real capability outcomes.
- Empower bold decision-making through informed risk assessment.
- Champion flexibility and creativity to deliver timely solutions.
- Prioritise balance and well-being so our people thrive.
- Invest in growth and learning, and celebrate diversity.

Join the team that’s Trusted to Deliver.

Our Ideal Candidate

The successful candidate will demonstrate:

- Strong organisational skills, attention to detail, ability to prioritise and deliver in a timely manner.
- Well-developed interpersonal skills, including communicating clear and confidently, both orally and written.
- Initiative working with limited supervision whilst engaging multiple stakeholders to achieve project outputs.
- Ability to deliver, plan and support Project Management activities through experience in scheduling.
- Financial acumen the successful candidate will demonstrate an interest in career development and training becoming highly effective in the short to medium term.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Robin Singh, 02 5128 9775
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B15E63CB-252D-0303-C156-ED

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Defence

Vacancy VN-0772713

Department of Defence

Closing Date:Sunday 04 October 2026

Joint Capabilities Group
Joint Training Command

Job Title	ICT Security Specialist
Job Type	Full-Time, Ongoing
Location	Macleod VIC
Salary	$99,733 - $112,431
Future Merit Locations	Macleod
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/05351/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A6B7E3B5-6DBE-3D1E-E285-ED4D08C76993

Duties

The Role

The Communication Security (COMSEC) Account Manager is responsible on behalf of the Appointing Authority for the operation and management of the COMSEC account; for ensuring the safeguarding, accounting, handling and disposition of accountable COMSEC material; and associated COMSEC account files, records and documentation held on the COMSEC account ensuring they are only accessed by suitable and appropriately trained, cleared and briefed persons.

You will lead a small team to support the planning, scheduling and delivery of COMSEC training, advice and equipment to a range of military personnel. You will be required to engage and communicate with stakeholders to identify, respond and provide advice on COMSEC to achieve unit and Defence outcomes.

About our Team

- A responsible individual, with a background in COMSEC duties and responsibilities.
- Demonstrates exceptional presentation and communication skills, effectively conveying risks and issues to leadership and staff.
- Comfortable holding a position of authority to enable the appropriate execution of responsibilities.
- Ability to understand, follow and communicate national policies and legislation.

Our Ideal Candidate

The Defence Force School of Signals (DFSS) located in Macleod VIC trains and develops Communications and Information Systems, Electronic Warfare, Signals Intelligence and Cyberspace Professionals in order to enable the Command Support and Information Warfare functions of the Australian Defence Force. You will work along-side military, APS and contracted personnel to deliver support to a variety of Defence personnel.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dominic Ambrosi, 02 8245 9784
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A6B7E3B5-6DBE-3D1E-E285-ED

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Defence

Vacancy VN-0772720

Department of Defence

Closing Date:Monday 05 October 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Cost Assurance Officer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$99,733 - $112,431
Future Merit Locations	Edinburgh
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/04360/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9EC348A9-B7DB-37D4-8BF1-ED4D09CA3D86

Duties

The Role

The Cost Assurance Officer will undertake cost analysis and assurance activities in support of sustaining world class Aerospace Surveillance and Response capabilities.

Responsibilities will include:

- Continual upgrading Surveillance and Response Systems Program Office's (SRSPO) cost models to provide accurate and effective data to best inform our decision-makers and other stakeholders.
- Measuring, analysing, interpreting, assessing and communicating on cost data provided under commercial arrangements with our Industry Partners.
- Supporting the Cost Assurance Manager in planning, developing, processing, and presenting the Financial Plan and Sustainment Assessment Review (SAR) process on an annual basis and with monthly reviews of in year budgets.
- Support cost management and payment activities related to the US Navy’s provision of sustainment services through the Cooperative Program, including participation in regular forums with the US Navy and biannual Performance Management Reviews.
- Providing specialist costing advice on tenders or contracts and supporting procurement activities.

About our Team

SRSPO ensures the availability and performance of highly complex surveillance and response airborne and related systems for the Royal Australian Air Force (RAAF) – including the P-8A Poseidon and MQ-4C Triton aircraft systems. At SRSPO we are passionate about working collaboratively with our stakeholders and industry partners to ensure the necessary acquisition, sustainment and regulatory requirements are fulfilled. We do this to support the warfighter and achieve the Department of Defence’s strategic and operational objectives.

The position is a member of SRSPO's Cost Assurance Management team based at RAAF Edinburgh, SA.

SRSPO operates in an integrated workplace comprising ADF, APS and contracted personnel and is committed to flexible and inclusive work practices.

Our Ideal Candidate

- You will demonstrate very effective communication and stakeholder management skills with the ability to work constructively and collaboratively within a team, across teams and with a wide range of stakeholders to support our objectives.
- You will be experienced in performing cost analysis in support of complex business and commercial arrangements.
- You will have contemporary knowledge of developing and applying cost models to facilitate the achievement of business objectives.
- You will be adept at understanding and applying complex finance principles, legislation and policy and using this knowledge to provide valued cost management advice to stakeholders as required.
- You will have a demonstrated ability in developing high quality submissions for senior decision-makers.
- You will be self-motivated, well organised and be able to manage various activities simultaneously and ensure business objectives and agreed deadlines are met.
- A commitment to professional development and continuous improvement is also essential for this role.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Heena Mittal, 08 7374 7633
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9EC348A9-B7DB-37D4-8BF1-ED

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Defence

Vacancy VN-0772736

Department of Defence

Closing Date:Sunday 04 October 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Project Controls Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$89,841 - $96,829
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	APS Level 5
Position Number	NSSG/04944/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7E11EA93-E84B-4D92-7B8E-ED4D41C471E2

Duties

The Role

As the APS 5 Project Controls Officer, you will be accountable under limited direction to perform and achieve complex project work within an integrated workforce.

You will have, or be able to develop a comprehensive understanding of and compliance to relevant legislative frameworks, government decision-making and Defence's mission and policy requirements. You will interpret and provide advice within the Project Control function based on legislation, policy and procedures. You will undertake specialist research and analysis, conduct reviews and perform procedural and administrative support work to achieve results.

You will coordinate and contribute to the work of a team consistent to a work plan and provide advice and assistance on methods of task completion to team members.

You will be capable of reviewing and developing the quality of work undertaken by others and identifying opportunities for on-the-job training within a work unit.

You will be required to engage and communicate with stakeholders to identify, respond and provide advice on issues to achieve work outcomes. You will be accountable to contribute towards ongoing self-improvement and professional development.

About our Team

The Landing Craft Branch is accountable for acquisitions under the LAND8710 Program, including LAND8710-1 Landing Craft - Medium (LC-M), LAND8710-1B Amphibious Vehicle - Logistics (AV-L) and LAND8710-2 Landing Craft - Heavy (LC-H).

The LAND8710 projects are supported by a Program Management Office that is responsible for support, governance and assurance functions across the LAND8710 program. The Program Management Office and Landing Craft Branch consists of professionals from various disciplines and comprises highly skilled and motivated APS, ADF and contracted personnel. The Project Controls Officer sits within the PMO and performs complex project work within an integrated workforce.

Our Ideal Candidate

As the APS 5 Project Controls Officer, your duties will include, but not be limited to:

- Provide administrative and project management support to the Landing Craft Program.
- Provide support to projects including contractor management, financial activities, probity management, reporting and governance and administrative support.
- Contribute to the development and maintenance of project planning and performance processes in accordance with agreed procedures and performance standards.
- Research, draft and prepare briefs, correspondence and reports including submissions for committee consideration.
- Work collaboratively, operate as an effective team member and provide constructive feedback.
- Engage with internal and external stakeholders to understand their requirements and meet their needs.
- Apply project management practices in compliance with legislative, policy and regulatory frameworks.
- Resolve problems using expertise, taking the initiative to identify alternative courses of action.
- Commitment to the APS Values and APS Code of Conduct.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Tracy Best, 02 5109 6007
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7E11EA93-E84B-4D92-7B8E-ED

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Defence

Vacancy VN-0772739

Department of Defence

Closing Date:Monday 05 October 2026

Army
1st Division

Job Title	Executive Assistant
Job Type	Full-Time, Ongoing
Location	Randwick NSW
Salary	$81,868 - $89,377
Future Merit Locations	Randwick
Office Arrangement	Flexible
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 4
Position Number	ARMY/04914/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=4D4D0A0A-A439-2C7E-33DB-ED4D41D985EE

Duties

The Role

The APS 4 Executive Assistant (EA) provides high-level secretarial support to the Commander 17th Sustainment Brigade.

Key responsibilities will include:

- Managing, coordinating and prioritising the Commander’s diary, appointments and administrative requirements.
- Coordinating domestic and international travel arrangements for the Commander, including the management and acquittal of CMS transactions.
- Preparing draft correspondence, briefing material and other administrative documentation, while managing incoming and outgoing communications.
- Assisting with the planning, coordination and delivery of official visits, events and ceremonial functions.
- Building and maintaining effective working relationships with a broad range of stakeholders, including Australian Defence Force personnel, government representatives and civilian partners.

About our Team

17th Sustainment Brigade is responsible for generating tailored force level sustainment, engineering and military policing effects. Headquarters 17th Sustainment Brigade is located at Randwick Barracks, New South Wales. The headquarters comprises a diverse workforce of military and civilian personnel who work collaboratively to achieve Defence objectives and support the Brigade's operational priorities.

Our Ideal Candidate

The ideal candidate will have proven experience providing executive or administrative support in a fast-paced, high-tempo environment. They will possess a strong working knowledge of the Microsoft Office Suite and electronic records management systems, with the ability to manage information accurately and efficiently.

The successful applicant will demonstrate exceptional interpersonal and communication skills, with a proven ability to establish credibility, build trust and maintain effective working relationships with a diverse range of stakeholders. They will be highly organised, adaptable and capable of managing competing priorities, while delivering high-quality outcomes within tight timeframes and with a strong attention to detail.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Kaleb Booth, 02 6269 3895
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4D4D0A0A-A439-2C7E-33DB-ED

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Defence

Vacancy VN-0772742

Department of Defence

Closing Date:Monday 05 October 2026

Naval Shipbuilding and Sustainment Group
Waterfront and CNSS Division

Job Title	Technical Validation Officer
Job Type	Full-Time, Ongoing
Location	Henderson WA
Salary	$99,733 - $112,431
Future Merit Locations	Henderson
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NSSG/05146/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D523BE4D-9034-D334-4FBD-ED4D425F3ADD

Duties

The Role

- Reporting to the Validation Manager, the Validation Officer works closely with technical leads and assurance personnel to review evidence, identify assurance gaps and trends, conduct shipbuilding process audits, and support assurance reporting across shipbuilding activities.
- Review Objective Quality Evidence (OQE), construction records and technical documentation for completeness, accuracy and traceability.
- Assess construction progress against assurance requirements, identifying evidence gaps, risks and emerging issues.
- Validate that assurance findings, assessments and Statements of Assurance are supported by sufficient objective evidence.
- Review corrective actions, technical issues, non-conformances and supporting evidence to verify effective closure.
- Lead or participate in internal process audits and assurance reviews.
- Identify, document and escalate technical, assurance, compliance and documentation risks.
- Support assurance reporting through the preparation of status updates, metrics, dashboards and progress reports.
- Maintain accurate validation records, assurance documentation and evidence repositories.
- Collaborate with technical leads and assurance personnel to support evidence-based assurance outcomes.

About our Team

Naval Construction Branch (NCB) is accountable for the assurance of ship construction, set-to work and transit of vessels constructed at the Osborne Naval Shipyard and Henderson precinct. We have branches in Osborne SA and Henderson WA, as well as a smaller presence in Port Macquarie, NSW. NCB is furthering continuous naval shipbuilding and growing sovereign capability by overseeing the construction to ensure quality and standards are met, storing lessons learnt and developing standard shipbuilding procedures for construction.

NCB will oversee the construction of many different Navy vessels including Offshore Patrol Vessels, Hunter Class Frigates, Young Endeavour, Evolved Cape Class and Pacific Patrol Boats. Working at NCB will enable you to be at the grassroots of continuous naval shipbuilding, where you are part of a working shipyard, being able to see and contribute to the vessels delivered and used in service by Navy.

Our Ideal Candidate

Our ideal candidate will possess:

- Experience in technical administration, document control, auditing, quality assurance, compliance, or a related field.
- Strong understanding of Technical management systems and auditing principles.
- Excellent analytical and review skills for technical documentation.
- Strong written communication skills with the ability to engage effectively with tradespeople, supervisors, engineers and business stakeholders.
- Ability to work independently while managing competing priorities.
- High level of integrity, professionalism, and attention to detail.
- Understanding of accreditation frameworks and risk-based assessment methodologies.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Matt Short, 08 6159 8350
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D523BE4D-9034-D334-4FBD-ED

Defence

Vacancy VN-0772751

Department of Defence

Closing Date:Monday 05 October 2026

Defence Science and Technology Group
Human and Decision Sciences

Job Title	Senior Social Researcher
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$124,393 - $140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	DSTG/05253/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=E5BD9524-8F6B-56F6-DA5C-ED4D43983F12

Duties

The Role

Under broad direction the Senior Researcher (SBSI) will apply social, behavioural and psychological science research and analysis to underpin the development of next generation influence concepts, capabilities and measures.

You will:

- Examine how influence operates at the macro, meso and micro levels and across the conflict spectrum, drawing on foundational research and analysis on influence concepts and theories.

- Conduct research which considers the integration of influence activities and effects within the realms of Cognitive and Information Warfare and Asymmetry.
- Have a demonstrated capacity to manage stakeholder relationships to ensure the alignment between research endeavours and Defence/Client/Program requirements.
- Have the capacity to deliver high-quality scientific communications including briefs, publications and presentations.

About our Team

SBSI is an operationally-focused social, behavioural and political science capability within the Human & Decision Sciences Division. We apply a variety of advanced techniques to the study of influence at the macro, meso and micro levels in order to help plan and assess joint influence activities, build resilience to coercive forms of statecraft, develop nuanced engagement strategies, and in the process, develop new integrated information warfare and influence concepts and capabilities.

Our multidisciplinary influence science applies qualitative and quantitative approaches to better understand influence in its variety of forms. As a social science capability, we ask questions, challenge assumptions, rail against stereotypes, and in doing so, offer alternative ways of knowing, doing and being.

We do this out of necessity – the problem space we play in is messy – it’s a space where concrete measures often don’t exist – where actions and their consequences are hidden and nested within a series of complex interactions and social forces out of our control – and to complicate matters further, occurring over different time periods.

Our capability offers support to clients and stakeholders alike by providing evidence based guidance on where and how to identify influence, better direct or target their efforts to counter influence and disinformation, and provide options for moving forward.

Our Ideal Candidate

Our ideal candidate is enthusiastic, optimistic and outgoing. You will have superb communication skills and ability to build strong trust-based relationships with a large range of partners and stakeholders. You will also have strong leadership skills and these will underpin your capacity to build and lead multidisciplinary project teams under limited guidance.

You will be a team player and have a record of working collaboratively as part of high-performing teams within complex situations characterised by continually evolving requirements. You will be adaptable and resourceful and work across boundaries to support your colleagues to achieve collective success. You will be a life-long learner, open to new ideas and opportunities.

You will have a background in psychological, behavioural and social science and will be open to ongoing learning and development, both formally and informally. In particular, you will be adept at bringing together multiple perspectives in order to collectively solve some of the most significant challenges that Defence and the nation are facing in the information environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

The S&T5/EL1 Senior Researcher - Health & Human Systems position requires:

Academic qualifications in one or more of the following related fields of research; or relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

· Division 42 – Health Sciences

o 4299 Other Health Sciences

· Division 52 – Psychology

o 5204 Cognitive & Computational Psychology

o 5205 Social & Personality Psychology

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Steven Talbot, 08 7375 1468
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E5BD9524-8F6B-56F6-DA5C-ED

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Defence

Vacancy VN-0772754

Department of Defence

Closing Date:Monday 05 October 2026

Security and Estate Group
Service Delivery Division

Job Title	International Travel Administration - Subject Matter Expert
Job Type	Full-Time, Ongoing
Location	Campbell ACT, Townsville QLD
Salary	$81,868 - $89,377
Future Merit Locations	Campbell, Townsville
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 4
Position Number	SEG/05379/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=96B79937-46CC-2C7F-3287-ED4D4417824A

Duties

The Role

International Travel Administration - SME's in Defence Travel Services are responsible for:

- Administering and assisting team members with more complex international travel requests.
- Leading administration of short-notice international travel requests.
- Assisting with answering more complex customer queries about international travel.
- Reviewing travel administration requests and validating business cases that require approval under Defence Determination 2016/19 delegations.
- Investigating international travel expense transactions that lack enhanced data.
- Assisting with the acquittal of international travel related expense transactions.
- Support the development of the team through guidance and training.

About our Team

Defence Travel Services (DTS) facilitates domestic and international travel for Australian Defence Force personnel, for the following purposes: training and courses, conditions of service leave, other short-term duty, and discharge travel. Further, DTS facilitates travel for new ADF recruits and APS graduates, personnel going on long-term overseas postings, and some international short-term official travel.

In addition, DTS provides level 2 support to Defence personnel by responding to travel related queries escalated by the Defence Service [Call] Centre and Customer Service Centres.

Facilitation of domestic and international travel includes the following:

- Validating key information provided with travel requests.
- Coordinating travel bookings.
- Calculating travel budgets and allowances.
- Facilitating payment of allowances, when applicable.
- Issuing consolidated travel itineraries with confirmed travel and expense budget details.
- Acquitting travel expenses where DTS has made payments for customers’ travel.
- Where applicable adjusting budgets/allowances associated with After Travel Certification.

Our Ideal Candidate

We are seeking a highly motivated individual, who has a positive attitude, an excellent work ethic and can meet the following requirements:

- Uses a customer centric approach to service delivery.
- Has very good customer and stakeholder engagement and communication skills.

- Demonstrates exceptional attention to detail, and strong analytic and problem solving skills.
- Proven ability to quickly learn how to use ICT systems and applications, including bespoke systems.
- International Travel industry or administration experience.
- Proven ability to work collaboratively with team members and stakeholders to ensure service delivery outcomes are to a high standard and achieved in a timely manner.
- Ability to adapt to change in a positive and flexible manner.
- Demonstrates ability to understand and explain policy and processes.
- Has experience in coaching and training staff.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Natasha Hanss, 02 6266 3514
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=96B79937-46CC-2C7F-3287-ED4

Defence

Vacancy VN-0772769

Department of Defence

Closing Date:Monday 05 October 2026

Defence Finance Group
Financial Performance & Management

Job Title	Finance Analyst
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$89,841 - $96,829
Future Merit Locations	Garden Island
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	DFG/05336/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=E48BC0B8-31FE-6690-8F9B-ED4D46119550

Duties

The Role

Defence Finance Group (DFG) is seeking experienced and enthusiastic finance professionals to join the Navy finance team for current vacancies in HMAS Kuttabul and Garden Island in Sydney, NSW.

In this role, you will work independently, undertaking a range of financial tasks and activities, including the provision of financial data analysis, identification of financial risks and opportunities, and developing a sound understanding of cost drivers and impacts on capability achievement.

You have strong communication skills and client engagement capabilities, and you are naturally suited to explaining complex financial information to a broad range of clients. You enjoy learning

about the people and business areas you support, are committed to learning and enjoy using technology to enable smarter, more efficient ways of working.

About our Team

We are a small and dynamic team working collaboratively with our clients within Navy and the Naval Shipbuilding and Sustainment Group (NSSG).The Navy Finance teams are regionally dispersed around Australia, supporting internal and external clients across the organisation, and are dedicated to the provision of high quality financial services.

Our Ideal Candidate

Do you like the idea of a role that combines a passion for finance and numbers with people? Our ideal candidate will have commenced a career in accounting/finance related fields in the private or public sectors that will give you a range of transferable skills to Defence.

Some of the key duties of this role are:

- Provide financial management support, assist with budget preparation and financial performance monitoring and reporting in accordance with Defence objectives.
- Understand and provide advice on Defence and government financial management matters.
- Apply financial management knowledge and undertake objective and systematic analysis to draw accurate conclusions based on evidence.
- Build and sustain effective relationships with team members and stakeholders, and actively participate in team work and group activities.
- Other competencies we are targeting include:
- Improvement focus, strong results orientation, and seeks to add value through improving processes and systems.
- Strong problem-solving skills, with an analytical and flexible approach.
- Ability to influence with strong written and verbal communication across a broad variety of clients/financial literacy levels.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Steven Moore, 02 9359 1482
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E48BC0B8-31FE-6690-8F9B-ED

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Defence

Vacancy VN-0772773

Department of Defence

Closing Date:Thursday 08 October 2026

Defence Science and Technology Group
Human and Decision Sciences

Job Title	Senior Special Projects Information Systems Engineer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$124,393 - $140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	DSTG/05269/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=6221ED0E-D666-E7C6-78DA-ED4D43CC46C0

Duties

The Role

The Department of Defence is engaged in responding to demands of the National Defence Strategy. This requires significant force integration analysis to inform effective employment of capability, and the identification and analysis of capability gaps and future capability options across the Australian Defence Force (ADF). In this role, you will have the opportunity to design, build and run a secure system that supports Defence missions in a highly sensitive environment. You will have ownership over the end-to-end outcomes from requirements and architecture through to implementation, verification/validation, accreditation and sustainment, while applying Infrastructure-as-Code (IaC) and GitOps principles.

About our Team

The Weapon Systems Performance team leads the analysis of the ADF’s evolving integrated warfighting capability in complex and contested environments. We use methods such as systems analysis, systems engineering, and modelling and simulation, working with subject matter experts from technology as well as operational backgrounds.

Our work supports the ADF to understanding the current weapon and platform capabilities to identify opportunities to evolve and effectively capitalise on technology innovation to deliver a robust, adaptive and potent defence force.

Our Ideal Candidate

This role suits an engineer who values secure-by-design, automation, repeatability and controlled change, and who is comfortable working across compute, network, storage, identity, operating systems, and operational procedures.

You'll love it here if:

- You want project ownership and influence to steer the solution.
- You enjoy building systems cleanly, thoughtfully and strategically.
- You have a desire to contribute to work that matters.
- You will have the opportunity to deliver a system with clear user and client impact.
- You are looking to diversify your skills into different virtualization platforms, such as OpenShiftKey requirements.

The responsibilities of the role include but are not limited to:

- Develop a system architecture to deliver agreed business outcomes
- Ensure that relevant technical strategies, policies, standard and practices including security are applied correctly
- Lead the build of the designed system across bare-metal, virtualised and/or containerised components
- Undertake activities required to obtain and maintain accreditation of the system.

Our ideal candidate is flexible and able to quickly adapt to new and unpredicted circumstances, changing plans as required to navigate or overcome unanticipated obstacles. You are a candidate who is highly motivated and able to work effectively to create a collaborative culture where all staff make an effective contribution to the team outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

The S&T5/EL1 Senior Researcher - Operations Analysis position requires:

- academic qualifications in one or more of the following related fields of research; or
- relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

Division 46 – Information & Computing Sciences

4602 Artificial Intelligence

4606 Distributed Computing & Systems Software

4609 Information Systems

Division 49 – Mathematical Sciences

4901 Applied Mathematics

4903 Numerical & Computational Mathematics

4905 Statistics

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Wayne Power, 08 7375 1743
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6221ED0E-D666-E7C6-78DA-ED

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Defence

Vacancy VN-0772786

Department of Defence

Closing Date:Thursday 08 October 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Officer
Job Type	Full-Time, Ongoing
Location	Perth WA, Fremantle WA
Salary	$72,275 - $79,635
Future Merit Locations	Perth, Fremantle
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	SEG/05364/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7D4D3DF2-8658-F21D-E148-ED4EA93DC8B4

Duties

The Role

Please note, Leeuwin Barracks is in scope for divestment under Defence Estate Audit outcomes and subsequently, please expect your work location to change to another WA site in the next 12-24 months.

It is expected that this role will be performed in an office located in the advertised location/s. Defence supports flexible working arrangements where business needs allow.

These positions involve working in a rostered and/or scheduled environment. Dependent on operational requirements you may:

- Preference rostered days of work between 7am and 7pm AEST Monday, Wednesday - Friday and 7am to 10pm AEST Tuesday.
- Work a set roster and undertake scheduled activities.

Service Delivery Officers (SDOs) respond to customer enquiries regarding a broad range of internal products and services through a combination of email and phone channels. SDOs engage with serving Australian Defence Force members, ex serving and Reserve members, the Australian Public Service, and the general public in their daily interactions.

To be successful in the role, you will need to be able to build effective working relationships with both internal and external stakeholders to provide a quality customer experience.

A day in the life of a SDO, as part of our nationally dispersed teams:

- Work in a scheduled contact centre environment answering 1800DEFENCE phone enquiries, respond to emails in our national email inbox and complete various administrative tasks.
- Interpret our extensive knowledge articles to effectively assist enquiries and provide advice.
- Identify our customers' needs and provide relevant information to them within agreed performance metrics.
- Complete basic research and analysis activities as required.
- Complete administrative duties such as data entry, processing, virtual filing and redaction of records, which all require accurate and effective processing in line with various legislative requirements.

SDOs are supported with a modern adult learning principled approach to ongoing training, coaching and performance development through our Performance Framework. This framework is designed to ensure every SDO’s skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence.

With over 16,000 civilians employed Australia wide, Defence offers dynamic public service careers across our diverse and unique internal groups and agencies. We also offer flexible work arrangements that work within our operational requirements.

A Merit Pool will be established from this recruitment activity to fill any future vacancies.

About our Team

We’re part of the Security and Estate Group (SEG) - the team that develops and maintains Defence’s estate and delivers essential services and security across the organisation.

Our Customer Service Centres are part of the Defence Customer Service Network, supporting a wide range of Level 1 customer queries. These are everyday questions like pay, travel, and entitlements, which we resolve using clear guidance, system tools, and escalation pathways.

We play a key role in supporting Defence capability by delivering seamless, reliable services that allow our customers - including ADF members, APS staff, and contractors - to focus on their mission.

We’re a high-tempo, growth-oriented team that values collaboration, accountability, continuous learning and improvement. One of the best parts of the role is the variety - no two days are the same. You’ll take on new challenges, contribute to meaningful work, and be part of a team that’s always adapting and progressing.

If you are looking for your next leadership opportunity, you’ll find a place here where your ideas are valued, your growth is supported, and your work makes a real difference.

Our Ideal Candidate

The successful candidate will be a team-orientated and customer service focused individual.

To be successful in the role, you will have:

- A passion for customer service.
- A commitment to learning new skills and participation in activities to build and maintain customer service skills, systems knowledge and product understanding.
- Ability to communicate with internal and external customers across various channels, including, email and phone queries.
- Ability to work collaboratively and actively participate in group activities, both in person and remotely.
- Initiative to resolve customer enquiries through accurate interpretation of internal knowledge articles, policy and procedures.
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and contact centre metrics as part of the service centre environment.

In turn, we will:

- Provide a competitive salary that increases over time as part of the Defence Enterprise Collective Agreement and performance progression processes.
- Support your future by contributing up to 15.4% Superannuation.

- Provide flexible working policies including: work hours, work days, full and part time employment options with a standard full time working week of 37.5 hours.
- Offer a diverse range of funded development opportunities that will help you grow professionally.
- Provide generous leave opportunities including annual leave, sick and carers leave, one additional day per year as part of the Defence Enterprise Collective Agreement and access to additional leave over the end of year reduced activity period (also referred to as Christmas stand down).
- Access to a number of Health, Wellbeing, Diversity and Inclusion networks.
- Access to free parking (on most Defence sites).

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Thomas Twentyman, 02 9359 1278
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7D4D3DF2-8658-F21D-E148-ED

Defence

Vacancy VN-0772805

Department of Defence

Closing Date:Monday 05 October 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Vibrations Test Officer
Job Type	Full-Time, Ongoing
Location	Port Wakefield SA
Salary	$89,841 - $96,829
Future Merit Locations	Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	JCG/05331/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A6867DD6-01BC-8349-D51A-ED4D7DE33204

Duties

The Role

Defence is seeking a practical and technically minded Environmental Test Technician (Vibration & Data Analysis) to support testing of military equipment, munitions and associated systems. Working under limited direction as part of the Environmental Test Facility, you will prepare and configure test items, operate vibration testing and data acquisition equipment, monitor testing, collect and analyse data, and provide accurate technical information for reports and decisions.

You will follow approved trial plans, safety controls and technical procedures, identify faults or unusual results, and contribute to improvements in testing methods and documentation. This APS 5 role combines hands-on equipment operation with data collection, technical judgement and clear communication.

Role-specific training can be provided, so applicants with transferable experience from trades, maintenance, automotive, manufacturing, laboratory, industrial or equipment-testing environments are encouraged to apply.

About our Team

The Environmental Test Facility (ETF) conducts non-destructive test and evaluation trials on platforms, explosives, munitions and other equipment across a range of environmental specialities. These specialities include climatic testing (simulated weather), radiographic testing (X-ray), and shock and vibration testing (shake and rattle). The ETF supports guided weapons and explosive ordnance test and evaluation activities. Its capabilities enable climatic, non-destructive, vibration and mechanical testing of items, as well as other activities that support the artificial ageing of Defence explosive ordnance.

The Joint Proof and Experimental Unit (JPEU) Engineering team also provides direct support to the ETF. ETF personnel work in small teams to deliver quality outcomes for Defence and its customers. The team uses specialist technology including state-of-the-art conditioning chambers for heating and cooling, vibration shakers and radiographic equipment.

Our Ideal Candidate

Our ideal candidate is practical, reliable and comfortable working with machinery, technical software and data. They can follow detailed procedures while using sound judgement to organise their work, identify problems and seek advice when issues fall outside approved parameters. They take safety, quality and accurate record keeping seriously and can explain technical observations clearly to colleagues and stakeholders.

Relevant experience may come from mechanical or electrical trades, maintenance, automotive, manufacturing, laboratories, Defence, test and evaluation, instrumentation, data acquisition or other industrial settings. Applicants do not need previous vibration testing or explosive ordnance experience, but they should be willing to learn specialised systems and work with Defence equipment and munitions.

The successful candidate will work effectively in a small team, support others when required, adapt to changing priorities and contribute to continuous improvement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 5 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Rebecca-Lee Kempton, 03 5736 3044
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A6867DD6-01BC-8349-D51A-ED

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Defence

Vacancy VN-0772810

Department of Defence

Closing Date:Monday 05 October 2026

Navy
Fleet Command

Job Title	Configuration Officer
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	$99,733 - $112,431
Future Merit Locations	Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	APS Level 6
Position Number	NAVY/05213/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=66B08BA4-AC82-1E52-301C-ED4D7EA3C3FC

Duties

The Role

As the APS 6 Configuration Manager, you will play a key role in supporting the operational capability of Patrol Boat Group by ensuring the integrity, accuracy and governance of configuration management activities. Working collaboratively with engineering, maintenance, logistics, safety and industry stakeholders, you will coordinate the assessment, approval and implementation of engineering changes across the fleet.

You will manage configuration baselines, technical records and information systems, ensuring compliance with Defence policies, standards and regulatory requirements. The role is responsible for administering configuration governance forums, providing configuration advice, conducting assurance activities and maintaining the traceability of configuration data throughout the capability lifecycle.

This position requires strong stakeholder engagement, analytical skills and sound judgement to manage complex issues and support informed decision-making. You will contribute directly to the sustainment, safety and operational effectiveness of one of Navy's key maritime capabilities.

About our Team

Patrol Boat Group (PBG) operates within Navy Surface Force and is responsible for the command, operation and sustainment of the Evolved Cape Class Patrol Boat fleet. Based at Patrol Boat Group Headquarters, the team supports a wide range of operational, engineering, logistics, governance and business functions that contribute to the delivery of maritime security, border protection and national defence outcomes.

Working within a dynamic and collaborative environment, you will engage with a diverse range of Defence and industry stakeholders to support the ongoing readiness and sustainment of a critical Navy capability. Patrol Boat Group values professionalism, innovation and continuous improvement, providing opportunities to contribute to meaningful outcomes in support of operational capability.

Defence is committed to recruiting the right people, in the right jobs, at the right time. We foster an inclusive workplace where people from diverse backgrounds are empowered to contribute, develop their skills and grow professionally. Our people are our greatest asset, and we are committed to creating a supportive environment where they can succeed.

Our Ideal Candidate

Our ideal candidate is a motivated and capable professional with experience in configuration management, engineering support, governance or a related technical field. They can analyse complex information, exercise sound judgement and provide practical advice to support capability outcomes and informed decision-making.

The successful candidate will possess strong organisational skills, attention to detail and the ability to manage competing priorities in a dynamic environment. They will build and maintain productive working relationships with a range of Defence and industry stakeholders, communicating effectively and contributing to collaborative outcomes.

Working under broad direction, they demonstrate initiative, adaptability and accountability while delivering high-quality outcomes. They will contribute to the effective management of configuration information, governance activities and continuous improvement initiatives that support operational readiness and sustainment objectives.

Above all, they demonstrate professionalism, integrity and a commitment to the APS Values and Code of Conduct while supporting the delivery of Navy capability and operational success.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to possess a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical discipline, or equivalent skills, knowledge and experience that would enable attainment of an AQF Level 6 qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Luke Devitt, 0434 862 911
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=66B08BA4-AC82-1E52-301C-ED

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Defence

Vacancy VN-0772818

Department of Defence

Closing Date:Monday 05 October 2026

Defence People Group
Joint Support Services

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	DPG/05223/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=E8A4DB67-034C-C097-1311-ED4D80458DDA

Duties

The Role

We are seeking an experienced Human Services practitioner to join the Directorate of Helpline, Incidents and Welfare Policy team. Your input will directly support ADF members and their families to navigate the challenges of military life.

Your duties will include:

- Leading the administration and strategic direction of the Families with Special Needs program, including supervising the Families with Special Needs Program Manager and team.
- Supporting the directorate to carry out our responsibilities in assessing the suitability of applicants under the Overseas Lateral Entry program.
- Helping to design and implement a range of enhancements to better support members, families and Command including managing certain delegations for categorising a member’s recognised family and approving education assistance funding.
- Engaging with a range of stakeholders to understand the needs of members, families and Command and supporting the broader directorate and Helpline team including assisting with a range of reporting tasks, business support activities including procurement, budgeting and quality assurance.

About our Team

Work in a place where you are a valued member of a great team!

Defence Member and Family Support is a diverse and supportive workplace which delivers a broad range of programs and services to help Commanders, ADF members, and their families to manage the military lifestyle.

The Directorate of Helpline, Incidents and Welfare Policy is responsible for a range of welfare-related matters and manages the 24/7 Defence Member and Family Helpline. The Assistant Director Helpline, Incidents and Welfare Policy will work closely with this dedicated team of professionals who strive to support members and their families during postings, times of member absence and during crises and bereavement.

Your work will closely align with the National Defence Strategy's people priorities and will contribute to the Defence mission to defend Australia and its national interests in order to advance Australia’s security and prosperity.

Our Ideal Candidate

Our ideal candidate for this role will:

- Demonstrate that our people are our most important capability.
- Use sound professional judgement in support of members, families and Command using a customer-centric approach.
- Build trusted and productive relationships within the Branch and with our stakeholders.
- Be responsible for delivering successful outcomes by monitoring progress, managing risks and issues, and adapting plans as needed.
- Have a strong attention to detail and a proven ability to work with complex ICT systems and have the skills to use data as a strategic asset.

Eligibility

Security Clearance:

Baseline: Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

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To Apply

Position Contact	Cathy Davis, 0439 500 857
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E8A4DB67-034C-C097-1311-ED

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Defence

Vacancy VN-0772822

Department of Defence

Closing Date:Thursday 08 October 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Officer
Job Type	Full-Time, Ongoing
Location	Enoggera QLD, Townsville QLD
Salary	$72,275 - $79,635
Future Merit Locations	Enoggera, Townsville
Office Arrangement	On Site
Office Arrangement Details	Service Delivery Officer
Classification	APS Level 3
Position Number	SEG/05381/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A265359A-9C51-767C-1C55-ED4D81ADAB70

Duties

The Role

It is expected that this role will be performed in an office located in the advertised location/s. Defence supports flexible working arrangements where business needs allow.

These positions involve working in a rostered and/or scheduled environment. Dependent on operational requirements you may:

- Preference rostered days of work between 7am and 7pm AEST Monday, Wednesday - Friday and 7am to 10pm AEST Tuesdays
- Work a set roster and undertake scheduled activities.

Service Delivery Officers (SDOs) respond to customer enquiries regarding a broad range of internal products and services through a combination of email and phone channels. SDOs engage with serving Australian Defence Force members, ex serving and Reserve members, the Australian Public Service, and the general public in their daily interactions.

To be successful in the role, you will need to be able to build effective working relationships with both internal and external stakeholders to provide a quality customer experience.

A day in the life of a SDO, as part of our nationally dispersed teams:

- Work in a scheduled contact centre environment answering 1800DEFENCE phone enquiries, respond to emails in our national email inbox and complete various administrative tasks.
- Interpret our extensive knowledge articles to effectively assist enquiries and provide advice.
- Identify our customers' needs and provide relevant information to them within agreed performance metrics.
- Complete basic research and analysis activities as required.
- Complete administrative duties such as data entry, processing, virtual filing and redaction of records, which all require accurate and effective processing in line with various legislative requirements.

SDOs are supported with a modern adult learning principled approach to ongoing training, coaching and performance development through our Performance Framework. This framework is designed to ensure every SDO’s skills and knowledge are expanded to enhance and maintain the delivery of quality and consistent customer service excellence.

With over 16,000 civilians employed Australia wide, Defence offers dynamic public service careers across our diverse and unique internal groups and agencies. We also offer flexible work arrangements that work within our operational requirements.

A Merit Pool will be established from this recruitment activity to fill any future vacancies.

About our Team

We’re part of the Security and Estate Group (SEG) - the team that develops and maintains Defence’s estate and delivers essential services and security across the organisation.

Our Customer Service Centres are part of the Defence Customer Service Network, supporting a wide range of Level 1 customer queries. These are everyday questions like pay, travel, and entitlements, which we resolve using clear guidance, system tools, and escalation pathways.

We play a key role in supporting Defence capability by delivering seamless, reliable services that allow our customers - including ADF members, APS staff, and contractors - to focus on their mission.

We’re a high-tempo, growth-oriented team that values collaboration, accountability, continuous learning and improvement. One of the best parts of the role is the variety - no two days are the same. You’ll take on new challenges, contribute to meaningful work, and be part of a team that’s always adapting and progressing.

If you are looking for your next leadership opportunity, you'll find a place here where your ideas are valued, your growth is supported, and your work makes a real difference.

Our Ideal Candidate

The successful candidate will be a team-orientated and customer service focused individual.

To be successful in the role, you will have:

- A passion for customer service.
- A commitment to learning new skills and participation in activities to build and maintain customer service skills, systems knowledge and product understanding.
- Ability to communicate with internal and external customers across various channels, including email and phone queries.
- Ability to work collaboratively and actively participate in group activities, both in person and remotely.
- Initiative to resolve customer enquiries through accurate interpretation of internal knowledge articles, policy and procedures.
- Be comfortable working in an environment where you are required to meet Key Performance Indicators and contact centre metrics as part of the service centre environment.

In turn, we will:

- Provide a competitive salary that increases over time as part of the Defence Enterprise Collective Agreement and performance progression processes.
- Support your future by contributing up to 15.4% Superannuation.
- Provide flexible working policies including: work hours, work days, full and part time employment options with a standard full time working week of 37.5 hours.
- Offer a diverse range of funded development opportunities that will help you grow professionally.
- Provide generous leave opportunities including annual leave, sick and carers leave, one additional day per year as part of the Defence Enterprise Collective Agreement and access to additional leave over the end of year reduced activity period (also referred to as Christmas stand down).
- Access to a number of Health, Wellbeing, Diversity and Inclusion networks.
- Access to free parking (on most Defence sites).

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Rob Holland, 07 3075 0024
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A265359A-9C51-767C-1C55-ED

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Defence

Vacancy VN-0772832

Department of Defence

Closing Date:Monday 05 October 2026

Security and Estate Group
Service Delivery Division

Job Title	Assistant Base Manager
Job Type	Full-Time, Ongoing
Location	Enoggera QLD
Salary	$99,733 - $112,431
Future Merit Locations	Enoggera
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	SEG/05401/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=89C31F98-B40B-E5C1-E0A7-ED4D8215FCF0

Duties

The Role

Are you ready to make a lasting impact on Australia's Defence capability? We are seeking a dynamic, confident and capable leader to join our team as the Assistant Base Manager at Gallipoli Barracks. This role is an exciting opportunity to support base operations, lead strategic initiatives, drive innovation, and help shape the future of Defence by supporting and enabling critical Defence operations and capability.

Located in Enoggera, Gallipoli Barracks is one of Australia's largest Defence establishments and supports a wide range of Defence personnel and capabilities. The base plays a critical role in enabling operational readiness and delivering essential services to Defence members.

As the Assistant Base Manager, you will play a vital role in the strategic and operational management of several estates by overseeing the day-to-day functions including security, emergency management, facilities, and WH&S compliance. The Assistant Base Manager is also required to develop and manage a high-performing small team to deliver exceptional service and operational outcomes.

As the Assistant Base Manager, you will be required to:

- Support the Base Manager by overseeing day-to-day operations.
- Build and maintain strong relationships with Defence personnel, contractors, partners and other government agencies to ensure seamless service delivery and future planning.
- Manage a small team by providing clear direction, support, performance management and professional development to foster a culture of collaboration, accountability and continuous improvement.
- Coordinate and oversee base support services to ensure alignment with Defence priorities and operational requirements.
- Ensure compliance with security, emergency management and safety requirements.
- Manage and lead responses to critical incidents, high-risk weather events and emergencies, whilst ensuring continuity of operations and protection of Defence capability.
- Coordinate maintenance and facility management to ensure operational readiness.
- Coordinate support to Defence exercises and operations, including the facilitation of access to training areas and the provision of essential services to deployed personnel.
- Provide strategic advice to senior stakeholders on base operations, infrastructure planning and risk management.
- Champion innovation and continuous improvement to ensure operational excellence.
- Represent or act as the Base Manager in their absence.

About our Team

Northern and Central Zone is a branch of Service Delivery Division within the Security and Estate Group. Service Delivery Division is at the forefront of enhancing Defence capabilities and personnel readiness through innovative service delivery and support mechanisms. Our work directly contributes to the operational excellence and welfare of Australia's Defence Force, offering unparalleled opportunities to make a meaningful impact. Northern and Central Zone is a critical business enabler of Defence capabilities, prioritising base resources and ensuring service delivery standards across the Defence Estate.

Northern and Central Zone is instrumental in facilitating critical Defence exercises and operations, focused on optimising support for the ADF. Northern and Central Zone manages the most significant and largest training areas and ranges in Australia, enabling substantial multinational and bilateral exercises such as Pitch Black and Talisman Sabre.

We provide essential, on-the-ground services and support to Defence personnel at locations throughout Queensland, the Northern Territory and the Kimberley region in Western Australia.

Our Ideal Candidate

We are looking for a proactive and adaptable leader who thrives in a dynamic operational environment. Someone who is calm, confident, solutions-orientated and able to make sound decisions when under pressure. Our ideal candidate will have the ability to anticipate future

challenges, work collaboratively building strong relationships with a wide range of stakeholders, and have a strong customer service mindset.

This role requires a leader who can influence and drive a positive culture of safety, accountability and service excellence that has a proven record of achieving organisational goals whilst contributing to a high-performance service delivery culture.

We are looking for someone who:

- Is resilient, adaptable, forward thinking, and comfortable working in a fast-paced complex operational environment.
- Demonstrates strong leadership capability with the ability to manage a small team and drive performance.
- Effectively manages team performance and professional development.
- Displays excellent stakeholder engagement and communication skills that strengthens relationships ensuring positive outcomes and confidence at all levels.
- Confidently manages competing priorities and risks.
- Maintains professionalism in challenging situations.
- Demonstrates the ability to think critically and strategically, identifying issues and drive continuous improvement activities.
- Understands the importance of customer service and delivering high-quality support to Defence.
- Anticipates stakeholder needs and delivers efficient solutions to complex problems whilst maintaining positive relationships.
- Is committed to shaping a secure and sustainable future for Defence.

In turn, we will provide you with the following:

- Annual leave of 20 days per year.
- Christmas stand down (a paid break during the Christmas and New Year period in addition to standard leave).
- Competitive salary and performance-related salary progression for eligible employees.
- Standard hours of 37.5 hours per week.
- Negotiated flexible work arrangements.
- Ongoing training and development.
- Personal/Carer’s leave of 15 days per year.
- An additional day of leave per calendar year in addition to regular leave.
- A range of Parental and Reservist leave.
- Several health, well-being, diversity and inclusion networks.
- Defence Employee Assistance Program provided by Converge International.

We are looking for an enthusiastic leader to join our team immediately. This role is ideal for an energetic and motivated person who enjoys working in a collaborative and forward-thinking

environment with a focus on self-improvement and professional development. A Merit Pool of suitable candidates will also be created for future placement.

Ready to make a difference? Apply now and be part of something that matters.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jamie Smith, 07 5361 2376
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=89C31F98-B40B-E5C1-E0A7-ED

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Defence

Vacancy VN-0772864

Department of Defence

Closing Date:Thursday 08 October 2026

Security and Estate Group
Service Delivery Division

Job Title	Service Delivery Team Leader
Job Type	Full-Time, Ongoing
Location	Cooma NSW, Fremantle WA, Perth WA, Hobart TAS, Townsville QLD
Salary	$89,841 - $96,829
Future Merit Locations	Cooma, Fremantle, Perth, Hobart, Townsville
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	SEG/05405/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=6CBC0A7D-28A8-8616-AF2F-ED4DBC2D1D16

Duties

The Role

Please note, Leeuwin Barracks is in scope for divestment under Defence Estate Audit outcomes and subsequently, please expect your work location to change to another WA site in the next 12-24 months.

Are you ready to lead with purpose and impact?

We’re looking for leaders who:

- Build strong relationships and foster collaboration across diverse teams and stakeholders.
- Drive outcomes through proactive problem-solving, accountability, and a focus on continuous improvement.

- Lead with integrity and courage, navigating complexity and change with resilience and clarity.
- Empower others by creating a positive, inclusive culture that supports performance, development, and innovation.
- Thrive in high-tempo environments, balancing strategic priorities with operational delivery across a geographically dispersed team.
- Champion Defence’s mission, bringing commitment, curiosity, and a service mindset to everything they do.

As a Team Leader, you will lead a team who support Level 1 helpdesk customer queries by phone, email with limited face-to-face. Customers include current and former ADF members and their families, Reservists, APS staff, industry and the general public.

You will coach and support your team, setting clear goals for growth, and manage performance. You will provide pastoral care, promote staff well-being and personal development. You will create a respectful, inclusive workplace where your team can thrive.

As part of the leadership team, you will be responsible for your team delivering high quality service in a fast-paced, changing environment. To do this, you will proactively work under limited direction to manage daily operations, organise workflows and make decisions within your area. You will provide quality advice based on legislation, policy, and procedures.

Key Responsibilities:

- Lead and support a team to deliver customer-centric service across multiple channels.
- Provide authorities guidance on complex customer matters, complaints and escalations
- Analyse individual and team performance, give timely, tailored feedback, and set clear development goals to help your team succeed.
- Demonstrate critical thinking by considering policy, processes, legislation to make fair, informed decisions.
- Investigate issues, analyse data and information, recommend improvements and solutions to continuously enhance service delivery.
- Build understanding and consistency across teams through sharing knowledge and best practice
- Engage with internal and external stakeholders to support service delivery, resolve issues and achieve outcomes.
- Support the implementation of organisational and operational change.
- Contribute to service improvement initiatives and business process enhancements supporting continuous improvement.

We need motivated leaders who are capable in making a real impact. If you’re committed to helping people achieve their full potential, and energised by improving how team works and support customers, we encourage you to apply.

A Merit Pool will be established from this recruitment activity to fill any future vacancies.

About our Team

We’re part of the Security and Estate Group (SEG) - the team that develops and maintains Defence’s estate and delivers essential services and security across the organisation.

Our Customer Service Centres are part of the Defence Customer Service Network, supporting a wide range of Level 1 customer queries. These are everyday questions like pay, travel, and entitlements, which we resolve using clear guidance, system tools, and escalation pathways.

We play a key role in supporting Defence capability by delivering seamless, reliable services that allow our customers including ADF members, APS staff, and contractors to focus on their mission.

We’re a high-tempo, growth-oriented team that values collaboration, accountability, continuous learning and improvement. One of the best parts of the role is the variety - no two days are the same. You’ll take on new challenges, contribute to meaningful work, and be part of a team that’s always adapting and progressing.

If you are looking for your next leadership opportunity, you’ll find a place here where your ideas are valued, your growth is supported, and your work makes a real difference.

Our Ideal Candidate

We’re seeking capable, motivated leaders who bring experience, energy, and a commitment to helping others succeed.

We are looking for leaders who can:

- Lead, support and mentor teams in a fast-paced service delivery environment. Understands how their work connects to broader organisational goals and helps their team understand priorities.
- Use strong communication, organisation and negotiation skills to build trust and influence positive outcomes.
- Work respectively and effectively with a wide range of stakeholders including ADF and Defence personnel, contractors and APS stakeholders.

- Think critically to proactively identify issues and offer solutions, contributing to continuous improvements in service delivery and ways of working.
- Understand and applies policies, legislation and procedures to deliver practical, people-centric outcomes.
- Anticipates stakeholder needs and proactively takes steps to meet expectations.
- Plans ahead, manage competing priorities, and adapt quickly during change. Supports others through challenges.
- Show resilience and accountability, taking ownership for quality, timeliness and delivery of results.
- Commits to ongoing learning, including on-the-job training and building and maintain product knowledge and customer service skills.
- Self-drive travel between different sites and locations will be required; candidates will need a current Driver's License.

If this sounds like you, you do not need previous APS experience to apply. If you are looking for a role where no two days are the same, engage with the Contact Officer to discuss further.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Kerry Clarke, 02 4579 2127
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6CBC0A7D-28A8-8616-AF2F-ED

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Defence

Vacancy VN-0772870

Department of Defence

Closing Date:Thursday 08 October 2026

Defence Science and Technology Group
Human and Decision Sciences

Job Title	Data, Analytics & Strategic Decision Support
Job Type	Full-Time, Ongoing
Location	Edinburgh SA, Fairbairn ACT, Fishermans Bend VIC
Salary	$124,393 - $140,315
Future Merit Locations	Edinburgh, Fairbairn, Fishermans Bend
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	DSTG/05402/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9149E008-89FA-C438-F8B8-ED4DBD148E72

Duties

The Role

Joint Experimentation and Wargaming Laboratory - Canberra (JEWL-C) Manager

JEWL-C comprises seven Experimentation Spaces in two buildings at Fairbairn in the ACT. The JEWL-C Manager is responsible for the day-to-day running of this facility, including the acceptance and prioritisation of bookings from DSTG and broader Defence users, participant access registers, standard operating procedures, liaising with frequent users such as Joint Experimentation Directorate, assisting with pre-activity orientation visits and trouble-shooting issues that arise during use of the spaces.

The JEWL-C manager also contributes to the continuous improvement of this facility as an analytic capability, including the design of the ICT systems, its priority use as a wargaming laboratory that delivers decision support, and the necessary maintenance and upgrades required for security accreditation.

Applied Data Scientist – Futures Data Analytics

The Applied Data Scientist – Futures Data Analytics will lead the development and application of cutting-edge data science methodologies to help stakeholders make data-driven decisions in the emerging and disruptive technology domain. The role will design, build, and maintain scalable data pipelines and AI-enabled platforms that reliably ingest, transform, and serve high-quality data for analytics, reporting, and applications.

Senior Strategic Analyst

We are seeking an experienced multidisciplinary researcher to join our team as a Senior Strategic Analyst. The successful candidate will apply scientific and analytical methods to examine complex strategic challenges, identify asymmetric opportunities and vulnerabilities, and provide clear, evidence-based insights to inform high-level Defence planning, capability development and prioritisation. The role will involve close collaboration with senior Defence stakeholders to shape and deliver high-priority, time-critical research and analysis.

Senior Optimisation and Analytics Specialist

The Senior Optimisation and Analytics Specialist will lead the development and application of optimisation and analytical methods to solve complex Defence problems. The role will need to deliver high quality operational insight for making high impact decisions. You will need to have a partnering level engagement with stakeholders and academia and contribute to the advancement of optimisation and analytics modelling, simulation and analysis capability within the Workforce Simulation and Systems Effectiveness STC.

We will establish a talent pool through this recruitment activity, which may be used to fill similar current and future vacancies arising over the next 18 months.

About our Team

The Human and Decision Sciences Division (HADS) provides science-based advice to help Defence make better decisions and improve warfighter performance in complex situations. We do this through operations research and studies in human and social sciences.

Our Ideal Candidate

Our ideal candidate will possess both strong quantitative and qualitative analytical and technical skills and will be able to demonstrate a broad and diverse range of scientific and technical expertise, interpersonal skills and leadership experience.

You will be able to quickly adapt to new and unpredicted circumstances, changing plans as required to navigate of overcome unanticipated obstacles. You are a candidate who is highly motivated and able to work effectively in a multi-disciplinary team and create a collaborative culture where all staff make an effective contribution to the team outcomes. You have a strong interest and experience in operations analysis with a proactive approach to adapting and applying qualitative and quantitative analysis techniques.

You have a demonstrated ability to lead and conduct complex operations analysis studies including planning, managing a study team, execution and reporting. You have excellent communication skills, the ability to convey complex information, and can collaborate with a wider range of internal and external stakeholders across Defence, industry, universities and overseas partners.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

The S&T5/EL1 Senior Researcher - Operations Analysis position requires:

Academic qualifications in one or more of the following related fields of research; or relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

Division 35 – Commerce & Management Services

3503 Business Systems in Context

Division 44 – Human Society

4401 Anthropology

4408 Political Science

4410 Sociology

Division 46 – Information & Computing Sciences

4602 Artificial Intelligence

4606 Distributed Computing & Systems Software

4609 Information Systems

Division 49 – Mathematical Sciences

4901 Applied Mathematics

4903 Numerical & Computational Mathematics

4905 Statistics

Division 52 – Psychology

5204 Cognitive & Computational Psychology

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Ivan Garanovich, 02 5130 8351
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9149E008-89FA-C438-F8B8-ED4

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Defence

Vacancy VN-0772911

Department of Defence

Closing Date:Monday 05 October 2026

Job Title	Statutory Appointment – Inspector–General Australian Defence Force
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Statutory Appointment
Position Number	D/05503/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=C5DE2991-A34A-5334-1CAD-ED4E6E375109

Duties

Introduction

The Australian Government is seeking an exceptional leader to serve as the Inspector-General of the Australian Defence Force (IGADF), one of Australia's most significant statutory oversight appointments.

Established under section 110B of the Defence Act 1903, the IGADF plays a critical role in strengthening trust, accountability, integrity and justice within the Australian Defence Force (ADF). As an independent statutory office holder, the IGADF provides assurance to the Chief of the Defence Force, the Government and the Australian community regarding the effectiveness, fairness and integrity of Defence's military justice and accountability systems.

The IGADF is responsible for leading independent inquiries, reviews, audits and investigations into matters relating to military justice, administrative decision-making, accountability, governance and systemic issues affecting ADF members. The role requires identifying emerging risks, examining patterns and trends, exposing systemic failures where they exist, and driving continuous improvement through evidence-based recommendations.

This is a unique opportunity to influence outcomes of national significance, strengthen confidence in Defence and contribute to enduring improvements that support the safety, wellbeing and rights of serving members while maintaining Defence capability.

Your Role

As Inspector-General of the Australian Defence Force, you will provide independent assurance regarding the effectiveness, integrity and fairness of military justice, inquiry and accountability systems. You will play a critical role in strengthening trust, accountability, integrity and public confidence in Defence institutions while supporting continuous improvement across the Australian Defence Force.

You will lead an organisation responsible for conducting inspections, audits, investigations, inquiries and reviews into matters affecting the Australian Defence Force, while providing frank, fearless and evidence-based advice to the Chief of the Defence Force on matters of significant institutional importance. Through independent oversight and strategic assurance, you will help to ensure Defence systems and practices remain effective, fair, accountable and aligned with community expectations.

As Inspector-General of the Australian Defence Force, you will:

- Provide independent assurance regarding the effectiveness of military justice and administrative review systems;
- Lead and oversee inspections, audits, investigations, inquiries and reviews into matters affecting the Australian Defence Force, including issues with significant organisational, operational, cultural and reputational implications for Defence.
- Identify emerging risks, recurring issues, systemic trends affecting Defence members and Defence institutions, and drive organisational learning and improvement through evidence-based recommendations.

- Identify systemic failures where they exist, analyse their causes and provide strategic recommendations to strengthen military justice, governance, accountability and oversight systems concerning the Australian Defence Force.
- Provide frank, fearless and evidence-based advice to the Minister, Chief of the Defence Force and broader Defence leadership on matters relating to military justice, governance, accountability and organisational performance.
- Monitor and evaluate Defence's implementation of recommendations arising from reviews, audits, inspections and inquiries, provide strategic assurance on the effectiveness of resulting reforms, and identify opportunities for continuous improvement across Defence systems and processes.
- Champion integrity, accountability, transparency and procedural fairness in Defence oversight activities.
- Lead a high-performing workforce of legal, investigative, governance and assurance professionals comprising members of the Australian Defence Force, Australian Public Servants and Contractors.
- Build productive relationships with Defence leadership, government agencies, oversight bodies and external stakeholders while maintaining the independence of the office.
- Strengthen trust and public confidence in Defence institutions through transparent, credible and independent oversight, review and assurance activities.
- Manage complex and sensitive matters that attract significant public, parliamentary and media interest.
- Engage effectively with serving and former members, families, government, Parliament and the broader community in support of transparency, accountability and public trust.
- Ensure oversight, review and assurance activities are conducted in a manner that balances independence, procedural fairness and trauma-informed practice.

Eligibility
Notes

About the Department of Defence

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To Apply

Position Contact	Lionel Riley, (02) 6126 4500
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C5DE2991-A34A-5334-1CAD-ED

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Defence

Vacancy VN-0772918

Department of Defence

Closing Date:Thursday 15 October 2026

Defence People Group
Joint Health Command

Job Title	Defence Medical Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Melbourne VIC, Canberra ACT, Hobart TAS, Sydney NSW, Brisbane QLD, Darwin NT, Perth WA
Salary	$195,569 - $213,084
Future Merit Locations	Adelaide, Brisbane, Melbourne, Canberra, Darwin, Sydney, Perth, Hobart
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Medical Officer Class 4
Position Number	DPG/05418/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=8B279118-5CA6-A7E7-61F3-ED4EA9D16D6E

Duties

Choose Your Career Path

Joint Health Command (JHC)

- Deliver strategic health advice and health governance to support Australian Defence Force capability and operational readiness.
- Provide health leadership and expertise that enables Defence capability while shaping the future of Defence health service delivery and workforce support.
- Lead an integrated workforce of ADF members, APS employees, contractors and health professionals to deliver high quality health services across Australia and overseas.

- Support a healthy, ready and resilient workforce throughout the employee lifecycle, from enlistment through to transition, through the provision of trusted healthcare, workforce support and specialist health expertise.
- Partner with Navy, Army and Air Force to develop, sustain and enhance the Australian Defence Force's deployable health capability in support of current and future operational requirements.

Defence Force Recruiting (DFR)

- Provide medical leadership, occupational health advice and governance oversight that supports workforce generation for the Australian Defence Force.
- Assess and recruit suitable candidates to meet capability requirements, including providing governance, occupational health assessment authority and specialist advice.
- Support the Director General DFR and the DFR Chief Medical Officer (CMO) through leadership, specialist medical advice, policy development and implementation, and compliance oversight, working closely with internal and external stakeholders to deliver efficient, effective and medically sound recruiting outcomes for the Australian Defence Force.

Working as a Medical Officer Level 4 in Defence

Defence offers unique opportunities to work on complex challenges that have genuine national significance, with diverse career pathways across health leadership, workforce strategy, governance and policy.

The MO4 role will be responsible for the following duties and tasks:

- Provide strategic leadership and expert health advice to support Defence priorities, policy and capability development.
- Lead multidisciplinary teams, workforce development and a positive, high-performing culture.
- Exercise professional delegations as outlined in relevant APS and Defence policy.
- Develop and implement health policies, programs and strategies to improve service delivery and organisational outcomes.
- Ensure effective governance, quality assurance, risk management and compliance with relevant standards and legislation.
- Prepare strategic advice, briefs and reports for senior leaders and key stakeholders.
- Build and maintain strong stakeholder relationships across Defence, government and external agencies.
- Represent Defence in governance forums and contribute to research, evaluation and continuous improvement initiatives.
- Promote integration across health systems to enhance workforce health, readiness and operational outcomes.
- Undertake other duties as directed.

Help Shape the Future of Defence Health

Are you looking for an opportunity to apply your medical expertise beyond traditional clinical practice? Defence is seeking experienced medical practitioners to join us as Medical Officer Level 4 (MO4) employees across Joint Health Command and Defence Force Recruiting. These

non-patient facing, senior leadership opportunities allow you to influence health policy, workforce capability, governance, medical standards and organisational outcomes that directly support Australia's Defence capability.

Why Join Defence?

- No regular on-call requirements
- Flexible working arrangements and part-time opportunities
- Continued clinical engagement opportunities
- Support for Continuing Professional Development
- Annual AHPRA registration support
- APS and Defence leadership opportunities
- Meaningful work that contributes to Australia's national security and workforce capability

Our Ideal Candidate Will

- Be a collaborative and inclusive leader who exemplifies Defence Values and Behaviours.
- Demonstrate strong strategic thinking and an ability to influence health policy, workforce planning and capability development.
- Possess highly developed written and oral communication skills, with the ability to engage effectively at all organisational levels.
- Have proven experience interpreting, implementing and communicating complex policy positions.
- Be capable of representing Defence in senior internal and external forums.
- Demonstrate experience leading multidisciplinary teams and delivering outcomes through collaboration and stakeholder engagement.
- Have experience managing complex and sensitive health issues within large organisations.
- Support workforce capability development through mentoring, supervision and professional education activities.
- Demonstrate a commitment to continuous improvement, evidence-based practice and innovation.

Eligibility

Security Clearance

Joint Health Command - Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Defence Force Recruiting - Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Mandatory Qualifications

- Unrestricted registration as a medical practitioner in Australia
- Appropriate registration category with the Australian Health Practitioner Regulation Agency (AHPRA) relevant to the role (generalist/specialist)
- Current competency and credentialing relevant to the role

Notes

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To Apply

Position Contact	Georgina Gilbert, 08 7971 4703
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8B279118-5CA6-A7E7-61F3-ED4

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Education

Vacancy VN-0772905

Department of Education

Closing Date:Wednesday 07 October 2026

Job Title	Economic Analyst
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$105,295 - $115,786
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	26/0328
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

As an Economic Analyst at the Department of Education, you will….

Provide economic advice and engage with business areas to support the development of policy and inform decision making across the department, from early childhood education and care to schools and the higher education sector. We do this by leveraging our expertise in economic analysis and econometric techniques, which is informed by literature, to analyse the effects of education policy and forecast key education indicators.

Duties

In this role, you will be responsible for the following:

- Lead the implementation and application of economic models, including econometric, structural, behavioural, time series, forecasting and microsimulation models, to assess the likely impacts of policy proposals and support evidence-based decision making.
- Analyse survey and administrative datasets using economic frameworks to identify trends and diagnose policy issues.
- Apply causal inference and economics research techniques to understand drivers of outcomes and assess the effectiveness of government interventions.
- Prepare high-quality briefings, reports, literature reviews, presentations and written advice that clearly communicate analytical findings, methodologies, assumptions and recommendations to senior decision makers and non-technical audiences.

- Present findings and strategic advice to key stakeholders, including Senior Executives, government agencies and policy partners, building understanding of economic evidence and its implications for policy development and implementation.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Bodie Kaine, 02 6121 8141
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

Education

Vacancy VN-0772994

Department of Education

Closing Date:Thursday 08 October 2026

Job Title	Assistant Director/Communications Intelligence Security Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Canberra ACT
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0330
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

As an Assistant Director at the Department of Education, you will….

Be part of an ambitious team committed to strengthening the Department of Education’s security culture. You will make a meaningful impact by applying your expertise to align security risks, priorities and initiatives with the department’s strategic objectives. By enhancing security standards, processes, and practices, you will help build a resilient and security-conscious organisation capable of confidently navigating evolving threats and future challenges.

Duties

In this role, you will be responsible for the following:

- Manage the Communications Intelligence Security Officer (COMSO) function in the department by enforcing communications policies, procedures and controls and provide oversight to classified communications.

- Support the department to uplift its security posture by developing and maintaining security and business continuity policies, procedures, and frameworks in line with Australian government security guidelines, and the operational environment of the department.
- Ensure compliance with relevant legislation, policies, and procedures, including the Protective Security Policy Framework (PSPF).
- Foster strong working relationships with internal and external stakeholders, including other government agencies, to ensure effective collaboration and information sharing.
- As a key member of the Security leadership team, manage a team of security professionals, offering guidance, support, and opportunities for development.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

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To Apply

Position Contact	Kim Thomas-Francis, (02) 6121 6613
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0772999

Department of Education

Closing Date:Thursday 08 October 2026

Job Title	Senior Case Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD
Salary	$105,295 - $115,786
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	26/0340
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

As a Case Manager, you will join a dynamic, high performing team working in a changing and challenging environment. You will actively work within a small fast paced team to facilitate a timely response to employees and management on performance and conduct matters.

You will exercise sound judgement, drawing upon your experience to make recommendations on complex performance and conduct cases, including the drafting of correspondence, to assist the delegate in their decision making.

Other associated functions of the role include, but not limited to, undertaking project management functions and delivering training to internal stakeholders.

In collaboration with your team members and colleagues, you will monitor and report on matters relating to performance management, underperformance, investigation of alleged breaches of the Code of Conduct, bullying and harassment, workplace conflict/dispute resolution, reviews of action, and Public Interest Disclosures.

While working under broad direction from the Assistant Director, Performance and Conduct, you will be responsible for leading and managing more complex cases, taking carriage and ownership of matters in accordance with relevant performance and conduct frameworks. You will be required to use your specialist working knowledge of the *Public Service Act 1999* and other relevant legislation and framework to achieve successful capability and behavioural outcomes.

Duties

In this role, your responsibilities will include the following:

- Providing timely, expert advice on sensitive HR matters to managers and staff across the department.
- Managing a caseload of complex cases involving conduct, performance management, complaints, reviews of action and workplace conflict.
- Demonstrating sound knowledge of the APS employment framework, relevant legislation, policies and procedures including the APS Code of Conduct, and ability to confidently interpret and apply to your work.
- Demonstrating excellent verbal and written communication skills, including articulating complex information clearly and concisely and preparing high level briefs and reports that demonstrate strong analytical skills and attention to detail.
- Building and maintaining strong working relations with stakeholders at all levels.
- Working both independently and as part of a team, and applying sound judgment to make decisions with limited direction.
- Achieving outcomes within strict timeframes, demonstrating strong prioritisation skills.
- Assisting with the review and improvement of HR policies, processes and guidance materials and contributing to HR projects.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

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To Apply

Position Contact	Corinne Fox, (02) 6121 3098
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773001

Department of Education

Closing Date:Thursday 08 October 2026

Job Title	Assistant Director, Treasury
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0341
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

The Assistant Director, Treasury plays a key leadership role in delivering the department's treasury functions within a complex financial environment.

Reporting to the Director, Financial Reporting and Treasury, the role is responsible for overseeing day-to-day treasury operations while ensuring the integrity, accuracy and timeliness of financial transactions. The position exercises sound judgement by applying the Commonwealth financial framework and provides expert advice to support decision-making.

The role also contributes to strengthening financial management practices, driving continuous improvement initiatives, and supporting the Director in delivering strategic treasury outcomes.

Duties

In this role, your responsibilities will include the following:

- Supervise and manage the day-to-day operations of the Treasury unit.
- Managing the department's appropriation management function, including the daily appropriation drawdowns, cash forecasting and banking.
- Manage monthly reconciliations, clearing accounts, undertake monthly review of relevant general ledger accounts.
- Provide high level specialist advice to the wider Departmental network on treasury, revenue, tax, receipting and reconciliation issues.

- Promote the continuous improvement of team processes and ensure they are compliant with relevant legislation and Government policies.
- Identify system improvements within the unit and liaise with the systems area to assist in implementation of system enhancements.
- Contributing to the department's annual financial statements, including preparation of the high quality and comprehensive appropriation reconciliations and workpapers.
- Maintaining professional working relationships with key internal and external stakeholders, including the Department of Finance and the Australian National Audit Office.
- Provide high-quality advice to the Director and stakeholders on treasury matters, financial risks and operational issues.
- Lead and coordinate process improvement initiatives to enhance efficiency, internal controls and compliance outcomes.
- Maintain oversight of treasury systems and processes (e.g. CBMS, RBANet, SAP or similar FMIS), including identifying opportunities for optimisation.
- Ensure accurate and timely management of Treasury communications, including shared mailboxes and stakeholder enquiries.
- Develop and maintain clear, fit-for-purpose process documentation and operational guidance
- Build and sustain effective working relationships with internal and external stakeholders, influencing outcomes where required.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Rachel Shanks, (02) 6121 8526
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Environment and Energy

Vacancy VN-0772812

Clean Energy Regulator

Closing Date:Monday 05 October 2026

Scheme Support
Artifical Intelligence AI Technical Capability

Job Title	Assistant Manager - AI Technical Implementation
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$125,863 - $143,171
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role.
Classification	Executive Level 1
Position Number	CER 089/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

About the Business Unit

The Artificial Intelligence (AI) function will be a key enabler to the Clean Energy Regulator's (CER) digital transformation, driving the responsible, ethical, and effective use of AI to enhance regulatory, operational efficiencies and policy outcomes. Under the leadership of the Chief AI Officer, the team will support AI usage across the Agency, aligned with the Agency's strategic objectives and whole-of-government digital priorities.

With expertise in artificial intelligence principles, practices, and technologies, the team ensures AI initiatives are designed and deployed in ways that are scalable, secure, and aligned with the Agency's values and operational goals. This includes applying robust AI governance frameworks, ensuring model integrity and performance, and integrating AI capabilities into core business processes to support sustainable and responsible innovation. The team operates in alignment with Agency program and BAU investment prioritisation and IT and data architecture governance arrangements

The AI Team is structured around two teams:

- **AI Technical Capability Development:** This section leads the design, development, and deployment of AI solutions across the Agency. It provides technical leadership, supports pilot programs, and ensures alignment with IT architecture and data governance. The team is responsible for delivering robust solutions, developing and refining AI models, and integrating AI platforms into the Agency's digital environment. Their work ensures that AI systems are secure, scalable, and aligned with CER architecture standards, supporting both operational efficiency and innovation.
- **AI Adoption**: This section focuses on enabling the workforce to confidently and ethically engage with AI technologies. It delivers training, builds communities of practice, and supports the development of AI use cases through business analysis and stakeholder engagement. This section ensures AI is adopted in a way that is inclusive, people-centric, and aligned with the Agency's values and operational goals.

Together, these teams support the Chief AI Officer in delivering strategic leadership, uplifting AI literacy, managing risk, and ensuring the Agency remains adaptive and innovative.

About the Section

The AI Technical Team plays a pivotal role in shaping the Agency's approach to artificial intelligence by overseeing the complete lifecycle of AI solution development. This includes the initial design phase, where the team collaborates to identify business requirements and suitable AI technologies. This is through the development, deployment, and ongoing optimisation lifecycle of these solutions. Their remit extends to providing expert technical leadership, ensuring that all AI initiatives are grounded in best practice and adhere to the Agency's overarching enterprise IT architecture and data governance frameworks.

In addition to delivering secure, scalable, and robust AI systems that enhance operational efficiency and drive innovation, the AI Technical Team actively supports pilot projects. This involves coordinating logistics, preparing user guides, and working closely with the AI adoption section. This is achieved though gathering feedback from stakeholders for further analysis and refinement of AI tools.

The team is also responsible for maintaining technical documentation, updating system registers, creating architectural artefacts, and managing the backlog of AI items.

Duties

The Assistant Manager, AI Technology Implementation supports the AI Business Unit and AI Technical Manager. This involves providing technical oversight and ensuring all AI initiatives are fit for purpose, align with the Agency's IT architecture and data governance frameworks.

- Oversee the design, build, development, deployment, and optimisation of AI solutions across the Agency, ensuring alignment with enterprise IT architecture and data governance frameworks. Provide technical leadership and support for pilot programs, including logistics coordination and preparation of user guides.
- Design end-to-end AI-based solutions for business needs, from concept through to implementation, ensuring alignment with enterprise architecture, data governance, and responsible AI practices.
- Manage and influence high-level stakeholder relationships, facilitating collaboration across business areas to drive strategic agency-wide outcomes. Engage effectively with senior executives, technical specialists, policy makers, and external partners.
- Apply robust AI technical governance frameworks and deployment methodologies, ensuring model integrity, performance, and compliance with legislative, ethical, and regulatory requirements. Maintain technical documentation, update system registers, and create architectural artefacts.
- Deliver training and support communities of practice to uplift AI literacy across the technical practitioners and support the development of AI use cases through business analysis and stakeholder engagement. Enable the workforce to confidently and ethically engage with AI technologies.
- Navigate ambiguity, apply sound decision-making, and drive innovation while managing risk. Ensure AI systems are secure, scalable, and aligned with CER architecture standards to support operational efficiency and sustainable, responsible innovation.
- Manage individual and team performance, coach and develop people, and lead teams through change. Support the AI Technical Manager in delivering strategic leadership and ensuring the Agency remains adaptive and innovative.

Knowledge Skills and Attributes

Essential

- Relevant tertiary qualifications in computer science, information technology, engineering, or demonstrated experience.
- Ability to design, configure, and deploy Copilot agents tailored to business needs (e.g. summarisation, document drafting, decision support).
- Practical experience with generative AI models, prompt engineering, and usage of enterprise-scale AI applications.

Highly Desirable:

- Certifications in Azure-related skills (e.g. Azure AI Engineer, Azure Data Scientist, Azure Solutions Architect, Azure AI foundry).
- Demonstrated experience in designing, developing, and deploying AI/ML systems in complex enterprise environments.
- Experience in maintaining and iterating agent prompts, workflows, and templates to improve relevance and usability.
- Knowledge of integrating Copilot with enterprise data sources (SharePoint, Outlook, Teams).
- Experience configuring and deploying Azure Large Language Models (LLMs) and Small Language Models (SLMs) for business use cases.
- Ability to integrate Azure AI solutions for scalable, secure, and compliant performance.

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Toby Wright, 02 6159 3234
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Finance

Vacancy VN-0772821

Parliamentary Workplace Support Service (PWSS)

Closing Date:Tuesday 06 October 2026

Learning and Communications PWSS Academy

Job Title	Executive Coach/Facilitator
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Casual - Attendance at various CPWs
Classification	Senior Executive Service Band 1
Position Number	Multiple
Agency Website	

Job Description

https://www.pwss.gov.au/pwss-careers

About the team

The PWSS Academy provides learning and professional development for all Members of Parliament (Staff) Act (MOP(S) Act) staff and parliamentarians. Skilled facilitators and coaches from the PWSS Academy deliver practical, high-quality training solutions and work with individuals and teams to meet their specific capability needs.

The PWSS Academy is part of the Learning and Communications Branch of the PWSS, which also provides communications, media, data analytics and strategic services.

About the role

PWSS is seeking experienced Executive Coaches to work one-on-one with eligible leaders in Commonwealth parliamentary workplaces (CPWs), helping them navigate the unique demands of complex, high-pressure environments. These workplaces are defined by a strong sense of purpose and professionalism, alongside significant workloads and a wide range of leadership challenges. In this context, coaches play an important role in enabling leaders to reflect, grow, and perform at their best.

In this role, you will take a client-centred approach, delivering practical and outcome-focused coaching that is trauma-aware in its practice. Your work will support leaders to deepen their self-awareness, strengthen their leadership capability, and enhance their overall impact. Coaching engagements are designed to be meaningful and actionable, equipping clients with insights and strategies they can apply immediately in their roles.

You will bring formal coaching training and a minimum of 60 hours of coaching experience using a recognised coaching model. An ICF accreditation, or an equivalent credential, is essential to demonstrate your ability to consistently apply professional standards, ethical practice, and evidence-based approaches in your work.

Your background as a senior leader within government, parliamentary, or similar environments will be highly valued. This experience allows you to quickly establish credibility and build trust with clients, understanding the unique pressures and expectations they face.

As a PWSS coach, you will be entrusted with sensitive information and must uphold the highest standards of confidentiality, integrity, and professional judgement at all times. Discretion and ethical practice are fundamental to the role.

In addition to individual coaching, you may also contribute to the design and delivery of learning programs through the PWSS Academy. This includes applying best-practice adult learning principles to support broader capability development across the workforce.

PWSS recognises and values the diversity of CPWs and is committed to providing a diverse coaching panel. Applications are strongly encouraged from individuals with diverse backgrounds, experiences, and lived perspectives.

Duties

- Delivery of high-quality leadership coaching
- Facilitation for team-based activities, planning days, and strategy sessions (as required)
- Design of training programs in partnership with the PWSS Academy, using best-practice adult learning principles
- Facilitation of PWSS Academy programs.

Eligibility

- An ICF accreditation, or an equivalent credential, is essential.
- A strong understanding of the parliamentary and broader Commonwealth Parliamentary Workplace environment will be highly regarded, as will senior leadership experience or significant experience coaching individuals in these roles in large, sensitive and/or complex organisations.
- Experience facilitating workshops, planning days and team-based sessions are desirable.

- These roles are being filled in a casual/intermittent capacity. There is no guarantee of set days and hours, and work will only be offered as required. An annual salary will be paid as an hourly rate for each hour worked, including a 25 per cent loading in lieu of annual leave, personal leave and public holidays.
- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Candidates must be independent, impartial, and apolitical, and must be seen as such. A private interest disclosure form must be completed prior to an offer being made to disclose any material personal interests that may or may appear to influence a candidate's ability to discharge their responsibilities as an APS employee.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All PWSS staff are required to have a minimum baseline security clearance prior to commencement.
- Successful applicants will be required to undergo a mandatory National Co-ordinated Criminal History Check (NCCHC).
- The Parliamentary Workplace Support Service is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature-aged employees and carers.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Parliamentary Workplace Support Service (PWSS)

The Parliamentary Workplace Support Service (PWSS) is a team of trusted advisors helping to build and maintain a safe, respectful, and inclusive parliamentary workplace through human resources advice, training and professional development, work, health and safety advice and trauma-informed complaint resolution and counselling. In addition, the PWSS provides 24 hour independent and confidential support services, for all Commonwealth parliamentary workplace participants.

To Apply

Position Contact	Angie McKenzie, (02) 6277 9823
Agency Recruitment Site	https://www.pwss.gov.au/pwss-careers

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Foreign Affairs and Trade

Vacancy VN-0772757

Australian Secret Intelligence Service

Closing Date:Tuesday 06 October 2026

Not specified
Not specified

Job Title	Assistant Director, Ministerial, Cabinet and Parliamentary
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

The Assistant Director is responsible for leading ASIS's Cabinet and Ministerial teams. They ensure the seamless coordination and delivery of related material to ASIS leadership and the Minister for Foreign Affairs. This role provides critical quality assurance over all Ministerial, Cabinet and Parliamentary outputs, ensuring they are aligned with the Director-General's priorities and requirements. The Assistant Director provides leadership and mentorship to the team while managing complex stakeholder relationships to represent ASIS's equities at the highest levels of government.

Duties

- Provide expertise across a broad range of activities relating to Ministerial, Cabinet and Parliamentary matters.
- Take responsibility for the delivery of team outcomes and monitor team progress in achieving these.
- Provide expert advice on processes, policy, complex problems and issues involving internal and external stakeholders.

- Recommend and assist in setting strategic direction for Ministerial, Cabinet and Parliamentary functions, while taking into consideration wider agency and whole of government implications when implementing decisions.
- Consider and effectively manage competing priorities.
- Undertake a range of ad-hoc project work to support the Ministerial, Cabinet and Parliamentary functions.
- Support a program of ongoing Ministerial, Cabinet and Parliamentary literacy across ASIS.

Core skills

Our ideal candidate will have:

- Adaptability, self-awareness and maturity.
- Excellent verbal and written communication skills, with a high attention to detail and the ability to confidently engage with senior stakeholders, including the Director-General.
- Highly developed time management, organisation and coordination skills.
- An ability to work under broad direction, using initiative and judgment.
- Proven ability to establish and maintain productive relationships with diverse stakeholders.
- An ability to provide leadership and mentorship to the team and deliver team outcomes.
- An ability to be professional, discreet and maintain confidentiality.

Experience requirements

The following education, qualifications and/or experience are not essential, but will be highly regarded:

- Previous experience in policy, Ministerial, Parliamentary, governance, secretariat, or executive support roles, or experience with the Cabinet process would be highly valued but is not essential.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

All requests for reasonable adjustments will be considered and managed in consultation with you. We will continue to ask you if you require reasonable adjustments at each stage of the process. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to unsuccessful applicants

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0772760

Australian Secret Intelligence Service

Closing Date:Tuesday 06 October 2026

Not specified
Not specified

Job Title	Ministerial, Governance and Cabinet Liaison Officers - Level 5-6
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$108,584 - $138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	APS Level 5;APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

These roles offer a unique opportunity for the successful applicants to contribute to high-level decision-making and gain a comprehensive understanding of ASIS's work within the broader whole-of-government context. All roles work directly with ASIS's most senior leaders and collaborate with a diverse range of stakeholders across the Service, and other government agencies. The roles provide valuable exposure to strategic issues and the development of government policy.

Ministerial Officer

Ministerial Officers serve as strategic enablers, supporting both the Director-General and SES in driving ASIS's mission and national security objectives. Ministerial Officers facilitate seamless interaction between different business units, senior leaders, and the Foreign Minister's Office, to coordinate decision making on the most important issues facing ASIS.

Governance Officer

Governance Officers provide high-level secretariat and governance support to senior management and key governance committees within ASIS. These positions play a critical role in supporting the effective functioning of executive committees, contributing to the Service's strategic direction and corporate governance frameworks.

Cabinet Liaison Officer

Cabinet Liaison Officers support ASIS's engagement with whole-of-government Cabinet processes. Cabinet is the core decision-making body of the Australian Government, comprised of senior ministers who collectively determine government policy and priorities. Cabinet Liaison Officers ensure the Service is effectively supporting ASIS leadership and the Minister for Foreign Affairs in Cabinet-related matters.

Duties

Ministerial Officer

- Coordinate input from various business units for Ministerial submissions.
- Conduct quality assurance checks and liaise with line areas to address and resolve identified issues.
- Coordinate clearance of products with various senior stakeholders and facilitate the provision of cleared products to the Minister's Office.
- Ensure relevant stakeholders are advised of outcomes and requests for information.
- Facilitate oversight inspections.
- Develop and maintain positive relationships with stakeholders, including via the provision of training.

Governance Officer

- Provide support to governance committees and senior management, ensuring the timely preparation of agendas, papers, minutes and action items.
- Develop and maintain strong working relationships with executive management, and internal teams to ensure alignment with strategic goals and governance obligations.
- Serve as a key point of contact for stakeholders on governance matters, ensuring efficient and effective communication.
- Assist with the development of forward work plans.
- Monitor and report on committee performance.

Cabinet Officer

- Manage the coordination of Cabinet Submissions from across government, including associated meeting materials.
- Provide advice to line areas and senior executives on Cabinet matters.
- Support the Director-General and other SES to attend key meetings, including the National Security Committee of Cabinet (NSC) and the Secretaries Committee on National Security (SCNS).
- Prepare and quality-assure briefings and meeting packs.
- Build and maintain relationships with the broader Cabinet Liaison Officer network across government.

Core skills

Our ideal candidate will have:

- Adaptability, self-awareness and maturity.
- Excellent verbal and written communication skills, with a high attention to detail and the ability to confidently engage with senior stakeholders.
- Highly developed time management, organisation and coordination skills.
- An ability to work under limited direction, using initiative and judgment.
- Proven ability to establish and maintain productive relationships with diverse stakeholders.
- An ability to be professional, discreet and maintain confidentiality.

Experience requirements

The following education, qualifications and/or experience are not essential, but will be highly regarded:

- Previous experience in policy, Ministerial, Parliamentary, governance, secretariat, executive support roles, or with the Cabinet process will be highly regarded.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

All requests for reasonable adjustments will be considered and managed in consultation with you. We will continue to ask you if you require reasonable adjustments at each stage of the process. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to unsuccessful applicants

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0772817

Australian Secret Intelligence Service

Closing Date:Tuesday 06 October 2026

Job Title	Recruitment Specialists
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$100,451 - $138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Office-based
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	Not provided
Agency Website	https://www.asis.gov.au

Roles in the Recruitment Section plan and conduct the full life cycle of recruitment activities for ASIS including contributing to the development of marketing and branding strategies. Refining selection methodologies and developing a positive candidate experience throughout a selection and onboarding continuum is a high priority for this team.

These roles require dynamic team players who enjoys working with stakeholders, team members and individually on projects. You will be able to meet tight deadlines and work to support ASIS priorities.

Duties

Level 4

As a Level 4 Recruitment Specialist you may be looking to start your career in HR. If you have the right attitude and a passion for HR, we can teach you the skills! We are looking for enthusiastic team players that will deliver high-quality, responsive and efficient recruitment administration services. You will have a strong willingness to learn new skills and systems, high attention to detail and be able to determine priorities.

Level 5

As a Level 5 Recruitment Specialist you will have some experience working in a recruitment team or an interest in expanding you HR skill set or knowledge base. You will have excellent verbal and written communication, be a problem solver, and an engaged team player. Good judgement is a must, as well as strong attention to detail and adaptability. You will able to identify process improvements and manage competing priorities.

Level 6

As a Level 6 Recruitment Specialist you will have demonstrated subject matter experience in recruitment and be a motivated team leader to deliver high-quality, responsive, and efficient recruitment services. You will drive new initiatives, set team priorities, coach and develop junior staff, and have the ability to problem solve complex HR issues. You may have relevant HR tertiary qualifications and/or AHRI certification or interest towards obtaining qualifications.

Core Skills

We encourage applicants with the following skills and attributes to apply:

- Provide general administrative support and assistance
- Promote high levels of customer focused service
- Understand and work within legislative frameworks
- Develop and implement recruitment policies and process documentation
- Provide advice on recruitment services including regular and relevant reporting

- Contribute to and/or manage recruitment projects including planning and implementation
- Mentoring and supervising junior level staff
- Excellent verbal and written communication skills
- Strong interpersonal, negotiation and influencing skills
- Have the ability to adapt to change and remain positive

Education and Qualification Requirements

The following education, qualifications and/or experience will be highly regarded:

- Relevant HR tertiary qualifications and/or relevant experience (L5 - L6)
- Experience in recruitment roles for L5 – L6 will be highly regarded
- Knowledge of recruitment selection processes and procedures, and best practice examples (or the ability to rapidly acquire such knowledge)

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS is committed to fostering a diverse and inclusive environment for candidates to participate in all stages of the selection process. Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process and we will work with you to manage this throughout. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to applicants

About the Australian Secret Intelligence Service

ASIS is Australia’s overseas secret intelligence collection agency. Its mission is to protect and promote Australia’s vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia’s coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, 0262611849
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0772731

Department of Foreign Affairs and Trade

Closing Date:Wednesday 07 October 2026

Job Title	SES Band 3, Deputy Secretary (Various Groups)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site in Canberra
Classification	Senior Executive Service Band 3
Position Number	0623/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=E6785F35-8838-0D70-DB5F-ED4BDFCEDB69

Duties

Applications close at 11.30pm AEDT on Wednesday 7 October 2026.

As a Deputy Secretary, you will provide strategic leadership, management and policy advice to deliver the Australian Government's foreign, trade and investment and development policy objectives and shape the regional and international environment to advance Australia's interests.

Our vacancies have oversight of a number of divisions and posts with bilateral and regional responsibilities across various geographical areas, including the Pacific; development programs; policy; and trade and economic issues. The intention would be to draw on the merit list should further Band 3 vacancies become available.

As a member of the DFAT Senior Executive, you will have a key role in the department's corporate governance, and in ensuring the Department is an accountable, ethical and resilient organisation. You will help set the Department's strategic direction, priorities and resource allocation.

As a senior leader and manager, your performance will be judged by results and how you uphold APS and departmental values, including exemplary standards of integrity and professionalism.

For further information, please see the job Applicant Information Pack at DFAT Careers.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Beaumont & Beaumont, +61 6126 4500
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=E6785F35-8838-0D70-DB5F-ED4BD

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Foreign Affairs and Trade

Vacancy VN-0772784

Department of Foreign Affairs and Trade

Closing Date:Sunday 04 October 2026

Job Title	APS4 Passport Case Officers - roles available in Adelaide and Perth
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Perth WA
Salary	$84,115 - $89,673
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Remote work is not available for this role due to the system and security requirements. However, flexible arrangements may be negotiated if required.
Classification	APS Level 4
Position Number	0630/2026 0631/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/cp/

Applications close at 11.30pm ADST on Sunday 4 October 2026.

The Opportunities

Do you have a passion for working in fast-paced service delivery environments? Do you have exceptional customer service and problem-solving skills? Do you have sound administration and clerical skills? If you have answered yes to these questions, WE WANT YOU!

The Australian Passport Office (APO) is seeking Passport Officers to work across a variety of Service Delivery roles in our division.

APO provides access to secure international travel documentation through timely and responsive passport services in Australia and overseas. The APO manages each stage of the passport production process including the passport application, lodgement, assessment and printing stages, as well as the service recovery, workload management, and commercial management functions.

Our Ideal Candidates

We’re looking for high-performing people with skills and experience relevant to the Australian Passport Office.

Our ideal candidates will have:

• Strong customer service skills whilst displaying empathy and emotional intelligence.

• Ability to problem solve using sound judgement and risk.

• Agility and flexibility to evolve rapidly to change plans or course of direction to match the reality or demands of a situation.

• Ability to work under pressure, apply both a sense of urgency and the highest level of discretion and confidentiality.

• A positive can-do attitude, displaying personal resilience, calmness and focus on achieving objectives, even in difficult circumstances.

• Capability to identify, assess, and instigate actions independently and complete tasks within appropriate timeframe.

• Ability to effectively use business applications, tools and new technology to streamline internal processes and service delivery to the Australian Public.

• Ability to interpret and apply relevant legislation, guidelines, policies, and procedures across the spectrum of passport network issues and challenges.

All employees of the department are expected to abide by the APS Values and Code of Conduct and the DFAT Values Statement.

Duties

Your duties and responsibilities will be aligned to the relevant APS Work Level Standards.

Your key duties will include:

- Deliver courteous, prompt, and professional customer service when providing guidance to the public through various channels including face-to-face, telephone or in writing, ensuring approved scripts or templates are used where applicable.
- Use effective judgement and investigative skills to monitor and manage Australian Travel Document applications and passport workflows. Contribute to the management of workload, and resource allocation priorities with a high degree of flexibility.
- Undertake travel document processing including decision-making and recommendations on the eligibility of applicants for an Australian travel document, by providing appropriate determinations that are informed by relevant legislation, regulation, policies, and guidelines.
- Investigate, resolve, and review standard to moderately complex travel document eligibility and related issues. The definition of standard and moderately complex applications is set by the APO with changes made to that definition as needed from time to time. Propose solutions to senior officers when escalating matters.
- Contribute to the provision of advice, assistance and guidance on travel document eligibility matters and the extent to which they comply with relevant legislation, regulations, policies, and guidelines and implement said policies and procedures.
- Conduct spoils and destruction, personalisation support, and site custodian duties in line with delegations and agreed processes and procedures.
- Work independently to meet deadlines, required work outputs, key performance indicators and performance expectations in line with DFAT Performance Frameworks.
- Meet operational deliverables in an emergency or crisis response.
- Actively build, maintain, and facilitate collaboration with a wide network of internal stakeholders.
- Proactively monitor, identify, and analyse current and emerging issues that may have an impact on the project deliverables/timeframe of stakeholders (internal and external) in relation to the project deliverables.
- Manage Alerts raised by internal and external government authorities.
- Provide support, guidance, and assist in identifying training needs for other staff. Coach and mentor staff to increase understanding of relevant legislation, regulation, policies, and guidelines.
- Work as part of a team to deliver outcomes, displaying flexibility to meet operational requirements.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required. to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Samantha Diaz, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Health

Vacancy VN-0772956

Aged Care Quality and Safety Commission

Closing Date:Thursday 08 October 2026

ACQSC Sector Capability and Regulatory Strategy
SCRSD Legal, FOI & Privacy Legal Services

Job Title	Senior Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$127,956 - $151,738
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Hybrid
Office Arrangement Details	Work from Home or On Site
Classification	Executive Level 1
Position Number	TBC
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=1E4A6631-9EB7-D144-C59E-ED4E70A3B501

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive.

We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

Meet some of our people and learn more about the Commission and our Regulatory Strategy on our website www.agedcarequality.gov.au

The successful candidate will work in the Corporate Law team within the Legal Services Section. The Corporate Law team provides strategic and practical legal advice to support the Commission's

role as a Commonwealth statutory agency and employer. The team works closely with business areas across the Commission to manage legal risk, support sound decision-making, and enable the Commission to achieve its operational and strategic objectives.

The team advises on a broad range of matters including:

Commercial Law

- Contract review, negotiation, variations and termination, information communications technology (ICT) arrangements, licensing agreements, memoranda of understanding (MoU), intellectual property, leasing, and other commercial transactions.
- Commercial risk mitigation including advice on legal risks arising from procurement and probity matters, along with emerging technologies (AI and digital platforms).

Employment Law

- Legal advice on employment, industrial relations, Work Health and Safety (WHS) and discrimination law. This includes advising on APS Code of Conduct investigations and other matters involving workplace rights and obligations.

Legislative Compliance

- We provide general advice and assistance to the Commission, to ensure compliance with the Commonwealth legislative and policy framework. This includes the review of internal policies, procedures and instruments of delegation.

Duties

- Lead the provision of high-quality legal advice on employment law, commercial law and/or legislative compliance matters.
- Work in the commercial law practice will include:
    - Lead the provision of advice on contracts, procurement, ICT arrangements, intellectual property, leasing, governance and commercial risk.
    - Draft, review and negotiate commercial agreements and legal documentation.
- Work in the employment law practice will include:
    - Lead the provision of advice on workplace investigations, misconduct, integrity, industrial relations, WHS, discrimination and enterprise agreement matters.
- Engage external legal providers in accordance with the Legal Services Directions 2025 (Cth), Commonwealth Procurement Rules (CPRs).
- Lead the development of legal templates, guidance and deliver training to promote legal awareness.
- Peer review legal advice and work products to ensure quality, consistency and legal accuracy.
- Contribute to strategic initiatives within the Legal Services Section.
- Actively contribute to a collaborative, high-performing and solutions-focused Branch culture.
- Provide leadership, mentoring and professional development to junior legal staff.
- Other duties as required.

Eligibility

Mandatory Requirements

- Be admitted as a legal practitioner (however described) of the Supreme Court of an Australian State or Territory.
- Be eligible to hold and maintain a practising certificate in the jurisdiction in which they practise.
- A minimum of 5 years' post-admission experience in employment law and/or commercial law.
- Eligibility to hold and maintain a baseline security clearance.

Minimum Requirements

Experience and Technical Expertise

- Knowledge of legislative frameworks applying to a Commonwealth statutory authority.
- Significant experience advising on highly complex matters in the areas of:
  - employment and workplace relations law; and/or
  - commercial and corporate law, including procurement, contracting, ICT, intellectual property, leasing and governance.
- Sound knowledge of:
  - the Public Governance, Performance and Accountability Act 2013 (Cth), Commonwealth Procurement Rules; and the Commonwealth procurement and contracting framework; and/or
  - the Fair Work Act 2009 (Cth), and the public sector workplace framework including the Public Service Act 1999 (Cth), APS Code of Conduct, etc.

Professional Skills

- Excellent written and oral communication skills, legal research skills and attention to detail.
- Demonstrated ability to set priorities, meet short deadlines and work effectively under pressure.
- Demonstrated ability to build and maintain effective working relationships and collaborate with legal and other Commission staff.
- Demonstrated ability to provide practical, risk-based and solutions-focused legal advice.
- Be able to work independently and with a geographically dispersed team, and be able to triage, manage and prioritise workflow.
- Self-motivated to continuously improve and develop (including by responding to constructive feedback).
- The ability to communicate complex legal concepts clearly and persuasively in plain English.
- Have integrity and be committed to practising in accordance with the Statement of Expectations for Government Lawyers.

Desirable experience

While not essential, our ideal candidate may also have some experience in one or more of the following:

- Government legal experience (Commonwealth, State or Territory) is highly desirable.
- Demonstrated understanding of the APS Code of Conduct, Fair Work Act 2009 (Cth) and their application in the workplace.
- ICT procurements, projects and contractual arrangements.

Notes

- Salary offered will be between $127,956 - $151,738 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than **750-words**, including what strengths you would bring to the role, and a copy of your CV (no more than 3 pages) .

- Please complete the application and submit by **Thursday 8 October 2026 and 11:30 PM AEDT.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Emma Sloan by emailing emma.sloan@agedcarequality.gov.au with Senior Lawyer Recruitment in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our Reconciliation Action Plan. The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit https://www.apsc.gov.au/recruitability.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit https://www.agedcarequality.gov.au

For more information on the Australian Public Service, please visit http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code

Please note that this opportunity is only available to Australian Public Service employees

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About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best

practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Emma Sloan, 02 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=1E4A6631-9EB7-D144-C

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Health

Vacancy VN-0772750

Australian Centre for Disease Control

Closing Date:Sunday 11 October 2026

Strategy and Operations Division
Data, Evidence and Analysis Branch Data Strategy and Governance Section

Job Title	Assistant Director, Data Governance
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - VIC VIC, Various locations - SA SA, Various locations - WA WA, Various locations - TAS TAS
Salary	$124,951 - $142,509
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements can be negotiated
Classification	Executive Level 1
Position Number	26CDC-DEAB-10170
Agency Website	www.cdc.gov.au

Job Description

www.cdc.gov.au

This is an opportunity to play a key leadership role in establishing and strengthening the governance foundations that support the Australian CDC's use of data. As Assistant Director, Data Governance, you will lead the development and implementation of governance frameworks, policies and practices that enable data to be managed consistently, responsibly and effectively across the organisation.

You will have the opportunity to contribute to delivery of the Australian CDC Data Strategy by strengthening organisational data governance capability, improving data stewardship arrangements, and supporting a culture of accountability, quality and continuous improvement. Working across the Australian CDC, you will help establish the governance structures, standards and processes needed to ensure data is managed as a strategic asset in support of public health decision-making.

Duties

The Assistant Director will lead the development and implementation of enterprise data governance initiatives across the Australian CDC, including:

- lead the development and continuous improvement of the Australian CDC's data governance framework, policies, standards and guidance

- establish governance, stewardship and accountability arrangements that support effective management of public health data across its lifecycle
- provide expert advice on data governance, information management, privacy, ethics, data quality and related policy matters
- develop governance tools, processes and resources that enable consistent application of governance requirements across the Australian CDC
- lead governance projects, support committees and decision-making forums, and prepare high-quality briefings, reports, recommendations and executive papers
- build organisational capability, monitor governance maturity, manage risks, and collaborate with stakeholders to deliver practical, fit-for-purpose governance solutions.

Eligibility

It is a requirement for anyone who is employed by the CDC to be an Australiancitizen.

The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

The successful candidate must be able to obtain and maintain a Baseline security clearance.

Notes

How to apply

Apply by **11:30 pm AEDT** on **Sunday 11 October 2026**.

To be considered for this role, applicants must submit a completed Australian CDC Application Form, and provide:

- A ‘one page pitch’ addressing the key duties and key capabilities. This is your chance to tell us why you are the right person for the job and what you will bring to the role. We want to know why you want to work at the Australian CDC, why you are interested in the role, how you can add value, and how your skills and experience apply.
- You will also need to email your resume of no more than 4 pages, including the contact details of at least 2 nominated referees to jobs@cdc.gov.au to complete your application.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for Disease Control

The independent Australian Centre for Disease Control (Australian CDC) is at the frontline of improving Australia’s ability to prepare for, and respond to, public health challenges, including pandemics. The Australian CDC is an independent technical advisory agency on public health matters and a leader in disease control, preparedness, response, and prevention. The Australian CDC collaborates with national and international health bodies to strengthen Australia’s public health infrastructure.

To Apply

Position Contact	Lucy, NA
Agency Recruitment Site	www.cdc.gov.au

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Health

Vacancy VN-0772959

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Tuesday 06 October 2026

ACSQHC
ACSQHC Business Unit

Job Title	EL1 Performance Reporting Manager, Business Unit (Affirmative Measure - Indigenous)
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$124,937 - $142,493
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position will be offered in a hybrid model of office based and WFH, where operationally feasible. A regular weekly presence in the office is required.
Classification	Executive Level 1
Position Number	20054306
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

https://www.safetyandquality.gov.au/careers

The Manager, Corporate and Performance Reporting, works as part of the Business Unit and reports to the Director, Business Unit. The position is responsible for the timely development and submission of the Commission's mandatory reports such as the corporate plan, the annual report and the Portfolio Budget Statements (PBS). The position is also responsible for developing the performance sections of the mandatory reports by analysing the Commission’s performance data against the agency’s commitments.

The role is responsible for managing the Commission’s Project Management Framework as well as the Commission’s processes, systems and governance arrangements that support project reporting across the agency, including the project reporting tool and its proper use across the organisation.

The role provides strategic advice to the Director, Business Unit and the Executives, and develops briefs for the Commission’s committees such as the Board and the Audit and Risk Committee on organisational performance, reporting obligations, accountability requirements, emerging risks and opportunities for continuous improvement. The role requires significant experience in corporate planning, organisational performance reporting, governance and stakeholder engagement, together with highly developed strategic thinking, analytical, communication and leadership skills to influence organisational outcomes and deliver high-quality reporting in a complex environment.

Duties

Duties of the EL1 Performance Reporting Manager, Business Unit will include, but are not limited to, the following:

1. Lead and coordinate the development of the Commission’s key corporate and organisational reports including the corporate plan, the annual report, the annual performance statements as part of the PBS. Develop sections within these reports that relate to performance by analysing the Commission’s performance results against the organisation’s commitments.
2. Manage the Commission's reporting calendar and oversee the Commission’s delivery and timely submission of statutory, governance, executive and organisational reporting obligations.
3. Develop high-quality briefs for the Board, Audit and Risk Committee, the Executives and to Parliament such as via Senate Estimates briefs, relating to the Commission’s performance and project status. Ensure their timely submission across the Commission’s internal and external governance structures.
4. Lead the Commission's performance reporting function by monitoring the organisation’s framework on project management and performance information, and ensure their effectiveness across the organisation. Ensure that project and performance information is integrated, accurate and supports effective organisational planning, performance monitoring and decision-making.
5. Monitor the Commission’s progress against its strategic priorities, work plan, PBS performance measures and other commitments, and provide analysis and advice on performance outcomes, trends, emerging risks and recommendations for their mitigation.
6. Maintain and continuously improve the Commission’s reporting, performance monitoring and project reporting frameworks, including reporting processes, methodologies, business rules, guidance materials and governance arrangements.
7. Provide strategic advice and recommendations to the Director, Business Unit and the Executives on organisational performance, mandatory and internal reporting obligations, and project and performance risks.

8. Liaise and foster productive working relationships with other Commonwealth entities and government authorities as well as internally with senior management and staff members. Represent the Commission at relevant meetings, committees, workshops and forums.
9. Supervise the Business Unit's Performance Reporting Officer.
10. Other relevant duties as required.

Eligibility

The successful candidate will have:

- Demonstrated experience in developing corporate reports, particularly reports that are mandatory for the Australian Government entities such as corporate plans, annual reports, annual performance statements and PBS.
- In-depth knowledge and understanding of the Australian Government reporting requirements under legislation such as the Public Governance, Performance and Accountability Act 2013.
- Demonstrated experience developing, implementing and/or managing organisation-wide frameworks, systems and processes that contribute to the organisation's informed decision-making such as a project management framework.
- Demonstrated ability to review information in order to analyse outcomes, trends, emerging issues and risks, and ability provide strategic advice to senior management on issues.
- Excellent writing skills, including the ability to produce high quality documents for a variety of audiences and in different formats.
- Demonstrated excellence in engaging and negotiating with stakeholders, including the ability to engage and develop relationships with senior stakeholders and to broker decisions through collaboration and consensus

Notes

To apply for this position, please complete and submit an application form through https://www.safetyandquality.gov.au/careers and upload:

- A CV summarising your relevant experience and qualifications
- A two-page cover letter broadly addressing your suitability against both the position description and selection criteria.

Candidates must be Australian citizens to be eligible to apply.

Please note: This position will be offered in a hybrid model of office based (Sydney) and working from home, where operationally feasible. A regular weekly presence in the office is required.

This vacancy is being advertised under the Australian Public Service (APS) Affirmative Measure - Indigenous employment provisions. Only Aboriginal and/or Torres Strait Islander people are eligible to apply

Questions about the role can be directed to Stan Ahn (02) 7232 5047.

Closing date for applications is **11.59pm Australian Eastern Daylight Time (AEDT) Tuesday 6 October 2026.**

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	Stan Ahn, (02) 7232 5047.
Agency Recruitment Site	https://www.safetyandquality.gov.au/careers

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Health

Vacancy VN-0772851

Australian Digital Health Agency

Closing Date:Monday 05 October 2026

Corporate Services
Finance Fin Framework and Assurance

Job Title	Finance Policy Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Brisbane QLD
Salary	$101,379 - $114,373
Future Merit Locations	Sydney, Canberra, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	0291_09/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://digitalhealth.nga.net.au/?jati=12929F83-CE1E-D457-E5AE-ED4DBA690110

The Finance Policy Officer plays a key role in supporting the Australian Digital Health Agency's financial governance framework by developing and maintaining financial policies, providing high-quality financial policy advice, delivering financial management training, and supporting the implementation of the Agency's Net Zero Strategy. The position contributes to strong financial stewardship, compliance with legislative requirements, and continuous improvement across the Agency's financial management practices.

Duties

- Lead the review, development and maintenance of the Agency's financial policy framework, ensuring compliance with legislative requirements and supporting effective financial governance.
- Provide high-quality financial policy advice to stakeholders, applying sound judgement, analytical skills and a strong understanding of financial management principles to resolve complex issues.
- Develop and deliver financial management training, guidance and education programs to build organisational capability and improve understanding of financial obligations across the Agency.
- Support the implementation and ongoing enhancement of the Agency's Net Zero Strategy, while identifying opportunities for continuous improvement and managing associated risks.
- Build and maintain productive relationships with internal and external stakeholders, effectively influencing outcomes, managing competing priorities and facilitating collaboration to achieve strategic objectives.

- Demonstrate strong research, problem-solving and communication skills, with the ability to work independently, manage complex policy matters and deliver quality outcomes in a dynamic environment.

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

To apply for this opportunity, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

Artificial Intelligence (AI) may be used to support parts of our recruitment process, such as refining recruitment materials, and transcribing and summarising recorded interviews, however all hiring decisions are made by people, with AI used ethically, responsibly, transparently and in accordance with privacy requirements.

Closing date: Monday, 5th of October 2026, 11:30pm (AEDT)

Salary: $101,379 - $114,373 plus 15.4% superannuation

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Chris Eldridge, +61 2 6183 3666
Agency Recruitment Site	https://digitalhealth.nga.net.au/?jati=12929F83-CE1E-D457-E5AE-ED4DI

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Health

Vacancy VN-0772869

Australian Digital Health Agency

Closing Date:Tuesday 06 October 2026

Policy Programs and Engagement
Clinical Governance and Assurance Compliance Outreach

Job Title	Compliance and Assurance Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD
Salary	$101,379 - $114,373
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	0288_09/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://digitalhealth.nga.net.au/?jati=4441079A-BB2B-3675-3D42-ED4DBC9B14EC

The Compliance and Assurance Advisor plays an important role in supporting the Agency's compliance and assurance functions through regulatory compliance activities, audits, quality assurance, issues management and stakeholder engagement. Reporting to the Assistant Director and Director, Compliance Outreach, the role contributes to the administration and continuous improvement of the Share by Default extensions program while supporting compliance with the My Health Records Act 2012 and associated legislation. This position works collaboratively with internal and external stakeholders to strengthen compliance practices, improve processes and promote awareness of legislative obligations across the digital health sector.

Duties

- Demonstrated experience interpreting and applying legislation, regulatory frameworks, policies and procedures within a compliance, assurance, governance or regulatory environment.
- Strong analytical and problem-solving skills, with the ability to assess complex issues, evaluate evidence and develop practical recommendations.
- Excellent written and verbal communication skills, including the ability to prepare clear documentation and communicate complex information to diverse audiences.
- Experience delivering compliance activities such as audits, quality assurance reviews, issues management and stakeholder engagement.
- Proven ability to build and maintain productive stakeholder relationships and provide trusted compliance advice.
- Strong organisational skills with the ability to manage multiple priorities, work independently and contribute effectively within a collaborative team environment.
- Strong Microsoft Excel skills, including analysing data, maintaining accurate records and producing high-quality reporting.
- Experience supporting business systems, portals or software applications will be highly regarded.
- Experience in the Australian Public Service, digital health, compliance, assurance, governance or regulatory sectors is desirable

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

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About the Australian Digital Health Agency

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To Apply

Position Contact	Jenny Snegovaya, +61 7 3023 8504
Agency Recruitment Site	https://digitalhealth.nga.net.au/?jati=4441079A-BB2B-3675-3D42-ED4DB

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Health

Vacancy VN-0772872

Australian Digital Health Agency

Closing Date:Monday 28 September 2026

Technology Services
Cyber Security Cyber Transformation & DevSecOps

Job Title	Cyber Planning and Delivery Coordinator
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Canberra ACT
Salary	$101,379 - $114,373
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

Join the Australian Digital Health Agency as a (APS6) Cyber Planning and Delivery Coordinator, where you will play a key role in coordinating the delivery of cyber security initiatives that protect nationally significant digital health services. Working across cyber security, technology, projects and business teams, you'll drive planning, governance, assurance activities and stakeholder engagement to ensure cyber programs are delivered effectively and aligned to organisational priorities.

Duties

Key Responsibilities

- Coordinate the delivery of cyber security initiatives, assurance reviews and security testing activities across the Agency.
- Manage and track cyber-related work requests, project dependencies and delivery milestones to ensure timely outcomes.
- Partner with technical specialists, project teams and vendors to support the successful delivery of cyber security services and projects.
- Prepare reports, briefings and performance updates for senior leaders to support informed decision-making.
- Contribute to continuous improvement of cyber governance, delivery processes and operational practices.

Key Criteria

- Demonstrated experience coordinating projects, programs or complex pieces of work in a technology or cyber security environment.
- Strong stakeholder engagement and communication skills, with the ability to build productive relationships across diverse groups.
- Ability to manage competing priorities, coordinate multiple workstreams and deliver results in a fast-paced environment.
- Understanding of cyber security principles, risk management or the Australian Government Information Security Manual (ISM) is highly desirable.
- Experience in project management methodologies, governance and reporting, with relevant qualifications highly desirable

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police clearance and the required security clearance, with the ability to attain a higher-level clearance if needed.

Notes

Why Join Us?

- Help protect Australia's digital health ecosystem through meaningful cyber security work.
- Exposure to enterprise-scale cyber transformation, governance and technology initiatives.
- Collaborative team environment with strong opportunities for growth and development.
- Flexible working arrangements across Brisbane, Canberra and Sydney.
- Build a rewarding career at the forefront of cyber security within the APS.

How to apply

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the **candidate pack**.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the **candidate pack**.

Closing date: 28 September 2026, 11:00pm

Salary: $101,379 - $114, 373 plus 15.4% superannuation, depending on skills and experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Omar Razi, adharecruitment@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0772975

Australian Digital Health Agency

Closing Date:Wednesday 07 October 2026

Technology Services
Technology Operations Customer Support

Job Title	Director, Customer Support
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD
Salary	$148,641 - $175,981
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

About the Agency

The Australian Digital Health Agency is transforming how Australians experience healthcare by enabling people and providers to access the information they need, securely, quickly and in one place. Through national digital services such as My Health Record, Electronic Prescriptions and the 1800Medicare App, we are building a connected health system that gives Australians greater control over their health.

The Director, Customer Support is a senior leadership role responsible for shaping and delivering the Agency's customer support strategy across Australia's digital health ecosystem. Leading a high-performing team and critical service delivery partnerships, the role drives customer experience, operational performance, service excellence and continuous improvement for healthcare providers, consumers and government stakeholders using national digital health services. The position plays a key role in influencing strategic outcomes, building stakeholder relationships and ensuring customer support services are responsive, scalable and customer-centric.

Duties

Key Responsibilities

• Lead the development and implementation of customer support strategies that align with organisational priorities and deliver outstanding customer outcomes.

• Provide strategic oversight of customer support operations, including service delivery, workforce capability, governance, incident management and continuous improvement.

• Manage key relationships with government agencies, healthcare organisations, vendors and service providers to deliver integrated support services.

• Oversee outsourced service providers and contractual performance, ensuring service levels, customer experience objectives and operational outcomes are achieved.

• Drive operational readiness and support models for new and enhanced digital health products and services while fostering a culture of innovation and customer-centricity.

Key Criteria

• Demonstrated experience leading large-scale customer support, service delivery or customer experience functions within complex environments.

• Proven ability to lead high-performing teams, build capability, influence organisational culture and drive change.

• Exceptional stakeholder engagement and communication skills, with the ability to influence senior executives, government agencies and external partners.

• Strong commercial, governance and risk management expertise, including management of vendor relationships, contracts and service performance.

• Strategic thinker with strong analytical and problem-solving skills, capable of providing high-quality advice and leading service transformation initiatives.

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police clearance and the required security clearance, with the ability to attain a higher-level clearance if needed.

Notes

Our benefits

We offer a competitive 15.4% superannuation contribution, salary packaging options, and a Christmas closedown with no leave deduction. Our wellbeing program and EAP support a healthy work–life balance, while flexible work arrangements opportunities, including work from home, give you choice in how, when and where you work. You will enjoy modern collaborative workspaces. We also provide a wide range of leave options including parental, cultural, compassionate, emergency response and defence leave.

Interested to learn more? Take a look at the attached **candidate pack** for all the details.

How to apply

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the **candidate pack**.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the **candidate pack**.

Closing date: Wednesday 7th October 2026, 11:00pm

Salary: $148,641 - $175,981 plus 15.4% superannuation, depending on skills and experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Omar Razi, adharecruitment@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0772987

Australian Digital Health Agency

Closing Date:Thursday 08 October 2026

Corporate Services
People and Capability Performance Planning Wellbeing

Job Title	Assistant Director, Rehabilitation & HR Business Partner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT
Salary	$124,583 - $142,089
Future Merit Locations	Brisbane, Sydney, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0305_09/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://digitalhealth.nga.net.au/?jati=FE3782C7-C4A8-7439-A8D6-ED4EE44C6CFC

The Assistant Director, Rehabilitation and HR Business Partner plays a key leadership role in delivering strategic rehabilitation, compensation, employee wellbeing and workforce management services across the Agency. The position is responsible for leading complex employee health and case management matters, including workers' compensation, rehabilitation and return-to-work programs, workplace adjustments, fitness for duty assessments and other sensitive employment issues. As a trusted HR Business Partner, the role provides expert advice to managers and executives, helping to balance employee wellbeing, operational requirements and legislative obligations while contributing to workforce planning, organisational capability and broader people initiatives. The role requires strong judgement, stakeholder management skills and the ability to deliver practical, risk-based and people-centred solutions in a complex environment.

Duties

- Demonstrated experience managing complex rehabilitation, workers' compensation, injury management and return-to-work cases.
- Strong knowledge of Comcare frameworks, rehabilitation principles and relevant employment legislation.
- Proven ability to provide strategic HR advice on complex workforce, wellbeing and employee relations matters.
- Excellent stakeholder engagement, communication and influencing skills, with the ability to build trusted relationships across all levels.
- Strong analytical and problem-solving skills, with the ability to assess risk and deliver practical, compliant solutions.
- Experience developing policies, reports, briefs and recommendations to support informed decision-making and continuous improvement.

- Relevant qualifications in HR, Employment Relations, Rehabilitation, Health Sciences, Psychology or a related discipline, with APS and/or Comcare-regulated experience highly regarded.

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Negative Vetting Level 1 security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

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About the Australian Digital Health Agency

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To Apply

Position Contact	Wayne Adamson, +61 7 3023 8580
Agency Recruitment Site	https://digitalhealth.nga.net.au/?jati=FE3782C7-C4A8-7439-A8D6-ED4EE

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Health

Vacancy VN-0772950

Australian Institute of Health and Welfare

Closing Date:Tuesday 06 October 2026

Business, Communications & Publishing Services Group
People and Culture Unit

Job Title	APS6 Senior HR Advisors
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	APS Level 6
Position Number	124_09/26
Agency Website	

Job Description

https://aihwcareers.nga.net.au/cp/

The AIHW's APS employee census results reflect the strength of our positive and supportive workplace culture. We continue to foster an inclusive, flexible and high-performing organisation where people are treated with respect and courtesy, and where diversity is recognised, valued, and celebrated.

The results are a testament to the professionalism, commitment, and dedication of our staff, highlighting the strong connection they have to our purpose, our flexible ways of working, and the contribution we make to improving the health and welfare of Australians. We are also proud to be ranked among the top ten APS agencies, out of 112, for employee engagement, enabling innovation and wellbeing, demonstrating our ongoing commitment to creating a workplace where people can thrive and perform at their best.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the Benefits of working for the AIHW page of our website.

Duties

The People and Culture Unit provides internal service and support for work health and safety, learning and development, workplace relations, workforce reporting, workplace diversity and staff performance.

We are a small team with a positive and supportive culture. We provide an environment where employees can do their best work while contributing to meaningful outcomes for the organisation.

We are seeking motivated and capable professionals to support a range of people and culture functions, including work health and safety (WHS), learning and development (L&D), strategic workforce planning, performance and conduct, and the implementation of our Reconciliation Action Plan (RAP).

You will provide high-quality advice, co-ordination and support to managers and employees, helping to deliver practical outcomes and positive employee experiences across the organisation. You will ideally have experience in one or more of these areas, strong communication and stakeholder engagement skills, the ability to work independently with limited guidance, and a collaborative approach to working as part of a team.

Key responsibilities in the WHS role include:

- Delivering high-quality rehabilitation case management activities (non-compensable and compensable), including early intervention, and providing advice on complex WHS matters to stakeholders.
- Supporting all aspects of the WH&S function, including all reporting and the review of policies, procedures, and resources to ensure continuous improvement and legislative and regulatory compliance.
- Supporting the development and implementation of wellbeing strategies, including employee surveys and initiatives which aim to support mental health and wellbeing.

Key responsibilities in the L&D and workforce planning role include:

- Leading the delivery and continuous improvement of the organisation's learning and development function, including the corporate training calendar, graduate program, corporate induction and other capability-building initiatives.
- Managing the learning and development system, budget, reporting and vendor relationships, including oversight of LearnHub operations, system optimisation and performance agreement reporting.
- Supporting implementation of the AIHW's Workforce Development Plan by co-ordinating initiatives, engaging with stakeholders, monitoring progress against agreed deliverables and preparing reporting to support governance and decision-making.

Key responsibilities in the Performance & Conduct and RAP support role include:

- Providing authoritative advice and support to managers and employees on performance, conduct and workplace behaviour matters, including guiding formal and informal processes and managing complex matters.
- Leading the review and continuous improvement of policies, procedures and resources to ensure legislative compliance, consistency and best-practice people management across the organisation.
- Co-ordinating implementation of the AIHW's Reconciliation Action Plan (RAP), including supporting the RAP Working Group, driving initiatives, monitoring progress against commitments, preparing reporting, and building organisational awareness and engagement.

The roles are Canberra-based and may include supervising and supporting small teams through coaching, guidance and workload co-ordination, while contributing to capability development and the achievement of team objectives.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW e-Recruit system. When applying online for the first time, you will need to register and provide a valid email address.

Please provide:

1. A summary of your relevant skills and experience and explain how your skills, experience and capabilities make you suitable for the role. Your response should clearly detail which classification you are applying for and align with the position summary and key duties of the position information above, and must be no more than 750 words.
2. Your current CV and the names of two referees and their contact details.

Please note, late applications will not be accepted.

Candidates applying for APS vacancies should follow the principles for candidate use of AI in recruitment.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Brianna Brinckley, 02 6249 4811
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Home Affairs

Vacancy VN-0772939

Australian Criminal Intelligence Commission (ACIC)

Closing Date:Wednesday 07 October 2026

Australian Institute of Criminology
Australian Institute of Criminology

Job Title	Information Services Librarian - Australian Institute of Criminology
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$88,833 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 5
Position Number	6637_09/26_AIC
Agency Website	https://www.acic.gov.au/

Job Description

https://www.acic.gov.au/about-us/careers

The Information Services Librarian at the Australian Institute of Criminology (AIC) works across the Library and Information Services team with a focus on information and research services including in-depth literature searching; responding to internal and external stakeholder queries; assisting the Senior Research Editor with publications; assisting with citation analysis of AIC publications; and assisting with online and in-person events. The role provides support to researchers including small group training and preparing user guides and related material.

Duties

Role Responsibilities

As an Information Services Librarian, you will:

- Develop and undertake in-depth literature searches on behalf of researchers.
- Respond to queries from internal and external stakeholders.
- Create and provide small group training sessions and produce user guides and related material.
- Assist with online and in person events and meetings including bookings setup, material preparation, online moderation and in-person set up and tear down.
- Assist the Senior Research Editor with reference checking and related publications tasks.
- Undertake citation analysis.
- Assist with other library duties as required.
- Other tasks at level in keeping with working in a small agency.

Your Skills and Capabilities

We invite applications from people with the following experience, skills and attributes:

- Tertiary qualifications as recognised by the Australian Library and Information Association.
- Demonstrated recent experience in providing reference support, preferably in a research environment.
- Excellent oral and written communication skills and demonstrated ability to liaise with external and internal clients and organisations.
- Experience or training in providing small group training and preparing training materials and user guides.
- Ability to provide support for online and in person events including familiarity with Teams and booking systems.
- Ability to meet deadlines, prioritise workloads and organise time effectively and efficiently.

• Demonstrated ability to work flexibly as a member of a small team, and willingness to undertake duties consistent with the operations of a small organisation.

Eligibility

• **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.

• **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting Level 1 security clearance.

• **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC. Please refer to the ACIC's Character Standards for further information.

Notes

The ACIC is committed to diversity and inclusion. We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our website.

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Samantha, 02 6268 7413
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

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Home Affairs

Vacancy VN-0772912

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date:Tuesday 06 October 2026

Intelligence
National Security and Insights National Security

Job Title	Director, National Security
Job Type	Full-Time, Ongoing
Location	Barton ACT, Haymarket NSW
Salary	$149,205 - $176,285
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be discussed on commencement
Classification	Executive Level 2
Position Number	00399
Agency Website	https://www.austrac.gov.au/

Job Description

https://austraccareers.nga.net.au/cp/

About the opportunity

Join AUSTRAC and help protect Australia from serious and organised crime. As Australia's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator, AUSTRAC plays a critical role in detecting, deterring and disrupting criminal activity that threatens our economy, national security and community.

The **EL2 Director, National Security** is a senior member of the National Security and Insights Branch within AUSTRAC's Intelligence Division. The Branch works closely with a wide range of domestic government partner agencies

across national security, law enforcement, revenue, and regulatory functions, as well as international counterparts and key private sector partners.

In this role, you will provide strategic leadership across the collection, collation and analysis of financial data and other information, and oversee the delivery of high-quality intelligence assessments in a highly classified environment. You will help ensure AUSTRAC provides highly relevant, actionable tactical, operational, and strategic financial intelligence to support investigations, joint agency task forces, and efforts to disrupt national security threats.

Duties

- Setting the strategic direction for AUSTRAC's national security financial intelligence capability, ensuring work priorities align with agency objectives, whole of government priorities and partner requirements.
- Providing authoritative advice on national security financial intelligence matters, including terrorism financing, foreign interference and espionage financing, counter proliferation financing, and financial cybercrime-related matters.
- Leading and managing a high-performing team, including setting expectations, allocating resources, developing capability, managing performance, and coaching and mentoring staff.
- Identifying and leading innovative analytic methods and business improvement and capability uplift, across national security intelligence functions.
- Negotiating and leading AUSTRAC's contribution to a range of intelligence missions, including engaging with National Intelligence Community (NIC) agencies and intelligence customers.
- Anticipating and managing strategic, operational, information and reputational risks associated with highly sensitive intelligence work, escalating issues and implementing appropriate controls.

What are we looking for?

We are seeking a highly motivated national security professional, who can lead a high-performing team in a diverse and challenging national security and intelligence focused role.

Highly Desirable

- Relevant tertiary qualifications and/or substantial equivalent experience in intelligence, national security, law enforcement, cybercrime, financial crime, counter terrorism, international relations or a related field.

For more information about the capabilities we are looking for, please refer to the **Candidate Pack** in the AUSTRAC Jobs Listing.

Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC’s pre-engagement checks.
- Will need to obtain and maintain an ongoing **Positive Vetting (PV)** or **Top Secret–Privileged Access (TS-PA)** Security Clearance

Notes

Use of AI

The Principles for Candidate Use of AI in Recruitment outline how AI can be used ethically, responsibly, and transparently when applying for APS jobs. Before submitting your application, please review the principles to ensure any use of AI supports, rather than replaces, your own skills, experience, and capabilities, and that your application accurately reflects you as a candidate.

Why AUSTRAC?

Mission Driven: Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

Generous Leave Entitlements including NAIDOC leave, parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.

Diversity and Inclusion: Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

Position Contact	Melissa Vile, 0491222359
Agency Recruitment Site	https://austraccareers.nga.net.au/cp/

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Industry, Science, Energy and Resources

Vacancy VN-0772849

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Monday 28 September 2026

Finance

Job Title	Finance Coordinator - External Budgets and Capital
Job Type	Full-Time, Non-Ongoing
Location	Black Mountain ACT, Brisbane QLD, Clayton VIC
Salary	-
Future Merit Locations	Black Mountain, Brisbane, Clayton
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible
Classification	
Position Number	104027
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

Role highlights

- **Support CSIRO’s external budgeting and capital planning**
- **Deliver trusted financial advice and insights**
- **12-month term opportunity with 15.4% super**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

As the Finance Coordinator - External Budgets and Capital you will play an important role in supporting CSIRO’s financial sustainability by providing expert budgeting, financial management and accounting support across CSIRO and its controlled entities.

Working closely with internal stakeholders, you will deliver timely and accurate budget information, provide advice on Commonwealth Budget processes, and contribute to key financial planning and reporting activities.

Duties

High-level duties include

- Provide advice and support to business units on the development of New Policy Proposal (NPP) costings including detailed costing justifications.
- Lead and undertake external budget and capital budget process and budget documentation including maintenance of external budgets in the Central Budget Management System (CBMS).
- Lead the development and preparation of Budget publications including Portfolio Budget Statements (PBS) and Portfolio Additional Estimates Statements (PAES), as well as internal capital budgeting and preparation of CSIRO’s Capital Management Plan.
- Lead and undertake government reporting requirements, including Actuals reporting in CBMS and preparing CSIRO coordinated responses to Estimates Memoranda.
- Develop and provide strategic and technical advice on complex and sensitive matters including, the Budget Process Operational Rules, Australian Government Resource Management Framework, Ministerial submissions, Senate Estimate briefs and responses to Ministerial correspondence.
- Lead and assist with knowledge transfer across CSIRO Finance with the development and training of staff both inside and outside the immediate team.

Role particulars

Location and office arrangements: Canberra, Brisbane, Melbourne

Salary: AU$118,102 – AU$127,808 per annum plus 15.4% superannuation

Tenure & work schedule: Specified term of 12 Months, Full time (Hybrid working available)

Reference: 104027

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Relevant Degree in accounting, commerce or business as well as study towards (or completion of) the CA or CPA Program, or equivalent relevant work experience.
- Demonstrated technical knowledge and/or experience in external budgeting, and an understanding of the Australian Government financial framework, financial reporting and budget process.
- Demonstrated ability in developing and communicating financial management advice with a strong focus on business partnering with key internal and external stakeholders.
- Demonstrated sound judgement, forward thinking and impactful problem-solving skills to resolve accounting and budgeting issues in an accurate and timely manner.
- Demonstrated capability in developing positive and productive relationships with internal and external stakeholders at all levels. Experience providing technically accurate, timely and consistent advice and services to relevant stakeholders.
- Demonstrated proficiency in using the Microsoft Office Suite programs and systems such as CBMS.

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don’t let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact Careers.online@csiro.au and let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit Careers at CSIRO.

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Platinum Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens only with the successful candidate being required to be able to obtain and maintain a security clearance at the Baseline level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Monday 28th of September 2026 11pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772856

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Sunday 04 October 2026

Information Management and Technology
Cyber Security

Job Title	Cyber Awareness Advisor
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW, Canberra ACT, Perth WA
Salary	$100,103 - $113,251
Future Merit Locations	Brisbane, Melbourne, Sydney, Canberra, Perth
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible
Classification	
Position Number	101633
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

Role highlights

- **Shape cyber culture across one of Australia’s leading research organisations**
- **Turn cyber risks into practical actions that make a real impact**
- **Lead awareness initiatives that build cyber confidence and resilience**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

As a Cyber Awareness Advisor, you will play a key role in strengthening CSIRO’s cyber security culture by developing and delivering cyber awareness, capability uplift and behaviour change initiatives. Working across a diverse research organisation, you will translate complex cyber security risks, policies and services into clear, practical guidance that helps staff and leaders adopt secure everyday practices.

You will contribute to both the strategic planning and hands-on delivery of awareness programs, driving engagement, building cyber confidence and supporting lasting behavioural change across the organisation.

Duties

High-level duties include:

- Contribute to the development and improvement of CSIRO’s cyber awareness, capability uplift and behaviour change function.
- Develop and maintain a risk-aligned awareness roadmap, proposing initiatives for cyber leadership endorsement and delivering agreed activities.
- Plan and deliver awareness, education and engagement activities, including role-based guidance, campaigns, workshops, intranet content and practical job aids.
- Translate cyber risks, policies and services into clear guidance for researchers, leaders, corporate teams, technical users and other priority groups.
- Apply learning, communication and behaviour change principles to support cyber-safe behaviours and improve engagement with cyber security.
- Use data, feedback, incident themes and stakeholder insights to identify awareness gaps and improve activities.

Role particulars

Location and office arrangements: Sydney (Lindfield), Melbourne (Clayton), Canberra (Black Mountain), Perth (Kensington), Brisbane (St Lucia)

Salary: AU$100,103 – AU$113,251 per annum (pro rata for part-time), plus 15.4% superannuation

Tenure & work schedule: Indefinite

Reference: 101633

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Relevant tertiary qualification or equivalent relevant work experience in cyber security, education, learning design, communications, organisational change, behavioural science, information technology, risk, or a related discipline.
- Demonstrated experience designing, coordinating or delivering cyber security awareness, education, training, behaviour change, digital safety or capability uplift initiatives.
- Demonstrated ability to work effectively where structure or maturity is developing, including exercising initiative, prioritising work and delivering quality outcomes with some direction.
- Ability to identify improvement opportunities, develop recommendations for endorsement and translate agreed direction into delivery.
- Strong communication and facilitation skills, including translating cyber concepts, risks and policies into clear guidance for varied audiences.
- Demonstrated stakeholder engagement and influencing skills, including building trusted relationships and improving engagement with cyber security.
- Understanding of common cyber risks and safe behaviours, including phishing, identity, information protection, secure collaboration and incident reporting.
- Experience using metrics, feedback or engagement data to evaluate and improve awareness, training, communication or change activities.
- Familiarity with frameworks such as NIST CSF, ISO 27001, ISM, PSPF, Essential Eight, adult learning or organisational change.

Desirable

- Experience in research, higher education, government, regulated, scientific, technology or distributed organisations.
- Experience developing role-based learning, cyber awareness campaigns, phishing simulation support, tabletop materials, intranet guidance, leader toolkits or communities of practice.
- Experience applying behaviour change, human risk, change management, marketing or communication principles to improve adoption of desired behaviours.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don’t let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

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Inclusion and belonging

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CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting 1 level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Sunday 4th of October 11pm AEDT

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

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To Apply

Position Contact	Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772892

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Sunday 04 October 2026

Information Management and Technology

Job Title	Senior Business Analyst
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW, Adelaide SA, Hobart TAS, Brisbane QLD, Perth WA
Salary	$135,571 - $158,863
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Fleixible
Classification	
Position Number	104185
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

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Role highlights

- **Help design the future of data, ERP and digital capability at CSIRO**
- **Influence high-impact decisions at the executive and program level**
- **Two term opportunities until 30/06/28 with 15.4% Super**

About CSIRO

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Visit CSIRO.au for more information.

The opportunity

We are looking for two Senior Business Analysts to join CSIRO's Information Management and Technology (IMT) team. Where you'll have the opportunity to play a key role in shaping major enterprise technology and business transformation initiatives.

Working closely with senior executives, business leaders and technology stakeholders, you'll help define future business capabilities, influence strategic decisions and translate complex organisational needs into practical solutions. A key focus of the role will be supporting CSIRO's Data Modernisation and ITP programs, helping to shape the future ERP environment, identify priorities and opportunities, and guide successful delivery outcomes.

This is an exciting opportunity for an experienced business analyst who enjoys solving complex problems, influencing stakeholders and driving meaningful organisational change.

Duties

High-level duties include:

- Partnering directly with senior executives, executive sponsors and enterprise leaders to understand strategic priorities, business challenges, investment drivers and desired business outcomes.
- Providing objective analysis, insights and recommendations to support executive decision-making, including options analysis, trade-offs, risks, dependencies, impacts and opportunities.
- Establish a comprehensive view of the current-state ERP ecosystem, including business capabilities, processes, systems, integrations, data, pain points, constraints and opportunities.
- Shape the future-state ERP vision and ensure that ERP transformation is driven by business outcomes and strategic capability requirements, rather than technology replacement alone.
- Lead the elicitation, analysis, documentation and validation of business, functional and non-functional requirements across complex IT, software, service improvement and lifecycle initiatives.
- Assess current and proposed processes, systems and services to identify risks, issues, benefits, dependencies, constraints and business impacts.
- Facilitate workshops, interviews, working groups and decision forums with business stakeholders, subject matter experts, technical specialists, vendors and delivery partners to define and validate business needs and priorities.

Role particulars

Location and office arrangements: Canberra, ACT, Melbourne, VIC, Sydney, NSW, Adelaide, SA, Hobart, TAS, Brisbane, QLD, Perth, WA

Salary: AU$135,571 – AU$158,863 per annum plus 15.4% superannuation

Tenure & work schedule: Specified term appointment until 30 June 2028, with potential for extension subject to program requirements.

Reference: 104185

Eligibility

As the successful candidate, you will bring:

Essential criteria

Under CSIRO policy only those who meet all essential criteria can be appointed.

- 8+ years' experience in a business analysis role with a focus on business process improvement, enterprise transformation, information systems or a related discipline; supported by substantial experience delivering business analysis in complex environments.
- Experience contributing to Data modernisation projects, enterprise systems transformation projects and other large-scale, multi-year business and technology programs.
- Extensive experience eliciting, analysing, validating and managing business requirements, functional and non-functional requirements, user stories, acceptance criteria, and traceable analysis artefacts for complex information systems and digital solutions.
- Demonstrated experience leading or coordinating business analysis across a complex program, portfolio or group of interdependent projects, including planning and sequencing analysis activities, maintaining alignment across workstreams and providing quality oversight of analysis outputs.
- Demonstrated ability to maintain alignment between strategic objectives, business capabilities, transformation outcomes, requirements and delivery activities, including identifying and articulating business benefits, measures of success, dependencies and impacts across a program.
- Demonstrated experience analysing end-to-end business processes and enterprise capabilities that cross organisational, service, system or project boundaries, including identification of pain points, controls, information needs, dependencies, risks, business impacts and improvement opportunities.
- Demonstrated ability to influence, negotiate and build effective relationships with senior leaders, business and process owners, technical specialists, delivery teams, procurement stakeholders, vendors and external implementation partners.
- Proven ability to work effectively where scope, priorities, operating models, solution options or delivery sequencing are evolving, and to synthesise incomplete or competing information into defensible options, recommendations and decision-support material.
- Highly developed communication skills, including the ability to synthesise complex information, prepare decision-support artefacts, and present recommendations to business and technical audiences.
- Demonstrated ability to coach, mentor or support team members and contribute to the continuous improvement of business analysis practices, standards and delivery approaches.
- Demonstrated knowledge of, and commitment to, the principles of workplace diversity, equal employment opportunity, health, safety and wellbeing.

Desirable

- Proven experience using Design Thinking Methodology.
- Proficiency in BA tools modelling standards (e.g. Business Process Model Notation)
- Experience supporting data migration, integration, reporting, testing, business readiness or transition activities in complex enterprise environments

For full details about this role, and other criteria, please review the Position Description.

Notes

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Inclusion and belonging

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CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting 1 level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Sunday 4th of October 11pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

This notice is part of the electronic Public Service Gazette PS38 Weekly Gazette Thursday (Vacancy Notices) - 24 September 2026.pdf Published by Australian Public Service Commission.

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Industry, Science, Energy and Resources

Vacancy VN-0772942

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Tuesday 06 October 2026

Information Management and Technology
Onsite IT Support

Job Title	Onsite Support Engineer
Job Type	Full-Time, Ongoing
Location	Geelong VIC
Salary	$76,068 - $96,813
Future Merit Locations	Geelong
Office Arrangement	On Site
Office Arrangement Details	On-Site
Classification	
Position Number	104163
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

As the Onsite Support Engineer you'll play a key role in delivering high-quality IT support to one of Australia's leading research organisations, CSIRO. As part of the On-Site Support team, you'll provide a blend of hands-on and remote technical support to staff across Australia and internationally, helping resolve a diverse range of technology issues and requests.

Working in a collaborative and customer-focused environment, you'll apply your strong technical expertise, problem-solving skills and service mindset to deliver exceptional support experiences. You'll also have the opportunity to contribute to service improvements, influence technical solutions, and work closely with stakeholders to ensure technology services align with business needs and support CSIRO's strategic objectives.

This is an excellent opportunity for a proactive IT professional who enjoys variety, continuous learning and making a tangible impact through technology and customer service.

Duties

High-level duties include:

- Deliver IT support to provide resolution in a timely manner to problems or requests that require On-Site attendance, examples include:
  - Deployment of PC desktops, laptops, LCD monitors, printers and other IT-related equipment.
  - Network Port patching.
  - Software fault assistance.
- Deliver remote IT support to provide both response and resolution in a timely manner to incidents or requests.
- Apply known solutions to customer reported issues.
- Develop and maintain relationships contributing to virtual teams across the CSIRO IMT model to ensure the delivery of best practice service.
- Contribute positively to stimulate and promote a team approach and develop sound working relationships with clients on a day-to-day basis as a representative of CSIRO IMT.

Role particulars

Location and office arrangements: Geelong ACDP, VIC

Salary: AU$76,068 – AU$96,813 per annum plus 15.4% superannuation

Tenure & work schedule: Indefinite, Full time

Reference: 104163

Eligibility

As the successful candidate, you will bring:

Essential criteria

Under CSIRO policy only those who meet all essential criteria can be appointed.

- Education/Qualifications: Relevant trade certificate/diploma/bachelor’s degree or equivalent relevant work experience in Information Management and Technology.
- Australian Citizenship/Checkable Background: This position requires the successful candidate to hold or satisfy the requirements to obtain and maintain a Negative Vetting 1 security clearance. A national Police check will also need to be conducted.
- **Communication:** Ability to communicate in a fluent and courteous manner, both orally and in writing, offering factual information supported by proven data, and providing appropriate feedback when required.

- **Behaviours:** A history of professional and respectful behaviours and attitudes in a collaborative environment.
- **Adaptability:** The ability to effectively manage a number of competing priorities simultaneously, and carry out non-routine tasks under technical direction from Senior Technical/Research staff.
- **Problem Solving:** Proven ability to investigate routine problems by identifying and considering the implications of a range of available alternative solutions.

Desirable

- Experience supporting Mac and Linux operating systems.
- Experience supporting scientific research equipment.

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don’t let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact Careers.online@csiro.au and let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit Careers at CSIRO.

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Platinum Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

Applications for this position are open to Australian Citizens only, appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements including Security Assessment/Microbiological Security Requirements for Personnel Working on the Australian Centre for Disease Preparedness (ACDP) Site.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 Australian Government Security Clearance. CSIRO utilises the Australian Government Security Vetting Agency to conduct its security clearances. Further information regarding security clearances may be found at http://defence.gov.au/AGSVA/resources.asp To obtain an Australian Government security clearance, 10 years' worth of background information verifiable by independent and reliable sources is required.

To be eligible for this position you must be willing and able to work within the "Secure Area" of the Australian Centre for Disease Preparedness. Working within this area will impose restrictions which may affect your lifestyle such as contact with certain types of animals or access to land where these animals are kept.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Tuesday 6th of October 11pm AEDT

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To Apply

Position Contact	CSIRO Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772973

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Tuesday 13 October 2026

Information Management and Technology
Contract Governance Team

Job Title	IT Contract Governance Officer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC
Salary	$100,103 - $113,251
Future Merit Locations	Sydney, Canberra, Melbourne
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible
Classification	
Position Number	104102
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

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The opportunity

Join CSIRO’s IMT Contract Governance team as the IT Contract Governance Officer and play a key role in supporting the procurement and management of critical ICT contracts and services valued at around $90 million annually. Working alongside experienced procurement and contract management specialists, you will contribute to a diverse portfolio of technology initiatives ranging from routine procurements to complex, multi-year programs that support Australia’s leading science and research organisation.

This is an excellent opportunity to build your expertise in ICT procurement, contract governance and supplier management while working closely with senior leaders, project managers, technical specialists, legal teams and external vendors. And apply your stakeholder engagement skills, supporting strategic commercial outcomes, and help ensure procurement activities are delivered in line with Commonwealth Procurement Rules and best practice governance standards.

Duties

High-level duties include:

- The role involves, under limited supervision and some direction, activities associated with the development implementation, operation and administration of policies, systems, process and procedures that assist IMT to achieve operational consistency within Procurement and Contract Management in such a way that meets IMT, CSIRO, Government and regulatory responsibilities whilst achieving IMT goals.
- This role will be responsible for maintaining, supporting and engaging in a small but highly proficient specialised ICT Contract Governance team.
- Support the production and use of end-to-end supplier management documentation such as procurement and contract performance reports, processes, policy and workflow documentation, performance measuring and monitoring reports, relationship measuring and monitoring, etc.
- Support contract award administration and issues management to ensure the sustainment of ICT hardware, software and services
- The role requires a knowledge of Commonwealth Government procurement policy, processes and the Commonwealth Procurement Rules.

Role particulars

Location and office arrangements: Canberra, (Black Moutain), Sydney (Marsfield), Melbourne (Clayton)

Salary: AU$100,103 – AU$113,251 per annum, plus 15.4% superannuation

Tenure & work schedule: Specified term of 2 years

Reference: 104102

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Relevant diploma/bachelor's degree or equivalent relevant work experience in a Government/Education/Business setting
- Proven ability to develop and maintain effective working relationships with internal and external stakeholders, including the ability to influence outcomes, negotiate effectively and provide high-quality customer service.
- Demonstrated ability to manage competing priorities, work independently with limited supervision, and deliver accurate outcomes within agreed timeframes.
- Demonstrated ability to contribute effectively within a specialised team environment, provide guidance where required, and foster a collaborative and continuous improvement culture.
- High-level written and verbal communication skills, including the ability to prepare professional documentation, communicate complex information clearly and engage effectively with diverse stakeholders.

Desirable

- Understanding of ICT products, services and technologies, and the procurement and contract management considerations associated with ICT service delivery environments.
- Demonstrated ability to support supplier performance management, contract governance activities, contract reporting, and the maintenance of contract registers and related commercial records.
- Ability to identify, assess and manage procurement and contractual risks, and apply appropriate mitigation strategies to support organisational objectives.
- Strong analytical skills with the ability to compile, interpret and present procurement, contract and commercial information through reports, performance measures and recommendations.
- Knowledge of procurement and contracting concepts
- Awareness of Commonwealth Government procurement policy, processes and the Commonwealth Procurement Rules.
- Demonstrated commercial acumen that supports optimal realisations of savings, benefits and risks.
- Experience in working with procurement and contract documentation.
- Demonstrated written and oral communication, liaison and teamwork skills, including the ability to work flexibly in small and medium sized teams
- Analytical skills with attention to accuracy and detail in documentation and record keeping.
- Technical ICT experience

For full details about this role, and other criteria, please review the Position Description.

Notes

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Inclusion and belonging

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CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens only with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting level 1. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Tuesday 13th of October, 11pm AEDT

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To Apply

Position Contact	CSIRO Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772728

Department of Industry, Science and Resources (DISR)

Closing Date:Friday 25 September 2026

National Measurement Institute
Chemical & Biological Metrology Aust Sports Drug Testing Lab

Job Title	Senior Research Scientist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	North Ryde NSW
Salary	$102,072 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	1271_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?jati=62DF1FC4-96E4-1390-255C-ED4D0A6EEB44

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The National Measurement Institute (NMI) is Australia's national measurement authority, delivering world-class, internationally recognised measurement standards, advice and services.

The Australian Sports Drug Testing Laboratory (ASDTL), as part of the NMI, is the only World Anti-Doping Agency (WADA) accredited laboratory conducting the testing of athlete samples in the Oceania region as well as conducting research in the field of human sports Anti-Doping. The ASDTL provides testing service to two key clients, Sport Integrity Australia (SIA) and Sport Integrity Commission New Zealand (SICNZ), as well as international sporting federation and Anti-Doping organisation.

The ASDTL is a proactive team that effectively manages diverse tasks under tight deadlines while ensuring delivery of high-quality services to stakeholders is maintained.

It is expected that our ideal candidate will be able to support and promote NMI's vision, mission and business objectives, by actively contributing to the ASDTL's team goals, strategies and work plans while achieving quality outcomes and adhering to documented procedures.

The position will be based in North Ryde, Sydney at the National Measurement Institute.

The opportunity

The Senior Research Scientist will play a critical role in advancing ASDTL's research and analytical capabilities through the development, validation and implementation of innovative LC-MS-based methods for anti-doping applications.

Working closely with the Research Manager, the position will undertake industry-focused research in metabolomics, biomarker discovery and the detection of prohibited substances, translating scientific innovation into practical laboratory outcomes that enhance testing quality, efficiency and compliance with WADA requirements.

The role requires expertise in analytical method development, advanced instrumentation, experimental design, statistical data analysis and project delivery, together with the ability to communicate scientific findings through reports, publications, presentations and collaborative engagement with national and international research partners.

What’s in it for you?

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave
- access to staff counselling services.

Our ideal candidate

Our ideal candidate will have:

- Demonstrated scientific expertise in the innovative development, optimisation and validation of analytical methods for the analysis of biological fluids (e.g. urine and blood), supported by peer-reviewed publications, research outputs, or equivalent evidence of scientific achievement.
- Demonstrated experience in liquid chromatography–mass spectrometry (LC-MS) for the analysis of small molecules and biomarkers in complex biological matrices, including instrument operation, troubleshooting, method development and data interpretation. Experience in metabolomics, biomarker discovery and statistical analysis of complex biological datasets is highly desirable.
- Demonstrated understanding and application of statistical principles, including experimental design, method validation, data quality assessment, multivariate analysis, and interpretation of complex analytical datasets to support scientific decision-making.
- Demonstrated ability to independently conduct complex scientific investigations and analyses, applying sound judgement, initiative and problem-solving skills to deliver high-quality outcomes within agreed timelines. Strong written and verbal communication skills, including the preparation of technical reports, scientific publications and presentations for a range of scientific and stakeholder audiences.
- Knowledge and understanding of laboratory quality management systems and accreditation requirements, particularly ISO/IEC 17025 and associated quality assurance principles applicable to analytical laboratories.
- Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As a Senior Research Scientist (S&T6), you will work closely with the Research Manager to develop, validate and implement innovative analytical methods that support Anti-Doping testing

and research activities, ensuring ASDTL maintains world-class analytical capabilities and compliance with WADA requirements.

- Conduct and deliver research projects in Anti-Doping and bioanalytical sciences, generating novel scientific concepts and developing innovative sample preparation, chromatographic and mass spectrometric approaches for the detection of prohibited substances, biomarkers and emerging threats.
- Develop, optimise, validate and implement LC-MS analytical methods, including metabolomics and biomarker discovery applications, ensuring methods are scientifically robust, fit-for-purpose and aligned with WADA requirements.
- Maintain and troubleshoot advanced analytical instrumentation, including LC-MS/MS and LC-qHRMS systems, ensuring optimal instrument performance, data quality and continuity of analytical and research activities.
- Design experiments, review emerging scientific literature and apply appropriate statistical analyses to support method development, validation and discovery-based research, translating scientific advances into laboratory improvements and new research opportunities.
- Plan, coordinate and deliver research projects to agreed milestones, preparing high-quality scientific reports, method documentation, publications and presentations that effectively communicate findings to technical and non-technical audiences.
- Represent ASDTL and NMI through scientific collaborations, stakeholder engagement and participation in national and international conferences, meetings and research networks, including domestic and overseas travel as required.

Eligibility

A PhD in Analytical Chemistry, Forensic Science, Biochemistry or a related discipline, with demonstrated experience in industry-based research, LC-MS method development and validation, and the translation of scientific innovation into practical laboratory applications. Experience in anti-doping science, metabolomics, biomarker discovery, and statistical analysis of complex datasets is highly desirable.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

The laboratory offers flexible working arrangements but during major sporting events there is an expectation for all staff to work shifts and on weekends or public holidays.

This position is offered as a non-ongoing role for an initial period of 12 months, with the possibility of extension for up to a further 6 months (18 months total). There may also be an opportunity for the role to become ongoing in the future, subject to business needs and approval.

Vaccination for Hepatitis B is required for this position. NMI will provide vaccination for the successful applicant if required.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department offers flexible work arrangements for many roles. However, this position is based in Sydney (North Ryde), with duties primarily performed on site. As a result, opportunities to work flexibly are limited and generally available on an ad hoc basis. If you would like to discuss this further, please contact the contact officer.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	ChemBio Recruitment, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=62DF1FC4-96E4-1390-255C-ED4

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Industry, Science, Energy and Resources

Vacancy VN-0772759

Department of Industry, Science and Resources (DISR)

Closing Date:Monday 05 October 2026

Chief Information Officer

Job Title	Digital Delivery Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$152,420 - $164,106
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	1157_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?jati=035656F2-67B7-67AE-AAF6-ED4D444E3590

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

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Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Chief Information Officer Division (CIOD) is a diverse and dynamic division that drives the digital agenda for the department. Leading the delivery of the department's digital offerings and transformation, the CIO Division partners with business areas and stakeholders to:

- Realise the digital policy objectives of the department
- Define the department's digital landscape
- Co-design digital experiences making it simpler to innovate, collaborate and communicate
- Drive the innovation and transformation of IT services
- Protect the department from cyber threats
- Provide a strong technology foundation for staff

The CIOD is comprised of three branches and a taskforce:

- Digital Services for Business - delivers whole-of-government digital services that support Australian businesses and the transformation of ICT services in alignment with government digital policy goals.
- Digital Strategy and Cyber Security - sets the direction for the division making sure that our technology is cyber secure, strategically sound and meets our accessibility and user needs.
- Digital Enabling Services – delivers and maintains core ICT infrastructure and services, supporting both day-to-day operations and major transformation initiatives, ensuring departmental ICT systems are secure, reliable, and aligned with strategic objectives.
- Digital Services Modernisation Taskforce - transforming the department's business systems and driving the adoption of emerging technologies, including AI

The opportunity

The Chief Information Officer's Division is offering multiple opportunities for EL2 staff interested in leading in the department's ICT space. The available positions are:

- Platform/Application Managers
- Program Managers
- ICT Operations Managers (including end user services)

Our ideal candidate

- Demonstrated strategic, planning, and problem-solving skills, including the ability to assess and manage risks.
- Demonstrated ability to provide strong risk-based advice to senior management and have a good understanding of government processes and requirements.
- Demonstrated sound and accountable financial management, procurement and contract/vendor management
- Exceptional stakeholder management, collaboration and communication skills, including the ability to and work with a broad range of people from diverse backgrounds
- Demonstrated ability to lead and develop high-performing multidisciplinary teams, including workforce planning, performance management, succession planning, capability development and fostering a culture of safety, accountability, technical excellence and continuous improvement.

Duties

Platform Manager:

- Provide strategic oversight of governance and operational processes to ensure compliance and efficiency.
- Build strong partnerships with business areas, vendors and stakeholders to shape priorities and deliver user centred digital services.
- Provide strategic leadership for digital products, services and projects that achieve strategic business outcomes.
- Manage budgets, procurements and contracts, ensuring value for money and effective stewardship of public resources.
- Provide strategic advice and informed recommendations to senior leaders on delivery, risk, investment and priority decisions.
- Foster a high performing, inclusive and accountable team culture through performance management, career development and capability planning activities.

ICT Operations Manager:

- Champion process improvements and best-practice governance to enhance efficiency and service delivery.
- Engage and collaborate with stakeholders across the division and broader agency to strengthen governance and operational resilience.
- Provide strategic leadership for digital products, services and projects that achieve strategic business outcomes.

- Drive improvements in planning and reporting to support informed decision-making and alignment with divisional priorities.
- Oversee the development of project scoping, costings and manage budgets to support investment planning and delivery of ICT initiatives.
- Provide strategic advice and informed recommendations to senior leaders on delivery, risk, investment and priority decisions.
- Foster a high performing, inclusive and accountable team culture through performance management, career development and capability planning activities.

Program Manager:

- Champion process improvements and best-practice governance to enhance efficiency and service delivery.
- Engage and collaborate with stakeholders across the division and broader agency to strengthen governance and operational resilience.
- Drive improvements in planning and reporting to support informed decision-making and alignment with divisional priorities.
- Manage budgets, procurements and contracts, ensuring value for money and effective stewardship of public resources.
- Provide strategic advice and informed recommendations to senior leaders on delivery, risk, investment and priority decisions.
- Foster a high performing, inclusive and accountable team culture through performance management, career development and capability planning activities.

Eligibility

Qualifications or industry certification in information management, records management, information governance, information technology or a related field would be highly regarded but are not essential.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Canberra based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Patrick Roberts, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=035656F2-67B7-67AE-AAF6-ED4

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Industry, Science, Energy and Resources

Vacancy VN-0772764

Department of Industry, Science and Resources (DISR)

Closing Date:Monday 05 October 2026

Australian Radioactive Waste Agency
Policy & Engagement Commercial

Job Title	Manager - Commercial
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA
Salary	$152,420 - $164,106
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	1262_09/26
Agency Website	https://www.industry.gov.au/

Job Description *https://industrycareers.nga.net.au/?AudienceTypeCode=EXT*

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Australian Radioactive Waste Agency (ARWA) is leading the responsible management and safe storage and disposal of Australia's radioactive waste. A key element of ARWA's program is the delivery of disposal pathways for Australia's radioactive waste which will provide purpose-built, highly engineered solutions to manage radioactive waste from sources such as nuclear medicine production.

At ARWA, our dynamic, multidisciplinary team has a unique opportunity to drive the future of Australia's expertise in safe and secure radioactive waste management, to protect people and the environment for generations to come. Our people come from diverse backgrounds, nationalities, and cultures. These differences bring challenges and opportunities, and they will ultimately enhance the delivery of our complex technical work. Our people have the experience and skills to put ARWA at the forefront of the global nuclear waste management field as we deliver world class facilities for Australia.

The opportunity

The Commercial Manager is responsible for representing the Agency's position during contract negotiations or in discussing and reaching agreement with stakeholders on contractual and performance matters during the agreement term and for ensuring contract assurance and compliance throughout the contract lifecycle. The incumbent will ensure the implementation of the Agency's Commercial Management and Legal strategy, responsibilities, and services to achieve strategic objectives and meet our obligations under the Commonwealth Procurement Rules and other relevant legislation.

The Commercial Manager will build effective working relationships with the Executive and all business areas and work across the organisation to identify and implement innovation and business improvement opportunities related to procurement and contract management.

Our ideal candidate

Essential minimum requirements:

- Extensive experience in procurement and contract management, providing advice to a range of key stakeholders.
- Significant experience in undertaking strategic contract management functions including developing and implementing strategies, business cases, policies, and procedures.
- Significant experience in dealing with commercial issues affecting Government.
- High level understanding of contract dispute resolution processes.

- Experience in seeking and interpreting legal advice.
- Well-developed written and verbal communication skills, including experience in facilitating forums and focus groups, and demonstrated ability to provide sound advice and prepare written reports and briefings for Senior Executives.
- Well-developed interpersonal skills that foster trust and cooperation, and a proven ability to work effectively and with integrity within a politically sensitive environment.
- Ability to work in a fluid environment, remaining flexible, agile and adaptable supporting colleagues at short notice.

Desirable Characteristics:

- Sound understanding of Government processes.
- Experience working in the delivery of nuclear and radioactive waste management and disposal programs and projects.
- Membership to the Chartered Institute of Procurement and Supply (MCIPS).

Qualification/s:

- Tertiary qualification in Commerce, Business Management, Business Administration, Procurement, Law, and/or equivalent skills, knowledge and experience.

Duties

Drive Program Delivery Through Commercial Activities

- Manage, lead and be accountable for supporting procurement planning, tendering and contract formation, and contract management activities while ensuring compliance with legislation, procurement policies, processes and procedures.
- Develop and implement commercial strategies and legal strategies aligned with the Agency’s goals and objectives, including identifying commercial opportunities and challenges.
- Manage, lead and provide high level advice, assistance and services during the procurement lifecycle on contracting activities including coordination of legal and financial services.
- Identify opportunities to enhance program delivery through innovative commercial approaches.

Lead and Manage Contract Management and Procurement Team

- Build the team’s capability by facilitating a collaborative working environment and focusing on individual capability needs through providing performance feedback, facilitating career development opportunities, and mentoring team members.

- Lead a team that provides the Agency with assurance that stakeholders are meeting their contractual obligations and play a leading role in implementing systems and processes to gain best value in the delivery of contracted services.
- Ensure collaboration between team and across the Agency and the Department.

Oversee the Agency's Contract Management and Procurement Function

- Develop strategic and commercially sensitive commercial related documentation including templates, schedules, correspondence, reports, submissions, plans and strategies, risk and performance reviews, and other contract management documentation.
- Design and implement risk-based approaches for procurement that are compliant with the Commonwealth Procurement Rules and support the Agency’s to achieve its outcomes.
- Lead complex change management practices that relate to business-critical contracts and supplier arrangements.
- Oversee the implementation and performance of contracts, including monitoring progress, managing risks, and resolving disputes.

Manage Key Stakeholder Relationships

- Managing relationships with key agency stakeholders, other agencies, vendors and service providers, including undertaking complex contract negotiations and dispute resolution.
- Provide high level strategic advice to ARWA Executive and other key stakeholders to accurately inform decision-making.
- Lead the establishment and ongoing management of effective networks with those key stakeholders and suppliers to assist and inform future strategic procurement directions.
- Influence the perceptions and expectations of key stakeholders to facilitate the continued development of the commercial profession.

Eligibility

Be medically fit to undertake the duties of the job.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Negative Vetting 1 security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Canberra or Adelaide based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Jodie Lindsay, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

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Industry, Science, Energy and Resources

Vacancy VN-0772846

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 06 October 2026

Questacon
Operations Learning & Digital Experiences

Job Title	Learning Experiences Presenter (Affirmative Measures Disability)
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	$81,448 - $87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 4
Position Number	1269_09/26
Agency Website	https://www.industry.gov.au/

Job Description *https://industrycareers.nga.net.au/?AudienceTypeCode=EXT*

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

At Questacon - The National Science and Technology Centre, we create fun and interactive learning experiences that spark curiosity and inspire engagement with science, technology, engineering and mathematics (STEM).

The Learning Experiences team delivers a range of science engagement experiences for diverse audiences including early childhood to school students, families, and adults. As part of the team, you will deliver a wide range of activities such as facilitated hands-on experiences, theatrical performances, early learning experiences and adult events:

- Q Lab focuses on developing science inquiry skills such as observing, questioning, and testing. It helps to build the ability to better understand the world around us.
- The Shed explores the importance of problem solving and creativity in a hands-on making space. Visitors are encouraged to think, make, try, and refine.
- Live Spectacular Science Shows inspire audiences through storytelling, interactive science demonstrations and humour to show the wonder of science and technology.

Check out the Questacon website for more information on the Centre and the programs delivered by the Learning Experiences team.

Our ideal candidate

Working as part of the Learning Experiences team, you will demonstrate excellent communication skills and contribute to a productive workplace. You will work with the team to deliver excellent experiences for Questacon, our staff, visitors, stakeholders, and supporters. To be successful you will:

- Be passionate about science, technology, performance, education, or a combination of these areas
- Be skilled in delivering facilitated activities, theatrical performances, or structured workshops for diverse audiences
- Enjoy exploring scientific phenomena and fostering discussions through thought-provoking questions
- Be skilled in facilitating visitor-led engagements and adapting activities to ensure accessibility
- Thrive on collaborating with others to test and deliver innovative science-based experiences

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

Working consistently with the expectations for an APS Level 4 in the APS Work Level Standards and APS Code of Conduct as a Learning Experiences Presenter, you will:

- Deliver engaging, high-quality experiences that inspire audiences with science, technology, and innovation
- Contribute to the development, testing, and evaluation of new content and activities
- Work as a collaborative team member by providing peer mentoring, role modelling best practice, and demonstrating exemplary program delivery
- Foster open communication within the team, offering and receiving constructive feedback to enhance collaboration
- Ensure program safety by following policies, procedures, and ongoing in-house training for quality delivery
- Perform additional tasks as needed to support Questacon’s programs

Eligibility

To be eligible for employment in the APS and the department, candidates must:

- hold or obtain a current ACT Working with Vulnerable People registration and maintain this registration for the duration of employment
- undergo a National Police Check
- Candidates may require weekday availability for necessary induction and training.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This is an Affirmative Measures round only available to applicants with a disability. Applicants without a disability can apply to the APS4 Learning Experiences Presenter general round here. There is also an Affirmative Measures round available to First Nations applicants here.

Explore the departments Inclusion Strategy 2025-29 to learn how the department creates a positive and inclusive workplace.

The Disability and Wellness Network (DaWN) is an employee-led diversity network within the Department of Industry, Science and Resources. DAWN's mission is to support a safe and inclusive workplace for all staff with disability through education and advocacy.

If you require reasonable adjustments for any part of the recruitment process, please notify Levi Reid on (02) 6270 2909 or Levi.Reid@Questacon.edu.au.

The department currently offers flexible work opportunities for many roles; however, this position requires working from the Questacon Centre in Parkes, ACT. This vacancy is a public-facing, place-based role. This role will require you to work in a busy customer service environment with long periods of active engagement.

Questacon is open almost every day of the year. Learning Experiences presenters may be rostered to work on weekdays, weekends, public holidays and occasionally in the early morning or evening. Staff training usually takes place on weekdays, often during opening hours (9 am to 5 pm). Casual staff typically work between 3 and 8 hours per shift. Questacon cannot guarantee a minimum number of shifts in any roster period. The number of available shifts may vary depending on expected visitor numbers, school holiday periods and operational requirements. Casual staff can nominate their availability to fit around other commitments.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Levi Reid, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

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Industry, Science, Energy and Resources

Vacancy VN-0772848

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 06 October 2026

Questacon
Operations Learning & Digital Experiences

Job Title	Learning Experiences Presenter
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	$81,448 - $87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 4
Position Number	1126_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

About the Department

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- Growing innovative & competitive businesses, industries and regions
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- Strengthening the resources sector.

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About the team

At Questacon - The National Science and Technology Centre, we create fun and interactive learning experiences that spark curiosity and inspire engagement with science, technology, engineering and mathematics (STEM).

The Learning Experiences team delivers a range of science engagement experiences for diverse audiences including early childhood to school students, families, and adults. As part of the team, you will deliver a wide range of activities such as facilitated hands-on experiences, theatrical performances, early learning experiences and adult events:

- Q Lab focuses on developing science inquiry skills such as observing, questioning, and testing. It helps to build the ability to better understand the world around us.
- The Shed explores the importance of problem solving and creativity in a hands-on making space. Visitors are encouraged to think, make, try, and refine.
- Live Spectacular Science Shows inspire audiences through storytelling, interactive science demonstrations and humour to show the wonder of science and technology.

Check out the Questacon website for more information on the Centre and the programs delivered by the Learning Experiences team.

Our ideal candidate

Working as part of the Learning Experiences team, you will demonstrate excellent communication skills and contribute to a productive workplace. You will work with the team to deliver excellent experiences for Questacon, our staff, visitors, stakeholders, and supporters. To be successful you will:

- Be passionate about science, technology, performance, education, or a combination of these areas
- Be skilled in delivering facilitated activities, theatrical performances, or structured workshops for diverse audiences
- Enjoy exploring scientific phenomena and fostering discussions through thought-provoking questions
- Be skilled in facilitating visitor-led engagements and adapting activities to ensure accessibility
- Thrive on collaborating with others to test and deliver innovative science-based experiences

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

Working consistently with the expectations for an APS Level 4 in the APS Work Level Standards and APS Code of Conduct as a Learning Experiences Presenter, you will:

- Deliver engaging, high-quality experiences that inspire audiences with science, technology, and innovation
- Contribute to the development, testing, and evaluation of new content and activities
- Work as a collaborative team member by providing peer mentoring, role modelling best practice, and demonstrating exemplary program delivery
- Foster open communication within the team, offering and receiving constructive feedback to enhance collaboration
- Ensure program safety by following policies, procedures, and ongoing in-house training for quality delivery
- Perform additional tasks as needed to support Questacon’s programs

Eligibility

To be eligible for employment in the APS and the department, candidates must:

- be Australian Citizens.
- hold or obtain a current ACT Working with Vulnerable People registration and maintain this registration for the duration of employment
- undergo a National Police Check

Candidates may require weekday availability for necessary induction and training.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

There is also an Affirmative Measures round for this role available to First Nations applicants here and an Affirmative Measures round available to applicants with a disability here.

The department currently offers flexible work opportunities for many roles; however, this position requires working from the Questacon Centre in Parkes, ACT. This vacancy is a public-facing, place-based role. This role will require you to work in a busy customer service environment with long periods of active engagement.

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To Apply

Position Contact	Levi Reid, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

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Industry, Science, Energy and Resources

Vacancy VN-0772852

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 06 October 2026

Questacon
Operations Learning & Digital Experiences

Job Title	Learning Experiences Presenter (Affirmative Measures Indigenous)
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	$81,448 - $87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 4
Position Number	1265_09/26
Agency Website	https://www.industry.gov.au/

Job Description *https://industrycareers.nga.net.au/?AudienceTypeCode=EXT*

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- Live Spectacular Science Shows inspire audiences through storytelling, interactive science demonstrations and humour to show the wonder of science and technology.

Check out the Questacon website for more information on the Centre and the programs delivered by the Learning Experiences team.

Our ideal candidate

Working as part of the Learning Experiences team, you will demonstrate excellent communication skills and contribute to a productive workplace. You will work with the team to deliver excellent experiences for Questacon, our staff, visitors, stakeholders, and supporters. To be successful you will:

- Be passionate about science, technology, performance, education, or a combination of these areas
- Be skilled in delivering facilitated activities, theatrical performances, or structured workshops for diverse audiences
- Enjoy exploring scientific phenomena and fostering discussions through thought-provoking questions
- Be skilled in facilitating visitor-led engagements and adapting activities to ensure accessibility
- Thrive on collaborating with others to test and deliver innovative science-based experiences

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

Working consistently with the expectations for an APS Level 4 in the APS Work Level Standards and APS Code of Conduct as a Learning Experiences Presenter, you will:

- Deliver engaging, high-quality experiences that inspire audiences with science, technology, and innovation
- Contribute to the development, testing, and evaluation of new content and activities
- Work as a collaborative team member by providing peer mentoring, role modelling best practice, and demonstrating exemplary program delivery
- Foster open communication within the team, offering and receiving constructive feedback to enhance collaboration
- Ensure program safety by following policies, procedures, and ongoing in-house training for quality delivery
- Perform additional tasks as needed to support Questacon’s programs

Eligibility

To be eligible for employment in the APS and the department, candidates must:

- be Australian Citizens
- hold or obtain a current ACT Working with Vulnerable People registration and maintain this registration for the duration of employment
- undergo a National Police Check

Candidates may require weekday availability for necessary induction and training.

Applicants applying under this Affirmative Measures round will need to provide evidence they meet the eligibility for this vacancy should they be found suitable prior to being made a formal offer of employment.

- Be of Aboriginal and/or Torres Strait Islander descent;
- Identify as Aboriginal and/or Torres Strait Islander; and
- Are accepted by their community as being Aboriginal and/or Torres Strait Islander.

Evidence of confirmation of heritage include:

- A letter signed and executed by the Chairperson of an incorporated Aboriginal and/or Torres Strait Islander organisation confirming that they are recognised as an Aboriginal and/or Torres Strait Islander person; or
- Confirmation of Aboriginal and/or Torres Strait Islander descent form executed by an Aboriginal and/or Torres Strait Islander organisation.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This is an Affirmative Measures round available to First Nations applicants. Non-First Nations applicants can apply to a general round for the Learning Experiences Presenter role here. There is also an Affirmative Measures round available to applicants with a disability here.

The department has an active Indigenous Employee Network (IEN). For all staff who identify as a First Nations person it offers:

- peer support while creating a culturally safe space
- networking and professional development

The Diversity Networks create a workplace culture where all employees are all valued and respected for their contribution.

The Inclusion team and People branch organise the departments:

- Cultural competency
- Indigenous development pathway program
- Jawun secondment program.

The department has commenced development of the organisation's next Reconciliation Action Plan.

The department offers cultural leave in the form of access to up to 5 days of paid leave per year. You can use this to participate in ceremonial and cultural obligations, including NAIDOC activities.

The department currently offers flexible work opportunities for many roles; however, this position requires working from the Questacon Centre in Parkes, ACT. This vacancy is a public-facing,

place-based role. This role will require you to work in a busy customer service environment with long periods of active engagement.

Questacon is open almost every day of the year. Learning Experiences presenters may be rostered to work on weekdays, weekends, public holidays and occasionally in the early morning or evening. Staff training usually takes place on weekdays, often during opening hours (9 am to 5 pm). Casual staff typically work between 3 and 8 hours per shift. Questacon cannot guarantee a minimum number of shifts in any roster period. The number of available shifts may vary depending on expected visitor numbers, school holiday periods and operational requirements. Casual staff can nominate their availability to fit around other commitments.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job’s contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Levi Reid, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Industry, Science, Energy and Resources

Vacancy VN-0772875

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 06 October 2026

Chief Finance Officer
Financial and Shared Services Payroll Services

Job Title	Team Leader - Payroll Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$102,072 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	1280_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions

- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Financial and Shared Services Branch (FSSB) is responsible for delivering the department's financial functions and shared services to a range of Commonwealth client agencies.

The Shared Services Hub (the Hub) was established in 2017 as part of the Australian Government's shared services agenda. The Hub supports a number of client agencies by delivering contemporary, efficient and customer-focused payroll and finance system administration services, helping agencies meet their operational, legislative and governance obligations.

The Payroll team plays a critical role in delivering accurate and timely payroll services to thousands of employees across multiple Commonwealth agencies. The team is responsible for a broad range of payroll activities, including employee commencements and separations, leave and allowance administration, payroll processing, payroll enquiries, quality assurance activities and compliance with relevant legislation, policies and enterprise agreements. The team works closely with client agencies to resolve complex payroll matters, provide advice and support positive employee outcomes.

Working in the Payroll team provides an opportunity to contribute to an essential government service, work across a diverse client base and build expertise in payroll operations, service delivery, customer engagement and continuous improvement within a dynamic shared services environment.

The opportunity

As an APS 6 Team Leader in Payroll Services, you will play a key leadership role in a high-performing team responsible for delivering payroll services to multiple Commonwealth agencies. The Shared Services Hub delivers more than 16,000 payslips each fortnight and supports agencies through the provision of accurate, timely and customer-focused payroll services.

This is an exciting opportunity to lead a team within a dynamic shared services environment that values collaboration, professionalism and continuous improvement. The Hub is committed to delivering high-quality services, meeting agreed performance standards and building strong partnerships with client agencies through regular engagement, responsive support and a focus on service excellence.

As a Team Leader, you will oversee the delivery of a broad range of payroll activities, manage team priorities, monitor workloads and support the resolution of complex payroll matters. You will provide leadership and guidance to staff, foster a positive and inclusive team culture, and contribute to initiatives that strengthen service delivery, operational performance and client outcomes.

The role offers the opportunity to work closely with a diverse range of stakeholders, contribute to continuous improvement activities and play a direct role in supporting the delivery of critical government services.

We are committed to the APS Values and creating a workplace where people can thrive. You will have access to a range of learning and development opportunities, leadership experiences and professional growth pathways to support your ongoing career development.

What’s in it for you?

- Opportunities to build expertise across a range of payroll disciplines,
- Exposure to a diverse range of projects and initiatives
- A clear pathway for professional growth
- The opportunity to work closely with client agencies
- A collaborative, professional and forward-looking team culture
- Experience working in a fast-paced and dynamic environment
- Flexible working arrangements
- Access to learning and development opportunities

Our ideal candidate

We are seeking motivated and adaptable leaders who are passionate about service delivery, people leadership and continuous improvement.

Our ideal candidate will demonstrate:

- Proven leadership capability, including the ability to motivate others, build team capability and create an inclusive and high-performing workplace culture.
- Strong stakeholder engagement and customer service capability, including the judgement and interpersonal skills needed to establish trust, manage expectations and resolve matters constructively.
- Excellent organisational capability, demonstrated through sound planning, prioritisation and the ability to maintain accuracy and momentum when demands change.
- Sound judgement, analytical thinking and problem-solving skills, with a strong attention to detail.
- The ability to interpret and apply legislation, policies, procedures and Standard Operating Procedures (SOPs) to complex payroll and employment-related matters.
- Strong written and verbal communication skills, with the ability to explain complex information clearly, adapt advice for different audiences and support informed decision-making.
- Demonstrated understanding of information management, privacy, confidentiality and governance obligations, and the ability to apply them consistently in an operational environment.
- Resilience, initiative and adaptability, including the ability to identify practical improvements, respond constructively to change and sustain performance through periods of operational pressure.
- A demonstrated commitment to APS Values, diversity, inclusion and respectful workplace behaviours.

The following experience would be highly regarded:

- Experience working in payroll, shared services or a related service delivery environment.
- Experience using payroll systems such as Aurion and workflow management systems such as ServiceNow
- Experience applying assurance, quality review or compliance insights to strengthen controls, processes or service outcomes
- Experience managing sensitive, complex or escalated matters in a service delivery environment.
- Familiarity with Microsoft Office applications and reporting tools.
- An understanding of APS employment conditions, Enterprise Agreements, payroll legislation and public sector operating environments.

Duties

As an APS 6 Payroll Team Leader, you will play a key role in leading payroll service delivery, supporting staff and contributing to ongoing improvements across the Shared Services Hub. You will:

- Lead and support a team responsible for delivering fortnightly payroll services, payroll enquiries and related correspondence for multiple client agencies.

- Manage team workloads and priorities to ensure services are delivered accurately, efficiently and within agreed service standards.
- Undertake quality assurance activities and monitor performance to support high-quality payroll outcomes.
- Provide leadership, coaching and development opportunities to team members, building capability and fostering a positive team culture.
- Manage complex payroll matters and provide guidance on payroll legislation, policies, enterprise agreements and employment conditions.
- Deliver clear, practical and accurate advice to stakeholders, including client agencies and internal teams.
- Contribute to continuous improvement initiatives that strengthen payroll processes, controls and service delivery outcomes.
- Support onboarding and transition activities for new client agencies, employees and service offerings where required.
- Participate in assurance, compliance and quality activities, including reviewing controls, identifying improvement opportunities and supporting audit responses.
- Build and maintain strong relationships with client agencies through effective stakeholder engagement and issue resolution.
- Contribute to projects and business improvement initiatives that enhance payroll services, systems and client outcomes.
- Maintain accurate records and payroll data in accordance with privacy, information management and governance requirements.
- Support the development, review and continuous improvement of SOPs, guidance material and operational documentation.
- Promote collaboration across Payroll, Client Engagement, Systems, Assurance and other Hub teams to deliver integrated service outcomes.
- This role offers excellent opportunities to broaden your career across payroll operations, client engagement, onboarding activities, assurance, compliance, systems administration, continuous improvement and project delivery while developing leadership skills in a complex shared services environment.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the da the vacancy was first advertised in the Gazette.

The department currently offer flexible work opportunities for many roles. This position is based in Canberra (Industry House), although flexible or remote work arrangements may be considered for the right candidate. Please reach out to the contact officer to discuss this further.

Flexible working arrangements are available, subject to operational requirements, and we actively support a healthy and balanced approach to work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Nicole Parkes, N/A
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772909

Department of Industry, Science and Resources (DISR)

Closing Date:Wednesday 07 October 2026

Job Title	Assistant Manager - Commercial
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Canberra ACT
Salary	$126,391 - $134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	1268_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Australian Radioactive Waste Agency (ARWA) is leading the responsible management and safe storage and disposal of Australia's radioactive waste. A key element of ARWA's program is the delivery of disposal pathways for Australia's radioactive waste which will provide purpose-built, highly engineered solutions to manage radioactive waste from sources such as nuclear medicine production.

At ARWA, our dynamic, multidisciplinary team has a unique opportunity to drive the future of Australia's expertise in safe and secure radioactive waste management, to protect people and the environment for generations to come. Our people come from diverse backgrounds, nationalities, and cultures. These differences bring challenges and opportunities, and they will ultimately enhance the delivery of our complex technical work. Our people have the experience and skills to put ARWA at the forefront of the global nuclear waste management field as we deliver world class facilities for Australia.

The opportunity

The Assistant Manager, Commercial will support the department's delivery outcomes by providing high-quality commercial advice, sound governance, and compliance with the Commonwealth Procurement Rules and relevant government and departmental policies. This includes contributing to risk and probity management, stakeholder engagement, and continuous improvement of commercial practices to protect the Commonwealth's interests and maintain public trust.

The Assistant Manager will contribute to the implementation of the Agency's commercial management and legal strategies that achieve organisational objectives and meet legislative and governance requirements.

The Assistant Manager will develop and maintain effective working relationships with senior leaders, business areas, intra-government subject matter experts and external stakeholders, working collaboratively across the organisation to identify, recommend and implement commercial practices.

Our ideal candidate

Essential minimum requirements:

- Significant experience in dealing with commercial issues affecting Government.
- Experience in developing and implementing strategies, business cases, policies, and procedures.
- Experience in seeking and interpreting legal advice.
- High level understanding of contract dispute resolution processes.
- Experience in procurement and contract management, providing advice to a range of key stakeholders.
- Well-developed written and verbal communication skills, including experience in facilitating forums and focus groups, and demonstrated ability to provide sound advice and prepare written reports and briefings for Senior Executives.
- Well-developed interpersonal skills that foster trust and cooperation, and a proven ability to work effectively and with integrity within a politically sensitive environment.
- Ability to work in a fluid environment, remaining flexible, agile and adaptable supporting colleagues at short notice.
- A valid Australian driver's licence.

Desirable Characteristics:

- Sound understanding of Government processes.
- Experience working in the delivery of nuclear and radioactive waste management and disposal programs and projects.
- Membership to the Chartered Institute of Procurement and Supply (MCIPS).

Qualification/s:

- Tertiary qualification in Commerce, Business Management, Business Administration, Procurement, Law, and/or equivalent skills, knowledge and experience.

Duties

Drive Program Delivery Through Commercial Activities

- Contribute to the development and implementation of commercial and legal strategies aligned with the Agency's objectives, identifying opportunities and potential risks.
- Contribute to risk and probity management, stakeholder engagement, and continuous improvement of commercial practices to protect the Commonwealth’s interests and maintain public trust.

- Provide specialist advice, , including coordinating legal, financial and technical inputs where required.
- Monitor, analyse and report on key performance indicators relating to commercial outcomes.
- Establish and maintain transparent and defensible, identifying probity issues and risks and recommending improvements to minimise future issues.
- Translate business requirements and operational priorities into effective commercial activities.

Manage Key Stakeholder Relationships

- Develop and maintain productive relationships with internal stakeholders, government agencies, suppliers and service providers to support commercial strategy and legal strategy outcomes.
- Provide strategic and operational advice to senior leaders and stakeholders to support informed decision-making.
- Build and maintain networks with key stakeholders and suppliers to inform commercial activities.
- Negotiate and influence stakeholders to achieve positive commercial outcomes and resolve issues effectively.
- Promote a positive organisational culture through collaboration, professionalism and transparency.

Eligibility

To be eligible for employment in the APS and the department, applicants must:

- Undertake a pre-employment security assessment and subsequent security clearance. All staff are required to have a minimum baseline security clearance however some roles will require a higher-level security clearance. If you are offered a role and do not have a current security clearance, we will work with you to arrange for this to be undertaken.
- Be medically fit to undertake the duties of the job.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is based in Canberra/Adelaide, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Jodie Lindsay, n/a
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772931

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 22 October 2026

Job Title	Organic Senior Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	North Ryde NSW
Salary	$102,072 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	This role is conducted on site (North Ryde, Sydney at the National Measurement Institute). Please reach out to the contact officer to discuss further.
Classification	APS Level 6
Position Number	1133_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

We are the Australian Government's national authority on measurement. We play an important role in the Australian economy by leading, maintaining and regulating Australia's measurement system. We deliver world-class measurement products, advice and client services and administer the regulatory framework for measurement. Our national measurement standards are recognised internationally and we work to enhance and maintain these standards.

We value the different skills, knowledge and perspectives our employees bring. We're committed to giving everyone an equal opportunity to participate, contribute and progress. Our values and behaviours centre on being Adaptable, Innovative, Accountable, Strategic, Inclusive and Influential.

The Analytical Services Branch consists of a team of over 70 staff based in North Ryde and Port Melbourne. We are responsible for conducting chemical and biological measurement on a wide range of samples (including water, soil, food and pharmaceuticals). We provide analytical solutions and technical expertise for a large set of private sector and government clients across the environmental, food and health sectors, enabling them to meet their business, research and regulatory compliance needs. We also work closely with the tertiary education sector in Australia and have a number of international stakeholders.

The opportunity

The role of Organic Senior Analyst resides within the Organic Chemistry Laboratory at NMI North Ryde. The Organic Senior Analyst is responsible for leading, providing technical expertise, and exercising sound judgement in overseeing trace level testing for organic residues across a large variety of samples and will possess the skills and experience required at the APS6 work level standard.

The senior analyst must have significant experience in a laboratory environment, be proficient in various preparation techniques and sample analysis using specialized laboratory equipment and instruments.

The position, reporting to the Organics Laboratory Manager, is primarily responsible for leading a team of organic analysts to analyze environmental, food and pharmaceutical samples for organic residues that include pesticides, PFAS, growth promotants, antibiotics and steroids. The role further requires undertaking sophisticated method development using GC/MS/MS and LC/MS/MS.

What’s in it for you?

The role operates with a high degree of independence within established frameworks and is expected to provide expert technical advice, resolve complex analytical issues, and contribute to continuous improvement and organisational outcomes.

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave

Our ideal candidate

Skills, knowledge, and personal traits required for the role:

- Knowledge and practical experience of organic residue analysis using complex modern instruments (such as GC-MS/MS and LC-MS/MS), including sound knowledge of QA/QC principles and practices within a NATA accredited laboratory
- Demonstrated method development and validation using GC-MS/MS and LC-MS/MS, including report and method writing
- Demonstrated experience in supervising, motivating and training staff, including setting of priorities and managing workflows
- Proven ability to solve complex problems, interpret analytical data, and provide defensible conclusions and recommendations, supported by excellent organisational and communication skills that drive process improvement and efficiencies.
- Demonstrated ability to consistently exhibit the NMI values of being adaptable, accountable, innovative, inclusive, influential and strategic
- Ability to build and maintain effective stakeholder relationships and communicate technical information clearly to diverse audiences

This position requires you to hold a Bachelors Degree in a relevant specialty, with relevant industry experience preferred.

Duties

Key duties of the position include, but are not limited to:

- Use and manage complex scientific instrumentation, specifically GC-MS/MS and LC-MS/MS to maintain laboratory operations.
- Manage and lead technical method development projects. Develop project plans that specify resource requirements, decision points and milestones. Track progress against plans, ensure projects reach completion and report outcomes.
- Supervise and motivate a team of analysts involved in routine sample preparation and data processing, ensuring quality outputs and timely delivery of results.
- Exercise sound judgement in the interpretation of complex analytical data and resolve technical and operational issues.
- Provide technical advice and engage with internal and external stakeholders, including clients and regulatory bodies, to support decision-making and compliance outcomes.
- Liaise and coordinate with the Technical Development, Management and ICT teams to achieve common goals.
- Identify opportunities for process improvement and implement initiatives to enhance analytical capability, efficiency, and service delivery.
- Commit to continued professional development and maintain up-to-date knowledge of technical and regulatory requirements.
- Build and sustain positive relationships with team members, contributing to a diverse and inclusive workplace.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This role is conducted on site (North Ryde, Sydney at the National Measurement Institute) and as such there is limited capacity to work flexibly outside of an ad-hoc basis. Please reach out to the contact officer to discuss further.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Sam Falvey, (02) 94490208
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772941

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 08 October 2026

Job Title	Facilities Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	North Ryde NSW, Lindfield NSW
Salary	$126,391 - $134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This is a predominantly site-based role supporting specialist facilities within the department's property portfolio.
Classification	Executive Level 1
Position Number	1277_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Property and Place Branch supports the department by providing safe, inclusive, functional and reliable workplaces across Australia. We partner with business areas to ensure facilities meet operational, safety and security requirements while supporting the department's science, research and corporate functions.

The Specialised Facilities Management team is responsible for managing complex scientific, laboratory and technical facilities within the department's property portfolio. We oversee facilities operations, maintenance programs, contractor performance, compliance activities and minor works projects to ensure facilities remain safe, compliant and fit for purpose.

Our work supports critical science and research activities while enabling staff, visitors and partners to operate safely and effectively.

The opportunity

This is a hands-on operational leadership role responsible for managing facilities services across a portfolio of specialist scientific, laboratory and technical facilities.

You will lead facilities operations, maintenance programs, contractor performance and compliance activities, while providing advice and technical support to stakeholders on facilities management matters.

The role also supervises operational staff and contributes to the planning and delivery of maintenance activities, minor works projects and asset management initiatives.

This is an excellent opportunity for an experienced facilities management professional who enjoys working in complex operational environments and balancing safety, compliance, customer service and operational delivery.

Our ideal candidate

We are seeking an experienced facilities management professional who can successfully manage facilities services within complex operational environments.

You will be able to demonstrate:

- Facilities operations, maintenance and minor works management experience.
- Strong contractor and service provider management skills
- Experience managing budgets, forecasts and operational expenditure
- Sound understanding of workplace health and safety, compliance and risk management requirements
- Strong stakeholder engagement and customer service skills.
- Well-developed written and verbal communication skills.
- Experience leading staff and coordinating operational work programs
- The ability to exercise sound judgement and solve problems in a dynamic operational environment
- Ability to manage priorities and maintain critical business continuity related functions in fast-paced environments.
- HVAC, electrical or related trade experience supporting critical infrastructure and 24/7 site operations.
- Understanding of Building Management Systems and ability to interpret them.
- A commitment to safe, compliant and customer-focused service delivery

Duties

- Lead day-to-day facilities management activities across allocated facilities
- Manage and participate in a 24/7 on call roster to support site operations.
- Manage facilities maintenance programs and contractor performance
- Monitor asset condition and contribute to lifecycle planning and renewal activities
- Lead the planning and delivery of minor works and facilities improvement projects
- Develop and monitor maintenance budgets, forecasts and expenditure
- Manage operational risks and support business continuity activities
- Ensure compliance with workplace health and safety, environmental and security requirements
- Coordinate statutory inspections, certifications and essential services maintenance
- Build productive relationships with facility users, stakeholders and service providers
- Provide facilities management advice and support across the property portfolio
- Supervise and develop Facilities Officers and other operational staff as required
- Contribute to continuous improvement initiatives and operational planning
- Other tasks as requested/directed

Eligibility

Essential

- Current Australian Driver Licence
- Ability to regularly attend operational sites and undertake site inspections

Desirable

- Qualifications in facilities management, engineering, building services, construction, property or a related discipline
- Experience working within laboratory, research, technical, industrial or other highly serviced facilities

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This is a predominantly site-based role supporting specialist facilities within the department's property portfolio. Remote or working from home arrangements are generally not possible.

Regular attendance at operational sites is required to oversee facilities operations, maintenance activities, contractor performance and stakeholder engagement.

Travel between sites may be required.

Participation in an emergency call-out roster may be required and will be remunerated in accordance with the provisions of the DISR Enterprise Agreement 2024-2027.

The role involves some safe manual handling tasks (e.g. furniture moves).

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Dirk Taylor, 02 9397 1677
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772945

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 08 October 2026

Job Title	Facilities Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Lindfield NSW, North Ryde NSW
Salary	$81,448 - $87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This is a predominantly site-based role supporting specialist facilities at Lindfield and North Ryde in Sydney.
Classification	APS Level 4
Position Number	1278_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Property and Place Branch supports the department by providing safe, inclusive, functional and reliable workplaces across Australia. We partner with business areas to ensure facilities meet operational, safety and security requirements while supporting the department's science, research and corporate functions.

The Specialised Facilities Management team is responsible for managing complex scientific, laboratory and technical facilities within the department's property portfolio. We oversee facilities operations, maintenance programs, contractor performance, compliance activities and minor works projects to ensure facilities remain safe, compliant and fit for purpose.

Our work supports critical science and research activities while enabling staff, visitors and partners to operate safely and effectively.

The opportunity

This is a hands-on facilities role supporting the day-to-day operation of a portfolio of specialised scientific, laboratory and technical facilities.

Working closely with facilities staff, contractors and stakeholders, you will coordinate maintenance activities, monitor contractor performance and support compliance, safety and security requirements. You will play an important role in ensuring facilities remain safe, operational and fit for purpose while supporting a range of scientific, laboratory and corporate activities.

This is an excellent opportunity for someone who enjoys working in an operational environment and wants to build their experience in facilities and property management.

Our ideal candidate

We are looking for a proactive and reliable team member who enjoys working in a practical operational environment and delivering quality services to site users.

You will be able to demonstrate:

- Experience coordinating operational, facilities, maintenance, logistics or similar activities.
- Good organisational skills and the ability to manage competing priorities.
- Strong communication skills and the ability to build productive working relationships.
- A practical approach to problem solving and continuous improvement.
- The ability to exercise sound judgement and take responsibility for completing work activities.
- Attention to detail and a commitment to safety, compliance and customer service.
- Experience working with contractors, service providers or external stakeholders.
- Proficiency in Microsoft Office applications, including Outlook, Word and Excel.
- The ability to work independently as well as collaboratively within a team.

We recognise that relevant skills can be gained through a variety of roles and experiences and encourage applications from candidates with transferable skills.

Duties

- Coordinate day-to-day facilities activities across our facilities
- Coordinate contractor access, inductions and site activities.
- Monitor contractor performance and escalate issues where required.
- Coordinate maintenance requests and track activities through to completion.
- Conduct site inspections and identify safety, security or operational risks.
- Support site security processes, including access control and visitor management.
- Contribute to work health and safety, compliance and emergency management activities.
- Provide operational support to reception, stores and logistics functions when required.

Eligibility

Essential

- Current Australian Driver Licence
- Ability to regularly attend operational sites
- Forklift licence

Desirable

- Experience working within laboratory, research, technical, industrial or other highly serviced facilities

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

This is a predominantly site-based role supporting specialist facilities at Lindfield and North Ryde in Sydney. Remote or working from home arrangements are generally not possible.

Regular attendance at operational sites is required to oversee facilities operations, maintenance activities, contractor performance and stakeholder engagement.

Travel between sites may be required.

Participation in an emergency call-out roster may be required and will be remunerated in accordance with the provisions of the DISR Enterprise Agreement 2024-2027.

The role involves some safe manual handling tasks (eg furniture and equipment relocations).

Experience in facilities operations, maintenance, logistics, reception or customer service environments will be highly regarded.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Dirk Taylor, 02 9397 1677
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772951

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 15 October 2026

Job Title	Finance Business Partner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	$152,420 - $164,106
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	1213_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

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About the team

About the division

The Chief Finance Officer Division is made up of four branches. They are:

- Financial Management
- Financial Applications and External Budgets
- Strategy, Performance, Procurement and Assurance
- Financial and Shared Services

About the branch

The Financial Management Branch provides the financial leadership, advice and services that support the department to achieve its strategic objectives. We partner with business areas to deliver budgeting, forecasting, financial reporting and performance insights, helping leaders make informed decisions and effectively manage public resources.

The branch is also responsible for the department's financial reporting, taxation and treasury functions, ensuring compliance with legislative and regulatory requirements and maintaining strong financial governance. Through strategic advice, robust financial management practices and a focus on continuous improvement, we help ensure the department remains financially sustainable, accountable and well positioned to deliver outcomes for the Australian community.

Our ideal candidate

You are a trusted finance leader who can operate with independence, judgement and influence in a complex APS environment. You are comfortable working at the intersection of financial stewardship, executive decision-making, client service and people leadership.

You will be:

- a collaborative and credible leader who builds respectful and productive relationships with Senior Executives, managers, peers, team members and stakeholders across the department
- a degree-qualified accountant, ideally with professional accreditation such as CPA or CA, or equivalent relevant experience.
- a strategic thinker who can connect financial information with business plans, departmental priorities, risks, opportunities and whole-of-government requirements
- an experienced management accountant who can interpret and apply the Commonwealth financial framework, including the PGPA Act, budget processes, financial reporting, forecasting and resource management obligations
- a confident communicator who can translate complex financial issues into clear advice, briefs, reports and options for finance and non-finance audiences
- an effective business partner who uses data, analysis and stakeholder insight to provide forward-looking advice rather than simply reporting historical results
- a mature and resilient leader with sound judgement, emotional intelligence and the ability to manage competing priorities and tight deadlines
- confident in using complex financial management systems, including TechnologyOne or similar FMIS platforms, and committed to strong data quality and controls
- a coach and mentor who builds capability, supports performance, encourages professional growth and creates a positive, inclusive and accountable team culture
- focused on continuous improvement, including improving business partnering practices, strengthening financial acumen and delivering practical, client-focused finance services

Our department is committed to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Manager of a Finance Business Partner team, you will lead a team that provides tailored financial management services to support a number of divisions within the department. You will provide strategic financial advice, build strong partnerships with business areas, and ensure high-quality finance services support informed decision-making and effective use of public resources.

The role will include:

- leading and managing a Finance Business Partner team to deliver high-quality, timely and client-focused financial management services
- providing expert financial advice to the CFO, Senior Executives and Senior Managers on financial reporting, budget control, budget development, forecasting, financial planning and resource management

- building a deep understanding of client divisions' business plans, budgets, priorities, projects, workforce settings and financial risks, and connecting this understanding to broader departmental priorities
- overseeing the preparation, allocation and ongoing management of assigned divisions' budgets, forecasts and staffing allocations
- preparing and presenting clear financial analysis and reporting, including insights on performance, variances, emerging pressures, risks, opportunities and options for action
- coordinating responses to requests for financial data, reports, briefs and advice from internal and external stakeholders with both financial and non-financial backgrounds
- ensuring the quality, integrity and timely maintenance of financial information in the department's FMIS, including oversight of month-end processes and related transactions
- working collaboratively across the Chief Finance Officer Division to ensure advice is consistent, well-coordinated and aligned with specialist finance, budget, procurement, systems and shared services functions
- leading continuous improvement in Finance Business Partner practices, reporting, guidance, processes and client service standards
- building financial capability and confidence across client divisions by providing practical guidance, constructive challenge and support for better financial management
- identifying, assessing and escalating financial risks and issues early, supported by clear evidence, sound judgement and practical recommendations
- coaching, mentoring and developing team members, managing priorities and performance, and fostering a positive, inclusive and professional team culture
- contributing to broader branch, division and departmental priorities, including initiatives that strengthen financial stewardship, governance, service delivery and workforce capability.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is based in ACT, NSW, or VIC, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Jane Childs, n/a
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772787

Geoscience Australia

Closing Date:Sunday 25 October 2026

Minerals, Energy and Groundwater Division
Resources Insights Energy Intelligence and Strategic Analysis

Job Title	Energy Activity Lead
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$121,755 - $137,542
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 1
Position Number	12910
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture click here.

Our team

Australia's minerals, energy and groundwater resources are major contributors to the nation's economic and social wellbeing and make a significant contribution to the Australian economy. Over the coming decade, Geoscience Australia will support the responsible development of a diverse resources sector that underpins Australia's domestic security, resilience and growth. The Minerals, Energy and Groundwater Division provides geoscience information and strategic advice to government and is also responsible for the delivery of the Australian Government's generational Resourcing Australia's Prosperity Initiative.

Duties

As the Energy Activity Lead in the Energy Intelligence and Strategic Analysis Team, you will be responsible for providing unbiased technical advice to inform government and industry on Australia's various subsurface energy commodities. The technical geoscientific and resources-based advice provided by this role supports the Australian Government to make informed decisions on strategic energy policies which directly influence our nation's energy security, economic growth and social wellbeing.

In this role you will:

- Managing a small team of geoscientists, plan and provide input to the strategic direction for the section's energy advice capability.
- Ensure outputs are delivered within agreed timeframes and achieve the key organisational outcomes of quality and timely advice on energy resources to stakeholders.
- Provide strategic leadership to improve procedures and workflows for undertaking energy resource assessments and capturing, aggregating and reporting petroleum reserves and resources data.
- Apply knowledge about energy resources related legislation to develop and provide expert technical advice and interpretation on a range of energy commodities in support of Commonwealth agencies' and State/Territory geological surveys' energy policies.
- Maintain expert knowledge across energy sectors, including exploration, taxation regimes, legislation, market configurations and environmental factors.
- Manage and undertake resource assessments and compile geological information to identify the distribution and value of existing and yet-to-find energy resources.

- Oversee the Australian Energy Commodity Resources (AECR) assessment as a key annual publication, and – in liaison and negotiation with the publication partners – ensure it is accurate and regularly updated.
- Prepare energy commodity briefings, reports and publications to inform the agency's Senior Executive, government and industry.
- Represent the agency at external events, including conferences, forums and meetings, to publicise and promote Geoscience Australia's work and publications.
- Undertake the responsibilities of Acting Director to manage activities when the Director is unavailable.

To be successful in the role you will:

- Contribute own expertise and collaborate across Geoscience Australia, bringing your knowledge of Australia's energy resources into relevant areas of the enterprise's priority work program under the 'Shaping our Future: Geoscience Australia Strategy 2026-2036'.
- Maintain focus on quality to achieve key outcomes; take the initiative and progress work; check and confirm the accuracy of information prior to release.
- Operate as an effective member of the team; work collaboratively and cooperatively; draw on team strengths; consult and share information and seek input from others.
- Make time for people despite competing priorities; provide guidance and offer full support when required; consult other team members prior to making decisions that affect them; ensure people are kept informed of progress and issues.
- Maintain an optimistic outlook and focus on the positives in difficult situations; demonstrate diligence and drive to achieve objectives; deal positively and cope effectively with uncertainty and change.
- Structure messages clearly and succinctly, both verbally and in writing.
- Adhere to the APS Values, Code of Conduct, Geoscience Australia's 'Values and Behaviours' and consistently behave in an honest, ethical and professional way.
- Be part of a multidisciplinary team that works across a variety of disciplines.

Required skills, knowledge, experience and/or qualifications

- Recognised tertiary qualifications in geoscience or resource management and/or demonstrated operational experience in energy resources and sedimentary basin systems.
- Expert knowledge of energy resources, their technologies, markets and the commercial and regulatory environments within which energy industries operate, including familiarity with the Society of Petroleum Engineers Petroleum Resources Management System.
- A strong research and data analysis capability, including the ability to provide technical advice based on objective judgement and the consideration of evidence.
- Excellent written and oral communication skills.

To Apply

Please visit thecareers pageof our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)

- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Mitchell Bouma on (02) 6126 8742 or email mitchell.bouma@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, 'Applying for an APS job: cracking the code'.

Use of AI in Recruitment

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Applicants are encouraged to familiarise themselves with the Principles for candidate use of AI in recruitment, as well as the Principles for agency use of AI in recruitment which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Must be an Australian Citizen at the time of application.
- Ability to obtain and maintain a Baseline security clearance.
- Satisfy pre-employment screening, including a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

Technical Assistance

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

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About the Geoscience Australia

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To Apply

Position Contact	Mitchell Bouma, (02) 6126 8742
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0772855

Geoscience Australia

Closing Date:Sunday 11 October 2026

Minerals, Energy and Groundwater Division
Energy Geoscience and Analysis Repository

Job Title	Senior Commercial and Contract Manager (RDMD)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	$144,590 - $180,193
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	Executive Level 2
Position Number	19398
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

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Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture click here.

Our team

The Minerals, Energy and Groundwater Division delivers precompetitive geoscience data, analysis and tools to government, industry and communities, informing exploration and sustainable resource development decisions. This includes the management of large collections of nationally significant geoscience data and physical samples within Geoscience Australia's Repository. Working in the Repository team within the Minerals, Energy and Groundwater Division is an opportunity to help the government support a thriving and resilient national economy.

The Repository is focused on maximising outcomes for our stakeholders through effective and efficient data management and delivery solutions. We are a team of data and collections managers and are passionate about the services we provide. We are embarking on a journey to improve our current data storage and delivery systems with an innovative new data management solution.

The role

The Repository is seeking a highly experienced Senior Contract Manager to provide strategic leadership and organisational accountability for commercial, contract management and vendor governance outcomes associated with the Repository Data Management and Delivery (RDMD) enterprise data storage capability and other major contracts, while exercising direct oversight of complex contractual arrangements. This EL2 role combines enterprise-level leadership with direct operational accountability for highly complex and high-risk contractual arrangements. The role is accountable for ensuring value for money, timely delivery of contractual milestones, effective vendor and performance management, compliance with Commonwealth and internal governance requirements, and high-quality services that meet business and enterprise needs.

You will work closely with the RDMD Project Manager and Repository Director, and partner with the enterprise ICT, legal, procurement, security, and finance sections, branch heads and the Chief of Division to ensure RDMD and other assigned contract outcomes align with whole of government compliance obligations, especially on data, ICT, security, governance and strategic delivery expectations. The role will provide senior leadership while taking practical responsibility for the day-to-day contract disciplines, assurance, reporting, escalation and issue resolution needed to deliver the enterprise solution successfully and strengthen sustainable contract governance for future major contracts.

Duties

In this role you will:

- Directly manage the multi-year, multi-million-dollar RDMD enterprise data storage contract and other major contracts as directed, ensuring contractual obligations, milestones, deliverables, service levels, acceptance requirements, vendor performance including potential dispute discussion or negotiations with the supplier and value-for-money outcomes are achieved.
- Establish, maintain and actively run enterprise-level contract governance arrangements, including contract management plans with supplier non-compliance records, assurance mechanisms, reporting cadence, decision pathways, governance forums, escalation processes, operational meetings and audit-ready records.
- Review and manage contract deliverables, service reports, invoices, acceptance certificates, variations and performance evidence to confirm requirements are met, issues are resolved and services continue to deliver value for money.
- Own and actively manage significant financial, commercial, operational and delivery risks associated with complex contracts, ensuring risks, issues, dependencies, variations, negotiations and disputes are identified early, managed through practical controls, escalated appropriately and resolved effectively.
- Brief and influence senior stakeholders, including branch heads and the Chief of Division, on contract performance, enterprise impacts, risk exposure, delivery progress, investment decisions, options and recommended courses of action.
- Lift contract management capability across the Minerals, Energy and Groundwater Division by applying practical tools, disciplines and transferable approaches through the day-to-day management of RDMD and other major contracts, strengthening contract governance, vendor performance, risk management, assurance and continuous improvement.

To be successful in the role you will:

- Exercise strategic judgement and commercial acumen while remaining close to operational detail, interpreting complex contract settings, assessing enterprise impacts and making practical decisions that support delivery.
- Operate with a high degree of autonomy and personal accountability, balancing enterprise outcomes, divisional priorities, delivery pressures, commercial and compliance obligations and hands-on contract management in a high-risk environment.
- Influence effectively at executive and senior leadership levels, translating technical, commercial, financial, delivery and governance matters into clear advice, briefings and decisions.

- Build trusted relationships across business, technical, corporate and vendor stakeholders, creating shared accountability for delivery, risk management, escalation and enterprise value.
- Lead improvements in contract management maturity by modelling strong contract discipline, coaching others and embedding sustainable practices through practical delivery of major contracts that strengthen divisional and organisational capability.

Required skills, knowledge, experience and/or qualifications

- Degree in law, business, commerce or diploma or similar in procurement, contract or project management is desirable but not essential.
- 5 years + extensive experience leading the management of highly complex, high-value or high-risk ICT, digital, data, geophysical data collection, infrastructure, managed service or other technical service contracts, ideally within the Australian Government or another regulated environment.
- Advanced understanding of contract management, commercial management, vendor management, risk ownership, assurance and value-for-money principles in complex delivery environments.
- Demonstrated knowledge of Australian Government procurement, probity, governance, records management, financial accountability and public sector decision-making requirements.
- Experience establishing and operating contract management frameworks, governance forums, performance reporting, service level monitoring, risk controls, escalation pathways and assurance mechanisms for major contracts.
- Highly developed executive-level stakeholder engagement, negotiation, written communication and briefing skills, including experience advising senior leaders on complex commercial, delivery and risk matters.

Are you unsure about applying?

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- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Eliane Prideaux on +61 2 6249 9803 or email Eliane.Prideaux@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, ‘ Applying for an APS job: cracking the code’.

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Eligibility

Eligibility

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- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
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To Apply

Position Contact	Eliane Prideaux, 02 6249 9803
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0772873

Geoscience Australia

Closing Date:Tuesday 06 October 2026

Enabling Services Division
Chief Information and Transformation Officer Branch ICT Service Management

Job Title	ICT Finance Officer
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	APS Level 5
Position Number	18795
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

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Our team

The Chief Information and Transformation Officer (CITO) Branch is responsible for driving the organisation’s digital, data, and business transformation agenda. The branch provides strategic leadership and governance for information and communication technology (ICT), data management, security, and enterprise architecture, ensuring systems and platforms are secure, reliable, and aligned with organisational priorities.

The CITO Branch leads the design and delivery of innovative, user-centric digital services while enabling continuous improvement across business processes. It works in partnership with business areas to modernise capabilities, leverage data for decision-making, and embed scalable, future-ready solutions. The branch also fosters a culture of agility, collaboration, and innovation to support sustainable transformation and improved outcomes for stakeholders.

The ICT Service Management section maintains and enhances the operational capability of Geoscience Australia's enterprise ICT. We manage the organisation’s infrastructure, operating environment, software, hardware, networks and end user compute services. Working with our partners, we plan and manage for disaster recovery. We ensure quality of enterprise ICT services, assets, service providers and finances through effective governance, vendor management and oversight. We are a central point of engagement for stakeholders to align business needs to ICT services and solutions.

The role

The ICT Finance officer is an important member of the ICT Service Management section, working within a small team to ensure the efficient and effective use of Commonwealth resources.

In this role you will support the Team Lead in the timely processing and tracking of invoices, procurements and contracts relating to ICT branch and enterprise services (e.g. hardware,

software, data, cloud and digital products and services). You'll regularly engage with business areas and external ICT vendors, and have a good understanding of ICT technologies to support procurement and goods receipting activities.

You will work closely with the ICT Vendor Management and ICT Procurement teams to ensure timely sourcing, delivery and oversight of ICT goods and services, including providing administrative and reporting support for governance and operations meetings.

Within your team, you will support financial operation activities including data collection and reporting to inform decision-making and improvements.

Duties

In this role you will:

- Undertake processing and checking activities in accordance with established procedures and assist with quality assurance, ensure the accuracy and appropriateness of information related to:
  - reviewing quotes
  - coordinating the execution of maintenance renewals and work orders
  - entering contracts and generating Purchase Orders in the Financial Management and Information System (TechnologyOne)
  - certifying and processing invoices for payment
  - Assist with the preparation of financial information and the collation of data for reporting, accrual and forecasting purposes.
- Assist with ICT procurement activities including obtaining quotes and supporting approval processes in line with instructions and guidance.
- Support business areas by coordinating documentation for ICT procurement and financial processes.
- Collect and manage data relating to ICT contracts, invoices and arrangements, supporting financial activities (e.g. accruals and forecasting).
- Interact professionally with internal and external stakeholders including business areas that require ICT services as well ICT vendors and resellers, being responsive ensuring resolution of enquiries.
- Manage a team shared mailbox, including accurate record-keeping and filing.
- Prepare correspondence, reports, and internal communication content as required.
- Be resilient and adapt well to changes in work requirements.
- Be committed to delivering quality outcomes.
- Be open to feedback and seek guidance when required.
- Be confident using common Microsoft Office applications and financial management systems.

Required skills, knowledge, experience and/or qualifications

- Excellent communication and consultation skills.
- Awareness of Public Governance, Performance and Accountability Act 2013 and Commonwealth Procurement Rules.

Are you unsure about applying?

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If you have any questions regarding the role, please contact Raven Calais 61 6249 5944 or raven.calais@ga.gov.au.

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Eligibility

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To Apply

Position Contact	Raven Calais, 61 6249 5944
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0772958

Geoscience Australia

Closing Date:Wednesday 07 October 2026

Place and Communities Division
National Location Branch Strategy and Engagement

Job Title	Assistant Director, Digital Atlas Strategy & Engagement
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$121,755 - $137,542
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	Executive Level 1
Position Number	18887
Agency Website	www.ga.gov.au

Job Description

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Our team

The Digital Atlas of Australia team leads the ongoing delivery and evolution of the Digital Atlas as a national digital capability that has transformed how trusted location-data is shared, accessed and used for better informed place-based decisions. The team works across government and with a wide range of stakeholders to enable secure collaboration, publish and maintain reliable content, and continuously improve user experience.

The Digital Atlas is delivered through a public platform and a secure government environment, supported by service operations, governance, and user enablement to ensure it can be adopted and used confidently at scale.

The role

As Assistant Director, Digital Atlas Strategy & Engagement you will ensure the Digital Atlas is positioned, understood and adopted as a national geospatial capability. You will shape how government, partners and users engage with the platform, by working with Digital Atlas Delivery Teams, subject matter experts, partners and users to translate platform and product updates into clear, accurate and accessible content for a range of audiences, channels and purposes.

You will strengthen relationships across government, industry and the broader user community by developing consistent communication pathways, stakeholder-ready materials, and engagement plans that support the delivery, adoption and continuous improvement of the Digital Atlas platforms. The successful candidate will provide high value advice and specialist expertise to senior leaders and protect the reputation of the Digital Atlas and Geoscience Australia by anticipating and managing risks, issues and misinformation, and maintaining user confidence through clear, consistent communication.

Duties

In this role you will:

- Provide leadership across multidisciplinary teams spanning the Digital Atlas of Australia Directorate, building a positive culture and developing people to perform at a high level.
- Lead Digital Atlas communications and engagement activities including managing Digital Atlas channels, brand, messaging and strategy. Translate complex Digital Atlas information into clear, accurate and accessible content tailored for internal and external audiences across multiple formats.
- Work in partnership with Geoscience Australia Enterprise Communications, including external agency and industry communications teams to leverage channels, coordinate messaging, align approvals and amplify reach, ensuring stakeholders receive timely, consistent and audience-appropriate information.
- Lead the adoption and enablement model by coordinating engagement activities, learning pathways and self-serve resources that help different stakeholder groups understand, contribute to and use Digital Atlas content with confidence.
- Oversee a service support capability that provides timely response and high-quality assistance to users, efficiently triages and routes support needs, and builds trusted long-term relationships with users and partners.
- Lead Digital Atlas engagement activities that build awareness, participation and adoption across internal and external stakeholder groups, including coordinating Digital Atlas representation at conferences and events. This includes briefings, presentations, marketing activities, Digital Atlas branding and supporting materials that help audiences understand and use the Digital Atlas platforms.
- Lead and support governance, reporting and planning activities that demonstrate the value and impact of Digital Atlas communications and engagement activities, including the use of evidence, insights and feedback to improve future approaches.

- Develop and maintain stakeholder-ready materials, including briefs, talking points, presentations, user updates, newsletters, web and channel content, engagement packs and other materials that support consistent messaging and effective engagement.
- Provide strategic advice and specialist communications expertise to senior leaders, including advice on positioning, audience needs, stakeholder sensitivities, reputational risks, issues management and coordinated responses to misinformation or misunderstanding.
- Develop and maintain practical processes, templates and guidance that support consistent, high-quality communication and engagement across the Digital Atlas team.

To be successful in the role you will:

- Demonstrated experience leading communication, engagement, stakeholder or content activities for a complex program, digital service, policy initiative or public-facing capability
- Excellent written and verbal communication skills, including the ability to prepare executive-ready briefs, stakeholder materials, clear public-facing content and concise updates for different channels.
- Experience working with specialist data, science, geospatial product or digital teams to communicate complex concepts accurately and accessibly.
- Effectively work with subject matter experts to translate complex information and concepts into compelling and understandable narratives and insights for stakeholders and users.
- Demonstrate strong strategic thinking and the ability to translate complex problems into clear plans, priorities and deliverables.
- Build trust and influence across diverse stakeholders, including negotiating priorities and aligning expectations.
- Communicate clearly and confidently in writing and verbally, including producing high-quality briefs and stakeholder-ready materials.
- Be outcomes-focused and evidence-informed, using feedback and insights to improve approaches and demonstrate impact.
- Lead effectively in a multidisciplinary-hybrid setting, enabling delivery through clarity, coordination, and practical governance.

Required skills, knowledge, experience and/or qualifications

- A relevant tertiary qualification or at least 7 years demonstrated experience in senior communications, marketing, business development, program management or a related discipline.
- Advanced, user centred writing and content design capability, producing clear, accessible materials for diverse audiences and channels in line with the Australian Government Style Manual and WCAG requirements.
- Strong knowledge of government delivery governance, including planning and reporting, and supporting procurement and contract management activities with appropriate probity.

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If you have any questions regarding the role, please contact Nick Rusk on 02 6249 9158 or email nicholas.rusk@ga.gov.au

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Eligibility

Eligibility

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Notes

Technical Assistance

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To Apply

Position Contact	Nick Rusk, 02 6249 9158
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

Industry, Science, Energy and Resources

Vacancy VN-0772960

Geoscience Australia

Closing Date:Wednesday 07 October 2026

Place and Communities Division
National Location Information Branch Digital Atlas of Australia Delivery

Job Title	Assistant Director, Digital Atlas Platform Enhancement and Sustainment
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$121,755 - $137,542
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	Executive Level 1
Position Number	19371
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

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Our culture

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Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture click here.

Our team

The Digital Atlas of Australia team leads the ongoing delivery and evolution of the Digital Atlas as a national digital capability that has transformed how trusted location-data is shared, accessed and used for better informed place-based decisions. The team works across government and with a wide range of stakeholders to enable secure collaboration, publish and maintain reliable content, and continuously improve user experience.

The Digital Atlas is delivered through a public platform and a secure government environment, supported by service operations, governance, and user enablement to ensure it can be adopted and used confidently at scale.

The role

As Assistant Director, Digital Atlas Platform Enhancement and Sustainment you will lead a nationally significant geospatial capability that brings together trusted data, digital tools and location-based insights to help users explore, analyse and visualise information about Australia’s geography, people, economy and environment. The Digital Atlas platform delivers two distinct environments for end users: Digital Atlas for Government and the Digital Atlas for Public. These instances enable government, industry and the community to explore, visualise and analyse authoritative national data, and help shape informed decision-making

We are seeking an experienced and collaborative EL1 Assistant Director to lead the sustainment and enhancement of the Digital Atlas platforms. The role will provide leadership and service delivery across geospatial operations, ICT administration, Esri platform sustainment, cloud management, security operations, stakeholder engagement, and continuous improvement. The role requires specialist technical management to support an APS and contractor workforce to deliver reliable, secure and user-centred Digital Atlas services for both government and public-facing platforms, that is aligned with government priorities.

Duties

In this role you will:

- Provide leadership across multidisciplinary teams spanning ICT administration, system architecture, security operations, geospatial production, content management and program governance, by building a positive culture and developing people to perform at a high level.
- Lead the day-to-day sustainment, service delivery and enhancement activities for the Digital Atlas platform, by ensuring the platform is a stable, secure and a well-maintained technical environment.
- Coordinate and maintain platform operations by engaging with stakeholders within Geoscience Australia and across government that ensures reliable, secure and fit-for-purpose geospatial infrastructure.
- Oversee ICT administration activities, including platform configuration, planning and prioritising system upgrades, user administration, permissions, troubleshooting and maintenance of operational documentation.
- Lead administration, sustainment and delivery of Digital Atlas for Government and Digital Atlas Public environments. This includes managing the secure deployment of Esri software and online services across Microsoft Azure and Amazon Web Services (AWS) cloud infrastructure.
- Support cloud platform operations, including coordination of infrastructure, access controls, resilience, vulnerability, system performance, including financial considerations.
- Coordinate security operations, including business continuity, system monitoring, vulnerability management, incident response coordination, security reporting, assurance evidence and Digital Atlas Authority-to-Operate accreditation requirements.
- Manage a forward work program of platform improvements, balancing user needs, technical dependencies, risk, security, accessibility and operational constraints.
- Manage, lead and support a multidisciplinary APS and contractor workforce, including setting priorities, allocating work, monitoring delivery, supporting capability development and fostering a positive, inclusive and accountable team culture.
- Drive continuous improvement in service delivery, release management, incident response, knowledge management and operational readiness practices.
- Support procurement, contract and financial management activities, including industry engagement to support the sustainment and enhancement of the Digital Atlas for Government and Public-facing environments.

To be successful in the role you will:

The successful candidate will be a confident EL1 leader with strong judgement, a practical delivery mindset and the ability to work across business and technical domains. You will be comfortable operating in a complex environment, translating technical concepts into clear business outcomes and bringing people together to deliver a stable, secure and well-maintained technical environment.

- Demonstrated experience leading ICT administration, digital platform sustainment, service delivery, GIS operations, geospatial platforms, content management or comparable technology-enabled services.
- Strong practical experience administering Esri ArcGIS enterprise and online geospatial platform capabilities, such as ArcGIS Server, Portal, Data Store, Image Dedicated Server, ArcGIS Monitor, including distributed collaboration and related services.
- Experience working with cloud platforms, particularly Microsoft Azure and Amazon Web Services, including cloud-hosted infrastructure, identity and access controls, monitoring, availability, resilience and operational support.
- Strong stakeholder engagement skills, including the ability to influence, negotiate and communicate clearly with technical and non-technical audiences.
- Sound understanding of governance, risk, cyber security, security operations, privacy, accessibility, procurement and service management considerations in a secure government environment.
- Experience supporting security operations, including monitoring, incident response, vulnerability management, patching, access reviews, security reporting and assurance activities.
- Experience managing multidisciplinary APS and contractor workforces, including prioritising work, coordinating delivery partners, supporting team performance and delivering outcomes across government and public-facing digital platforms.
- Ability to manage competing priorities, make evidence-based recommendations and resolve complex operational issues with limited direction.
- Well-developed written communication skills, including the ability to prepare executive briefs, status reports, governance materials and user-focused communications.
- A commitment to continuous improvement, user-centred service delivery and building positive team culture.

Required skills, knowledge, experience and/or qualifications

- A relevant tertiary qualification or at least 7 years demonstrated experience in leading ICT administration, digital platform sustainment, GIS operations, geospatial platforms or comparable technology-enabled services.
- Strong practical knowledge of the Esri ArcGIS enterprise and online geospatial platform capabilities, including system administration, content management, development tools, web services and applications, GIS workflows, mapping, analytics and data management.
- Proven experience of operating and leading multi-disciplinary, hybrid teams that deliver clear and repeatable ways of working, including change, release, incident and request pathways.
- Strong relationship management skills with a customer focus. Experience in partnering and influencing stakeholders in the context of technical services, products and platform enhancement.

Are you unsure about applying?

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To Apply

Position Contact	Nick Rusk, 02 6249 9158
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0772984

Geoscience Australia

Closing Date:Thursday 15 October 2026

Place and Communities
Oceans, Coasts, Reefs and the Antarctic Branch Antarctic Geoscience

Job Title	Antarctic Geoscientist
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$121,755 - $137,542
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 1
Position Number	19402
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

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What we can offer you

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Our team

The Antarctic Geoscience Section delivers products and advice to advance Australia’s national interests in Antarctica. We are a small team of scientists who work to acquire, analyse and interpret terrestrial and marine geoscience data, and provide timely, expert advice to better understand and manage Antarctic ice-free and marine environments.

We collaborate across GA, government and with research partners to deliver high-impact outcomes that support the Australian Antarctic Science Decadal Strategy and the Australian Antarctic Strategy and 20 Year Action Plan. Joining our team presents an exciting opportunity to deliver real impact in one of the most unique places on Earth.

Our section is in the Oceans, Reefs, Coasts and Antarctic (ORCA) Branch which provides the geospatial and scientific insights that help shape our marine and coastal future. As trusted advisors to government, industry and the nation, our work is essential to a sustainable ocean economy, environmental stewardship, and the long-term resilience of Australia's coasts and communities.

To find how Geoscience Australia is shaping Australia’s future through geoscience insights, take a look at our strategy here.

Duties

In this role you will:

- lead the design and implementation of an onshore geoscience mapping program for the Australian Antarctic Territory, ensuring close alignment with stakeholder needs and strategic priorities.
- provide timely, high-level advice to government on Antarctic geoscience issues, including on matters relevant to the Antarctic Treaty System and Committee for Environmental Protection.
- integrate multidisciplinary inputs to lead delivery of digital spatial products on Antarctic geology to inform best-practice environmental management for a wide range of operational and scientific field programs.
- represent Australia in domestic and international forums, including the Scientific Committee on Antarctic Research (SCAR).
- lead Antarctic fieldwork as needed, including leading strong risk management and scientific prioritisation. This may involve working in remote environments for several months.

To be successful in the role you will:

- demonstrate a strong awareness of the strategic relevance of terrestrial geoscience to Australia's national interests in Antarctica.
- communicate with influence to provide authoritative advice and translate scientific information into practical recommendations for decision makers.
- build and sustain productive working relationships across Geoscience Australia, government, and research partners, including on sensitive and contested matters.
- champion a positive and inclusive culture within the team.
- apply sound judgement and take a proactive approach to managing priorities in uncertain and changing environments.
- model APS professionalism, integrity and accountability, ensuring consistency with the APS Values and Code of Conduct.

Required skills, knowledge, experience and/or qualifications

- qualifications in geology, geomorphology or geochemistry
- excellent communication skills, both written and oral
- be certified as fit for Antarctic service by the Australian Antarctic Division's Polar Medicine Unit. Further information is available on the AAD website. Please note this does not need to be completed prior to applying.

To Apply

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- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Dr Steph McLennan (steph.mclennan@ga.gov.au).

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Eligibility

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To Apply

Position Contact	Dr Steph McLennan, (02) 6126 8730
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0773004

Geoscience Australia

Closing Date:Sunday 11 October 2026

Place and Communities Division
Oceans, Reefs, Coasts and the Antarctic Branch Marine and Coastal Geoscience

Job Title	Marine Geoscientist
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$101,080 - $117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	APS Level 6
Position Number	3566
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

Geoscience Australia acknowledges the Traditional Custodians of Country throughout Australia and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islander cultures, and to Elders past and present.

About us

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Our team

The Marine and Coastal Geoscience (MCG) Section is part of the Oceans, Reefs, Coasts and Antarctic (ORCA) Branch in the Place and Communities Division of Geoscience Australia (GA).

The section provides trusted seabed, coastal and geospatial science that helps build a more complete picture of Australia's marine and coastal environments. The team delivers data, maps and advice that support environmental stewardship, marine spatial planning and the sustainable management of Australia's marine estate and maritime jurisdiction, including through Australian Government priorities such as the Resourcing Australia's Prosperity initiative.

Duties

The role

In this role you will:

- map, characterise and assess seabed and coastal landforms using geoscience datasets such as bathymetry, sub-bottom acoustic data, seabed sediments, remote sensing and field observations
- integrate evidence to develop geological interpretations, working through uncertainty and clearly explaining your reasoning, assumptions and limitations
- work as part of a multidisciplinary team, drawing on diverse expertise to meet end-user and stakeholder needs
- deliver accurate, defensible and fit-for-purpose seabed mapping products, technical advice and scientific outputs to support environmental stewardship, marine spatial planning and the sustainable management of Australia's marine estate and maritime jurisdiction
- build and improve seabed mapping procedures, geospatial analysis methods and tools

To be successful in the role you will:

- bring strong geomorphological or geoscience expertise and apply it to seabed and coastal environments, drawing on experience from terrestrial, coastal, sedimentary or marine settings
- work independently and take responsibility for delivering accurate work within agreed timeframes and quality requirements

- identify risks, issues and opportunities in technical work and propose practical solutions to support project delivery and decision-making
- communicate scientific findings clearly through maps, written advice, reports, briefs and presentations, including translating complex science into practical insights for decision-makers
- build and sustain productive working relationships with colleagues, subject-matter experts and stakeholders
- maintain professional knowledge and continue to develop your expertise and skills
- contribute to a positive, inclusive and professional workplace culture, consistent with the APS Values and Code of Conduct

Required skills, knowledge, experience and/or qualifications

- relevant qualifications and/or experience in Earth, coastal, marine or geospatial science, geomorphology, sedimentology or a related discipline
- experience using GIS or geospatial software for mapping, analysis and/or visualisation
- experience in seabed, coastal, geomorphic, sedimentological or earth-surface interpretation is highly desirable; bathymetry experience is desirable but not essential

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Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Sarina Bowyer, (02) 6249 9215
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0772762

IP Australia

Closing Date:Thursday 01 October 2026

Various Various

Job Title	Web Content Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - NT NT, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - WA WA
Salary	$90,321 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 5
Position Number	1900
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

We are seeking an experienced Web Content Officer to assist in driving the content strategy and delivery for IP Australia's corporate website in the Digital Experience team. Reporting to the Web Content Lead, you will play a key role in shaping how our digital content informs, engages, and supports our diverse audiences. Working with stakeholders across the agency you will ensure that the content is written for the audience, and is accurate, engaging and accessible.

The Web Content Officer will also have the opportunity to work in the Web, Multimedia and Design team on a part-time basis to support them in content writing for other web-based platforms, and reviewing graphically designed education materials.

Duties

Duties include:

- Write, edit, and publish content that is accurate, engaging, and accessible
- Collaborate with subject matter experts to translate complex legal and technical information into plain English
- Conduct keyword research and optimise metadata, headings, and page structure
- Work closely with internal teams and external partners to ensure content accuracy and relevance

- Ensure content complies with accessibility requirements, the Australian Government Digital Experience Policy and supporting standards, and agency policies

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on a non-ongoing/ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Gabrielle Dunlevy, 02 6283 2389
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Industry, Science, Energy and Resources

Vacancy VN-0772891

IP Australia

Closing Date:Wednesday 07 October 2026

Finance and People Services Property and Services

Job Title	Facilities Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	$81,115 - $87,920
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 4
Position Number	1906
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

The Facilities Officer supports the day-to-day delivery of facilities management services for IP Australia. The role is suited to a service-focused, organised and methodical person who can work under limited direction, manage routine enquiries, coordinate tasks through established systems and escalate more complex matters appropriately. The position requires sound judgement, attention to detail and the ability to build productive working relationships with internal and external stakeholders.

Duties

The key duties of the APS 4 Facilities Officer are:

- Assist the Property and Services Team to respond to routine facilities enquiries and escalate complex or sensitive matters in a timely manner.
- Triage and manage facilities requests received through email and ServiceNow, including Canberra-based facilities tickets.
- Log facilities maintenance jobs and quotation requests in the JLL Corrigo system, monitor progress through to completion and escalate delays or issues as required.
- Escort service providers onsite when required and in accordance with security and workplace requirements.
- Support systems, process improvement and procedural documentation to ensure facilities processes remain accurate, practical and fit for purpose.
- Provide secretariat support for monthly and bi-monthly subtenant meetings, including preparing papers, recording actions and following up outcomes.
- Undertake procurement and administrative activities to support the effective operation of the team.

- Develop and maintain knowledge of facilities management practices, relevant systems, policies and procedures.
- Contribute to IP Australia's commitment to Net Zero by 2030 through sustainable workplace practices and support for environmental reporting and initiatives.
- Maintain an understanding of responsibilities under the Work Health and Safety Act 2011 and contribute to a healthy, safe and respectful workplace.
- Engage constructively with workplace change, support continuous improvement and contribute to team and organisational outcomes.
- Identify, raise and manage risks within the scope of the role, taking ownership of allocated tasks and meeting agreed commitments.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on a ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Gabby Savage, 02 6283 2816
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772895

Civil Aviation Safety Authority Australia

Closing Date:Sunday 04 October 2026

Regulatory Oversight
Regulatory Services 2

Job Title	Flying Operations Inspector (Rotary)
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Brisbane QLD, Melbourne VIC, Adelaide SA, Perth WA
Salary	$150,381 - $184,480
Future Merit Locations	Sydney, Brisbane, Melbourne, Adelaide, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	
Position Number	4566
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

We are seeking an experienced Flying Operations Inspector with specialist rotary operations expertise. One position will be filled at either the FOI1 or FOI2 level, depending on the skills, experience and suitability of the successful candidate.

About the Opportunity

As a member of CASA's Aviation Technical (AT) job family, a Flying Operations Inspector **(FO1)** works under direction and guidance from a Manager and National Manager. The role sits within a team of inspectors and other related staff, who work collaboratively to deliver on CASA's strategic operational priorities and work plans, including the National Oversight Plan (NOP). An **FO1** is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. However, this is regarded as the exception and where additional hours are worked, they will be compensated in accordance with CASA's enterprise agreement.

As a member of CASA's Aviation Technical (AT) job family, a Senior CASA Inspector **(FO2)** works under limited guidance from a Section Manager and National Manager. The role sits within a team of inspectors and other related staff, who work collaboratively to deliver on CASA's strategic operational priorities and work plans, including the National Oversight Plan (NOP). An **FO2** is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. However, this is regarded as the

exception and where additional hours are worked, they are compensated in accordance with CASA's enterprise agreement.

Duties

Key responsibilities of the flying operations inspector (FO1) include:

- Decision making, including as a delegate, on a range of routine regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA's Corporate Plan, policies, practices and standards, CASA's Regulatory Philosophy and assigned delegations.
- Work collaboratively with colleagues, by providing detailed, timely and constructive input, sharing knowledge, and managing personal performance in accordance with CASA's values, policies, and practices.
- Actively participate in work programs that deliver the various elements of CASA's strategies and priorities including, but not limited to, issuing initial approvals, compliance assurance and reporting, regulatory improvement, stakeholder engagement and the resolution of safety issues, including identifying opportunities for continuous improvement.
- Work professionally with regulated entities, government departments, the aviation sector and the public when providing regulatory services, drawing on expertise to provide advice and technical guidance.
- Conduct oversight and education of industry examiners, provide technical input to professional development programs and the conduct of examiner and instructor proficiency checks in accordance with CASA policies and delegations.
- Identify non-compliance or offences under civil aviation legislation, and CASA policy, and present that information to relevant stakeholders through high quality reports with clear recommendations, identifying any risks and/or systemic issues.
- Assess and analyse industry information, engage with stakeholders, monitor other external influences, and investigate potential scenarios to develop compliance strategies and mitigate emerging or actual risks.
- Contribute to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety, and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change.
- Other duties as required.

Key responsibilities of the flying operations inspector (FO2) include:

- Exercise decision making, including as a delegate on a range of complex regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA's Corporate Plan, policies, practices and standards, CASA's Regulatory Philosophy and assigned delegations.
- Work collaboratively with colleagues, by providing detailed, timely and constructive feedback and input, sharing knowledge and managing performance in accordance with CASA's Values, policies and practices.

- Actively contribute to work programs that deliver the various elements of CASA's strategies and priorities including, but not limited to, issuing initial approvals; operational change approvals; compliance assurance and reporting; regulatory improvement; and the resolution of safety issues, including identifying opportunities for continuous improvement.
- Work professionally with regulated entities, government departments, the aviation sector and the public when providing regulatory services, drawing on expertise to provide advice and technical guidance.
- Conduct oversight and education of industry examiners, provide technical input to professional development programs and the conduct of examiner and instructor proficiency checks in accordance with CASA policies and delegations.
- Identify non-compliance or offences under civil aviation legislation, and CASA policy, and present that information to relevant stakeholders through high quality reports with clear recommendations, identifying any risks and/or systemic issues.
- Assess and analyse industry information, engage with stakeholders, monitor other external influences, and investigate potential scenarios to develop compliance strategies and mitigate emerging or actual risks.
- Contribute to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change.
- Other duties as required.

Note – FO1: The Delegate may consider experience other than that specified depending on the position's specific responsibilities and may also consider experience equivalent to the nominated experience in lieu of a proportion of this 8-year requirement. This could include experience in General Aviation activities, in a management role, or a role of a Flying Operations inspector within a NAA or military equivalent.

Eligibility

Mandatory qualifications, licenses and experience

- 8+ years of appropriate experience including holding an Air Transport Pilot's Licence (Fixed Wing) or Commercial Pilot Licence (Helicopter Category Rating).
- Civil or military equivalent qualifications that are relevant to the role, e.g. flight examiner, instructor rating, and/or training and checking pilot.
- Supervisory experience in aviation in a key person role or similar, i.e. Head of Flying Operations (HOFO), Head of Operations (HOO), Head of Training and Checking (HoTC), or an equivalent role with a National Aviation Authority (NAA).
- Understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance material and other legislation, or similar aviation regulatory regime.
- Hold, or be eligible to hold, an Australian Security Identification Card (ASIC).

Desirable qualifications, licenses and experience

- Flight Instructor Rating with a current Pilot Instructor Rating proficiency check or equivalent.
- Recent experience with a Part 141 or 142 operator including training and checking experience or equivalent.
- Auditing experience.
- An Australian Class C driver’s licence.

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position’s occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.
- Undertake and pass a pre-employment alcohol and drug test as part of CASA’s Alcohol and Other Drugs Directive and Procedure.

Please note: Applicants must specify in their application which classification they are applying for FO1 or FO2. Only one position will be filled through this recruitment process. A merit pool may also be established for future vacancies at the relevant classification, should suitable candidates be identified.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA’s Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the unput and ideas of others.

To Apply

Position Contact	Christopher Peters, +61731447425
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772898

Civil Aviation Safety Authority Australia

Closing Date:Sunday 04 October 2026

Regulatory Oversight
Regulatory Services 2

Job Title	Flying Operations Inspector (Rotary) - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Brisbane QLD, Melbourne VIC, Adelaide SA, Perth WA
Salary	$150,381 - $184,480
Future Merit Locations	Sydney, Brisbane, Melbourne, Adelaide, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	
Position Number	4566
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

We are seeking an experienced Flying Operations Inspector with specialist rotary operations expertise. One position will be filled at either the FOI1 or FOI2 level, depending on the skills, experience and suitability of the successful candidate.

About the Opportunity

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As a member of CASA's Aviation Technical (AT) job family, a Senior CASA Inspector **(FO2)** works under limited guidance from a Section Manager and National Manager. The role sits within a team of inspectors and other related staff, who work collaboratively to deliver on CASA's strategic operational priorities and work plans, including the National Oversight Plan (NOP). An **FO2** is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. However, this is regarded as the exception and where additional hours are worked, they are compensated in accordance with CASA's enterprise agreement.

Duties

Key responsibilities of the flying operations inspector (FO1) include:

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- Conduct oversight and education of industry examiners, provide technical input to professional development programs and the conduct of examiner and instructor proficiency checks in accordance with CASA policies and delegations.

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- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change.
- Other duties as required.

Key responsibilities of the flying operations inspector (FO2) include:

- Exercise decision making, including as a delegate on a range of complex regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA’s Corporate Plan, policies, practices and standards, CASA’s Regulatory Philosophy and assigned delegations.
- Work collaboratively with colleagues, by providing detailed, timely and constructive feedback and input, sharing knowledge and managing performance in accordance with CASA’s Values, policies and practices.
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- Positively engage in and respond to change.
- Other duties as required.

Note – FO1: The Delegate may consider experience other than that specified depending on the position's specific responsibilities and may also consider experience equivalent to the nominated experience in lieu of a proportion of this 8-year requirement. This could include experience in General Aviation activities, in a management role, or a role of a Flying Operations inspector within a NAA or military equivalent.

Eligibility

Mandatory qualifications, licenses and experience

- 8+ years of appropriate experience including holding an Air Transport Pilot's Licence (Fixed Wing) or Commercial Pilot Licence (Helicopter Category Rating).
- Civil or military equivalent qualifications that are relevant to the role, e.g. flight examiner, instructor rating, and/or training and checking pilot.
- Supervisory experience in aviation in a key person role or similar, i.e. Head of Flying Operations (HOFO), Head of Operations (HOO), Head of Training and Checking (HoTC), or an equivalent role with a National Aviation Authority (NAA).
- Understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance material and other legislation, or similar aviation regulatory regime.
- Hold, or be eligible to hold, an Australian Security Identification Card (ASIC).

Desirable qualifications, licenses and experience

- Flight Instructor Rating with a current Pilot Instructor Rating proficiency check or equivalent.
- Recent experience with a Part 141 or 142 operator including training and checking experience or equivalent.
- Auditing experience.
- An Australian Class C driver's licence.

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

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- The position's occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.
- Undertake and pass a pre-employment alcohol and drug test as part of CASA's Alcohol and Other Drugs Directive and Procedure.

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Notes

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the unput and ideas of others.

To Apply

Position Contact	Christopher Peters, +61731447425
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772947

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 08 October 2026

Job Title	APS6 - Senior Rehabilitation Case Manager, People Branch
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$99,733 - $118,084
Future Merit Locations	Melbourne, Brisbane, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	48176
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The People Branch plays a central role in supporting the department's people to do their best work in a complex, high-profile and nationally significant operating environment. As part of the Corporate and Territories Group, the branch delivers practical, contemporary and people-centred HR services that help the department respond to immediate priorities, emerging workforce challenges and the needs of a diverse national workforce.

This opportunity sits within Safety, Wellbeing and Performance, a team focused on fostering safe, healthy and productive workplaces. You will contribute to work that matters: supporting employees through injury, illness and recovery; partnering with managers to achieve safe and sustainable outcomes; and helping shape a rehabilitation and injury management function that is proactive, trusted and prevention-focused.

If you are motivated by meaningful case management, strong stakeholder relationships and the opportunity to influence better wellbeing and return to work outcomes across the APS, this role offers a rewarding next step.

Duties

What you will do

Reporting to the Assistant Director, Rehabilitation and Injury Management, this role is an opportunity to make a practical difference to employee recovery, wellbeing and safe, sustainable return to work outcomes across the department.

As Senior Rehabilitation Case Manager, you will bring together sound judgement, strong stakeholder engagement and practical case management expertise to support employees and managers through complex rehabilitation and compensation matters. You will provide clear advice, coordinate timely action and contribute to a mature, prevention-focused approach to rehabilitation and injury management.

In this role, you will:

- Help strengthen the department’s Rehabilitation Management System by reviewing policies and procedures, providing practical advice and supporting health and wellbeing initiatives.
- Deliver responsive compensation and rehabilitation services for employees in line with the Safety, Rehabilitation and Compensation Act 1988, including case management for ill and injured employees where required.
- Partner with managers to address workplace factors that may affect recovery, participation at work or successful return to work outcomes.
- Build trusted working relationships with employees, supervisors, medical practitioners, workplace rehabilitation providers and other stakeholders to develop and implement effective rehabilitation programs.
- Use medical, functional and workplace information to identify rehabilitation goals, monitor progress and support safe, durable return to work arrangements.
- Coordinate information gathering for workers’ compensation claims and work closely with the Pay and Conditions Unit to support accurate and timely claims processing.
- Identify opportunities to improve how rehabilitation and case management services are delivered, including contributing to projects and improved systems.
- Support early intervention, injury prevention and active management of workers’ compensation premium risk, while maintaining accurate, confidential and secure rehabilitation records.

Inherent requirements for the role

This role requires a combination of professional judgement, specialist case management skills and the ability to work confidently with sensitive health, employment and workplace information. The inherent requirements reflect the core skills and capabilities needed to perform the role safely, effectively and at the APS6 level.

- Demonstrated capability to perform at the APS6 level, consistent with the APS6 Work Level Standards, including sound judgement, initiative, personal drive, discretion, resilience and the ability to manage complex work with limited direction.
- Specialist skills in rehabilitation, injury management, workers' compensation, return-to-work, human resources, employee wellbeing, allied health, psychology, work health and safety, case management or a related field, supported by relevant tertiary qualifications, training or equivalent professional experience.
- Practical experience managing sensitive or complex case management matters, including the ability to interpret medical, functional and workplace information and translate it into clear, timely and appropriate rehabilitation or return-to-work actions.
- Ability to engage appropriately with employees and stakeholders in sensitive rehabilitation and injury management contexts, including recognising wellbeing, confidentiality and workplace complexity considerations.
- Ability to work within relevant legislative, policy and procedural frameworks, including rehabilitation, workers' compensation, work health and safety, privacy, APS values and Code of Conduct obligations.
- Ability to manage confidential personal, medical and employment information with care, accuracy and integrity, including maintaining clear records and preparing well-structured written advice, briefings and case documentation.

To be successful in this role, you will need to demonstrate that you can:

- Deliver high-quality outcomes by showing initiative, exercising sound judgement and managing competing priorities in a small team, often within tight timeframes.
- Prepare clear written and verbal advice for different audiences, including employees, managers and decision-makers.
- Build productive relationships across teams, senior leaders and stakeholders by engaging respectfully, valuing diverse perspectives and working collaboratively.
- Show curiosity, adaptability and a commitment to ongoing learning, while supporting a positive learning culture for others.
- Think strategically, analyse complex information from multiple sources, identify connections and make well-reasoned decisions.
- Use sound reasoning and evidence to explain recommendations, support decisions and influence practical rehabilitation or workplace outcomes.
- Work effectively across boundaries by keeping your supervisor and team informed, contributing to shared priorities and supporting coordinated delivery.

Desirable requirements

The following experience is desirable and would help candidates make a strong contribution quickly. These are not mandatory requirements and should be read separately from the inherent requirements listed above.

- Experience applying the Safety, Rehabilitation and Compensation Act 1988 or comparable workers' compensation legislation in an APS, Commonwealth or similar employer environment.
- Knowledge of rehabilitation management systems, prevention-focused injury management approaches, or workers' compensation premium management.
- Experience contributing to rehabilitation, injury management or wellbeing projects, including improvements to processes, systems, guidance material or reporting.
- Experience working with Comcare, workplace rehabilitation providers, claims managers or similar external partners to support coordinated rehabilitation and return-to-work outcomes.
- Relevant tertiary qualifications, professional accreditation or specialised training in rehabilitation, injury management, allied health, psychology, human resources, work health and safety, case management or a related discipline.
- Technical Knowledge of the Safety Rehabilitation and Compensation legislative framework and experience in interpreting this in a work environment and Case management experience.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS 6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship**: candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment**: The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance**: The successful candidate must be able to obtain and/or maintain a security clearance at Baseline Clearance Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check**: The successful candidate must complete an Australian Federal Police criminal history check.
- **Integrity and Performance check**: The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Deborah Hannigan, (02) 6136 7245
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772954

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 08 October 2026

Job Title	APS6 - Senior Rehabilitation Case Manager, People Branch, Affirmative Measures, First Nations
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$99,733 - $118,084
Future Merit Locations	Brisbane, Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	48195
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The People Branch plays a central role in supporting the department's people to do their best work in a complex, high-profile and nationally significant operating environment. As part of the Corporate and Territories Group, the branch delivers practical, contemporary and people-centred HR services that help the department respond to immediate priorities, emerging workforce challenges and the needs of a diverse national workforce.

This opportunity sits within Safety, Wellbeing and Performance, a team focused on fostering safe, healthy and productive workplaces. You will contribute to work that matters: supporting employees through injury, illness and recovery; partnering with managers to achieve safe and sustainable outcomes; and helping shape a rehabilitation and injury management function that is proactive, trusted and prevention-focused.

If you are motivated by meaningful case management, strong stakeholder relationships and the opportunity to influence better wellbeing and return to work outcomes across the APS, this role offers a rewarding next step.

Duties

What you will do

Reporting to the Assistant Director, Rehabilitation and Injury Management, this role is an opportunity to make a practical difference to employee recovery, wellbeing and safe, sustainable return to work outcomes across the department.

As Senior Rehabilitation Case Manager, you will bring together sound judgement, strong stakeholder engagement and practical case management expertise to support employees and managers through complex rehabilitation and compensation matters. You will provide clear advice, coordinate timely action and contribute to a mature, prevention-focused approach to rehabilitation and injury management.

In this role, you will:

- Help strengthen the department’s Rehabilitation Management System by reviewing policies and procedures, providing practical advice and supporting health and wellbeing initiatives.
- Deliver responsive compensation and rehabilitation services for employees in line with the Safety, Rehabilitation and Compensation Act 1988, including case management for ill and injured employees where required.
- Partner with managers to address workplace factors that may affect recovery, participation at work or successful return to work outcomes.
- Build trusted working relationships with employees, supervisors, medical practitioners, workplace rehabilitation providers and other stakeholders to develop and implement effective rehabilitation programs.
- Use medical, functional and workplace information to identify rehabilitation goals, monitor progress and support safe, durable return to work arrangements.
- Coordinate information gathering for workers’ compensation claims and work closely with the Pay and Conditions Unit to support accurate and timely claims processing.
- Identify opportunities to improve how rehabilitation and case management services are delivered, including contributing to projects and improved systems.

- Support early intervention, injury prevention and active management of workers' compensation premium risk, while maintaining accurate, confidential and secure rehabilitation records.

Inherent requirements for the role

This role requires a combination of professional judgement, specialist case management skills and the ability to work confidently with sensitive health, employment and workplace information. The inherent requirements reflect the core skills and capabilities needed to perform the role safely, effectively and at the APS6 level.

- Demonstrated capability to perform at the APS6 level, consistent with the APS6 Work Level Standards, including sound judgement, initiative, personal drive, discretion, resilience and the ability to manage complex work with limited direction.
- Specialist skills in rehabilitation, injury management, workers' compensation, return-to-work, human resources, employee wellbeing, allied health, psychology, work health and safety, case management or a related field, supported by relevant tertiary qualifications, training or equivalent professional experience.
- Practical experience managing sensitive or complex case management matters, including the ability to interpret medical, functional and workplace information and translate it into clear, timely and appropriate rehabilitation or return-to-work actions.
- Ability to engage appropriately with employees and stakeholders in sensitive rehabilitation and injury management contexts, including recognising wellbeing, confidentiality and workplace complexity considerations.
- Ability to work within relevant legislative, policy and procedural frameworks, including rehabilitation, workers' compensation, work health and safety, privacy, APS values and Code of Conduct obligations.
- Ability to manage confidential personal, medical and employment information with care, accuracy and integrity, including maintaining clear records and preparing well-structured written advice, briefings and case documentation.

To be successful in this role, you will need to demonstrate that you can:

- Deliver high-quality outcomes by showing initiative, exercising sound judgement and managing competing priorities in a small team, often within tight timeframes.
- Prepare clear written and verbal advice for different audiences, including employees, managers and decision-makers.
- Build productive relationships across teams, senior leaders and stakeholders by engaging respectfully, valuing diverse perspectives and working collaboratively.
- Show curiosity, adaptability and a commitment to ongoing learning, while supporting a positive learning culture for others.
- Think strategically, analyse complex information from multiple sources, identify connections and make well-reasoned decisions.
- Use sound reasoning and evidence to explain recommendations, support decisions and influence practical rehabilitation or workplace outcomes.

- Work effectively across boundaries by keeping your supervisor and team informed, contributing to shared priorities and supporting coordinated delivery.

Desirable requirements

The following experience is desirable and would help candidates make a strong contribution quickly. These are not mandatory requirements and should be read separately from the inherent requirements listed above.

- Experience applying the Safety, Rehabilitation and Compensation Act 1988 or comparable workers' compensation legislation in an APS, Commonwealth or similar employer environment.
- Knowledge of rehabilitation management systems, prevention-focused injury management approaches, or workers' compensation premium management.
- Experience contributing to rehabilitation, injury management or wellbeing projects, including improvements to processes, systems, guidance material or reporting.
- Experience working with Comcare, workplace rehabilitation providers, claims managers or similar external partners to support coordinated rehabilitation and return-to-work outcomes.
- Relevant tertiary qualifications, professional accreditation or specialised training in rehabilitation, injury management, allied health, psychology, human resources, work health and safety, case management or a related discipline.
- Technical Knowledge of the Safety Rehabilitation and Compensation legislative framework and experience in interpreting this in a work environment and Case management experience.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS 6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

This is an Affirmative measure vacancy – This vacancy is open only to Aboriginal and/or Torres Strait Islander people.

This is an Affirmative Measures – First Nations applicants only position. The filling of this vacancy is intended to constitute an Affirmative Measure under section 8(1) of the Racial Discrimination Act 1975. To be eligible to apply under the Affirmative Measures initiative, applicants must:

- be an Aboriginal person and/or a Torres Strait Islander person
- identify as an Aboriginal person and/or a Torres Strait Islander person, and
- be accepted by their community as being an Aboriginal person and/or a Torres Strait Islander person

For more information please visit - Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship**: candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment**: The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance**: The successful candidate must be able to obtain and/or maintain a security clearance at Baseline Clearance Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check**: The successful candidate must complete an Australian Federal Police criminal history check.

- **Integrity and Performance check**: The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

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To Apply

Position Contact	Deborah Hannigan, (02) 6136 7245
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772877

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Corporate Affairs, Communications & Engagement
Corporate & Public Affairs

Job Title	General Manager, Corporate & Public Affairs
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122578
Agency Website	

Job Description

www.robertwalters.com.au/hsra.html

General Manager, Corporate & Public Affairs

High Speed Rail Authority | SES Band 1 | Newcastle or Sydney

Shape the public narrative for Australia's High Speed Rail.

- **Senior leadership role** leading corporate affairs, internal communications and public affairs for a nationally significant project.
- **Build and protect the Authority's reputation** through the Development Phase of the Newcastle to Sydney High Speed Rail project.
- **Reporting to the Executive General Manager**, Corporate Affairs, Communications & Engagement.

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

The Newcastle to Sydney High Speed Rail project will connect the two cities in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With the project now in the Development Phase, the Authority is building the leadership team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The primary purpose of this role is to lead and integrate the Authority's internal and public communications functions during the Development Phase, driving strategic alignment, supporting organisational transformation and building public trust.

The role ensures consistent, high impact messaging across internal channels, media and stakeholder engagement, strengthening executive decision making and protecting the Authority's reputation as the organisation grows and the program advances.

What you'll lead

- Lead internal and change communication strategies that support organisational transformation and executive leadership priorities, coordinating messaging across divisions and building internal narratives that reinforce project milestones.
- Develop strategic communication frameworks that align with complex organisational goals, policy environments and stakeholder expectations, supported by performance metrics that evaluate impact and drive continuous improvement.
- Lead a high performing communications team to deliver integrated public affair and media outcomes.
- Direct the creation and approval of media releases, responses and public statements, managing critical issues and protecting corporate reputation.

- Oversee end to end campaigns, public education initiatives and behaviour change programs informed by stakeholder research and data led insights.
- Build the Authority's social media presence and digital profile through proactive content strategies that enhance visibility and public trust.
- Oversee brand management frameworks, public events and executive speaking engagements that advance the Authority's strategic objectives.
- Provide functional expertise and guidance at Executive and Board level, aligning communications and engagement activity with legislative, regulatory and political contexts.

About you

We are seeking a senior corporate affairs and communications executive with the judgement to operate in a high profile, politically sensitive environment. Specifically, you bring:

- Proven experience leading internal and change communications through periods of transformation, reform or rapid organisational growth.
- Experience gained on major infrastructure, transport or other large scale delivery programs, whether in government, a delivery authority or an industry partner.
- The ability to design communication strategies that align complex organisational goals, policy settings and stakeholder expectations, and to evaluate their impact using evidence based methods.
- Depth in high profile media relations, issues management and ministerial communications, with the ability to craft narratives that reflect organisational values and respond to emerging risk.
- Experience overseeing public education and behaviour change campaigns across diverse platforms and audiences.
- The ability to translate technical information into clear strategic advice for executives, boards and the public.
- A track record of leading multidisciplinary teams, building capability and creating an environment of high performance.

Eligibility

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999. To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

RecruitAbility

The High Speed Rail Authority (HSRA) is committed to fostering a diverse and inclusive workforce and supporting the employment of people with disability.

As a participating agency in the APS RecruitAbility Scheme, HSRA will progress applicants with disability to a further stage of the recruitment process where they choose to opt into RecruitAbility and demonstrate that they meet the minimum requirements of the role.

If you would like to participate in RecruitAbility, please indicate this when submitting your application.

HSRA is committed to providing reasonable adjustments throughout the recruitment process to ensure all candidates have an equitable opportunity to participate. Adjustments may include modifications to the recruitment process, accessible formats, specialist equipment, or other practical supports. If you require any adjustments, please include this information in your application or contact the nominated contact officer to discuss your needs.

For further information about the RecruitAbility Scheme, please visit the APS RecruitAbility Scheme Guide for Applicants.

Use of Artificial Intelligence

Before preparing your application for the High Speed Rail Authority (HSRA), please read APSC's Principles for candidate use of AI in recruitment.

These principles are designed to support the responsible use of AI throughout the recruitment process, while ensuring fairness, transparency and the integrity of merit-based selection. They provide clear guidance on how AI may be used to assist with your application, as well as outlining the types of AI use that are not appropriate in APS recruitment processes.

Candidates are expected to comply with these principles and maintain the authenticity and integrity of their application at all stages of the recruitment process.

Next Steps

Applications close on **Tuesday 6th Oct 11.59pm AEDT.**

To apply, please submit your CV together with a suitability statement via this advertisement.

A full position description is available to download on **www.robertwalters.com.au/hsra.html** or via request to the details below.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	Kris Viner, 02 8289 3132
Agency Recruitment Site	www.robertwalters.com.au/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772879

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Legal & Governance
Legal Counsel

Job Title	General Manager, Legal - Construction
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW, Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122576
Agency Website	

Job Description

https://www.robertwalters.com.au/microsites/hsra.html

General Manager, Legal (Construction)

High Speed Rail Authority | SES Band 1 | Canberra, Sydney or Newcastle

Lead the legal and commercial strategy behind Australia's first high speed rail construction program.

- Senior executive legal role covering all legal, commercial and contractual matters across the Authority's major rail construction programs.
- Shape the contracting strategy across D&C, alliance, PPP and systems integration models on a multi-billion dollar program.
- Reporting to the General Counsel & Board Secretary, advising the CEO, Executive and the Audit & Risk Committee.

About the High Speed Rail Authority

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The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

The Newcastle to Sydney High Speed Rail project will connect the two cities in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With the project now in the Development Phase, the Authority is building the leadership team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The General Manager, Legal (Construction) provides senior executive leadership of all legal, commercial and contractual matters across the Authority's major rail construction programs.

Operating at SES Band 1, the role ensures robust governance, strategic risk management and effective legal oversight to support safe, timely and value for money delivery of complex multi-billion dollar rail infrastructure.

What you'll lead

- Lead the legal strategy for all rail construction programs, establishing governance, assurance and decision making frameworks, and maintaining the legal policies, delegations and templates that ensure consistency and probity.
- Provide authoritative advice to the CEO, Executive Leadership Team and Audit & Risk Committee on construction risk, contract positions, dispute exposure and contractual compliance.
- Lead legal input into procurement strategies and project structuring, including PPP, D&C, alliance and systems integration contracting models, alternative financing, market engagement, risk transfer strategies and concession arrangements.

- Oversee the drafting, negotiation and approval of major construction, systems, station and enabling works contracts, ensuring robust risk allocation and scope clarity.
- Lead legal strategy for complex interface arrangements between civil, systems, rolling stock, operators, utility providers and government stakeholders, and advise project leads across ECI development phase activities.
- Provide timely, pragmatic advice to Project Directors on major contractual issues, and oversee claims management across extensions of time, delays, latent conditions, variations and defects.
- Lead dispute resolution strategy, including negotiation, adjudication, expert determination, mediation and litigation, and manage the external legal services panel for quality, cost control and value for money.
- Ensure program compliance with rail specific legislation covering rail safety, WHS, environment and planning, and oversee statutory land matters, probity, FOI and information governance frameworks.
- Lead and develop a high performing legal team and strengthen legal literacy and commercial capability across the Authority.

About you

We are seeking a senior construction and major projects lawyer with the commercial judgement to operate at executive level on a program of national significance. Specifically, you bring:

- A law degree and current Australian practising certificate, with a minimum of 10 years post admission experience in construction, major projects or infrastructure, gained in a major law firm and/or a blue chip in house legal team.
- Extensive experience in major infrastructure and construction law, including EPC and D&C, systems integration, PPP and alliance contracting.
- Strong capability negotiating high value, multi-party contracts, managing complex disputes and advising on delivery phase issues.
- Applied knowledge of rail construction interfaces across civil, systems, signalling and ETCS, stations, commissioning and safety accreditation.
- Expertise in project procurement, commercial risk allocation and contract management within large public sector programs.
- A strong understanding of governance, accountability frameworks and public value stewardship, with experience working with or within Commonwealth agencies.
- Proven leadership capability, with a minimum of three years managing teams, and the ability to communicate complex legal issues clearly to non-legal audiences.

Eligibility

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999. To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

RecruitAbility

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Use of Artificial Intelligence

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Next Steps

Applications close on **Tuesday 6th Oct 11.59pm AEDT.**

To apply, please submit your CV together with a suitability statement via this advertisement.

A full position description is available to download on **www.robertwalters.com.au/hsra.html** or via request to the details below.

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To Apply

Position Contact	Robert Kruger, 02 8289 3230
Agency Recruitment Site	https://www.robertwalters.com.au/microsites/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772880

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Customer, Operations & Place
Planning & Place

Job Title	General Manager, Planning & Place
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW, Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122489
Agency Website	

Job Description

https://www.robertwalters.com.au/microsites/hsra.html

General Manager, Planning & Place

High Speed Rail Authority | SES Band 1 | Sydney or Newcastle

- Senior leadership role directing land acquisition and precinct strategy for High Speed Rail.
- Lead complex, large-scale property acquisitions across the Newcastle to Sydney corridor.
- Integrate place-making and precinct planning into property and project decisions.

About the High Speed Rail Authority

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The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

The Newcastle to Sydney High Speed Rail project will connect the two cities in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With the project now in the Development Phase, the Authority is building the leadership team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The Australian Government is planning a high speed rail network linking Brisbane, Sydney, Canberra, Melbourne and regional communities along the east coast. The High Speed Rail Authority, an independent corporate Commonwealth entity, is leading its development and delivery. The first stage, a dedicated new railway between Newcastle and Sydney with trains travelling up to 320km/h, is now in the Development Phase.

We are looking for a General Manager, Planning & Place to lead how High Speed Rail integrates with transport, land use, housing and regional economic development, and to shape the station precincts and places that will define the passenger and community experience.

About the role

Reporting to the EGM Customer, Operations & Place, you will be the Authority's senior planning and place leader and its interface with governments on these matters. You will own the planning and place requirements for the network and make sure they are embedded and assured through the Development Phase, giving the future National High Speed Rail Network a strong foundation.

You will:

- Set the strategy. Lead whole-of-network planning, place and regional strategy, and give authoritative advice to the Executive, CEO and Board on corridor, station, precinct and regional outcomes.
- Create great station precincts. Lead precinct strategies, master plans and place frameworks that connect stations with surrounding transport, communities and development. Partner with the Property and Commercial teams to unlock activation and value-creation opportunities.
- Drive regional growth. Work across government to align High Speed Rail with housing, infrastructure and economic development programs, and to realise the opportunities that improved connectivity brings.
- Integrate corridors and transport. Lead corridor and integration planning for the Newcastle–Sydney project and the future national network, including corridor protection and jurisdictional arrangements that preserve long-term options.
- Assure outcomes. Act as functional owner of planning, precinct, place, transport-integration and corridor-safeguarding requirements, and make sure they carry through into project scope, design, procurement and delivery.
- Lead people and partnerships. Lead a high-performing, multidisciplinary team and build senior relationships across government, industry, councils, communities and First Nations groups.

About you:

You are a strategic, influential leader who can hold a long-term, whole-of-system view while working with the practical realities of delivery, affordability and public value.

You will bring:

- Significant senior leadership experience in strategic planning, transport and land-use integration, precinct development, regional development or major infrastructure.
- Demonstrated success leading multidisciplinary teams and influencing outcomes across government and major project environments.
- Expertise in strategic land-use, transport, regional and precinct planning, with a strong understanding of planning controls, corridor safeguarding, development readiness and infrastructure sequencing.
- The ability to act as an informed client, translating planning and place outcomes into clear project requirements and constructively challenging engineering and commercial solutions.
- Excellent communication and negotiation skills, including the ability to distil complex evidence into clear recommendations for senior decision-makers.
- The resilience and integrity to thrive in a high-risk, high-scrutiny environment, and a commitment to the APS Values.

Relevant tertiary qualifications in planning, transport planning, geography, economics, urban design, architecture, engineering or a related discipline are desirable, as is equivalent senior professional experience.

Eligibility

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999. To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

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Next Steps

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To Apply

Position Contact	Jane Lowney, 07 3032 2252
Agency Recruitment Site	https://www.robertwalters.com.au/microsites/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772881

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Customer, Operations & Place
Product & Operations

Job Title	General Manager, Product & Operations
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW, Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122488
Agency Website	

Job Description

https://www.robertwalters.com.au/microsites/hsra.html

General Manager, Product & Operations

High Speed Rail Authority |SES Band 1 | Sydney or Newcastle

Define the customer and operating model for Australia's first high speed rail service.

- Senior leadership role shaping the customer, operational and maintenance frameworks for High Speed Rail.
- Lead demand forecasting and operational planning for the Newcastle to Sydney service.
- Embed operations and customer requirements into the ECI procurement process and project development.

About the High Speed Rail Authority

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The Newcastle to Sydney High Speed Rail project will connect the two cities in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With the project now in the Development Phase, the Authority is building the leadership team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The General Manager, Product & Operations provides strategic leadership for the development of customer, operational and maintenance frameworks for High Speed Rail, ensuring integrated, customer focused and sustainable service outcomes.

The role leads operational planning, demand forecasting, stakeholder engagement, policy alignment and procurement strategies to support the successful delivery of the Newcastle to Sydney High Speed Rail project, while ensuring compliance, innovation and operational excellence.

What you'll lead

- Lead the development of customer, operations and maintenance requirements, with robust documentation to guide project execution.
- Lead the ongoing refinement of the high speed rail product within the National High Speed Rail Network, incorporating industry insight into effective service design for Stage 1 Development.
- Oversee customer research, demand forecasting and operational modelling, and coordinate service impact analysis so projects align with forecast passenger behaviour and infrastructure needs.
- Lead the development of customer service standards, integrating technology, accessibility and efficiency improvements into project execution.
- Refine procurement and operational strategies so they meet customer experience objectives, stakeholder expectations and regulatory compliance, and drive the integration of technical solutions that enhance service delivery.
- Lead operations and customer inputs into the ECI procurement process, including technical evaluations and adviser onboarding, and oversee contract management of advisory services against project milestones.
- Provide high level strategic advice on transport policy frameworks, prepare briefing papers and strategic reports, and lead regulatory compliance frameworks aligned to transport industry standards.
- Manage financial budgets and risk assessment processes, and anticipate future requirements, adapting project frameworks to political, strategic and operational demands.

About you

We are seeking a senior transport operations and customer executive with the technical depth to define a service that does not yet exist in Australia. Specifically, you bring:

- Strong knowledge of transport operations, particularly high speed rail systems and their integration into broader network strategies.
- Expertise in demand forecasting, including interpreting passenger behaviours and travel preferences to inform project planning.
- Strategic leadership in customer experience design, ensuring service models align with market expectations and industry best practice.
- High level proficiency in procurement strategy, including preparation, evaluation and contract management for operational and maintenance services.
- The ability to oversee and manage technical advisory services, ensuring outputs meet project requirements and regulatory standards.
- A deep understanding of policy frameworks and accreditation standards related to transport operations and infrastructure projects.
- The credibility to represent the Authority in policy forums, research initiatives and international best practice discussions.

Eligibility

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999. To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
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To Apply

Position Contact	Jane Lowney, 07 3032 2252
Agency Recruitment Site	https://www.robertwalters.com.au/microsites/hsra.html

This notice is part of the electronic Public Service Gazette PS38 Weekly Gazette Thursday (Vacancy Notices) - 24 September 2026.pdf Published by Australian Public Service Commission.

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772882

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Corporate Affairs, Communications & Engagement
Project Communications

Job Title	General Manager, Project Communications
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122575
Agency Website	

Job Description

https://www.robertwalters.com.au/microsites/hsra.html

General Manager, Project Communications

High Speed Rail Authority | SES Band 1 | Newcastle or Sydney

Build community confidence in Australia's first high speed rail network.

- Senior leadership role leading project communications and community engagement for a nationally significant project.
- Lead corridor and community engagement from early planning through to property acquisition and delivery.
- Reporting to the Executive General Manager, Corporate Affairs, Communications & Engagement.

About the High Speed Rail Authority

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High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The primary purpose of this role is to lead the project communications and engagement activities that promote organisational alignment and build public confidence during the Development Phase. The role drives strategic messaging and inclusive stakeholder engagement to enable successful project delivery.

It carries the Authority's relationship with the communities along the Newcastle to Sydney corridor, including residents and landowners affected by property acquisition, and sets the frameworks that will guide engagement through to delivery.

What you'll lead

- Develop and implement project communication strategies that inform strategic decision making, align with organisational priorities and manage the release of project information across multiple channels.
- Design and execute community engagement programs that deliver timely, transparent information and enable informed community input throughout all stages of project planning and delivery.
- Manage a high volume of engagement activity with residents and landowners impacted by property acquisition, maintaining a consistent and transparent experience.
- Lead the development and oversight of engagement frameworks, systems and tools that track engagement and align with industry best practice.
- Drive co-design and corridor engagement with communities, meeting key milestones from initial planning through to acquisition and delivery.
- Identify and mitigate community engagement risks, offering strategic advice to senior leadership on high impact situations.
- Lead, motivate and develop a multidisciplinary project communications team, and coordinate engagement effort with internal project teams to maintain alignment with program goals and timelines.
- Establish and maintain trusted relationships with a wide network of internal and external stakeholders, including the HSRA Executive and the Minister's Office.

About you

We are seeking a senior communications and engagement executive with deep experience in major infrastructure delivery and the communities it affects. Specifically, you bring:

- Proven experience leading community and stakeholder engagement on major linear infrastructure or transport delivery programs, with direct exposure to property acquisition a strong differentiator.
- The ability to design inclusive and transparent engagement programs that build trust and support informed community input.
- Confidence managing sensitive interactions with impacted communities, and the judgement to identify and mitigate engagement risk before it escalates.
- Working knowledge of planning approvals and regulatory frameworks, and the obligations these place on engagement practice.
- Experience engaging with local councils, state governments, First Nations communities, community organisations and local businesses.
- The ability to translate complex technical information into accessible content for diverse audiences.
- A track record of leading multidisciplinary teams with a focus on performance, accountability and collaboration.

Eligibility

Eligibility

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To Apply

Position Contact	Kris Viner, 02 8289 3132
Agency Recruitment Site	https://www.robertwalters.com.au/microsites/hsra.html

Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772883

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Program
Program

Job Title	Project Director, Area Package (1 & 3)
Job Type	Full-Time, Ongoing
Location	Newcastle NSW, Sydney NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122490
Agency Website	

Job Description

https://www.robertwalters.com.au/microsites/hsra.html

Project Director, Area Package (1 & 3)

High Speed Rail Authority | SES Band 1 | Sydney or Newcastle

Lead the civil packages for Australia's first high speed rail network.

- Senior executive role leading the procurement, design, construction and handover of the civil packages Area 1 and 3.
- Drive the ECI process to an award ready contract package, meeting Development Phase milestones and deliverables.
- Multi-site role across Sydney, Canberra and Newcastle.

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High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The Project Director provides strategic leadership and direction for the procurement, design, construction and handover of the civil packages, Area Package 1 and Area Package 3. The initial two year focus is supporting the ECI process to achieve an award ready AP1 contract package that meets all Development Phase milestones and deliverables.

The role oversees all aspects of project governance, project integration through a Delivery Partner, stakeholder management and delivery, ensuring the area package works achieve commercial, quality, safety and sustainability objectives.

What you'll lead

- Lead the end-to-end delivery of Area Packages 1 & 3, ensuring alignment with the Authority's strategic objectives and national infrastructure priorities, and translate strategic goals into integrated delivery plans.
- Oversee procurement, design, construction and handover of civil works, ensuring quality, safety and sustainability outcomes.

- Lead ECI processes and contract negotiations to achieve award ready packages, and manage the Delivery Partner relationship to integrate workstreams and resolve delivery bottlenecks.
- Provide executive level guidance on delivery strategy, risk posture and commercial readiness, and represent the Authority in high level government, industry and board level forums.
- Build strategic relationships with government agencies, utilities, adjoining property stakeholders, industry partners and workforce representatives, resolving interface conflicts and inter agency dependencies.
- Embed proactive risk management across program operations and ensure compliance with WHS, environmental and quality standards across all packages.
- Oversee financial governance, forecasting and cost planning across all delivery phases, embedding value for money in procurement, contracts and delivery oversight, and driving cost efficiencies.
- Lead multidisciplinary teams across Sydney, Canberra and Newcastle, fostering a culture of high performance, accountability and safety first leadership.

About you

We are seeking a senior infrastructure delivery executive with a track record of leading complex civil packages in a high visibility environment. Specifically, you bring:

- More than 10 years in senior leadership roles delivering major infrastructure or transport projects.
- A deep understanding of infrastructure delivery models, including ECI, D&C and alliance frameworks.
- Knowledge of rail corridor planning, civil construction and systems integration.
- Proven success managing complex, multi-agency programs with high public visibility, and a track record of resolving interface and regulatory challenges across jurisdictions.
- Experience negotiating and managing large scale contracts and delivery partnerships.
- Strength in program planning, sequencing and integration, supported by project controls, assurance reporting and executive level performance monitoring.
- Applied experience of WHS, environmental and quality management systems in high-risk settings.
- Familiarity with Commonwealth procurement, governance and assurance frameworks will be considered an advantage.

Eligibility

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999. To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

RecruitAbility

The High Speed Rail Authority (HSRA) is committed to fostering a diverse and inclusive workforce and supporting the employment of people with disability.

As a participating agency in the APS RecruitAbility Scheme, HSRA will progress applicants with disability to a further stage of the recruitment process where they choose to opt into RecruitAbility and demonstrate that they meet the minimum requirements of the role.

If you would like to participate in RecruitAbility, please indicate this when submitting your application.

HSRA is committed to providing reasonable adjustments throughout the recruitment process to ensure all candidates have an equitable opportunity to participate. Adjustments may include modifications to the recruitment process, accessible formats, specialist equipment, or other practical supports. If you require any adjustments, please include this information in your application or contact the nominated contact officer to discuss your needs.

For further information about the RecruitAbility Scheme, please visit the APS RecruitAbility Scheme Guide for Applicants.

Use of Artificial Intelligence

Before preparing your application for the High Speed Rail Authority (HSRA), please read APSC's Principles for candidate use of AI in recruitment.

These principles are designed to support the responsible use of AI throughout the recruitment process, while ensuring fairness, transparency and the integrity of merit-based selection. They provide clear guidance on how AI may be used to assist with your application, as well as outlining the types of AI use that are not appropriate in APS recruitment processes.

Candidates are expected to comply with these principles and maintain the authenticity and integrity of their application at all stages of the recruitment process.

Next Steps

Applications close on **Tuesday 6th Oct 11.59pm AEST.**

To apply, please submit your CV together with a suitability statement via this advertisement.

A full position description is available to download on **www.robertwalters.com.au/hsra.html** or via request to the details below.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	Stuart Jeltsma, 02 8229 3188
Agency Recruitment Site	https://www.robertwalters.com.au/microsites/hsra.html

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772884

High Speed Rail Authority

Closing Date:Tuesday 06 October 2026

Program
Program

Job Title	Project Director, Train Systems & System Integration
Job Type	Full-Time, Ongoing
Location	Newcastle NSW, Sydney NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	122577
Agency Website	

Job Description

https://www.robertwalters.com.au/microsites/hsra.html

Project Director, Train Systems & System Integration

High Speed Rail Authority | SES Band 1 | Sydney or Newcastle

Lead the rolling stock and rail systems program for Australia's first high speed rail network.

- Senior executive role accountable for the strategy, governance and delivery of major rolling stock and rail systems programs.
- Own systems integration across rolling stock, signalling, communications, power and depots through to entry into service.
- Based in Sydney or Newcastle

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority) is an independent corporate Commonwealth entity governed by an independent board, established to lead the development and delivery of high speed rail.

The Newcastle to Sydney High Speed Rail project will connect the two cities in around one hour on a dedicated high speed railway. From the Central Coast it will take around 30 minutes to get to Newcastle or to Sydney. With the project now in the Development Phase, the Authority is building the leadership team to develop and deliver this generational program.

High speed rail will contribute to key Australian Government priorities, including increased economic productivity, new housing options, and regional economic and tourism development zero.

Duties

About the role

The Project Director is the Authority's senior executive accountable for the strategy, governance and delivery of major rolling stock and rail systems programs.

The role shapes strategic direction, ensures integrated and safe delivery, builds productive multi agency and industry relationships, and communicates with influence to enable successful entry into service and the realisation of government priorities.

What you'll lead

- Lead the whole of program strategy for rolling stock and rail systems, integrating procurement, systems engineering, testing and commissioning, customer outcomes and operational readiness.
- Establish and maintain strong governance frameworks, including program assurance, safety and regulatory compliance, stage gate reviews and accurate reporting to the Executive and the Audit & Risk Committee.

- Direct systems integration across rolling stock, signalling and ETCS, communications, power, depots and operational technology to ensure safe, interoperable and compliant outcomes.
- Oversee engineering assurance, standards conformance and acceptance processes, including regulatory approvals and authorisation to operate, and resolve complex technical, operational and safety issues.
- Lead commercial strategy, procurement and contract performance across OEMs, systems suppliers, maintainers and delivery partners, securing value for money and lifecycle outcomes.
- Lead the end to end delivery program including manufacturing, fit out, testing, commissioning, transition to operations and early life support, maintaining oversight of schedule, cost, scope and quality.
- Ensure the operator, maintainer and supporting functions are fully prepared for entry into service, including training, depot readiness, spares, configuration management and safety documentation.
- Lead a high performing multidisciplinary program team and represent the Authority across whole of government, industry and stakeholder forums.

About you

We are seeking a senior rail systems and rolling stock executive with the technical depth and commercial judgement to deliver a safety critical program under public scrutiny. Specifically, you bring:

- Extensive experience leading major rolling stock, fleet or rail systems programs, including complex engineering, systems integration and safety critical delivery.
- Deep knowledge of rail standards, acceptance frameworks, regulatory approvals and assurance processes relevant to rolling stock and rail systems.
- Demonstrated capability in commercial strategy, contract management and supplier performance leadership across OEMs, systems suppliers and maintainers.
- Tertiary qualifications in engineering, project management or a relevant discipline, paired with significant executive delivery experience.
- A strong understanding of governance, risk management, regulatory obligations and public value stewardship, ideally in a Commonwealth or comparable environment.
- The ability to build and lead strategic relationships with operators, regulators, alliances, OEMs, unions and communities, and to lead senior level negotiations.
- Resilience, objectivity and accountability in a high risk, high scrutiny environment, with the ability to communicate complex technical and program issues with clarity.

Eligibility

Eligibility

Employment with the Authority is subject to the conditions prescribed within the Public Service Act 1999. To be eligible, you must:

- Be an Australian citizen & hold a degree or equivalent working experience.
- Hold or be able to obtain a Baseline security clearance & satisfy a National Police check (mandatory pre-employment screening).

Notes

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For further information about the RecruitAbility Scheme, please visit the APS RecruitAbility Scheme Guide for Applicants.

Use of Artificial Intelligence

Before preparing your application for the High Speed Rail Authority (HSRA), please read APSC's Principles for candidate use of AI in recruitment.

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Candidates are expected to comply with these principles and maintain the authenticity and integrity of their application at all stages of the recruitment process.

Next Steps

Applications close on **Tuesday 6th Oct 11.59pm AEST.**

To apply, please submit your CV together with a suitability statement via this advertisement.

A full position description is available to download on **www.robertwalters.com.au/hsra.html** or via request to the details below.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	Stuart Jeltsma, 02 8229 3188
Agency Recruitment Site	https://www.robertwalters.com.au/microsites/hsra.html

Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772820

National Film and Sound Archive of Australia

Closing Date:Monday 05 October 2026

Enterprises
Rights and Distribution Archive Sales and Loans

Job Title	Licensing and Distribution Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements.
Classification	APS Level 5
Position Number	85507
Agency Website	https://www.nfsa.gov.au/

Job Description

https://candidate.aurion.cloud/nfsa/production/

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Rights and Distribution team is part of the NFSA Enterprises Branch, that provides professional access to the national collection through footage sales, theatrical screening loans, and distribution partnerships. The Enterprises Branch also supports internal teams with rights advice and licensing for projects and partnerships.

The Rights and Distribution team is continually looking to improve the efficiency of rights management, to enable greater use of the collection.

The Enterprises Branch is an energetic team committed to providing excellent service to our clients and are based in Sydney, Melbourne, and Canberra.

The Opportunity

The Licensing and Distribution Officer plays a key role in supporting the management of rights clearances and licensing activities for NFSA projects, products and online platforms. This includes facilitating the distribution and licensing of NFSA collection material, verifying rights in NFSA titles, including the Film Australia Collection and managing rights-related matters across NFSA digital platforms to support the compliant distribution of content.

The role supports the NFSA Digitisation Strategy by researching, updating and maintaining rights information and agreements within the collections database and digital rights management systems. Working within a busy and collaborative team, the Licensing and Distribution Officer also work across the NFSA, to support rights clearances and licensing activities.

The position requires an understanding of the Australian cultural sector, the film, sound, broadcast or digital publishing industries and experience working with copyright material, particularly audiovisual materials. The Licensing and Distribution Officer will maintain and develop the professional relationships the NFSA has established with external stakeholders.

The Licensing and Distribution Officer will work confidently within an information management environment, using applications such as Office 365, Content Manager and media asset databases. In addition, they will be able to identify and navigate a range of databases and online resources to support research and rights records management.

Duties

Under limited direction, this position is responsible for delivering the following functions:

- Research, analyse and maintain rights information and records, ensuring rights data, documentation and systems are accurate and current to support informed decision-making and to enable the use of NFSA materials.
- Undertake rights clearances and licensing for NFSA projects, products, services and platforms, including negotiating and administering agreements
- Provide rights-related advice and support to internal stakeholders, communicating rights information and research findings, resolving rights issues, and contributing to strategies that support NFSA projects, products and distribution activities.
- Support compliance with rights, licensing and distribution obligations across NFSA activities and digital platforms, including content classification requirements, takedown requests and other compliance requirements to support the distribution of NFSA content.
- Build and maintain positive professional relationships within the NFSA and with industry, rights holders and partner stakeholders and content providers.
- Support the development, drafting and implementation of NFSA policies, procedures and guidelines on copyright and licensing issues including initiatives that improve rights awareness at the NFSA, increasing the accessibility of NFSA’s collection while complying with our legal and other obligations.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated knowledge and experience in copyright, licensing and contractual arrangements preferably within the audiovisual, cultural, heritage or media sectors.
2. Strong analytical and research skills, with the demonstrated ability to interpret rights documentation, investigate rights ownership and apply rights frameworks to support decision-making.
3. Well-developed written and verbal communication and negotiation skills, with the ability to convey complex information clearly and build productive relationships with internal and external stakeholders.
4. Demonstrated problem-solving skills, with the ability to exercise sound judgement and initiative to resolve issues and identifying practical solutions.
5. Demonstrated ability to work effectively both independently and as part of a team, contributing to shared goals and a positive, and collaborative team environment.

Eligibility

Qualifications and/or relevant experience required

Mandatory:

- Knowledge of copyright legislation relevant to the cultural sector or equivalent industry sectors, particularly as it applies to audio-visual material.

Desirable:

- Tertiary qualification in a related discipline.
- Knowledge and understanding of contractual and distribution arrangements related to film and audio-visual content.

How to Apply

When applying via our online e-recruitment system, please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecuitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (https://apsc.gov.au).

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Tracey Crane, 02 8202 0125
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772919

Office of the eSafety Commissioner

Closing Date:Tuesday 06 October 2026

Corporate and Strategy
Education, Prevention & Communities and Business Operations & Technology
Safer Communities and Technology-Facilitated Abuse Support Service

Job Title	Project Officer and Project & Enquiries Officers
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW, Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	APS Level 6
Position Number	2669-2026-2
Agency Website	https://www.esafety.gov.au/about-us

Job Description

https://www.acma.gov.au/careers

At eSafety, we are pioneers in online safety regulation, leading global efforts to combat digital harms and foster safer, more positive online experiences for all Australians.

Our mission is bold and far-reaching.

From tackling cyberbullying and child sexual exploitation, to confronting emerging harms brought about by new innovations such as generative AI and immersive technologies, we oversee Australia’s online safety landscape.

About the teams

The **Safer Communities team** is responsible for delivering a wide range of programs and projects to support adults most at risk of online harm, such as First Nations adults, adults from the LGBTIQ+ community, culturally diverse audiences, those impacted by gendered harms, adults with cognitive disability and older Australians. The team also works on programs to reach these at-risk audiences through upskilling organisations and those on the frontline, such as sports administrators and athletes.

The **Technology-Facilitated Abuse (TFA) Support Service** is a national capability-building service that supports frontline workers, practitioners and domestic, family and sexual violence (DFSV) services to recognise and respond to technology-facilitated abuse and online safety concerns.

Through tailored advice, practical resources, direct phone and online support, and sector engagement, the Service strengthens capability to identify and address online risks such as digital tracking, harassment, surveillance and coercive control, while contributing to the National Plan to End Violence against Women and Children 2022–2032 by improving understanding of technology-facilitated abuse and supporting safer outcomes for victim-survivors. The team also responds to enquiries from members of the public about online harms.

About the roles

We have a number of APS 6 opportunities available for **Project and Project and Enquiries Officers** in our Safer Communities and Technology-Facilitated Abuse (TFA) Support Service teams.

Safer Communities: Project Officer role

The **Project Officer** role in the **Safer Communities team** supports eSafety's work to ensure online safety initiatives for older Australians and culturally and linguistically diverse (CALD) communities are effective, accessible and responsive to emerging technologies and online safety trends.

The Project Officer supports the delivery of initiatives under the Be Connected digital literacy program, including eSafety's intergenerational Young Mentors initiative, and supports engagement with culturally and linguistically diverse communities (CALD) through the development of accessible, in-language resources and services. Through this work, you will help advance digital inclusion and online safety, empowering older Australians and vulnerable communities to participate confidently, safely and independently in an increasingly connected world.

The Project Officer provides project and administrative support that includes coordinating the development of resources and digital assets with external suppliers, managing program surveys and developing reports, supporting stakeholder engagement activities and procurement and contract management processes.

The role develops and maintains productive relationships with internal and external stakeholders, suppliers and community partners, contributing to the effective delivery of projects and positive outcomes for target audiences.

A key focus of the role is managing enquiries from members of the public, community organisations and stakeholders, providing accurate, timely and accessible information about eSafety's programs, services and resources. The role monitors emerging issues and community concerns, identifies trends in enquiries, and contributes to continuous improvements in service delivery and resource development.

Technology-Facilitated Abuse (TFA) Support Service: Project and Enquiries Officer roles

The **Project and Enquiries Officer** roles in the **TFA Support Service team** support eSafety's work to strengthen the capacity of frontline workers, practitioners and domestic, family and sexual violence (DFSV) services to recognise and respond to technology-facilitated abuse and online safety concerns.

A key focus of the role is managing phone and online enquiries from frontline workers, often providing advice in real time while they support clients experiencing technology-facilitated abuse. This includes delivering accurate, timely and practical guidance on the misuse of technology and

online risks. The role provides a unique opportunity to support frontline workers responding to domestic, family and sexual violence. Through the advice and guidance you provide, you will contribute to safer, more informed responses to technology-facilitated abuse and help strengthen support for victim-survivors.

The role identifies emerging trends and issues, contributes to the development of resources and guidance materials, and supports the continuous improvement of the Service's advice, referral pathways and support offerings. The position also contributes to stakeholder engagement and capability-building activities, supporting the delivery of national initiatives that improve awareness and understanding of technology-facilitated abuse and promote safer outcomes for victim-survivors. In addition, the role responds to enquiries submitted by members of the public through eSafety's online contact channels.

Duties

- Manage and respond to enquiries from members of the public, frontline workers and practitioners, community organisations and stakeholders, providing accurate, timely and audience-appropriate advice on eSafety's programs, resources and online safety issues across a range of channels, including phone and email.
- Assess and triage enquiries, escalating complex, sensitive or emerging issues as required and ensuring matters are resolved appropriately through suitable advice, referral and escalation pathway.
- Deliver accurate, timely, accessible and trauma-informed responses, providing guidance on eSafety resources, online platforms, digital technologies and available referral pathways.
- Identify trends, issues and stakeholder needs arising from enquiries and provide insights to support program improvement, resource development and sector and community engagement strategies.
- Contribute to the planning, coordination and delivery of key eSafety projects and initiatives.
- Build and maintain productive working relationships with stakeholders across government, industry, frontline services and community sectors.
- Prepare high-quality written materials, including correspondence, reports, briefings and stakeholder communications.
- Support the development and delivery of in-language resources, and resources relating to technology-facilitated abuse and online safety, in line with best practice and Federal Government Language Services guidelines.
- Support procurement activities and assist with the management of supplier contracts. Provide advice and recommendations within the team and contribute to business planning and continuous improvement activities.
- Collaborate across multidisciplinary teams and subject matter experts to support the delivery of integrated program outcomes.
- Contribute to the development and maintenance of operational guidance, resources and knowledge materials that support consistent, high-quality service and response.

Click ‘Apply now’ to visit our careers page and access the **Project and Project and Enquiries Officers Candidate Pack** for full details.

Eligibility

To be eligible for employment with eSafety, applicants must be Australian citizens.

The successful applicant must be able to obtain and maintain a **Baseline Security Clearance** or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

The successful applicant must be able to obtain and maintain a **Working with Children Check (or equivalent)**.

Successful applicants are required to satisfy an employment screening process which may include demonstrating Australian citizenship, satisfactory completion of security and integrity checks and successful completion of a medical assessment.

Notes

At eSafety, you'll be part of a passionate team under the leadership of an independent Commissioner who is supported by the Australian Communications and Media Authority (ACMA). Our eSafety staff are ACMA employees who are subject to the terms and conditions of employment in the ACMA's Enterprise Agreement 2024-2027.

Suitable candidates may be placed in a merit pool from this selection process and the pool may be used to fill similar ongoing or non-ongoing roles.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Office of the eSafety Commissioner

The eSafety Commissioner's (eSafety) purpose is to help safeguard Australians at risk from online harms and to promote safer, more positive online experiences.

To Apply

Position Contact	Natalie Strong, (02) 7254 8559
Agency Recruitment Site	https://www.acma.gov.au/careers

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Prime Minister and Cabinet

Vacancy VN-0772826

Aboriginal Hostels Limited

Closing Date:Tuesday 06 October 2026

Frontline Services
NT Region

Job Title	Regional Assistant Director (Affirmative Measures - open to First Nations candidates only)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	2205
Agency Website	https://www.ahl.gov.au/work

Job Description

https://www.ahl.gov.au/work

About Aboriginal Hostels Limited (AHL)

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access

services and economic opportunities. Since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia. Join us in making a meaningful impact and supporting our mission to enhance the lives of First Nations communities.

Duties

About the Role

Are you passionate about driving excellence in service delivery, strengthening community ties, and leading high-performing operational teams? We are seeking a dynamic and strategic leader to join Aboriginal Hostels Limited (AHL) as the Regional Assistant Director.

As the Regional Assistant Director, you will oversee operations across our Top End regional network to ensure high-quality hostel management, robust data-driven compliance, and supportive environments that drive our organisational goals. As we expand our operational expertise and strategic capabilities, this role offers a fantastic opportunity to take ownership of regional performance and significantly influence our growth. Serving as the face of regional leadership you will engage with stakeholders at all levels, ensuring our accommodation services remain indispensable to the community. You will lead high-quality regional operations on a macro level, gathering data, coordinating resources, and building community capability to ensure repeatable, scalable success that shapes our future strategic path.

About You

We are seeking an accomplished leader with proven senior operational management experience, ideally within accommodation, residential services, or community-led sectors. You are a visionary, strategic thinker with exceptional problem-solving skills, outstanding communication capabilities, and a highly sophisticated approach to stakeholder management.

Why Join Us?

This is a unique opportunity to contribute to meaningful work that directly impacts the frontline of First Nations service delivery. You will join a collaborative, outcomes-focused environment that deeply values probity and integrity, critical problem-solving and continuous improvement.

The role offers a unique opportunity to shape and influence regional operational excellence and frontline service standards, working closely with the Director, local hostel management teams, and key external partners. We adopt a highly supportive working environment anchored by a strong commitment to your professional growth, culturally safe practices and workforce inclusion.

For the full position description and how to apply visit the AHL website Work with us | Aboriginal Hostels Limited

Eligibility

The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

To be eligible to apply, applicants must be Australian Citizens or have already lodged an application for Australian Citizenship.

Prior to engagement, the successful applicant will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- meet the fitness for duty requirements; and
- hold and maintain, working with children check in NT region.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At AHL to be eligible for this position you should be an Australian Citizen at the closing date of application, unless exceptional circumstances apply.

This is an Affirmative Measure vacancy which means that Aboriginal and Torres Strait Islander applicants only.

Notes

How to apply

Submit your application through to jobs@ahl.gov.au before Tuesday 6 October at 11:59pm.

As part of your application you will need to provide an application form and the following:

- A complete the Application Form available from our website www.ahl.gov.au/work
- Your current resume (maximum three pages)
- A ‘one page pitch’ (up to 750 words) telling us how your skills, knowledge, experience and qualifications make you the best person for the job and to perform at the relevant classification level.
- Please include your name and the job reference (VN-0772826) in the subject of your email.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Denise O'Neill, 08 7904 0278
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0772840

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Sunday 11 October 2026

Collection Services Group
Collection Development & Care

Job Title	Conservator (Affirmative Measures)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	APS Level 6
Position Number	55_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

About the Group

The Collections Services Group is responsible for the development, management, preservation and provision of access to the AIATSIS Collection at both Maraga (Canberra) and Mparntwe (Central Australia) sites. The Group manages, describes, preserves, digitises and provides access to the AIATSIS Collection.

About the Program Area

The Collection Development & Care Program is responsible for building, documenting and maintaining the AIATSIS Collection to ensure its long term preservation and accessibility. The program acquires new collection materials in line with AIATSIS' legislative function and strategic priorities and ensures appropriate description, cataloguing and metadata standards are applied. The program includes the Rights and Policy Unit, the Acquisition, Registration and Cultural Gifts Unit and the Curatorial, Exhibition, Conservation and Loans Unit. Key operational activities include developing, conserving and preserving Aboriginal and Torres Strait Islander cultural heritage material in the AIATSIS collection in a culturally safe way. Engaging with donors and depositors to expand the collection, curating domestic and international display and exhibitions (both online and physical), implementing collection care practices, facilitating loans and managing the rights and policy environment of the AIATSIS collection.

Role Summary

This role requires a qualified and experienced Conservation professional, who will be responsible for the care and preservation of the AIATSIS Collection. Working as part of a small multidisciplinary team, the role undertakes conservation and collection care activities across a broad range of material types in response to operational priorities. The Conservator provides specialist conservation expertise to support the preservation, accessibility, and long-term care of the collection. The role undertakes conservation assessments and treatments, contributes to preventive conservation programs, and delivers collection care activities including exhibition support, storage, transport, and rehousing. The position collaborates with a broad range of internal and external stakeholders, provides specialist advice, supports capability development through training, and contributes to organisational priorities through cross-functional projects, public engagement activities, and support of exhibitions and collection work.

Duties

- carry out routine operation of all aspects of conservation and collection care to the highest professional standards, including condition assessments, hands-on treatments in preventative and interventive, risk management, preparation for exhibition and loans, transportation and storage.
- maintain conservation records and documentation on all treatments undertaken and prepare condition reports and advice on, new acquisitions, exhibition display, inward and outward loans, work activities and conservation project scheduling.
- liaise with Curatorial staff, Registration and other technical staff and support the Assistant Director in the conservation needs of the collection, including its display, packing and storage.
- provide expert advice on all matters relating to the conservation and care of the collection. This may include internal stakeholders, exhibition development, scheduling, storage, movement and transportation of the collection.

- participate, develop and contribute to conservation methodologies, technique and materials research relevant to the care of the collections as required.
- participate and support all conservation and preservation activities including design and manufacture of packing and display systems, design and maintenance of storage systems, integrated pest management, environmental control activities and disaster response.
- other duties as required.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- works in genuine partnership with Aboriginal and Torres Strait Islander peoples to achieve shared outcomes.
- communicates respectfully with Aboriginal and Torres Strait Islander stakeholders, clients, and colleagues.
- has an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will have substantial professional experience in conservation within a cultural institution, or community organisation. You will have a demonstrated understanding of the role of a major specialist collection in meeting the needs of Aboriginal and Torres Strait islander people.

You will come with the following skills, experience and attributes:

- professional qualifications and hands on training in Conservation is essential, including at least five years relevant professional experience. A specialisation in the conservation of paper based and bound material is highly desirable. Equivalent relevant skills and experience will be recognised.
- sound knowledge and practical experience in the conservation and care of cultural heritage collections, including an understanding of the appropriate care and management of Aboriginal and Torres Strait Islander people’s cultural materials. This includes knowledge of Indigenous Cultural and Intellectual Property (ICIP), relevant cultural protocols, and cultural safety considerations.
- proven ability to apply established conservation and preservation principles, techniques and practices across a broad range of material types and collection preservation activities.
- demonstrated hands on experience and knowledge of collection care activities, including conservation treatment, collection storage, packing and transport, exhibition preparation, installation, and display.
- well-developed written and verbal communication and interpersonal skills, with the ability to build effective relationships and work collaboratively with a diverse range of stakeholders. Experience in providing training to a diverse range of people is highly regarded

- strong organisational, time management and problem-solving skills, with the ability to work independently, manage competing priorities, and deliver quality outcomes within agreed timeframes.
- demonstrated experience contributing to the development and improvement of work practices, policies and procedures. Experience using collection management systems and other collection management tools is highly regarded.

Notes

Applications close **11.30pm** Sunday 11 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance (ongoing roles only)

This vacancy is being advertised concurrently under an affirmative measures and identified recruitment process. There is 1 position available.

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

Any job can be restricted to Aboriginal and/or Torres Strait Islander people only, and it doesn't necessarily have to involve working on Indigenous issues. If a position has been advertised as an Affirmative measure, it will be clearly marked as such.

The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Clare Potts, 02 6129 3910
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0772842

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Sunday 11 October 2026

Collection Services Group
Collection Development & Care

Job Title	Conservator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	APS Level 6
Position Number	61_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

This is an Identified position open to all Australian Citizens

About the Group

The Collections Services Group is responsible for the development, management, preservation and provision of access to the AIATSIS Collection at both Maraga (Canberra) and Mparntwe (Central Australia) sites. The Group manages, describes, preserves, digitises and provides access to the AIATSIS Collection.

About the Program Area

The Collection Development & Care Program is responsible for building, documenting and maintaining the AIATSIS Collection to ensure its long term preservation and accessibility. The program acquires new collection materials in line with AIATSIS' legislative function and strategic priorities and ensures appropriate description, cataloguing and metadata standards are applied. The program includes the Rights and Policy Unit, the Acquisition, Registration and Cultural Gifts Unit and the Curatorial, Exhibition, Conservation and Loans Unit. Key operational activities include developing, conserving and preserving Aboriginal and Torres Strait Islander cultural heritage material in the AIATSIS collection in a culturally safe way. Engaging with donors and depositors to

expand the collection, curating domestic and international display and exhibitions (both online and physical), implementing collection care practices, facilitating loans and managing the rights and policy environment of the AIATSIS collection.

Role Summary

This role requires a qualified and experienced Conservation professional, who will be responsible for the care and preservation of the AIATSIS Collection. Working as part of a small multidisciplinary team, the role undertakes conservation and collection care activities across a broad range of material types in response to operational priorities. The Conservator provides specialist conservation expertise to support the preservation, accessibility, and long-term care of the collection. The role undertakes conservation assessments and treatments, contributes to preventive conservation programs, and delivers collection care activities including exhibition support, storage, transport, and rehousing. The position collaborates with a broad range of internal and external stakeholders, provides specialist advice, supports capability development through training, and contributes to organisational priorities through cross-functional projects, public engagement activities, and support of exhibitions and collection work.

Duties

- carry out routine operation of all aspects of conservation and collection care to the highest professional standards, including condition assessments, hands-on treatments in preventative and interventive, risk management, preparation for exhibition and loans, transportation and storage.
- maintain conservation records and documentation on all treatments undertaken and prepare condition reports and advice on, new acquisitions, exhibition display, inward and outward loans, work activities and conservation project scheduling.
- liaise with Curatorial staff, Registration and other technical staff and support the Assistant Director in the conservation needs of the collection, including its display, packing and storage.
- provide expert advice on all matters relating to the conservation and care of the collection. This may include internal stakeholders, exhibition development, scheduling, storage, movement and transportation of the collection.
- participate, develop and contribute to conservation methodologies, technique and materials research relevant to the care of the collections as required.
- participate and support all conservation and preservation activities including design and manufacture of packing and display systems, design and maintenance of storage systems, integrated pest management, environmental control activities and disaster response.
- other duties as required.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- works in genuine partnership with Aboriginal and Torres Strait Islander peoples to achieve shared outcomes.

- communicates respectfully with Aboriginal and Torres Strait Islander stakeholders, clients, and colleagues.
- has an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will have substantial professional experience in conservation within a cultural institution, or community organisation. You will have a demonstrated understanding of the role of a major specialist collection in meeting the needs of Aboriginal and Torres Strait islander people.

You will come with the following skills, experience and attributes:

- professional qualifications and hands on training in Conservation is essential, including at least five years relevant professional experience. A specialisation in the conservation of paper based and bound material is highly desirable. Equivalent relevant skills and experience will be recognised.
- sound knowledge and practical experience in the conservation and care of cultural heritage collections, including an understanding of the appropriate care and management of Aboriginal and Torres Strait Islander people's cultural materials. This includes knowledge of Indigenous Cultural and Intellectual Property (ICIP), relevant cultural protocols, and cultural safety considerations.
- proven ability to apply established conservation and preservation principles, techniques and practices across a broad range of material types and collection preservation activities.
- demonstrated hands on experience and knowledge of collection care activities, including conservation treatment, collection storage, packing and transport, exhibition preparation, installation, and display.
- well-developed written and verbal communication and interpersonal skills, with the ability to build effective relationships and work collaboratively with a diverse range of stakeholders. Experience in providing training to a diverse range of people is highly regarded
- strong organisational, time management and problem-solving skills, with the ability to work independently, manage competing priorities, and deliver quality outcomes within agreed timeframes.
- demonstrated experience contributing to the development and improvement of work practices, policies and procedures. Experience using collection management systems and other collection management tools is highly regarded.

Notes

Applications close **11.30pm** Sunday 11 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance (ongoing roles only)

This vacancy is being advertised concurrently under an identified and affirmative measure recruitment process. There is 1 position available.

Identified positions

Identified positions are roles that require people to understand the issues affecting Indigenous Australians and a proven ability to communicate sensitively with them. These requirements are generally for jobs that involve providing services or developing policies for Indigenous Australians, and/or direct interaction with Indigenous communities.

Identified positions are crucial in ensuring that the APS has the right people working on initiatives to improve the delivery of services and close the gap between Indigenous and non-Indigenous Australians and are open to all Australian citizens.

At AIATSIS all positions are Identified positions where candidates are required to demonstrate an understanding of the diversity of Aboriginal and Torres Strait Islander peoples, their cultures, and their issues and to be able to communicate respectfully with them. You must provide the name and contact details of an Aboriginal and Torres Strait Islander referee. This referee will be contacted to determine your cultural capability.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia’s only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world’s most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia’s Indigenous peoples. We are Australia’s national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world’s largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Clare Potts, 02 6129 3910
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0773025

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Thursday 15 October 2026

Collection Services Group
Collection Access & Family History

Job Title	Assistant Director Family History (Affirmative Measures)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	52_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

About the Group

The Collections Services Group is responsible for the development, management, preservation and provision of access to the AIATSIS Collection at both Maraga (Canberra) and Mparntwe (Central Australia) sites. The Group manages, describes, preserves, digitises and provides access to the AIATSIS Collection.

About the Program Area

The Collection Access and Family History Unit sits within the Collections Services Group. The Unit manage services and policies for culturally appropriate access to the AIATSIS collection and Indigenous family history research.

Role Summary

The Assistant Director Family History will manage and support the team to deliver the Family History Unit's work program as well as develop and maintain good working relationships with internal and external stakeholders and partners. This position reports to the Director Collection Access and Family History.

Duties

- prepare business plans and strategies and manage the day-to-day operations of the unit.
- supervise, lead and support staff in the delivery of Family History services.
- prepare correspondence, reports, submissions, proposals, and briefing papers for senior staff.
- manage complex and sensitive issues, manage staff processes, provide support, and deliver unaccredited training to Aboriginal and Torres Strait Islander community organisations.
- develop and maintain strong working relationships with external stakeholders including Link-Up organisations.
- undertake family history outreach and promotion including delivering public presentations and improving on-line research materials.
- work with Registered Training Organisations to review and deliver the Certificate IV in Stolen Generations Family Research and Case Management.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- understand Aboriginal and Torres Strait Islander stakeholders and the dynamics of engaging with them respectfully.
- understand the heritage, cultural and intellectual property rights of Aboriginal and Torres Strait Islander peoples and communities as they apply to research.
- understands the sources of knowledge resting with Aboriginal and Torres Strait Islander employees, stakeholders, and networks.

- understands the impact of attitudes, beliefs, and past experiences of Aboriginal and Torres Strait Islander peoples in the engagement and consultation process.
- an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will have well developed stakeholder engagement skills, extensive experience undertaking research and a high level of cultural capability.

You will come with the following skills, experience and attributes:

- experience working and communicating sensitively and effectively with Aboriginal and Torres Strait Islander people as this role requires a high level of cultural competency.
- extensive experience undertaking research using collection material and other relevant resources.
- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- previous experience leading a team within a service delivery program area and effectively and efficiently supervising staff.
- demonstrated ability to communicate effectively with internal and external stakeholders on a range of complex matters.
- demonstrated ability to recognise and use initiative to solve problems in a creative manner.
- familiarity with representing an institution in a public capacity and hosting clients.
- proven ability to prioritise tasks and work to deadlines efficiently and effectively, whilst maintaining excellent attention to detail.
- significant understanding of past events impacting Aboriginal and Torres Strait Islander people.
- proven ability to communicate with influence, in writing and verbally, to advise, liaise and negotiate effectively with a broad range of internal and external stakeholders.
- hold a Working with Vulnerable People clearance (WWWP) or the ability to obtain one.
- ability to communicate comfortably and effectively with a wide range of stakeholders of all levels.

Notes

Applications close **11.30pm** Thursday 15 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance (ongoing roles only)

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

Any job can be restricted to Aboriginal and/or Torres Strait Islander people only, and it doesn't necessarily have to involve working on Indigenous issues. If a position has been advertised as an Affirmative measure, it will be clearly marked as such.

The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

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To Apply

Position Contact	Stephanie Williams, 02 6129 3942
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0773027

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Thursday 08 October 2026

Ngurra Transformation Group
Partnerships & Commercialisation

Job Title	Assistant Director Development & Membership (Affirmative Measures)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	51_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

About the Group

The Ngurra Transformation Group brings together the Ngurra Project, Property and Security, Strategic Partnerships and Commercialisation, Research Ethics and Information and Communications Technology functions under one umbrella to support AIATSIS through a period of significant transformation.

Ngurra represents a once-in-a-generation opportunity for AIATSIS, not only as a major capital works project, but as a catalyst for whole-of-organisation change. The Group ensures that the physical, operational and strategic foundations of AIATSIS evolve in readiness for Ngurra's completion and operation.

About the Program Area

The Partnerships and Commercialisation team (PaC) sits within the Ngurra Transformation Group. PaC furthers the impact and reach of AIATSIS activities through strategic partnerships and commercialisation of AIATSIS products, creating opportunities for people to encounter, engage with and be transformed by the story of Aboriginal and Torres Strait Islander Australia.

Role Summary

The Assistant Director Development & Membership leads the strategic delivery of fundraising and membership initiatives to drive sustainable revenue and strengthen stakeholder engagement. This role oversees fundraising campaigns, content development, and relationship management ensuring a coordinated approach to donor and member acquisition, retention, and growth. The position is responsible for cultivating strong relationships with donors and members through tailored engagement, stewardship, and high-quality experiences. It also delivers impactful events that enhance connection to AIATSIS' mission.

Duties

- lead the planning, delivery and evaluation of fundraising programs and campaigns to support organisational priorities, revenue targets and strategic development objectives.
- develop and maintain strong relationships with donors, sponsors, partners and stakeholders, ensuring effective stewardship and long-term engagement.
- oversee the development of compelling fundraising, membership and communications content across a range of channels, including campaigns, proposals, appeals, reports and digital platforms.
- identify, cultivate and steward prospective and existing donors, implementing strategies to grow philanthropic support and donor retention.
- manage the organisation's membership program, including membership acquisition, retention, renewal and engagement initiatives.
- develop and implement strategies to attract, engage and retain members, fostering a strong and active membership community.
- lead the planning and delivery of member and donor events, ensuring high-quality experiences that strengthen relationships, encourage engagement and support fundraising outcomes.
- monitor and report on fundraising, membership and engagement performance, providing insights and recommendations to inform continuous improvement.

- maintain accurate donor and membership records, ensuring compliance with organisational policies, privacy requirements and fundraising best practice.
- work collaboratively across the Institute to identify development opportunities, coordinate stakeholder engagement activities and support the achievement of strategic objectives.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- has an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.
- actively learns from Aboriginal and Torres Strait Islander peoples about their culture and supports others to do so.
- works in genuine partnership with Aboriginal and Torres Strait Islander peoples to achieve shared outcomes.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will be a strategic, relationship-driven professional who thrives in a fast-paced, outcomes-focused environment and is motivated by building meaningful connections and delivering measurable impact.

You will come with the following skills, experience and attributes:

- highly organised, adaptable and collaborative, with the ability to balance strategic thinking and hands-on delivery.
- strong judgement, stakeholder awareness and a proactive mindset, enabling you to navigate competing priorities while continuously seeking opportunities to enhance engagement, grow revenue and strengthen the overall donor and member experience.
- demonstrated experience of fundraising principles, donor cultivation and stewardship practices.
- demonstrated experience of membership program design, acquisition and retention strategies.
- demonstrated experience in stakeholder engagement and relationship management skills, with the ability to influence and build trust.
- excellent written and verbal communication, including content development for diverse audiences.
- high level knowledge of engagement and communications approaches across digital and traditional channels.
- event planning and delivery, with a focus on high-quality participant experience.
- highly collaborative, with a strong team and stakeholder focus.
- proactive and solutions-oriented, with sound judgement and initiative.
- strong attention to detail combined with a strategic perspective.

Notes

Applications close **11.30pm** Thursday 08 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

Any job can be restricted to Aboriginal and/or Torres Strait Islander people only, and it doesn't necessarily have to involve working on Indigenous issues. If a position has been advertised as an Affirmative measure, it will be clearly marked as such.

The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia's only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world's most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia's Indigenous peoples. We are Australia's national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world's largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Mitch Day, 02 6246 1150
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0773029

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Thursday 08 October 2026

Ngurra Transformation Group
Partnerships & Commercialisation

Job Title	Assistant Director Development & Membership
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	63_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

This is an Identified position open to all Australian Citizens

About the Group

The Ngurra Transformation Group brings together the Ngurra Project, Property and Security, Strategic Partnerships and Commercialisation, Research Ethics and Information and Communications Technology functions under one umbrella to support AIATSIS through a period of significant transformation.

Ngurra represents a once-in-a-generation opportunity for AIATSIS, not only as a major capital works project, but as a catalyst for whole-of-organisation change. The Group ensures that the physical, operational and strategic foundations of AIATSIS evolve in readiness for Ngurra's completion and operation.

About the Program Area

The Partnerships and Commercialisation team (PaC) sits within the Ngurra Transformation Group. PaC furthers the impact and reach of AIATSIS activities through strategic partnerships and commercialisation of AIATSIS products, creating opportunities for people to encounter, engage with and be transformed by the story of Aboriginal and Torres Strait Islander Australia.

Role Summary

The Assistant Director Development & Membership leads the strategic delivery of fundraising and membership initiatives to drive sustainable revenue and strengthen stakeholder engagement. This role oversees fundraising campaigns, content development, and relationship management ensuring a coordinated approach to donor and member acquisition, retention, and growth. The position is responsible for cultivating strong relationships with donors and members through tailored engagement, stewardship, and high-quality experiences. It also delivers impactful events that enhance connection to AIATSIS' mission.

Duties

- lead the planning, delivery and evaluation of fundraising programs and campaigns to support organisational priorities, revenue targets and strategic development objectives.
- develop and maintain strong relationships with donors, sponsors, partners and stakeholders, ensuring effective stewardship and long-term engagement.
- oversee the development of compelling fundraising, membership and communications content across a range of channels, including campaigns, proposals, appeals, reports and digital platforms.
- identify, cultivate and steward prospective and existing donors, implementing strategies to grow philanthropic support and donor retention.
- manage the organisation's membership program, including membership acquisition, retention, renewal and engagement initiatives.
- develop and implement strategies to attract, engage and retain members, fostering a strong and active membership community.
- lead the planning and delivery of member and donor events, ensuring high-quality experiences that strengthen relationships, encourage engagement and support fundraising outcomes.
- monitor and report on fundraising, membership and engagement performance, providing insights and recommendations to inform continuous improvement.
- maintain accurate donor and membership records, ensuring compliance with organisational policies, privacy requirements and fundraising best practice.
- work collaboratively across the Institute to identify development opportunities, coordinate stakeholder engagement activities and support the achievement of strategic objectives.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.

- has an authentic and respectful interest in Aboriginal and Torres Strait Islander culture, policy, and implementation matters.
- actively learns from Aboriginal and Torres Strait Islander peoples about their culture and supports others to do so.
- works in genuine partnership with Aboriginal and Torres Strait Islander peoples to achieve shared outcomes.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will be a strategic, relationship-driven professional who thrives in a fast-paced, outcomes-focused environment and is motivated by building meaningful connections and delivering measurable impact.

You will come with the following skills, experience and attributes:

- highly organised, adaptable and collaborative, with the ability to balance strategic thinking and hands-on delivery.
- strong judgement, stakeholder awareness and a proactive mindset, enabling you to navigate competing priorities while continuously seeking opportunities to enhance engagement, grow revenue and strengthen the overall donor and member experience.
- demonstrated experience of fundraising principles, donor cultivation and stewardship practices.
- demonstrated experience of membership program design, acquisition and retention strategies.
- demonstrated experience in stakeholder engagement and relationship management skills, with the ability to influence and build trust.
- excellent written and verbal communication, including content development for diverse audiences.
- high level knowledge of engagement and communications approaches across digital and traditional channels.
- event planning and delivery, with a focus on high-quality participant experience.
- highly collaborative, with a strong team and stakeholder focus.
- proactive and solutions-oriented, with sound judgement and initiative.
- strong attention to detail combined with a strategic perspective.

Notes

Applications close **11.30pm** Thursday 08 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance

Identified positions

Identified positions are roles that require people to understand the issues affecting Indigenous Australians and a proven ability to communicate sensitively with them. These requirements are

generally for jobs that involve providing services or developing policies for Indigenous Australians, and/or direct interaction with Indigenous communities.

Identified positions are crucial in ensuring that the APS has the right people working on initiatives to improve the delivery of services and close the gap between Indigenous and non-Indigenous Australians and are open to all Australian citizens.

At AIATSIS all positions are Identified positions where candidates are required to demonstrate an understanding of the diversity of Aboriginal and Torres Strait Islander peoples, their cultures, and their issues and to be able to communicate respectfully with them. You must provide the name and contact details of an Aboriginal and Torres Strait Islander referee. This referee will be contacted to determine your cultural capability.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia’s only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world’s most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia’s Indigenous peoples. We are Australia’s national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world’s largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Mitch Day, 02 6246 1150
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0772658

Department of the Prime Minister and Cabinet

Closing Date:Sunday 11 October 2026

Digital, Security and Workplace Operations
Enterprise Technology and Security Executive Government Security

Job Title	Regional Security Coordinator, Enterprise Technology and Security Branch
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Perth WA
Salary	$101,657 - $114,239
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 6
Position Number	PMC/2026/098
Agency Website	

Job Description

https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

Who we are

The Executive Government Security Team is part of the Enterprise Technology and Security Branch which sits within the Digital, Security and Workplace Operations Division. We have a number of staff spread across multiple locations and whilst you may work remotely, you are part of a larger team that are always available to offer support and guidance. We are responsible for providing accurate, timely security advice and working with other teams across the department to ensure the security of our people, information and assets.

What you will do

The Security Coordinator position provides critical support to senior Commonwealth and Government officials. This position reports to the Assistant Director of Security and is primarily responsible for operations of the Department of the Prime Minister and Cabinet facilities within the Commonwealth Parliamentary Offices.

This role includes support to PM&C's technical security capability, the provision of bespoke information security solutions and the operation of a range of communications equipment designed to provide the Cabinet and the office of the Prime Minister with real-time access to sensitive and classified information.

The successful applicant will demonstrate the ability to communicate to a wide range of stakeholders, have excellent time-management skills and be able to prioritise competing and at times urgent tasks. This position requires a self-motivated, professional and personable individual with a strong commitment to service delivery. The successful applicant will also be required to update and maintain standard operating procedures for restricted workspaces and ensure procedures are being correctly adhered to.

The role requires staff to have the ability to undertake ad-hoc after-hours work, and domestic and international travel may be required.

Duties

Our ideal candidate will perform at the APS6 level in accordance with the PM&C Performance model.

As the ideal candidate, you will have:

- Ability to communicate with a wide range of stakeholders
- Experience in electronic access control systems and providing security support

- Excellent time management skills with the judgement to manage competing priorities with limited supervision,
- Experience operating secure government ICT systems,
- Display a demonstrated commitment to relationship management skills, and
- Prior experience in SCIF management

Technical security experience and a good understanding of security risk management is desirable, but not essential.

We value a broad range of experience from public and private sector and the diverse perspectives varied experience can bring.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Michael Mullens, +61 419 142 653
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0772771

National Indigenous Australians Agency

Closing Date:Monday 05 October 2026

Corporate
Business Operations Support Security

Job Title	Physical Security Practitioner, Business Operations Support
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Woden ACT
Salary	$76,523 - $79,707
Future Merit Locations	Woden, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	APS Level 3
Position Number	NIAA/2026/047
Agency Website	https://www.niaa.gov.au/

Job Description

https://niaa.nga.net.au/?jati=E352D8B3-2E34-8E77-D394-ED4D45502D72

This role provides an opportunity to contribute to the delivery of security services in a fast-paced and collaborative environment. You will support initiatives that strengthen organisational security, assist in managing risks and help improve processes and customer service outcomes. Working closely with internal and external stakeholders, you will play an important part in maintaining the integrity and security of the organisation's workforce.

The key responsibilities of this role include, but are not limited to:

- manage and process Service Portal requests, ensuring timely and accurate resolution of enquiries
- facilitate Australian Parliamentary Pass applications and access card arrangements for staff
- complete Certificates of Suitability and process requests for access to external agency resources
- administer Leave Without Pay (LWOP) processes in accordance with security requirements
- support the management of security clearances through the myClearance system, including monitoring applications and following up pending short-term clearances before access expiry dates
- coordinate and track Nationally Coordinated Criminal History Checks and other personnel security requirements
- create and maintain Personnel Security System (PSS) profiles, ensuring accurate data entry and record keeping

- process personnel onboarding and offboarding activities, including access management and security-related requirements
- assess and action temporary access requests for staff and contractors
- develop and maintain Standard Operating Procedures (SOPs) to support consistent and efficient business processes
- provide advice and guidance to staff on internal security policies, procedures and compliance obligations
- support the Physical Security Team during periods of high demand, including maintaining incident records, updating security registers and assisting with operational activities
- maintain security management records, registers, site management lists and associated documentation to ensure data integrity and accuracy
- provide high-quality client service to internal and external stakeholders, responding to enquiries and resolving operational issues
- manage diaries, email correspondence and documentation, ensuring effective coordination and prioritisation of business activities
- coordinate meetings and events, including preparing agendas, recording minutes and monitoring action items
- undertake records management and filing activities, ensuring information is accurate, complete and compliant with recordkeeping requirements
- perform a range of administrative and operational support tasks as required

Duties

We are seeking a reliable and motivated team member who demonstrates strong communication skills, attention to detail and a commitment to providing high-quality service.

The successful candidate will demonstrate:

- strong administrative and organisational skills with exceptional attention to detail
- experience managing sensitive or confidential information
- excellent written and verbal communication skills
- ability to build productive relationships with internal and external stakeholders
- demonstrated ability to manage competing priorities and meet deadlines
- experience in personnel security, clearances, access management or related administrative functions will be highly regarded
- proficiency in Microsoft Office applications and record management systems.

The successful candidate will be required to:

- obtain and maintain a Negative Vetting Level 1 (NV1) security clearance, if not already held
- successfully complete and attain a Certificate IV in Government Security (Personnel Vetting).

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- Occupants must be able to obtain and maintain a Baseline level security clearance, or hold a current security clearance of an appropriate level.

- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

Notes

Ongoing & Non-ongoing (for an initial period of up to 12 months).

These roles are being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the NIAA delegate.

Where a non-ongoing specified term is offered, this would be for an initial period of up to 12 months, with possibility of extension up to a maximum period of two years.

A non-ongoing offer may result in conversion to an ongoing offer of employment however this must occur within 18 months from the opening date of this advertisement.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Tania Honneysett, 0476 053 590
Agency Recruitment Site	https://niaa.nga.net.au/?jati=E352D8B3-2E34-8E77-D394-ED4D45502D7

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Prime Minister and Cabinet

Vacancy VN-0772838

Northern Land Council

Closing Date:Thursday 01 October 2026

Land and Sea Management
Community Development & Planning

Job Title	Senior Community Planning and Development Project Officer
Job Type	Full-Time, Ongoing
Location	Berrimah NT
Salary	-
Future Merit Locations	Berrimah
Office Arrangement	On Site
Office Arrangement Details	On-Site
Classification	
Position Number	CD20
Agency Website	www.nlc.org.au

Job Description

https://jobs.nlc.org.au/job-details/query/Senior+Community+Planning+and+Development+Project+Officer/in/Austra

Lead projects shaped by community.

This is a senior individual-contributor role for an experienced project professional who can move confidently between community planning, project governance and practical implementation. You will work alongside Traditional Owners and Aboriginal groups to turn long-term aspirations into well-planned, properly governed and achievable community development and infrastructure projects across the NLC region.

Reporting to the Program Coordinator, Community Planning & Development, you will lead projects and stakeholder processes.

Duties

About the Role:

You will lead complex, large-scale and multi-year projects from early consultation and feasibility through to procurement, contracting, delivery and evaluation. You will coordinate budgets, risks, funding opportunities and partnerships; establish strong project controls; and provide clear reporting so Aboriginal constituents can make informed decisions and maintain oversight of the projects that matter to them.

- Facilitate culturally appropriate planning and decision-making with Aboriginal groups.
- Lead infrastructure and community development projects through the full project lifecycle.
- Build practical governance, financial management and reporting arrangements.
- Coordinate contractors, funding bodies, government and industry partners to deliver agreed outcomes.

Eligibility

What you will Bring:

You are an accomplished project leader who combines strong commercial and delivery discipline with sound judgement, cultural capability and genuine respect for community-led decision-making. You can manage competing priorities, substantial.

In addition to this, you will have:-

- Tertiary qualification in Community Development, Project Management, Infrastructure Planning, Engineering, or a related field, or equivalent demonstrated experience.
- Demonstrated experience leading the delivery of large-scale, complex and/or multi-year projects, preferably involving infrastructure, capital works or community development initiatives.
- Proven experience in end-to-end project and contract management, including procurement, budget management, multi-year financial planning, reporting and project delivery within agreed timeframes and budgets.
- Experience managing multiple concurrent projects and significant project budgets, including multi-year financial planning and reporting.

- A current C Class Driver Licence and willingness to travel remotely by manual 4WD vehicle or light aircraft.

For the full requirements and responsibilities, please refer to the Position Description linked below.

Notes

What's in it for you?

Join a purpose-driven team and help deliver projects that reflect community priorities and create lasting social, cultural, environmental and economic outcomes for Aboriginal communities across the Top End.

We offer:

- A **base salary** of **$106,570** per annum plus **15% superannuation** on base and District allowance.
- **Salary sacrificing up to $15,900** + Meal Entertainment and Holiday Accommodation benefits up to $2,650 per year.
- Other benefits under our **Enterprise Agreement** include:
  - **District allowance** of up to **$5,064 (DA2)** per annum for individuals with dependents and **$2,777 (DA1)** without dependents;
  - **5 weeks annual leave**, leaving loading, 18 days personal leave;
  - **Paid Christmas** close down;
  - Upon completion of 12 months of service an **Annual airfare** with a net (in hand) value of $3,453;

How to Apply?

Interested applicants should send a copy of their CV along with a cover letter outlining why you are interested in this position and what relevant skills and expertise you will bring to this role.

The Northern Land Council is committed to increasing Aboriginal and Torres Strait Islander employment. This position is a prioritised position and Aboriginal and/or Torres Strait Islander applicants who meet the selection requirements will be given priority consideration in accordance with the NLC's Special Measures provisions and Section 8(1) of the Racial Discrimination Act 1975.

If you have any further queries, please contact Michelle Dunscombe – Community Planning & Development Manager **on** 0436110074

Applications Close: Thursday, 1 October

About the NLC:

The Northern Land Council (NLC) is an independent statutory authority of the Commonwealth. The NLC is established under the Aboriginal Land Rights Act (NT) 1976 and its purpose is to serve its constituents who are Traditional Owners (TOs) and other Aboriginal people living in their region. Cultural knowledge and lived experience are central to the work that we do here at NLC. We are committed to enhancing Aboriginal peoples social, political and economic participation by supporting their aspirations and amplifying their voices on a range of issues impacting on their lands, seas, culture and communities.

About the Northern Land Council

To Apply

Position Contact	Michelle Dunscombe – Community Planning & Development Manager, 0436110074
Agency Recruitment Site	https://jobs.nlc.org.au/job-details/query/Senior+Community+Planning+and

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Prime Minister and Cabinet

Vacancy VN-0772927

Northern Land Council

Closing Date:Sunday 11 October 2026

Land and Law
Legal Services

Job Title	Lawyer
Job Type	Full-Time, Ongoing
Location	Berrimah NT
Salary	-
Future Merit Locations	Berrimah
Office Arrangement	On Site
Office Arrangement Details	On site and regional
Classification	
Position Number	L29
Agency Website	www.nlc.org.au

Job Description

https://jobs.nlc.org.au/job-details/query/Lawyer/in/Australia/9816871/

Location: Darwin (regional NT locations may be available by Negotiation)

Status: Full-time, Ongoing, multiple positions

The Northern Land Council (NLC) is seeking skilled and committed Lawyers to join our Legal Services team. This is a unique opportunity to practice law in a values-driven organisation that supports Aboriginal land rights, self-determination and strong governance across the Top End.

Duties

About the Role

As a Lawyer at the NLC, you will provide high-quality legal advice and representation on matters affecting Aboriginal land, sea and cultural rights. Working closely with Traditional Owners, Council Members and internal stakeholders, you will contribute to decision-making under the **Aboriginal Land Rights (Northern Territory) Act 1976 and the Native Title Act 1993.** to enable Traditional owners to make decisions through free, prior, informed consent.

You will support negotiations, agreements and statutory processes across a broad range of matters, including land use, governance, commercial agreements and regulatory compliance. The role involves close collaboration with multidisciplinary teams and regular engagement with Aboriginal communities.

Eligibility

What You Will Bring

You are a capable and ethical legal professional who values purpose-driven work and understands the importance of culturally safe practice. You bring strong legal judgement, clear communication skills and the ability to translate complex legal issues into practical advice that supports informed decision-making.

You enjoy working collaboratively, balancing competing priorities, and contributing to outcomes that respect Aboriginal law, culture and governance systems.

In addition, you will have:

- A law degree and admission as a legal practitioner in Australia
- Experience providing legal advice, drafting documents and supporting negotiations
- Strong written and verbal communication skills, including plain-English drafting
- Demonstrated ability to work respectfully in cross-cultural environments
- Current C Class Driver's Licence and willingness to travel to remote communities

For a full copy of the Position Description, please refer to the link provided.

Notes

Why Join the NLC?

Working at the NLC offers a rare opportunity to practice law in a way that directly supports Aboriginal people to exercise their rights and shape decisions about their land, waters and futures. You'll be part of a committed legal team working alongside Traditional Owners, anthropologists, policy specialists and regional staff.

What's in it for you?

We offer competitive remuneration and benefits under the NLC Enterprise Agreement, including:

- **Competitive minimum salary Package between $100,812 and $166,201** subject to years of experience post admission Inclusive of 15% Superannuation
- Salary Sacrificing of up to **$15,900** plus meal entertainment card benefits
- **5 weeks annual leave,** 18 days personal leave and paid Christmas close-down
- Annual airfare after 12 months of service $3,453 in the hand
- Professional development and meaningful career pathways

How to Apply

Interested applicants should submit a current CV and a cover letter outlining your interest in the role and how your skills and experience align with the position.

Applications Close: Sunday 11 October 2026

Enquiries: Dom Gomez mobile 0428 798 719

This position is prioritised for Aboriginal and/or Torres Strait Islander applicants under section 57 of the Anti-Discrimination Act 1992 (NT). **Applicants who identify as Aboriginal and/or Torres Strait Islander are strongly encouraged to apply and will be given priority consideration.**

About the Northern Land Council

The Northern Land Council is an independent statutory authority established under the **Aboriginal Land Rights (Northern Territory) Act 1976.** We support Traditional Owners and Aboriginal communities across the Top End to protect land and sea rights, strengthen governance and pursue social, cultural and economic aspirations. Cultural knowledge and

About the Northern Land Council

To Apply

Position Contact	Dom Gomez, 0428798719
Agency Recruitment Site	https://jobs.nlc.org.au/job-details/query/Lawyer/in/Australia/9816871/

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Prime Minister and Cabinet

Vacancy VN-0772830

Office of the Official Secretary to the Governor-General

Closing Date:Thursday 01 October 2026

Job Title	Senior Writer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Yarralumla ACT, Kirribilli NSW
Salary	$124,302 - $134,204
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated
Classification	Executive Level 1
Position Number	199
Agency Website	https://www.gg.gov.au/office-official-secretary-governor-gene

Job Description

https://www.gg.gov.au/office-official-secretary-governor-general/recruitment

The Engagement and Communications Branch supports the Governor-General in the delivery of constitutional, ceremonial, community and international responsibilities through the provision of strategic communications, stakeholder engagement and program support.

The Senior Writer is responsible for researching, developing and preparing speeches, speaking notes, messages, remarks and other written material that support the Governor-General's program of engagements. Working closely with Program, Communications and Executive support teams, the role ensures speeches and written content are informed by the purpose and objectives of engagements, stakeholder expectations, current issues and the Governor-General's priorities.

The position requires a highly skilled researcher and writer who can synthesise information from a broad range of sources, provide strategic advice on speech content and messaging, and produce a high-volume of accurate, engaging and high-quality written material within tight timeframes.

Duties

Under limited direction, the role will be responsible for the following key responsibilities and tasks:

• Research, analyse and synthesise information from a broad range of sources to write speeches, messages, remarks and other materials for the Governor-General.

• Work closely with Program team members to understand the purpose, audience, context and desired outcomes for engagements and events.

• Develop speech content that reflects the Governor-General's priorities, key themes, current issues and stakeholder interests.

• Liaise with government agencies, ministerial offices, patron organisations, community groups, cultural institutions and other stakeholders to obtain information and verify content.

• Prepare briefing notes, key messages, speech outlines, talking points and other written products to support official engagements and appearances.

• Conduct background research on organisations, events, communities, sectors and emerging issues relevant to the Governor-General's program.

• Coordinate the review, clearance and finalisation of written materials, ensuring accuracy, consistency and adherence to required standards.

• Contribute strategic communications advice and content development activities that support broader organisational objectives and public engagement initiatives.

• Identify opportunities to enhance the quality, relevance and effectiveness of speeches and written materials through continuous improvement and feedback.

Eligibility

The successful candidate must:

• be an Australian citizen at the time of application

• be willing to undergo a Nationally Coordinated Criminal History Check (NCCHC) prior to an offer made

• be able to obtain and maintain a Baseline security clearance for the duration of employment; and

• take reasonable steps to avoid any real, potential or perceived conflict of interest in connection with their employment with the Office, and disclose any material personal interests that may result in a conflict of interest.

Notes

Employment with the Office is in accordance with section 13 of the Governor-General Act 1974. Ongoing APS employees engaged under the Public Service Act 1999 are entitled to leave without pay to undertake employment with the Office of the Official Secretary to the Governor-General. In accordance with section 67 of the Australian Public Service Commissioner's Directions 2022, the employee's agency head must grant this leave and, on completion of their employment with the Office, provide employment at the employee's substantive classification level.

About the Office of the Official Secretary to the Governor-General

The Office of the Official Secretary to the Governor-General (OOSGG) is a small Commonwealth budget-funded statutory agency with staff located at Government House, Canberra and Admiralty House, Sydney. The Official Secretary leads an organisation committed to identifying and implementing innovative ways to support the Governor-General in carrying out their constitutional, statutory, ceremonial and public duties.

To Apply

Position Contact	Liz Potter, 0447 476 619
Agency Recruitment Site	https://www.gg.gov.au/office-official-secretary-governor-general/recruitme

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Prime Minister and Cabinet

Vacancy VN-0772768

Torres Strait Regional Authority

Closing Date:Friday 02 October 2026

Torres Strait Regional Authority
Administration Corporate

Job Title	Travel Team Leader
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Thursday Island QLD
Salary	$88,834 - $96,829
Future Merit Locations	Thursday Island
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 5
Position Number	T01994
Agency Website	http://www.tsra.gov.au/opportunities/work-for-us

Job Description

https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4A11%2I

This role leads TSRA's Travel Team which is critical to enabling TSRA's programs and stakeholders to deliver against their objectives by providing timely, accurate and quality travel administration services.

The Travel Team Leader leads a small team, responsible for supporting TSRA employees, Board Members and approved guest travellers in their official domestic and overseas travel requirements. This role works with the Travel Officers to arrange travel in accordance with TSRA's travel policies and procedures.

The Travel Team Leader is accountable for managing travel requests that involve complexity, including large group bookings and organising Board Member travel under relevant Remuneration Tribunal provisions.

Under general direction, the incumbent will liaise with external travel providers, administer requests for travel services, respond to requests for information and provide travel information support to TSRA travellers.

As a key member of a small team, the role requires interaction across all TSRA's Program areas.

Staff housing is not available

Duties

The Travel Team Leader has duties that include, but are not limited to the following activities:

- Lead, train, monitor and guide TSRA's Travel Team in accordance with expected behaviors and values.
- Use TSRA's travel and expense management system (expense8) and TSRA's travel booking platform (CTM) to arrange travel bookings, calculate travel allowances and seek appropriate approvals.
- Manage the acquittal of all travel credit cards in line with the current credit card policy.
- Provide appropriate guidance to TSRA travellers on policy and procedural matters relevant to TSRA's Travel Policies and Procedures and Whole Government Procurement (WoAG) Arrangements.
- Monitor travel requests, ensuring TSRA is complying with relevant government legislation and policy.

Eligibility

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Torres Strait Regional Authority

The Torres Strait Regional Authority (TSRA) is a Corporate entity engaged in a wide range of programmes and service delivery functions for the benefit of Torres Strait Islander and Aboriginal people living in the region.

To Apply

Position Contact	Wahidah Nicholson, 07 4069 0725
Agency Recruitment Site	https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&Cu

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Prime Minister and Cabinet

Vacancy VN-0773016

Torres Strait Regional Authority

Closing Date:Thursday 08 October 2026

Torres Strait Regional Authority
Administration Fisheries

Job Title	Project Officer, Fisheries
Job Type	Full-Time, Ongoing
Location	Thursday Island QLD
Salary	$88,834 - $96,829
Future Merit Locations	, Thursday Island
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 5
Position Number	T02004
Agency Website	http://www.tsra.gov.au/opportunities/work-for-us

Job Description

https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4A11%2l

Duties

The Project Officer will undertake a range of activities under the supervision of the Director, Fisheries Program. The key activity for this position includes:

1. Work independently and with our team to support and assist in the daily operations of a vibrant Fisheries team.
2. Actively monitor the Fisheries Program budget and ensure fisheries expenditure is accurately recorded and reported in accordance with agreed timeframes.
3. Computer-based data entry including requisitions, purchase orders, invoicing, correspondence management, and Committee member entitlements.
4. Oversee the Fisheries inbox, ensuring enquiries and correspondence are managed effectively and within required timeframes, and lead initiatives to improve the team's use of SharePoint through the development and implementation of best-practice information management processes.
5. Coordinate logistics for meetings including travel, accommodation, meeting venue and catering as required.
6. Assist and support team members with TSRA, Fisheries Advisory Committee and Protected Zone Joint Authority meetings including agenda papers, minutes, action items and general correspondence.
7. Assist in developing media and communications to promote our work.
8. Liaise with internal and external stakeholders in a culturally respectful and inclusive manner to ensure positive outcomes.

9. Assist in contract management and administration of grants by maintaining appropriate databases, reporting and supporting timely electronic record keeping.
10. Other duties as required to support the team to achieve outcomes.

Eligibility
Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Torres Strait Regional Authority

The Torres Strait Regional Authority (TSRA) is a Corporate entity engaged in a wide range of programmes and service delivery functions for the benefit of Torres Strait Islander and Aboriginal people living in the region.

To Apply

Position Contact	Vanessa Drotini, 07 4069 0743
Agency Recruitment Site	https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&Cu

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772694

Services Australia

Closing Date:Tuesday 06 October 2026

Infrastructure and Operations
Application Infrastructure

Job Title	Senior Database Administrator / Database Administrator Expert
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $135,731
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated with the successful candidate
Classification	APS Level 6;Executive Level 1
Position Number	EXT-M-2026-1404
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/c

Job Description

https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=1404&company=depthsP5

Services Australia (the agency) is at the frontline of government service delivery, supporting millions of Australians.

We are TDP | Secure and simple digital government services that Australian's trust.

Technology and Digital Programs Group (TDP) makes it simple for Australians to interact digitally with government with some of the largest and most complex ICT environments in Australia.

Our solutions are scalable, adaptable and position the Group as an industry leader. We operate cutting edge technology solutions critical to Australian citizens across major life events.

Working in TDP, the opportunities are great and varied, you can grow your capabilities and develop a well-rounded career in ICT and Digital.

Be part of a dynamic, supportive and collaborative work environment.

What we do

The Infrastructure and Operations Division is part of the Technology and Digital Programs Group, and is responsible for provisioning, supporting, operating and managing the agency's ICT environment that underpins applications supporting our business.

The Application Infrastructure branch is responsible for the provisioning and support of underlying applications and databases that support the agency's critical services. This includes performing ongoing maintenance to ensure vendor support and stability, providing incident investigation and performance analysis using advanced monitoring solutions.

About the role

Database Administrators are proficient with system databases, data elements, application software, and other tool sets to develop enterprise data solutions. They use their extensive experience and an expert level of proficiency across a number of contemporary ICT systems, servers, coding languages and databases.

APS6 - Senior Database Administrators

Senior Database Administrators are responsible for the administration, maintenance and optimisation of enterprise database environments that support critical business services. They provide technical expertise to ensure database systems are secure, reliable and fit for purpose, while managing competing priorities and contributing to continuous improvement initiatives. Working under limited direction, they apply sound judgement to resolve complex technical issues, support service delivery outcomes and develop team capability.

EL1 - Database Administrator Expert

Database Administrator Experts provide technical leadership and strategic direction for enterprise database services across complex ICT environments. They lead the development of database governance, security and performance frameworks, drive innovation and continuous improvement, and provide expert advice to stakeholders. Operating with a high degree of independence, they are responsible for building organisational capability, managing risks and ensuring database services align with agency priorities and long-term business outcomes.

Duties

APS 6 Senior Database Administrator

- Create and maintain database structures, objects and configurations in accordance with approved standards and change management processes.

- Develop and implement database security controls to ensure the protection of agency data assetsAbility to establish work priorities, manage competing demands and achieve quality outcomes.
- Manage data loading, maintenance, distribution and lifecycle activities to support business operations.
- Monitor, analyse and optimise database performance, capacity and availability.
- Coordinate backup, recovery and disaster recovery activities to maintain service resilience.
- Investigate database incidents and security breaches, applying remedial actions to minimise operational impacts.
- Develop and contribute to database administration standards, processes and automation initiatives.
- Support and mentor team members, manage workflows, and provide technical advice to stakeholders.

EL1 Senior Database Administrator Expert

- Provide expert database administration advice to technical specialists, stakeholders and business areas.
- Lead the installation, upgrade and optimisation of enterprise database environments.
- Authorise and oversee database security controls and access management frameworks.
- Direct database performance, availability, backup, recovery and disaster recovery strategies.
- Lead investigations into database incidents and security breaches, implementing strategic remediation activities.
- Develop and govern database standards, security measures, frameworks and best practices.
- Drive automation initiatives and continuous improvement activities to enhance operational efficiency.
- Lead, mentor and develop staff capability, succession planning and workforce performance.

Eligibility

Essential Requirements:

- Security Clearance level required: Negative Vetting Level 1 (or ability to obtain and maintain).

Desirable Qualifications:

- Knowledge and understanding of enterprise scale database design and maintenance.
- Knowledge of M204 or similar enterprise scale database operations and support. Ability to liaise with applications teams to design optimal database solutions
- Knowledge of Db2 z/OS database operations and support, including IMS, SQL and access path optimisation.

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Elizabeth Flynn, 0487 326 889
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=1404

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772841

Services Australia

Closing Date:Wednesday 21 October 2026

Chief Financial Officer
Various

Job Title	Senior Finance Officer / Senior Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Robina QLD
Salary	$99,734 - $113,242
Future Merit Locations	Brisbane, Canberra, Robina
Office Arrangement	On Site
Office Arrangement Details	It is expected that this role must be performed in the advertised location. Office arrangements will be negotiated with the successful candidate.
Classification	APS Level 6
Position Number	EXT-APSL-2026-1216
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/c

Job Description

https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=1216&company=depthsP5

The Chief Financial Officer (CFO) Division is seeking experienced financial and analytical professionals to contribute to financial reporting, financial systems, budgeting, costing, business analysis, data analytics and reporting across the Division. Multiple APS6 vacancies are available across the Financial Systems, Policy and Reporting Branch and the Budget and Financial Management Branch.

Successful applicants will undertake complex analysis, exercise sound judgement and work with stakeholders to deliver reliable financial, business and analytical products that support financial stewardship and executive decision-making.

Financial Systems, Policy and Reporting Branch

The Financial Systems, Policy and Reporting Branch within CFO Division is responsible for Services Australia (the Agency)'s financial reporting, financial systems and financial policy functions. This is complemented by the Branch's role in providing strategic guidance on customer payment and debt systems while ensuring the integrity of financial data is well maintained, standardised and reconcilable with financial structures to support reporting. The Branch also assists the Division with business process improvement, automation and standardisation of financial processes, and the consolidation of bespoke financial systems into enterprise financial systems where appropriate.

Budget and Financial Management Branch

The Budget and Financial Management Branch is responsible for providing financial management at the Agency level. This involves creating, costing, governing and reporting on the Agency's budget, and producing the financial benefits and activity costings data which underpin the Agency's funding requirements.

Duties

Senior Finance Officer:

- Undertake complex analysis of financial and operational information to support financial reporting, costing, budgeting, funding, forecasting and decision-making.
- Develop and maintain costing methodologies, financial models and other financial analysis to support Agency funding and financial management activities.
- Analyse policy, programme and service delivery changes to determine financial and funding impacts.
- Engage with stakeholders to identify, clarify and resolve complex financial, reporting, system and business requirements.
- Contribute to the development and improvement of financial systems, reporting, automation and business processes.
- Coordinate or contribute to the design, testing, implementation and assurance of financial system, reporting and process improvements.
- Provide evidence-based advice on financial issues, methodologies, systems, processes, controls and governance.
- Identify financial, operational and implementation risks and recommend practical responses.
- Prepare high-quality financial analysis, briefs, reports, models and business or technical documentation.
- Build productive relationships across finance, business and technical areas and with relevant partner agencies.
- Provide technical guidance and quality assurance to less experienced staff.

Senior Analyst

- Undertake complex business, data and operational analysis and provide evidence-based insights and advice.

- Engage with stakeholders to understand business needs and identify, clarify and prioritise analytical, reporting, data and system requirements.
- Analyse complex operational, workforce and financial datasets to identify trends, relationships, risks and opportunities.
- Apply appropriate analytical, quantitative or statistical techniques to investigate complex business and operational issues.
- Develop and improve sustainable reporting, analytical and decision-support products that meet business and executive needs.
- Develop and document business requirements, business rules, analytical methods and reporting requirements.
- Contribute to the design, testing, implementation and assurance of data, reporting, system and process improvements.
- Assess data quality, methodology and other analytical issues and recommend practical responses.
- Translate complex analysis into clear insights and advice for operational and executive decision-making.
- Prepare high-quality analysis, briefs, reports and technical or business documentation.
- Build productive relationships across business and technical areas to resolve issues and deliver outcomes.
- Provide technical guidance and quality assurance to less experienced staff.

Eligibility

Security Clearance level required: Baseline (or ability to obtain and maintain).

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant’s suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

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About the Services Australia

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To Apply

Position Contact	Doug Rutherford, 02 5163 1959
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=1216

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Social Services

Vacancy VN-0772982

Department of Social Services

Closing Date:Thursday 08 October 2026

Finance and Information Services
Financial Management and Property Services

Job Title	Assistant Director, Property Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	$126,762 - $143,888
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0356
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

The EL1 in the Property Services Team, is responsible for leading and overseeing the delivery of property and facilities management, strategic lease management, lease negotiations, contract management, capital works, reporting and accommodation support across the department's National property portfolio.

The role provides strategic leadership, operational oversight, governance, compliance, asset management, strategic accommodation support and stakeholder engagement to ensure property and facilities services are delivered efficiently, safely and in accordance with legislative, contractual and organisational requirements.

Duties

- lead the delivery of property and facilities management services across the department’s national property portfolio, ensuring services are safe, compliant, efficient and aligned with organisational requirements
- oversee building maintenance, asset management, preventative maintenance programs, inspections and property-related service delivery across departmental sites
- lead strategic lease management activities, including lease negotiations, lease term reviews, occupancy planning and engagement with landlords and service providers to support value-for-money outcomes
- manage major fit-out, refurbishment, capital works and decommissioning activities, coordinating briefing requirements and engagement with relevant corporate areas

- contribute to the management of property-related contracts, including facilities management, procurement support, finance and reporting, and capital management components
- develop and maintain productive relationships with contractors, landlords, building managers, state managers, service providers and internal stakeholders
- provide team leadership by establishing priorities, managing workloads, supporting staff development, recruitment, performance management and workforce planning activities
- support accommodation planning, workplace strategies, operational risk management, building safety initiatives, and energy management and sustainability outcomes across the property portfolio.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Jane Dickson, 02 5162 6016
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0772770

National Disability Insurance Agency

Closing Date:Monday 05 October 2026

Legal Division
Agency Legal Services, Dispute Resolution and Litigation, and Public Law, Legislation and Practice

Job Title	General Manager, Legal/Chief Counsel
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Sydney NSW, Geelong VIC, Brisbane QLD
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Senior Executive Service Band 2
Position Number	1004_09/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.beaumontandbeaumont.com.au/11781

The Legal, Actuarial, Governance and Reviews Group sits at the centre of the National Disability Insurance Agency's (NDIA) stewardship of the National Disability Insurance Scheme (NDIS). The Group supports lawful, consistent and accountable decision-making across the Agency, helping to ensure the Scheme operates with integrity, transparency and a strong focus on participant outcomes.

The Group partners with leaders across policy, service delivery, service design, technology, governance and corporate functions to provide expert advice and assurance on legal, actuarial, governance and review matters. It plays a critical role in supporting the Agency's reform agenda and ensuring decisions align with legislative requirements, governance frameworks and the intent of the NDIS.

The NDIA operates in one of Australia's most complex public policy environments. The Agency supports more than 750,000 Australians with disability through the NDIS while implementing significant reforms to ensure the Scheme remains sustainable, effective and focused on delivering high-quality outcomes for participants.

Within the Group, the Legal Division provides trusted legal services and participant-centred dispute resolution. The Division supports NDIS reform activities through expert legal advice and guidance, helping to ensure lawful, fair and consistent decision-making across the Agency. The Division comprises three branches responsible for Agency Legal Services, Dispute Resolution and Litigation, and Public Law, Legislation and Practice.

This full-time role can be undertaken from Canberra, Sydney, Melbourne, Geelong or Brisbane.

Duties

The successful candidate for the position of General Manager, Legal/Chief Counsel will demonstrate the capability to:

- Provide authoritative legal leadership and strategic counsel to the Chief Executive Officer, Executive Leadership Team, Board and senior executives on complex, high-profile and sensitive matters.
- Lead the Agency's legal function to deliver clear, timely and practical legal advice on legislative interpretation, administrative law, litigation, governance, information release and operational decision-making.
- Ensure Agency decisions, policies and practices are legally sound, procedurally fair and aligned with statutory obligations and the objectives of the NDIS legislation.
- Support the implementation of major Scheme reforms by translating legislative and policy changes into practical legal frameworks, operational guidance and effective governance arrangements.
- Build trusted relationships across government and with key external stakeholders to influence lawful, consistent and accountable decision-making.
- Manage legal risk and strengthen governance, assurance and integrity frameworks across the Agency.
- Lead and develop a high-performing legal team, fostering a culture of collaboration, professionalism and continuous improvement.
- Provide independent, balanced and solutions-focused advice that balances legal risk, policy intent, operational realities and participant outcomes.

In addition, the APS Values and the Secretaries' Charter of Leadership Behaviours set out the expected behaviours for all Senior Executive Service leaders. The successful candidate will demonstrate leadership that promotes integrity, accountability, inclusion and respectful workplace behaviour.

Eligibility

Application instructions

To apply, please apply via the application portal at www.beaumontandbeaumont.com.au/11781. Your application should include:

- A current resume
- A succinct pitch (maximum 750 words)

Your pitch is your opportunity to tell us why you are the right candidate for this role, why you want to work in the General Manager, Legal/Chief Counsel role and what you can contribute. Make sure to highlight relevant examples and accomplishments that show your ability to deliver at the SES Band 2 level. Your pitch needs to demonstrate that you have the capabilities, skills and attributes as stated in the ‘About you’ section.

We also encourage you to review the Senior Executive Service (SES) Performance Framework available on the APSC website to support your application, noting expectations to deliver outcomes while demonstrating the experience, capability and capacity to operate strategically and role-model APS Values and DRIVE behaviours. You can use the SES Band 2 Leadership Profile from the Integrated Leadership System and the Work Level Standards to ensure your application is pitched at the appropriate level and clearly demonstrates your capability against the expectations of the role.

For a confidential discussion about the role, please contact **Jonathan Beaumont** on **(02) 6126 4500** or email NDIA@beaumontandbeaumont.com.au.

Applications close on **Monday 5 October 2026**

Eligibility

To be eligible for employment with the NDIA, applicants must be Australian citizens. Successful applicants must obtain and maintain an Australian Government security clearance at the Negative Vetting 1 level and may be required to undertake an NDIS Worker Screening Check where applicable.

Legal qualifications and admission as a legal practitioner in Australia are mandatory requirements for this role. Experience in government, administrative law, litigation, statutory interpretation, social policy or human services will be highly regarded.

The NDIA is committed to building an inclusive and diverse workforce and welcomes applications from people with disability, Aboriginal and Torres Strait Islander peoples, people from culturally and linguistically diverse backgrounds, LGBTIQ+ people, mature-aged workers and carers.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Jonathan Beaumont, 02 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11781

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Treasury

Vacancy VN-0772781

Australian Bureau of Statistics

Closing Date:Monday 05 October 2026

Technology and Security
Security and Information Assurance Cyber Security

Job Title	Cyber Security Director (EL2)
Job Type	Full-Time;Part-Time, Ongoing
Location	Sydney NSW, Belconnen ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Hobart TAS, Perth WA
Salary	$151,797 - $175,476
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	flexible working arrangements
Classification	Executive Level 2
Position Number	26/CYBER_EL2
Agency Website	https://www.abs.gov.au/

Job Description

https://abs.nga.net.au/?jati=79A88B70-C35A-7658-FFC2-ED4D441D8D68

We are seeking an experienced and visionary cyber security leader to join our Technology and Security Division as a **Cyber Security Director (EL2)** in our Security and Information Assurance Branch.

Duties

About the role

This is a unique opportunity to lead the delivery of cyber security outcomes that protect one of Australia's most trusted public institutions and some of the nation's most valuable data assets.

You will provide strategic leadership, influence enterprise decision-making and drive the continual uplift of the ABS' cyber security capability. You will work under the broad direction of the CISO, with technical specialists, executive leaders, inter-agency federal government peers and industry partners to ensure the ABS remains secure, resilient and trusted in an increasingly complex threat environment.

As a Cyber Security Director, you will:

- provide strategic and operational leadership in the delivery of cyber security objectives and business outcomes
- lead the development and implementation of cyber security strategies, policies and a core program of work across your discipline
- inform enterprise decision-making through expert advice on cyber risk, security architecture or operational threat management to support the continued business resilience of the ABS
- drive the identification, assessment and treatment of cyber security risks across business-critical systems and services either through preventative, detective or corrective mechanisms
- lead cyber security assurance activities including audits, risk assessments, IRAP engagements, Essential Eight uplift activities and Cyber Authorisations to Operate
- strengthen detection, response and recovery capabilities through security operations, threat intelligence and incident response preparedness and leverage those learnings for continuous improvement
- build, nurture and sustain a high-performing workforce through coaching, mentoring, workforce planning and professional development
- promote a cyber-conscious culture, drive literacy initiatives and help improve security capability across the ABS
- remain abreast of the evolving threat landscape and proactively harness those insights to support the ABS's ongoing business resilience.

What we are looking for (selection criteria)

To be suitable you should have some or all of the following skills, qualities and experience and reflect accordingly within your CV:

- **Strategic Leadership** - Demonstrated ability to provide strategic leadership in complex operating environments, aligning cyber security outcomes with organisational objectives, managing risk and responding to emerging challenges.
- **Stakeholder Engagement and Influence** - Proven ability to build trusted relationships, communicate complex cyber security concepts to diverse audiences and influence stakeholders to achieve business outcomes as well as negotiate across competing priorities and stakeholder interests.
- **People Leadership** - Demonstrated experience leading and developing high-performing teams through coaching, capability building and fostering an inclusive and accountable culture.
- **Governance and Operational Delivery Excellence** - Proven ability to deliver complex programs of work, manage competing priorities, drive continuous improvement and achieve measurable business outcomes.

In addition, you should demonstrate **Cyber Security Expertise** across one or more of the following disciplines:

- Cyber security governance and risk management
- Security operations and incident response
- Cyber threat intelligence
- Threat modelling, profiling or threat hunting
- Identity and access management
- Security architecture and engineering
- Vulnerability management
- Secure software development and DevSecOps
- Cloud security (Azure and AWS)
- Data protection and privacy
- Essential Eight maturity uplift
- IRAP and security assurance activities

You will have a strong working knowledge of Australian Government security frameworks such as the Protective Security Policy Framework and Information Security Manual and cyber security legislation.

Eligibility

To be eligible for the role you:

- You must be an Australian citizen at the time you apply.
- You will need to hold or have the ability to obtain and maintain at least a Negative Vetting Level 1 security clearance.
- ABS employees who have access to market sensitive information are restricted in market trading activities. You may not be allowed to trade in financial products while employed. This role is not restricted in trading.

Notes

How to apply

To apply, complete an online application form on the ABS e-recruitment system.

Submit a brief curriculum vitae of **three pages or less** demonstrating the skills, qualities, and experience *(outlined in Section 1 of the Applicant Information Kit)* required for this role.

Please note submissions greater than 3 pages in length will not be accepted.

You must submit referee details as part of your application.

Applications close at **11:30 pm AEDT** on **Monday 5 October 2026. Late applications will not be accepted.**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at https://www.abs.gov.au/careers

To Apply

Position Contact	Miranda Shaw, 1800 249 583
Agency Recruitment Site	https://abs.nga.net.au/?jati=79A88B70-C35A-7658-FFC2-ED4D441D8D6

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Treasury

Vacancy VN-0772833

Australian Financial Security Authority

Closing Date:Sunday 04 October 2026

Legal

Job Title	Government Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$100,859 - $113,047
Future Merit Locations	Canberra, Sydney, Melbourne, Perth, Brisbane, Hobart, Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On Site, Flexible and Hybrid arrangements available
Classification	APS Level 6
Position Number	31796
Agency Website	

Job Description

https://www.afsa.gov.au/about-us/careers/current-vacancies

About AFSA

The Australian Financial Security Authority (AFSA) supports confidence in Australia's personal insolvency and personal property securities systems through regulation, service delivery and stewardship. AFSA is a modern national regulator committed to delivering trusted outcomes for government, business and the Australian community.

About the role

As an **APS 6 Government Lawyer**, you will deliver high-quality legal advice and services that support AFSA's regulatory, operational and corporate functions.

Working across a diverse range of legal matters, you will provide practical, risk-based advice, manage litigation and dispute resolution matters, and contribute to legally sound decision-making.

You will work closely with Senior and Principal Government Lawyers, as well as stakeholders across the agency, to identify legal risks, solve complex issues and support the achievement of AFSA's strategic objectives.

This is an excellent opportunity to build your expertise across government legal practice while contributing to matters that have a meaningful impact on the Australian community.

Duties

In this role, you will:

- Provide practical, timely and risk-based legal advice across a broad range of regulatory, corporate and operational matters.
- Manage litigation, tribunal proceedings, dispute resolution matters and legal advisory work to achieve effective outcomes.
- Prepare legal advice, briefs, submissions, correspondence and court or tribunal documents to support sound decision-making.
- Build productive stakeholder relationships, identify legal risks and contribute to the continuous improvement of legal services and capability across AFSA.

Qualifications, accreditations and experience

- A Bachelor of Laws degree (or equivalent), admission as a legal practitioner of the Supreme Court of an Australian State or Territory, and a current practising certificate or eligibility to hold one.
- Demonstrated experience undertaking legal research, providing legal advice and preparing high-quality legal documentation.
- Experience in litigation, dispute resolution, administrative law, regulatory law, information law, privacy or Freedom of Information matters, preferably within a government or regulatory environment.
- Strong communication, stakeholder engagement and problem-solving skills, with the ability to explain complex legal issues clearly and work effectively in a collaborative team environment.

Working arrangements

AFSA supports flexible ways of working and is committed to helping employees balance their work and personal commitments. Flexible, hybrid, part-time and job-share arrangements may be available, subject to operational requirements.

Why join AFSA?

At AFSA, you'll contribute to meaningful work that supports Australians while developing your skills in a collaborative and inclusive environment. AFSA values its people and offers:

- 15.4% employer superannuation contribution
- Flexible working arrangements
- Hybrid and remote work options where operationally appropriate
- Competitive salary and conditions under the Enterprise Agreement
- Paid Christmas and New Year shutdown
- Generous leave provisions

- Learning and development opportunities
- Employee Assistance Program
- A supportive, inclusive and respectful workplace culture.

AFSA is committed to creating a workplace where everyone feels welcome, respected and able to succeed. We welcome applications from people of all backgrounds and strongly encourage applications from First Nations peoples, people with disability, people from culturally and linguistically diverse backgrounds, and members of the LGBTQIA+ community.

Eligibility

To be eligible for employment with AFSA, you must:

- Be an Australian citizen
- Successfully complete police record and identity checks
- Obtain and maintain the required security clearance
- Meet any probationary requirements applicable to the role.

Security clearance: **Baseline**.

Notes

Applications close: Sunday, 4 October 2026 at 11:59 pm AEDT.

To apply, select **Apply** and follow the instructions in the AFSA recruitment portal.

You are required to submit:

- a current resume (maximum **2 pages)**; and
- a cover letter (maximum **750 words**).

Your application should demonstrate how your skills, experience and achievements align with the requirements of the role.

For information about working at AFSA and preparing your application, visit:

- AFSA Careers
- What We Offer
- How to Apply

Applications exceeding these limits will only be assessed up to the page and word limits specified.

Reasonable adjustments

AFSA is committed to providing an accessible and inclusive recruitment process. Reasonable adjustments are available throughout the recruitment process to support equitable participation.

For assistance, contact PeopleConnect@afsa.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Financial Security Authority

AFSA is an executive agency within the Treasury portfolio that works to maintain confidence in Australia's personal insolvency, personal property securities, and criminal asset management systems, supporting a strong and resilient credit framework. Its regulatory responsibilities are delivered under key legislation, including the Bankruptcy Act 1966, the Personal Property Securities Act 2009, and the Proceeds of Crime Act 2002. AFSA is committed to continuous improvement and stakeholder trust through collaboration and engagement. To support this, it has established a Consumer Consultative Panel to enable constructive dialogue with consumer and community representatives and values the expertise of community and consumer organisations, particularly in frontline services, advocacy, education, and research. AFSA offers an inclusive, flexible workplace that supports diversity, wellbeing, and work–life balance. Roles are available across our offices in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, and Sydney, and may be full-time or part-time. Employees benefit from strong career development opportunities, flexible work arrangements, competitive remuneration, generous leave entitlements, study assistance and learning and development opportunities, and a Christmas–New Year shutdown.

To Apply

Position Contact	People Connect, N/A
Agency Recruitment Site	https://www.afsa.gov.au/about-us/careers/current-vacancies

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Treasury

Vacancy VN-0772858

Australian Financial Security Authority

Closing Date:Sunday 04 October 2026

Legal

Job Title	Senior Privacy & FOI Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA
Salary	$100,859 - $113,047
Future Merit Locations	Brisbane, Adelaide, Canberra, Hobart, Melbourne, Sydney, Perth
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On Site, Flexible and Hybrid arrangements available
Classification	APS Level 6
Position Number	31841
Agency Website	

Job Description

https://www.afsa.gov.au/current-vacancies

About AFSA

The Australian Financial Security Authority (AFSA) supports confidence in Australia's personal insolvency and personal property securities systems through regulation, service delivery and stewardship. AFSA is a modern national regulator committed to delivering trusted outcomes for government, business and the Australian community.

About the role

This is an exciting opportunity to join AFSA Legal as a **Senior Privacy & FOI Officer**, where you will play a pivotal role in promoting transparency, accountability and the responsible management of information across the agency. Working under the general direction of the Assistant Director, Information Management Unit, you will manage complex and sensitive privacy and Freedom of Information (FOI) matters that have a direct impact on the agency's legislative obligations, reputation and service delivery.

In this specialist role, you will lead the management of complex FOI requests, privacy complaints, data breach matters and information access enquiries, while providing trusted advice to stakeholders across the organisation. You will apply your judgement and expertise to interpret legislation, resolve challenging issues, manage competing priorities and deliver high-quality outcomes in a dynamic and evolving regulatory environment.

You will have the opportunity to influence best-practice privacy and information management by contributing to policy development, governance initiatives, capability building and continuous improvement activities. Working closely with business areas and senior leaders, you will help strengthen AFSA's privacy maturity, support compliance with the Privacy Act 1988 and Freedom of Information Act 1982 and contribute to maintaining public trust in the agency.

This role offers a unique opportunity to build deep expertise in privacy and FOI, work on complex and meaningful matters, and be part of a collaborative, supportive and high-performing team committed to making a real difference across government.

Duties

As the Senior Privacy & FOI Officer, you will:

- Manage a complex caseload of Freedom of Information requests, privacy complaints, privacy incidents and data breaches, ensuring matters are assessed and resolved in accordance with legislative and policy requirements.
- Interpret and apply the Privacy Act 1988, Freedom of Information Act 1982 and associated legislation to support lawful, timely and consistent decision-making.
- Provide strategic, risk-based and practical advice on privacy, FOI and information management matters to decision-makers and stakeholders across the agency.
- Build productive relationships and engage effectively with internal and external stakeholders to facilitate the resolution of sensitive and complex matters.
- Prepare high-quality briefs, investigation reports, decisions, submissions and correspondence on complex privacy and FOI matters.
- Identify and manage privacy, FOI and information management risks, and contribute to strategies that strengthen compliance and governance outcomes.
- Contribute to the development, implementation and continuous improvement of privacy, FOI and information governance frameworks, policies, procedures and guidance materials.
- Support organisational capability by providing advice, guidance and education to stakeholders on privacy, FOI and information management obligations.
- Monitor legislative, regulatory and policy developments and advise on their implications for AFSA's operations and practices.
- Maintain accurate records and contribute to reporting, compliance monitoring and continuous improvement activities.

All duties will be performed in accordance with:

- the APS Values, Code of Conduct and Employment Principles
- WHS obligations, taking responsibility for own health and safety and that of others
- AFSA’s risk management framework and relevant legislation, including guiding others to identify and mitigate foreseeable risks.

Our ideal candidate:

Engages people to build productive working relationships

- Acts with honesty, integrity and respect in dealings with others.
- Is willing and able to understand others' perspectives.
- Sets and manages expectations to achieve positive outcomes.

Uses information to make evidence-based decisions

- Researches, identifies and integrates relevant evidence towards finding solutions to the problem.
- Provides unbiased, comprehensive and accurate advice to others.
- Uses past experience and organisational/environmental awareness to analyse what information is important and how it should be used in the decision-making process.

Sustains a user-focused approach to deliver better services

- Uses and shares this understanding to inform collaborative service offering.
- Embraces ambiguity and is curious, works with users to identify a solution which provides value.

Communicates simply and clearly

- Communicates clearly in plain English, without using jargon.
- Demonstrates an ability to convey a message succinctly and with empathy, regardless of medium (written, verbal, digital).
- Understands the target audience, and tailors' message in a way that appeals to them.

Engages proactively with risk

- Ensures compliance with all legislative and policy requirements to mitigate risk.
- Challenges assumptions and explores possibilities to take calculated risks.
- Consistently demonstrates a proactive and responsible attitude towards the identification and management of risk.

Qualifications and experience

Desirable

- Demonstrated understanding of the Privacy Act 1988 and Freedom of Information Act 1982.
- Understanding of Commonwealth Legislative framework, including Legal Services Directions 2025 and the Public Governance, Performance and Accountability Act 2013.
- Degree in law from an Australia tertiary institution or comparable qualification, including candidates currently undertaking such studies.

Working arrangements

AFSA supports flexible ways of working and is committed to helping employees balance their work and personal commitments. Flexible, hybrid, part-time and job-share arrangements may be available, subject to operational requirements.

Why join AFSA?

At AFSA, you'll contribute to meaningful work that supports Australians while developing your skills in a collaborative and inclusive environment. AFSA values its people and offers:

- 15.4% employer superannuation contribution
- Flexible working arrangements
- Hybrid and remote work options where operationally appropriate
- Competitive salary and conditions under the Enterprise Agreement
- Paid Christmas and New Year shutdown
- Generous leave provisions
- Learning and development opportunities
- Employee Assistance Program
- A supportive, inclusive and respectful workplace culture

AFSA is committed to creating a workplace where everyone feels welcome, respected and able to succeed. We welcome applications from people of all backgrounds and strongly encourage applications from First Nations peoples, people with disability, people from culturally and linguistically diverse backgrounds, and members of the LGBTQIA+ community.

Eligibility

To be eligible for employment with AFSA, you must:

- Be an Australian citizen
- Successfully complete police record and identity checks
- Obtain and maintain the required security clearance
- Meet any probationary requirements applicable to the role

Security clearance: Baseline

Notes

How to apply

Applications close: **Sunday, 4 October 2026 at 11:59 PM AEDT.**

To apply, select Apply and follow the instructions in the AFSA recruitment portal. You are required to submit:

- a current resume; and
- a cover letter (maximum 750 words words)

For information about working at AFSA and preparing your application, visit:

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About the Australian Financial Security Authority

AFSA is an executive agency within the Treasury portfolio that works to maintain confidence in Australia's personal insolvency, personal property securities, and criminal asset management systems, supporting a strong and resilient credit framework. Its regulatory responsibilities are delivered under key legislation, including the Bankruptcy Act 1966, the Personal Property Securities Act 2009, and the Proceeds of Crime Act 2002. AFSA is committed to continuous improvement and stakeholder trust through collaboration and engagement. To support this, it has established a Consumer Consultative Panel to enable constructive dialogue with consumer and community representatives and values the expertise of community and consumer organisations, particularly in frontline services, advocacy, education, and research. AFSA offers an inclusive, flexible workplace that supports diversity, wellbeing, and work–life balance. Roles are available across our offices in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, and Sydney, and may be full-time or part-time. Employees benefit from strong career development opportunities, flexible work arrangements, competitive remuneration, generous leave entitlements, study assistance and learning and development opportunities, and a Christmas–New Year shutdown.

To Apply

Position Contact	People Connect, N/A
Agency Recruitment Site	https://www.afsa.gov.au/current-vacancies

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Treasury

Vacancy VN-0772886

Australian Financial Security Authority

Closing Date:Sunday 04 October 2026

Regulatory Operations Group
Trustee Ops, PS & RP

Job Title	Executive Support Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	$100,859 - $113,047
Future Merit Locations	Sydney, Melbourne, Canberra, Brisbane, Hobart, Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On site, Flexible and Hybrid arrangements available
Classification	APS Level 6
Position Number	31786
Agency Website	

Job Description

https://www.afsa.gov.au/about-us/careers/current-vacancies

About AFSA

The Australian Financial Security Authority (AFSA) supports confidence in Australia's personal insolvency and personal property securities systems through regulation, service delivery and stewardship. AFSA is a modern national regulator committed to delivering trusted outcomes for government, business and the Australian community.

About the role

As an **Executive Support Officer (APS6)** you will help senior leaders deliver critical regulatory and operational outcomes by ensuring priorities, correspondence, reporting and governance requirements are managed efficiently and accurately. Working closely with executives, colleagues across the organisation, and a range of internal and external stakeholders, you will coordinate

information flow, support decision-making, and maintain strong business operations. You will provide high-quality executive and administrative support, prepare and quality assure briefs and submissions, and help drive timely delivery of projects, commitments and legislative responsibilities. Your work will enable leaders to focus on strategic priorities while ensuring stakeholders receive professional, responsive and effective support.

Duties

Reporting to the Executive Officer, you are responsible for:

- Managing correspondence, including monitoring emails, responding to enquiries where necessary, collating and following up information, and tracking high-volume activity to ensure deadlines are met.
- Coordinating and checking that all required information is included in communications and correspondence, including briefings, reports, submissions and notes, to ensure the completeness and timeliness of written information before forwarding to the Executive Officer for accuracy, quality assessment and revision as required.
- Working under limited guidance and acting as the initial point of contact for internal and external stakeholders to action requests, coordinate activities and support agency projects of varying complexity.
- Providing secretariat support to stakeholder meetings, committees and working groups as required.
- Ensuring the National Manager and Senior Director are appropriately prepared to engage with internal and external clients and stakeholders.
- Working collaboratively with Executive Officers and Executive Assistants across AFSA to ensure a coordinated approach that enables the effective flow of information and work.
- Undertaking ad hoc administrative tasks and projects as required.

Qualifications and experience

- Demonstrated experience in provision of administration support with a strong attention to detail, personal integrity and excellent problem-solving skills.
- Appropriate oral and written communication skills for an APS 6, stakeholder engagement skills and the ability to support colleagues working across tasks to manage competing priorities in a demanding and fast paced environment.
- Proficient IT skills in the Microsoft Office suite (Word, Excel, Teams, SharePoint and Outlook) and an ability to learn other software specific to the role:
    - CTM travel booking system,
    - Finance One financial management system, and
    - Records Management system.

Working arrangements

AFSA supports flexible ways of working and is committed to helping employees balance their work and personal commitments. Flexible, hybrid, part-time and job-share arrangements may be available, subject to operational requirements.

Why join AFSA?

At AFSA, you'll contribute to meaningful work that supports Australians while developing your skills in a collaborative and inclusive environment. AFSA values its people and offers:

- 15.4% employer superannuation contribution
- Flexible working arrangements
- Hybrid and remote work options where operationally appropriate
- Competitive salary and conditions under the Enterprise Agreement
- Paid Christmas and New Year shutdown
- Generous leave provisions
- Learning and development opportunities
- Employee Assistance Program
- A supportive, inclusive and respectful workplace culture

AFSA is committed to creating a workplace where everyone feels welcome, respected and able to succeed. We welcome applications from people of all backgrounds and strongly encourage applications from First Nations peoples, people with disability, people from culturally and linguistically diverse backgrounds, and members of the LGBTQIA+ community.

Eligibility

To be eligible for employment with AFSA, you must:

- Be an Australian citizen
- Successfully complete police record and identity checks
- Obtain and maintain the required security clearance
- Meet any probationary requirements applicable to the role

Security clearance: Baseline.

Notes

Applications close: Sunday, 4 October 2026 at 11:59 pm AEDT.

To apply, select **Apply** and follow the instructions in the AFSA recruitment portal.

You are required to submit:

- a current resume (maximum **2 pages**); and
- a pitch (maximum **500 words**)

Your application should demonstrate how your skills, experience and achievements align with the requirements of the role.

For information about working at AFSA and preparing your application, visit:

- AFSA Careers
- What We Offer
- How to Apply

Applications exceeding these limits will only be assessed up to the page and word limits specified.

Reasonable adjustments

AFSA is committed to providing an accessible and inclusive recruitment process.

Reasonable adjustments are available throughout the recruitment process to support equitable participation.

For assistance, contact PeopleConnect@afsa.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Financial Security Authority

AFSA is an executive agency within the Treasury portfolio that works to maintain confidence in Australia's personal insolvency, personal property securities, and criminal asset management systems, supporting a strong and resilient credit framework. Its regulatory responsibilities are delivered under key legislation, including the Bankruptcy Act 1966, the Personal Property Securities Act 2009, and the Proceeds of Crime Act 2002. AFSA is committed to continuous improvement and stakeholder trust through collaboration and engagement. To support this, it has established a Consumer Consultative Panel to enable constructive dialogue with consumer and community representatives and values the expertise of community and consumer organisations, particularly in frontline services, advocacy, education, and research. AFSA offers an inclusive, flexible workplace that supports diversity, wellbeing, and work–life balance. Roles are available across our offices in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, and Sydney, and may be full-time or part-time. Employees benefit from strong career development opportunities, flexible work arrangements, competitive remuneration, generous leave entitlements, study assistance and learning and development opportunities, and a Christmas–New Year shutdown.

To Apply

Position Contact	People Connect, N/A
Agency Recruitment Site	https://www.afsa.gov.au/about-us/careers/current-vacancies

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Treasury

Vacancy VN-0772900

Australian Securities and Investments Commission

Closing Date:Sunday 27 September 2026

Job Title	Business Analyst Practice Lead
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	-
Future Merit Locations	Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1948369
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226689956&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

The Australian Government has announced the stabilisation of existing business registers and their transfer from the Australian Taxation Office (ATO) back to ASIC, under the RegistryConnect (RC) Program. This program aims to deliver reliable, secure, trusted, and efficient registry services to support the economy for the benefit of all Australians.

ASIC's RegistryConnect Program is seeking a highly skilled and accomplished Business Analyst Practice Lead to contribute to its flagship technology modernisation and uplift initiative.

- **Sydney or Melbourne location**
- **20 month fixed term position**

- **Salary from $170,621 to $184,566 (depending on experience) + 15.4 % superannuation**
- **Applications will close at 11:59pm AEST, Sunday 27 September 2026**

The team

The Digital, Data and Technology Portfolio Office deliver a comprehensive range of project and support services to ASIC. We are responsible for driving major technology initiatives designed to transform our operations, with a strong focus on visualisation, mobility and cloud solutions. By prioritising data sharing and advanced analytics our goal is to position ASIC as a best in class regulator, underpinning the integrity and efficiency of Australia's financial markets.

The role

As the Business Analyst Practice Lead, you will be instrumental in driving the success of the RegistryConnect program by shaping and advancing the business analysis capability. You will ensure that robust practices, frameworks and methodologies are consistently applied across all initiatives, delivering high quality outcomes aligned with ASIC's strategic objectives.

More specifically, you will:

- Uplift and strengthen business analysis capability through mentoring, methodology development, and the adoption of best practice standards and tools for requirements and process management.
- Lead the design and implementation of business analysis frameworks aligned with BABOK principles and IIBA standards.
- Champion targeted learning and development pathways, embedding continuous improvement and professional growth across the team.
- Ensure quality assurance of business analysis deliverables and maintain rigorous documentation standards.
- Collaborate with DD&T teams to enhance organisational awareness and engagement with RegistryConnect.
- Drive and contribute to high impact projects, applying domain expertise and providing guidance to Business Analysts.

Duties

About you

The ideal candidate this role will be a seasoned Business Analyst leader with strong expertise in BABOK and IIBA standards, Agile delivery and requirements management. You'll bring proven experience in mentoring BA teams, driving best practice frameworks and delivering complex

technology projects. Exceptional communication, stakeholder engagement and deep knowledge in domain areas such as Data & Analytics, Cyber & Infrastructure or Regulatory will be highly useful and valued in this pivotal role.

In addition, you will have:

- Proven experience in managing and mentoring Business Analyst teams, fostering capability development and best-practice adoption.
- Comprehensive knowledge of IT Systems Development Lifecycles (SDLC) and expertise in Agile delivery methodologies.
- Advanced skills in requirements elicitation, documentation, and management, ensuring clarity and alignment with business objectives.
- Proficiency in industry standard tools for process modelling and requirements management, supporting efficient and accurate analysis.
- Exceptional communication and stakeholder engagement skills, complemented by strong facilitation, coaching and mentoring capabilities.
- Deep domain expertise in one or more BA specialisations, such as Data & Analytics, Cyber & Infrastructure, Regulatory or Registry.

Click ‘apply' to start your application. will close at 11:59pm AEST, Sunday 27 September 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click here to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Simeon Whitelake, +61299112986
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0772944

Australian Securities and Investments Commission

Closing Date:Sunday 27 September 2026

Job Title	Service Operations IT Analyst
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Traralgon VIC
Salary	-
Future Merit Locations	Sydney, Melbourne, Traralgon
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	APS Level 4
Position Number	1945722
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226691040&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- **Sydney or Melbourne location, other locations considered**
- **Salary between $81,396 - $85,659 (depending on experience) + 15.4% super**
- **12 month Fixed Term Contract**
- **Applications close at 11:59pm AEST, Sunday 27 September 2026**

The team

Information Technology Services (ITS) delivers IT services and support across ASIC. The **Service Operations** team is part of the national Service Operations & Enablement group, driving a major technology transformation to help ASIC become a leading regulator. Key focus areas include the digital workplace, mobility, security, cloud platforms, AI, data, analytics, and automation.

The role

As a **Service Operations IT Analyst**, you will deliver responsive, reliable and customer-focused IT services that enhance productivity through strong service delivery, continuous improvement and automation. **The role can be based in Sydney, Melbourne or Traralgon.**

Key responsibilities include:

- Act as the primary contact for ASIC staff, delivering customer-focused support for technology issues and enquiries.
- Provide support via phone, email and face-to-face channels.
- Deliver timely assistance across a broad range of technologies with empathy and professionalism.
- Troubleshoot and resolve issues efficiently using established support practices.
- Monitor and manage requests to meet service standards and achieve positive customer outcomes.
- Maintain accurate records of issues, resolutions and support documentation.
- Review and update procedures to improve service delivery and issue resolution.
- Escalate complex or unresolved issues as required.

Duties

About you

You will have at least two years' customer service experience, with a passion for continuous improvement and delivering great outcomes.

You will also demonstrate:

- Experience managing and resolving customer enquiries within established service standards.
- Strong written and verbal communication skills, with empathy and professionalism under pressure.
- Analytical problem-solver with sound judgement and escalation awareness.
- Passion for learning new technologies and ways of working.
- Self-motivated with the ability to work independently and deliver results.
- Experience providing remote customer support and quickly assessing customer needs.
- Knowledge of ITIL practices and financial services environments.
- Exposure to a broad range of technologies, including Windows 11, virtualisation, cloud platforms (Azure, AWS, GCP), networking, Windows Server, Microsoft Entra ID/Active Directory and Microsoft 365.

View the position description for more information or click ‘apply' to start your application. Applications close at 11:59pm AEST, Sunday 27 September 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn

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Treasury

Vacancy VN-0772715

Australian Taxation Office

Closing Date:Wednesday 07 October 2026

Enterprise Strategy & Corporate Operations
Fraud Prevention and Internal Investigations

Job Title	Fraud and Corruption Prevention Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Melbourne VIC, Adelaide SA, Albury NSW, Canberra ACT, Dandenong VIC, Sydney NSW, Upper Mount Gravatt QLD
Salary	$129,551 - $141,239
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Brisbane, Melbourne, Adelaide, Albury, Canberra, Dandenong, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_744_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=685BE330-B537-D95B-6A25-ED4D091524BB

Duties

Help shape and protect a culture of integrity, accountability and trust. We are seeking motivated, capable and values driven individuals to join Fraud Prevention and Internal Investigations.

As a Fraud and Corruption Prevention Manager, you will lead and coordinate the ATO's fraud, corruption, insider threat, integrity and personnel security programs to strengthen organisational resilience and protect the integrity of the agency. You'll provide strategic leadership, expert advice and direction across a range of complex and sensitive integrity matters, ensuring the ATO effectively prevents, detects and responds to fraud, corruption and security risks.

You will lead, coach and develop a team and drive the delivery of fraud and corruption prevention initiatives that support the ATO's obligations under the Commonwealth Fraud and Corruption Control Framework, Protective Security Policy Framework, and associated legislation including the National Anti-Corruption Commission Act and Public Interest Disclosure Act. You'll exercise sound judgement in complex environments, analyse emerging risks and trends and provide timely advice and recommendations to senior executives to support informed decision-making.

Working collaboratively across the ATO and with internal and external business partners, you will lead the development and implementation of enterprise-wide prevention, education and awareness strategies, risk management approaches, and operational responses to integrity threats. You'll oversee the assessment and management of monitoring and detection activities, sensitive integrity incidents, personnel security concerns, employment suitability matters and other insider threat risks, ensuring appropriate governance, assurance and risk mitigation measures are in place.

You will foster strong business partner relationships, influence outcomes across business areas, and contribute to the continuous improvement of the ATO's fraud and corruption control and personnel security arrangements. You'll also identify opportunities to enhance organisational capability, drive innovation in integrity risk management practices, and support a culture of ethical behaviour and accountability.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

• demonstrates experience in one or more of the following disciplines: fraud and corruption control, integrity, personnel security, insider threat, intelligence, investigations, monitoring and detection, risk management, governance or compliance

• understands the Commonwealth Fraud and Corruption Control Framework, Protective Security Policy Framework and associated legislation to provide sound, risk-based advice and support effective decision-making

• leads the development, implementation and continuous improvement of fraud, corruption, integrity and personnel security frameworks, controls and prevention strategies that strengthen organisational resilience and governance

• analyses intelligence, information and risk indicators to identify emerging threats, assess vulnerabilities and deliver evidence-based recommendations that strengthen fraud, corruption, personnel security and insider threat prevention, detection and response capabilities

• builds and maintains productive relationships with a range of business partners, influencing outcomes through strategic advice, high-quality briefs and effective engagement

• demonstrates leadership and people management skills, building capability, managing competing priorities and delivering high-quality outcomes in complex and sensitive environments.

Certificate IV in Government (Investigations) or qualifications in a related field will be highly regarded but not essential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Ross Edwards, (07) 3213 8337
Agency Recruitment Site	https://ato.nga.net.au/?jati=685BE330-B537-D95B-6A25-ED4D091524BE

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772888

Department of Veterans' Affairs

Closing Date:Thursday 15 October 2026

Open Arms
Clinical Operations

Job Title	Clincian
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Ipswich QLD
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5203
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high-quality mental health assessment and clinical counselling services for Australian veterans and their families. We are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

You will be supported through the provision of ongoing learning and development opportunities and funded clinical supervision.

Clinicians (APS 6) work within the Open Arms Division of the Department of Veterans' Affairs (DVA) providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners, and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation, and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines, and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence-based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best-practice client care
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
    - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
    - Participate in community development and service promotion activities
    - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality

improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
- Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements
- Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
- Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration **OR**
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, **OR**
- Qualification as a Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, **OR**
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer support. More information can be found on the DVA Website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Marissa Kilborn, marissa.kilborn@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772894

Department of Veterans' Affairs

Closing Date:Thursday 08 October 2026

Ministerial Engagement and Communications
Ministerial, International and Stakeholder Relations

Job Title	Secretariat Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$95,440 - $99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5215
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Are you an organised, practical and people-focused professional who enjoys supporting high-profile meetings, forums and stakeholder engagement? As a Secretariat Officer in the International and Stakeholder Relations team, you will help deliver important forums and engagement activities across government, the department, international partners and the veteran community.

The International and Stakeholder Relations Section oversees the coordination, planning, secretariat support and delivery of a range of high-profile external forums and committees. This includes supporting the Commission and Partnership Forums, The National Consultation Framework forums, Defence-DVA partnership forums and the interjurisdictional Veterans' Ministerial Council and the Commonwealth, State and Territory Committee. The section also manages international visits to the department, international travel for the Minister, Secretary and departmental SES and the departments involvement in bilateral and multilateral international discussions and forums.

This role is suited to someone who communicates clearly, has strong attention to detail and can manage competing priorities while working collaboratively with others. You will contribute to the smooth delivery of meetings, events and secretariat processes by coordinating papers, preparing meeting materials, following up action items and supporting stakeholders to build productive working relationships.

If you are a capable organiser who enjoys working with people, supporting important engagement activities and helping turn planning into practical delivery, we encourage you to apply.

Duties

- Provide secretariat and administrative support for committees, consultative forums, stakeholder meetings and related events.
- Coordinate meeting arrangements, including scheduling, invitations, room bookings, ICT support, agendas, meeting packs and other materials.
- Support the preparation and maintain core secretariat products, including agendas, minutes, records of meeting, action item registers, forward work plans and meeting documentation.
- Liaise professionally with internal and external stakeholders to coordinate papers, follow up actions, respond to enquiries and support timely delivery of meeting requirements.
- Assist with the planning and administration of international visits, travel, events and stakeholder engagement activities.
- Prepare clear written material, correspondence, briefs and reports under guidance, ensuring accuracy, consistency and attention to detail.
- Manage records, shared mailboxes, task trackers and administrative processes in line with departmental requirements.
- Support continuous improvement by contributing to procedures, checklists, templates and practical ways to improve secretariat processes.
- Work collaboratively with team members and other areas of the section to manage competing priorities and deliver shared outcomes.
- Demonstrate sound judgement, taking responsibility for allocated tasks, communicating clearly, building productive working relationships and contributing to a positive team culture.
- Conduct other duties as required.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

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- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You’re joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency’s university sponsorship program. A university sponsorship provides aspiring university students the opportunity to undertake a selected degree with financial support from the agency, whilst also receiving paid on-the-job experience through structured work placements.

About the Department of Veterans' Affairs

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To Apply

Position Contact	Tristan Rallings, 0460 000 141
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772897

Department of Veterans' Affairs

Closing Date:Thursday 08 October 2026

Open Arms
Clinical Operations

Job Title	Clincian
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Winnellie NT
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5214
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Clinicians (APS 6) work within the Open Arms Division of the Department of Veterans' Affairs (DVA), providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must

demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence-based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best-practice client care
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
    - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
    - Participate in community development and service promotion activities
    - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
    - Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements
    - Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
    - Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
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- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration **OR**
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, **OR**
- Qualification as a Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, **OR**
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month

program offering formal learning and development, career mentoring and activities for wellness and peer support. More information can be found on the DVA Website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Veterans' Affairs

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To Apply

Position Contact	Linda Hopkinson, 08 7970 6513
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772901

Department of Veterans' Affairs

Closing Date:Thursday 08 October 2026

Ministerial Engagement & Communications
Ministerial, International and Stakeholder Relations

Job Title	Senior Secretariat Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5216
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

If you are an organised, proactive and people-focused professional who thrives in fast-paced environments, this is your chance to help shape high-profile engagement across government, the veteran community and international partners. As a Senior Secretariat Officer, you will play a central role in supporting important forums, committees and events that build strategic relationships, drive action and deliver meaningful outcomes.

The International and Stakeholder Relations Section oversees the coordination, planning, secretariat support and delivery of a range of high-profile external forums and committees. This includes supporting the Commission and Partnership Forums, The National Consultation Framework forums, Defence-DVA partnership forums and the interjurisdictional Veterans' Ministerial Council and the Commonwealth, State and Territory Committee. The section also manages international visits to the department, international travel for the Minister, Secretary and departmental SES and the departments involvement in bilateral and multilateral international discussions and forums.

This position is ideal for someone who combines excellent stakeholder engagement and communication skills with strong secretariat expertise, project management and problem-solving skills. You will engage with the offices of the Minister, Secretary, Deputy Secretaires and business areas across the department as well as a wide range of government agencies, ex-service organisations, representatives of state and territory governments, and international counterparts. Success in this role will require sound judgement, attention to detail, the ability to manage

competing priorities, and a genuine commitment to building respectful and productive working relationships.

This is an exciting opportunity for confident communicator, a capable organiser and a relationship builder who enjoys turning complexity into action to contribute to a high-profile section at the centre of DVA’s stakeholder and international engagement work.

Duties

- Develop, maintain and strengthen key strategic relationships with a diverse range of internal and external stakeholders.
- Communicate clearly and confidently with stakeholders, providing advice and guidance on to achieve mutually beneficial outcomes.
- Provide high-quality secretariat, event and ICT support for the professional organisation and delivery of governance committees, consultative forums and stakeholder meetings.
- Coordinate and produce core secretariat products, including agendas, meeting packs, minutes, records of meeting and action item registers.
- Work collaboratively with business areas and stakeholders for papers, monitor responses, follow up on outstanding actions and ensure deadlines are met.
- Support the planning and administration of ministerial, Secretary and SES international travel, international events and inbound delegations to the department.
- Prepare written correspondence, reports, briefings, budgets and other materials to a high standard with strong attention to detail.
- Contribute strong project management and problem-solving skills to support the successful delivery of complex and high-profile work.
- Develop, update and maintain secretariat guidelines, procedures and continuous improvement practices.
- Provide administrative support including record keeping, travel coordination and financial management, and assist other teams within the section as required.
- Other duties as required.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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To Apply

Position Contact	Tristan Rallings, 0460 000 141
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772903

Department of Veterans' Affairs

Closing Date:Thursday 15 October 2026

Finance and Portfolio
Housing Procurement & Approved Accounts

Job Title	Insurance Adviser
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$85,610 - $91,309
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 4
Position Number	EXT-2026-5226
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Defence Service Homes (DSH) Insurance Scheme is a national scheme providing home building insurance to eligible veterans, war widows and Australian Defence Force (ADF) personnel. The team consists of five core business areas that include Products, Pricing and Underwriting, Sales and Policy, Claims, Marketing and Communications and Finance and Accounts.

The Sales & Policy team are responsible for providing general advice to clients on their home and other insurance needs.

They respond to enquiries from clients, both written and over the phone, provide quotes and sell policies for a range of general insurance products. This includes the DSH Insurance home building residential insurance policy, which is exclusively for those who have served in the Australian Defence Force.

The team participate in a roster to ensure national phone coverage is provided during operating hours of 8:00am-6:00pm Monday to Friday, with the exception of ANZAC Day, Easter, Christmas Day and Boxing Day.

This team also focus on setting sales goals, analysing data on past performance, and projecting future performance. The team works cross functionally with other teams in DSH Insurance and is responsible for the administration of policies including providing services such as payment collection, endorsements and cancellations of policies as well as the various correspondence that may be sent to policyholders. The team are also responsible for compliance to the General Insurance Code of Practice (GICOP).

Duties

- Focus on providing general advice to clients on their home and other insurance needs and respond to enquiries from clients and providers, via all correspondence methods
- Provide quotes and processing insurance policies on all product lines within authority levels and service and underwriting standards
- Participate in a roster to ensure national phone coverage is provided during operating hours of 8.00am to 6.00pm
- Prepare written responses on insurance matters as required
- Complete follow up tasks and reviews and manage existing policies and sales activities within required time frames
- Participate in agreed projects which seek to improve the effectiveness and efficiency of DSH Insurance’s business operations as required
- Contribute to setting team goals and work practises including monitoring own performance against these goals and ensuring advice provided is compliant with the established Standard Operating Procedures
- Actively represent DSH Insurance and promote the benefits provided
- Provide support to the Senior Insurance Adviser/management as required

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
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Notes

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Lisa Mueller, 0425 833 863
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772908

Department of Veterans' Affairs

Closing Date:Thursday 08 October 2026

Ministerial Engagement & Communications
Client and Information Access

Job Title	Feedback Management Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Sydney NSW
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5222
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Feedback Management Officers (FMOs) report to the Assistant Director, Feedback Management Team. FMOs are responsible for acknowledging, researching and investigating feedback and complaints received by DVA. The role works closely with business areas across the Department to gather information, assess complaint issues and provide clear outcomes to complainants verbally or in writing

The role requires sound judgement, strong communication skills and the ability to manage sensitive matters in a high-volume environment. FMOs maintain accurate records in DVA systems, support continuous improvement of feedback processes, and may develop and deliver training on the Client Feedback Management System (CFMS) and best-practice complaint management. Work completed by FMOs is subject to quality assurance to ensure feedback is managed to a high standard.

The ideal candidate will be client-focused, self-motivated and able to manage complex and sensitive complaints with professionalism, accuracy and sound judgement. They will be comfortable working in a high-volume environment and able to balance competing priorities while maintaining quality and timeliness.

They will have strong written and oral communication skills, the ability to engage constructively with clients, colleagues and stakeholders, and the capability to identify practical solutions that

support effective complaint resolution. Experience in complaint management, investigations, case management, training delivery or use of CFMS will be highly regarded.

Duties

- Acknowledge feedback and enquiries, and where appropriate refer individuals to other areas of support within DVA, including Open Arms.
- Research and investigate complaints received by the Feedback Management Team, including by liaising with relevant business areas to seek information, clarify issues and ensure responses address the matters raised.
- Provide clear actions and outcomes to complainants verbally or in writing, while maintaining regular contact throughout the complaint process.
- Record correspondence, documentation, client interactions and complaint actions accurately in relevant DVA systems.
- Collaborate with colleagues, business areas and internal and external stakeholders to seek or provide advice that supports effective decision-making and complaint resolution.
- Apply Feedback Management Team and CFMS policies, procedures and standards to ensure consistent and appropriate complaint handling.
- Identify and recommend improvements to guidelines, systems and processes to strengthen efficiency, clarity and effectiveness.
- Develop and deliver tailored training on CFMS and best-practice complaint management for DVA business areas, including teams with specific feedback management needs.
- Provide advice, guidance and recommendations to APS5 staff, including on complaint handling approaches, escalation points and risk thresholds.
- Contribute to the interpretation, review and improvement of feedback policies, procedures and Statements of Principles (SOPs).
- Respond to Commonwealth Ombudsman and Freedom of Information (FOI) requests as required, ensuring responses are accurate, complete and provided within required timeframes.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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To Apply

Position Contact	Rebecca Muller, 03 9475 5232
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772916

Department of Veterans' Affairs

Closing Date:Thursday 08 October 2026

Commemorations
Office of Australian War Graves

Job Title	Operations Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Bridgeman Downs QLD, Springvale VIC
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is expected to be performed on site in the advertised location
Classification	APS Level 6
Position Number	EXT-2026-5201
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Office of Australian War Graves (OAWG), **Operations Manager** position/s are based at:

QLD - The Office of Australian War Graves (Queensland Garden of Remembrance) Operations Depot - Pinnaroo Lawn Cemetery 285 Graham Road, Bridgeman Downs QLD 4035.

VIC – The Office of Australian War Graves (Springvale War Cemetery & Garden of Remembrance) Operations Depot - North Drive, Springvale Botanical Cemetery, Princes Highway, Springvale VIC 3171.

Under limited direction from the Assistant Director Operations these Operations Manager's, will be responsible for developing and coordinating all OAWG care and maintenance activities throughout Southeast Queensland (Brisbane) and Victorian State catchments respectively. These positions are also required to provide specialist support to other OAWG Depots throughout Australia and will include a balance of administration and onsite program delivery.

Duties

- Plan, manage and review the care and maintenance program of the OAWG Northern Territory operations and provide specialist operational support to other depots as directed.
- Lead a range of horticultural maintenance activities including professional turf care, maintenance of garden beds and all aspects of site arboriculture, identification and treatment of plant pest and diseases.
- Lead a range of structural maintenance activities including landscape construction, stonemasonry, concreting and memorial maintenance tasks.
- Engage, train and supervise OAWG staff and contractors.
- Implement, monitor and adhere to all WH&S policies and procedures.
- Engage and supervise contractors ensuring scope of services are delivered to the OAWG safely, effectively and compliantly meeting the requirements of Commonwealth Procurement rules and effective contract management practices
- Prepare and manage finance activities for the Northern Territory operations and exercise the relevant delegations to approve proposals to spend public monies.
- Liaise with other DVA staff, cemetery authorities, members of the public, ex-service organisations and others as required.
- Represent the Commonwealth at international, national and state fora and in formal military commemorative events.
- Report to senior management and provide advice on issues relations to OAWG activities

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- A valid current Australian driver's license

Notes

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To Apply

Position Contact	Ian Winstanley, ian.winstanley@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772917

Department of Veterans' Affairs

Closing Date:Thursday 08 October 2026

Commemorations
Office of Australian War Graves

Job Title	Senior Project Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5234
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Under the limited direction of the Assistant Director, the Senior Project Officer is responsible for the provision of specialist operational support and advice to OAWG depots as directed.

The Senior Project Officer assists in the provision of procurement and contracting advice and assistance to OAWG staff members. OAWG undertakes a significant number of procurement activities to maintain the government commitment to acknowledge and commemorate eligible veterans. The Senior Project Officer manages the administration various procurement related activities.

Duties

- Provide procurement, contract and administration advice to depots and national office.
- Be required to liaise with Department of Veterans' Affairs staff, ex-Service organisations, veterans' and their families, cemetery authorities, local and State authorities, and funeral providers on matters relating to OAWG business.
- Be able to demonstrate an ability to represent the Commonwealth as an official at international and national fora and understand military commemorative services.
- Have a certificate IV in Procurement and Contracting and/or similar transferable experience.
- Undertake procurement activities and manage contracts for works, services and goods as part of projects or as part of National Office administrative support to State and Regional Managers.
- Provide financial and quality assurance reports for management consideration.
- Maintain asset registers and develop reports for insurances and management reporting.

- Provide guidance on compliance with financial and procurement policies and frameworks.
- Undertake financial management, analysis and reporting for OAWG War Graves Operations.
- Undertake procurement and contract management activities.
- Monitor and review contracts and service agreements on DVA information management systems (WGS) as they relate to the delivery of maintenance services for OAWG managed sites and official commemorations within Australia.
- Coordinate the WGS information system steady state as it relates to Operations Section.
- Coordinate and manage contract reporting requirements in compliance with the Commonwealth Procurement Rules and DVA reporting requirements.
- Provide administrative support for travel, accommodation and logistics for National Office coordinated activities as required.
- Undertake projects (generally event, administrative, infrastructure/site or policy related) as required.

Eligibility

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Notes

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To Apply

Position Contact	Ian Winstanley, ian.winstanley@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772923

Department of Veterans' Affairs

Closing Date:Thursday 15 October 2026

Open Arms
Clinical Operations

Job Title	Assistant Practice Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Maroochydore QLD, Stafford QLD
Salary	$95,440 - $99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5227
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Assistant Practice Manager (APM) is responsible for managing the region's day-to-day administrative support operations and requirements. A main responsibility of the role is to assist the Practice Manager (PM) with the line management and operational supervision of support team members across centres in the region.

The APM provides support to the PM in corporate functions including human resource, property and finance management, quality improvement and assurance activities and support team functions. The APM will review and implement processes in alignment with the national standard operating procedures.

Duties

- Line manage administration support team members, including performance management feedback and identification of training needs.

- Coordinate the region's support team in the delivery of a professional, efficient and welcoming reception service. Monitor and ensure client customer service standards are met by the support team.
- Manage complex client and operational issues escalated from regional staff.
- Assist the PM in managing the human resource requirements across the region including recruitment, on-boarding, induction and off-boarding activities.
- Assist the PM in the management of corporate functions including property, security, operational resource requirements, travel and finance across the region.
- Monitor quality of work and conduct quality assurance activities for the support team. Assist in managing the operational compliance and audit framework. Undertake quality audits in the client management system. Coordinate the region's reporting requirements including data analysis.

Eligibility

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Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration **OR**
- Currently hold or ability to obtain a Working with Children check

Notes

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To Apply

Position Contact	Fiona Jarrett, fiona.jarrett@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Parliamentary Department

Vacancy VN-0772938

Department of Parliamentary Services

Closing Date:Sunday 11 October 2026

Information Services
Digital Customer Services ICT Assets and Equipment

Job Title	ICT Administration Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$92,450 - $99,185
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 5
Position Number	JR33469
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Department of Parliamentary Services (DPS) is recruiting for an ICT Administration Officer within the Information Services Division (ISD). This role supports Parliamentarians, Former Prime Ministers and Parliamentary staff through the administration of ICT work expenses, ICT equipment allocations and related governance processes, ensuring compliance with relevant legislation, policies and parliamentary frameworks.

The Digital Customer Services Branch provides a range of client-facing and operational support services to Parliamentarians, their staff and the parliamentary departments. The branch is responsible for administering ICT services, equipment, work expenses and support arrangements, while ensuring compliance with relevant legislation, policies and governance frameworks.

The ICT Administration Officer is responsible for providing advice and administrative support to assist Parliamentarians and their staff in managing ICT equipment and entitlements under the

work expenses framework. The role focuses on the accurate administration of requests, reporting, record keeping and client support while delivering a high standard of customer service.

The ICT Administration Officer provides guidance on governance and administrative processes, prepares and maintains reports, manages records and databases, ensures accurate data entry, responds to client enquiries and works closely with a range of stakeholders. The role also supports front-of-house services through a client-facing enquiry counter.

Who we are looking for

Our ideal candidate will have strong client service, negotiation and relationship management skills, excellent attention to detail and a commitment to accuracy. They will have experience administering business processes, managing competing priorities, maintaining records and databases, and interpreting policies and procedures. Strong teamwork, analytical and problem-solving skills, together with the ability to work with minimal supervision, are essential.

This position will suit candidates who are proactive, adaptable and professional, with a demonstrated commitment to accuracy, discretion and confidentiality.

Working Arrangements

This role involves regular face-to-face interaction with clients, stakeholders and team members and therefore requires attendance in the workplace for the majority of working days. During the initial training period, the successful applicant will be expected to work predominantly from the office. Following completion of training and demonstration of competency in the role, flexible working arrangements may be available, including a regular work-from-home arrangement of up to one day per week, subject to operational requirements and supervisor approval.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Rowan McLarnen, 02 6277 5655
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772831

Bureau of Meteorology

Closing Date:Friday 02 October 2026

Australian Climate Service

Job Title	Manager Communications, ACS
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW, Canberra ACT, Adelaide SA, Hobart TAS, Perth WA, Darwin NT
Salary	$140,675 - $157,243
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	Executive Level 2
Position Number	60018281
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The Australian Climate Service seeks a strong leader in communications who has a track record for delivering results in a dynamic and innovative environment.

Reporting to the Executive Operating Officer of the Australian Climate Service, the Manager Communications will form part of the ACS's Senior Leadership team and will be accountable for all strategic communications aspects of the Australian Climate Service.

The Australian Climate Service is a virtual agency with a complex operating environment encompassing the Bureau of Meteorology as the accountable authority and harnessing the expertise of the four partner organisations to deliver on its mission, vision, and purpose. The Manager Communications and Engagement is responsible for overseeing and implementing communications strategies to engage our stakeholders and plays a key role in ensuring the ACS is delivering on its goals.

Duties

The responsibilities of the role include but are not limited to:

- Strategic communications planning: Develop and Implement strategic communications plans to support the ACS's goals and objectives.

- Internal communications: Develop and implement internal communications strategies to inform and engage employees across the ACS partnership.
- External communications and media: Work with the Bureau of Meteorology's and ACS partners' Communications and Media teams to develop and implement external communications strategies for all external audiences, including responding to media enquiries and questions from external audiences.
- Stakeholder engagement: collaborate on the development and implementation of strategic engagement plans to ensure that ACS staff engage with key stakeholders (including employees, partners, customers and government agencies) to build and maintain positive relationships.
- Brand management: Develop a strategic channel management and implement brand guidelines. Ensure consistent and effective communication of the ACS brand across various channels.
- Content creation and website: Coordinate the development of compelling and informative content for the website and other channels and ensure consistent use of brand guidelines.
- Measurement and Evaluation: Track and measure the effectiveness of communication activities in support of the ACS strategy and performance framework using data-driven insights and relevant metrics and analytics.
- Commitment to APS Values, Employment Principles and Code of Conduct and understanding of the Bureau's diversity and inclusion statement of commitment and the Bureau way.

Eligibility

Tertiary qualification in communications, public relations, journalism or a related discipline, from an Australian educational institution, or a comparable overseas qualification; or equivalent relevant professional experience.

Desirable: Experience in government, science or multi-agency communications, including communicating complex technical information. Knowledge of, or exposure to, climate and disaster risk, resilience, adaptation, emergency management, or related fields would be highly regarded.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Lovejoy Monis, 0422 954 563
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772703

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Friday 09 October 2026

Australian Antarctic
Operations & Logistics Field and Traverse Operations

Job Title	Traverse Capability Project Officer
Job Type	Full-Time, Ongoing
Location	Kingston TAS
Salary	$99,734 - $112,044
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 6
Position Number	2026/1870
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=D463A8B6-082F-9815-DE4E-ED4D078024A3

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals. These goals are to: -maintain the Antarctic Treaty System and enhance Australia's influence within it -protect the Antarctic environment -understand the role of Antarctica in the global climate system -undertake scientific work of practical, economic and national significance. The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The Operations and Logistics Branch oversees our operations in Antarctica – supporting people in our year-round research stations and remote field bases. The branch oversees air and sea transport (and the contracts to manage Australia’s icebreaker, the RSV Nuyina and Aviation capabilities) to transport expeditioners south and enable them to travel around Antarctica. We have staff with diverse skills, located primarily in Tasmania, in Antarctica and on Macquarie Island.

The Field and Traverse Operations Section is responsible for coordinating and providing operational field and traverse support for science and other designated projects and programs. This includes deep field capability, provision of field clothing and equipment for all expeditioners, modern traverse capability and temporary inland station operations.

Duties

Under broad direction from the Assistant Director - Traverse Operations, key duties will include, but are not limited to:

- Build and sustain positive relationships with team members, stakeholders and clients to facilitate corrective and preventative maintenance for the Traverse and Inland Station assets.
- Coordinate the delivery of pre-season work packages and manage actions arising from post-season reporting.
- Promote and maintain a safe workplace, including the wellbeing of Traverse staff, including mentoring, continuous development and empowerment.
- Conduct procurement processes across varying levels of value and risk, ensuring compliance with government procurement rules, financial delegations, and probity requirements.
- Manage procurement contract lifecycles and serve as a subject matter expert for the development of upgraded equipment by organising visits and regular meetings with suppliers.
- Assist in the development of capability design, operational and fleet maintenance support and facility requirements, in an extreme environment context.
- Maintain an active awareness of contemporary and evolving developments in the field of Antarctic traverse and Antarctic science supported by traverse capability and operations, including specialist literature, journals and the works of other national Antarctic programs.
- Provide support and technical expertise to the team deployed in the field.
- Coordinate future capability planning (3–5 year horizon), including identifying strategic deliverables, informing execution pathways, and aligning resources and priorities to ensure sustainable and effective operations.
- Coordinate the ordering of supplies and complete cargo consignments within allocated timeframes.
- Participate in the expeditioner training package, including planning and assistance with onboarding.

- Engage and collaborate with science partners to coordinate deliverables through a systemic approach.
- This role may be deployed to Antarctica to fulfil seasonal roles as determined by operational requirements.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Additional requirements

- Hold and maintain a valid Australian motor vehicle drivers licence.
- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.
- Hold and maintain a valid Australian motor vehicle drivers licence.
- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Nathaniel Payne, 0405 662 279
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=D463A8B6-082F-9815-DE4E-ED4D0

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772705

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 01 October 2026

Parks Australia
Marine & Island Parks Marine Park Grants and Fisheries Assistance

Job Title	Director - Marine Park Grants and Fisheries Assistance
Job Type	Full-Time, Ongoing
Location	Various locations - TAS TAS, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT
Salary	$151,938 - $176,530
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	a mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely.
Classification	Executive Level 2
Position Number	2026/1927
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=E589E1EA-43DD-C595-4CDE-ED4D07F34E67

Australia’s natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58

Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Australia has one of the largest networks of marine parks in the world. Marine parks protect the diversity of life in our oceans–from astonishing coral reefs in our tropical seas to deep ocean canyons and undersea mountains in temperate marine regions. This branch oversees the ongoing management of each of the six Marine Park Networks, Policy and Programs Coordination, Science and Management Effectiveness and Authorisations and Compliance.

The Marine Park Grants and Fisheries Assistance Section manages grant and assistance programs that support conservation, sustainable use and community outcomes across Australia's Marine Parks and Island Parks. The section also works with a diverse range of stakeholders to deliver funding initiatives, industry adjustment programs and strategic projects that contribute to effective marine park management.

Duties

- Lead the design and delivery of grant, funding and industry assistance programs that support the management of Australia's Marine Parks.
- Provide strategic leadership to a geographically dispersed team, including oversight of program planning, reporting, budgets, contracts, procurement and governance.
- Build and maintain strong partnerships with First Nations peoples, fishing industry, researchers, community groups and government stakeholders to support marine park management outcomes.
- Provide expert advice and contribute to marine park policy, planning and stakeholder engagement processes, including management planning and parliamentary requirements where required.
- Represent Parks Australia in complex negotiations, cross-government initiatives and external forums, fostering collaboration and delivering strategic outcomes.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling. A merit pool for filling the same or similar position may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Shaun Barclay, 0417 429 385
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=E589E1EA-43DD-C595-4CDE-ED4D

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772827

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Monday 12 October 2026

Parks Australia
Kakadu National Park KNP Management / Operations / Compliance & Wildlife

Job Title	Compliance and Wildlife Officer (Affirmative Measure – Indigenous Employment)
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	$57,497 - $79,747
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 1;APS Level 2;APS Level 3
Position Number	2026/1964
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=FC7B9B46-A646-AE54-05F5-ED4EE74D9D8F

Australia’s natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park’s natural and cultural heritage. In addition to ongoing management of the park’s natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Compliance and Wildlife operations section conducts and monitors compliance activities in accordance with the Environment Protection and Biodiversity Conservation Act 1999 (EPBC ACT) and Regulations (2000) and the Kakadu National Park Management Plan and Lease Agreement.

For more information about us please visit our website.

Duties

- Collect campground fees and assist with the setting, monitoring and maintenance of crocodile traps.
- Assist with crocodile capture, handling, transport and release activities in accordance with established procedures.
- Support the delivery of information sessions and talks to tourist and visitor groups.
- Assist with crocodile surveys, monitoring programs and field data collection activities.
- Assist with routine compliance patrols and provide operational support for compliance activities across Kakadu National Park.
- Participate as a member of the ground crew in feral animal management and control programs.
- Assist with wildlife mustering surveys and undertake scrutineer duties as required.
- Assist with marine patrols and other routine field-based operational activities.
- Support field and coastal compliance patrols by collecting information and reporting observations to authorised officers.
- Assist with investigations into alleged non-compliance matters through information gathering, record keeping and administrative support.
- Liaise professionally with members of the public, stakeholders and Traditional Owners regarding park operations and compliance awareness activities.
- Provide operational support during emergency response incidents and other park management activities as required.
- Maintain accurate records, field notes and reports in accordance with departmental procedures.
- Work safely and effectively in remote and challenging environments while contributing to team objectives. If required, be capable to provide a statement for evidentiary purposes in a Criminal Court Matter and to provide that evidence on Oath in Court. Provide timely Incident reports to your supervisor as required.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold a current coxswains licence or have the ability to obtain.
- Hold and maintain a current manual driver's licence and ability to drive a 4WD vehicle.
- Note that the ability to perform shift work is a requirement when applying for this position(s).
- Note that the physical requirements of the role(s) involve a combination of outdoor and office-based work.
- Note that you may be required to perform occasional out-of-hours and weekend work.
- Note that you must be able to obtain and hold an Employee Firearms Licence.
- Note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses.
- Note that you will be required to travel in remote/isolated locations in northern Australia or its near northern neighbours, using a variety of transport including vessels, light/commercial aircraft, helicopters and manual four wheel drive vehicles.
- Note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.
- The ability to obtain and maintain a working with children and vulnerable people check.
- Wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.
- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Roger Ilett, 0428 552 629
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=FC7B9B46-A646-AE54-05F5-ED4EE

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Employment and Workplace Relations

Vacancy VN-0772780

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 12 October 2026

Portfolio Strategy
Closing the Gap Multiple

Job Title	Director – Closing the Gap - Affirmative Measure - Aboriginal and Torres Strait Islander
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Alice Springs NT, Bendigo VIC, Brisbane QLD, Canberra ACT, Darwin NT, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD, Hobart TAS
Salary	$152,362 - $182,891
Future Merit Locations	Hobart, Adelaide, Alice Springs, Bendigo, Brisbane, Canberra, Darwin, Mackay, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 2
Position Number	26/1509
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

Reporting to the Assistant Secretary, Closing the Gap, Directors are responsible for providing strategic leadership for DEWR's Closing the Gap agenda and influencing organisational reform across the department. The roles involve inspiring and challenging DEWR business units to critically assess their approaches, their successes and drive innovative solutions for working in genuine partnership with First Nations stakeholders. The roles will also lead monitoring and reporting activities, including providing strategic input to internal governance committees and embedding Closing the Gap Priority Reforms across all of DEWR’s business.

Please note that the initial vacancy is for an ongoing position. A merit pool will be established for future ongoing and non-ongoing vacancies that may arise.

Duties

Responsibilities of the EL2 level may include:

- Providing strategic leadership for DEWR's Closing the Gap agenda and driving implementation of the National Agreement on Closing the Gap across the department.
- Leading organisational reform initiatives that strengthen genuine partnerships, shared decision-making and culturally informed approaches across DEWR.
- Shaping strategic priorities and providing authoritative advice to senior executives, governance committees and ministers on complex policy, program and organisational issues.
- Influencing executive stakeholders to embed Closing the Gap Priority Reforms into departmental policies, programs and ways of working.
- Building and maintaining high-level relationships with First Nations organisations, community leaders, peak bodies, government agencies and other key stakeholders.
- Leading collaboration across government to identify systemic issues, share better practice and support coordinated reform efforts.
- Leading monitoring, evaluation and reporting activities to assess organisational performance and inform strategic decision-making.
- Managing teams, resources and work priorities to achieve results in complex and evolving environments.
- Fostering an inclusive, culturally safe and high-performing workplace through coaching, mentoring and capability development of staff.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Cris Castro, 0408 676 455
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0772788

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 12 October 2026

Portfolio Strategy
Closing the Gap Multiple

Job Title	Director - Closing the Gap - Identified Position
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Adelaide SA, Alice Springs NT, Bendigo VIC, Brisbane QLD, Canberra ACT, Darwin NT, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD
Salary	$152,362 - $182,891
Future Merit Locations	Hobart, Adelaide, Alice Springs, Bendigo, Brisbane, Canberra, Darwin, Mackay, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 2
Position Number	26/1537
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

Reporting to the Assistant Secretary, Closing the Gap, Directors are responsible for providing strategic leadership for DEWR's Closing the Gap agenda and influencing organisational reform across the department. The roles involve inspiring and challenging DEWR business units to critically assess their approaches, their successes and drive innovative solutions for working in genuine partnership with First Nations stakeholders. The roles will also lead monitoring and reporting activities, including providing strategic input to internal governance committees and embedding Closing the Gap Priority Reforms across all of DEWR’s business.

Please note that the initial vacancy is for an ongoing position. A merit pool will be established for future ongoing and non-ongoing vacancies that may arise.

Duties

Responsibilities of the EL2 level may include:

- Providing strategic leadership for DEWR's Closing the Gap agenda and driving implementation of the National Agreement on Closing the Gap across the department.
- Leading organisational reform initiatives that strengthen genuine partnerships, shared decision-making and culturally informed approaches across DEWR.

- Shaping strategic priorities and providing authoritative advice to senior executives, governance committees and ministers on complex policy, program and organisational issues.
- Influencing executive stakeholders to embed Closing the Gap Priority Reforms into departmental policies, programs and ways of working.
- Building and maintaining high-level relationships with First Nations organisations, community leaders, peak bodies, government agencies and other key stakeholders.
- Leading collaboration across government to identify systemic issues, share better practice and support coordinated reform efforts.
- Leading monitoring, evaluation and reporting activities to assess organisational performance and inform strategic decision-making.
- Managing teams, resources and work priorities to achieve results in complex and evolving environments.
- Fostering an inclusive, culturally safe and high-performing workplace through coaching, mentoring and capability development of staff.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Cris Castro, 0408 676 455
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0772802

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 12 October 2026

Portfolio Strategy
Closing the Gap Multiple

Job Title	Assistant Director, Closing the Gap - Affirmative Measure - Aboriginal and Torres Strait Islander
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Mackay QLD, Adelaide SA, Alice Springs NT, Bendigo VIC, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD
Salary	$129,477 - $143,099
Future Merit Locations	Mackay, Adelaide, Alice Springs, Bendigo, Brisbane, Canberra, Darwin, Hobart, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1510
Agency Website	https://www.dewr.gov.au/

Reporting to the Director, you will be responsible for leading implementation activities and providing strategic advice to support DEWR's commitments toward the National Agreement on Closing the Gap. The roles involve inspiring and challenging DEWR business units to critically assess their approaches, their successes and drive innovative solutions for working in genuine partnership with First Nations stakeholders. The roles will also lead monitoring and reporting activities, including providing strategic input to internal governance committees and embedding Closing the Gap Priority Reforms across all of DEWR’s business.

Please note that the initial vacancy is for an ongoing position. A merit pool will be established for future ongoing and non-ongoing vacancies that may arise.

Duties

Responsibilities of the EL1 level may include:

- Leading projects and work programs that support implementation of the National Agreement on Closing the Gap and DEWR's Closing the Gap commitments
- Providing strategic and evidence-based advice to senior leaders on policy, program and organisational reform issues affecting First Nations peoples
- Supporting DEWR business areas to implement Priority Reforms and embed culturally responsive and partnership-based approaches across DEWR
- Building and maintaining productive relationships with internal stakeholders and acting as a trusted business partner to support organisational change
- Identifying emerging issues, risks and opportunities and providing practical recommendations to support decision-making
- Contributing to cross-government initiatives and collaborating with the National Indigenous Australians Agency, central agencies and other departments to share better practice approaches
- Leading monitoring, evaluation and reporting activities, including preparation of high-quality briefings, submissions and governance reporting
- Supporting and mentoring team members, sharing knowledge and contributing to a positive and inclusive team culture.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Cris Castro, 0408 676 455
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0772823

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 12 October 2026

Portfolio Strategy
Closing the Gap Multiple

Job Title	Policy Officer, Closing the Gap - Identified Position
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Bendigo VIC, Adelaide SA, Alice Springs NT, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD
Salary	$105,295 - $115,786
Future Merit Locations	Bendigo, Adelaide, Alice Springs, Brisbane, Canberra, Darwin, Hobart, Mackay, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 6
Position Number	26/1508
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=54035A1E-A1AC-AB94-4493-ED4D81220EFB

Reporting to an Assistant Director, you will contribute to DEWR's Closing the Gap efforts and support the implementation of the National Agreement on Closing the Gap. The role involves working collaboratively across the department to support Priority Reform activities, promote culturally responsive approaches, and strengthen engagement with First Nations stakeholders.

You will lead and manage projects, undertake analysis and provide quality advice to support departmental decision-making. You will contribute to monitoring, reporting and continuous improvement activities and help build awareness and understanding of Closing the Gap commitments across DEWR.

Please note that the initial vacancy is for an ongoing position. A merit pool will be established for future ongoing and non-ongoing vacancies that may arise.

Duties

Responsibilities of the APS6 level may include:

- Managing projects and work activities that support implementation of DEWR's Closing the Gap commitments and Priority Reforms
- Undertaking research, analysis and consultation to inform policy, program and organisational reform initiatives affecting First Nations peoples
- Providing clear, accurate and evidence-based advice to support decision-making and business improvement activities
- Supporting business areas to identify opportunities to strengthen culturally responsive and partnership-based approaches
- Building and maintaining productive relationships with internal stakeholders
- Preparing high-quality briefings, correspondence, reports and governance materials for senior leaders
- Contributing to monitoring, evaluation and reporting activities, including tracking progress against departmental commitments
- Identifying risks, issues and opportunities and supporting the development of practical solutions
- Coordinating activities across teams and stakeholders to ensure projects are delivered within agreed timeframes
- Sharing knowledge, supporting colleagues and contributing to a positive, inclusive and culturally safe workplace.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain **a Baseline** security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate

the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Cris Castro, 0408 676 455
Agency Recruitment Site	https://dewr.nga.net.au/?jati=54035A1E-A1AC-AB94-4493-ED4D81220E

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Employment and Workplace Relations

Vacancy VN-0772829

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 12 October 2026

Portfolio Strategy
Closing the Gap Multiple

Job Title	Policy Officer, Closing the Gap - Affirmative Measure - Aboriginal and Torres Strait Islander
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Alice Springs NT, Bendigo VIC, Canberra ACT, Darwin NT, Hobart TAS, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD, Brisbane QLD
Salary	$105,295 - $115,786
Future Merit Locations	Adelaide, Alice Springs, Bendigo, Canberra, Darwin, Hobart, Mackay, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 6
Position Number	26/1541
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=456C6F7E-EB0C-EC21-066F-ED4D8210F00A

Reporting to an Assistant Director, you will contribute to DEWR's Closing the Gap efforts and support the implementation of the National Agreement on Closing the Gap. The role involves working collaboratively across the department to support Priority Reform activities, promote culturally responsive approaches, and strengthen engagement with First Nations stakeholders.

You will lead and manage projects, undertake analysis and provide quality advice to support departmental decision-making. You will contribute to monitoring, reporting and continuous improvement activities and help build awareness and understanding of Closing the Gap commitments across DEWR.

Please note that the initial vacancy is for an ongoing position. A merit pool will be established for future ongoing and non-ongoing vacancies that may arise.

Duties

Responsibilities of the APS6 level may include:

- Managing projects and work activities that support implementation of DEWR's Closing the Gap commitments and Priority Reforms
- Undertaking research, analysis and consultation to inform policy, program and organisational reform initiatives affecting First Nations peoples
- Providing clear, accurate and evidence-based advice to support decision-making and business improvement activities
- Supporting business areas to identify opportunities to strengthen culturally responsive and partnership-based approaches
- Building and maintaining productive relationships with internal stakeholders
- Preparing high-quality briefings, correspondence, reports and governance materials for senior leaders
- Contributing to monitoring, evaluation and reporting activities, including tracking progress against departmental commitments
- Identifying risks, issues and opportunities and supporting the development of practical solutions
- Coordinating activities across teams and stakeholders to ensure projects are delivered within agreed timeframes
- Sharing knowledge, supporting colleagues and contributing to a positive, inclusive and culturally safe workplace.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain **a Baseline** security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Confirmation of Heritage

To be eligible to be appointed under the Affirmative measure – Aboriginal and Torres Strait Islander employment provision, candidates must be able to demonstrate they are Aboriginal and/or Torres Strait Islander. Successful candidates will be required to provide evidence in the form of confirmation of heritage documentation. Further information on confirmation of heritage can be obtained by contacting recruitment@dewr.gov.au. If you wish to speak to **an Indigenous Liaison Officer** please email diversity@dewr.gov.au.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Cris Castro, 0408 676 455
Agency Recruitment Site	https://dewr.nga.net.au/?jati=456C6F7E-EB0C-EC21-066F-ED4D8210F0

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Employment and Workplace Relations

Vacancy VN-0772866

Department of Employment and Workplace Relations (DEWR)

Closing Date:Wednesday 07 October 2026

Office of the JSA Executive Director
Workforce Futures Skills Supply and Demand Modelling

Job Title	Data Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW, Orange NSW, Melbourne VIC, Bendigo VIC, Adelaide SA, Perth WA, Hobart TAS, Darwin NT, Brisbane QLD, Mackay QLD, Townsville QLD
Salary	$105,295 - $115,786
Future Merit Locations	Canberra, Sydney, Newcastle, Orange, Melbourne, Bendigo, Adelaide, Perth, Hobart, Darwin, Brisbane, Mackay, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 6
Position Number	26/1524
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=628766DC-E916-0DE7-3FF4-ED4DBC055477

About Jobs and Skills Australia

Want to work for an organisation recognised and celebrated for our excellence in leadership, stewardship and innovation? Jobs and Skills Australia (JSA) may be the place for you!

As part of a motivated and dynamic organisation, we value being innovative, collaborative, accurate, respectful, courageous, and making a difference.

We are an independent secondary statutory body, within the Department of Employment and Workplace Relations that provides advice and data to the Government on every aspect of the jobs and skills system, to help all Australians realise their full skills potential.

We do this by working with our stakeholders to advise on current vocational education and training, higher education, and migration systems to meet Australia’s future skills and workforce needs.

Our people include specialists in policy, data, economics, communications, stakeholder engagement, digital solutions and research who are located across Australia.

We offer a positive, productive and supportive work environment and are committed to providing an inclusive workplace where continuous learning and building skills and professional networks are a priority.

Find out more about your future workplace at www.jobsandskills.gov.au.

About the role

The Workforce Futures branch in JSA supports employment, education and training policy objectives and the resolution of workforce challenges through extensive analysis of the Australian labour market and skills system. The branch also looks to fill evidence gaps and provide data, analysis, research and advice to strengthen inclusive participation in the labour market and skills system, particularly for people who experience disadvantage or face barriers to participation.

The Skills Supply and Demand Modelling team in the Workforce Futures branch is developing a modelling framework to answer key questions facing the Australian economy. These include:

- What skills will be required by employers in the future
- How is Australia’s training system placed to meet these demands
- How can we use modelling techniques to assist in the estimation and analysis of these questions.

Reporting to the Assistant Director, the APS6 Data Analyst is responsible for identifying, obtaining and analysing a range of data sources and methodologies.

The work may include technical aspects including consideration of inconsistencies between datasets, how the survey methodologies and data uncertainties affect the ability of different sources to be integrated in a modelling environment, and the level of disaggregation that can be safely applied to a dataset for different purposes.

There may also be some stakeholder engagement and management involved in the work.

Duties

Responsibilities of the APS6 may include:

- Conducting qualitative and quantitative data analysis to inform robust policy advice.
- Using a range of data sources and methods to support delivery of projects and other priorities.
- Developing and maintaining analytical datasets, code and outputs, ensuring methodological rigour and continuous improvement.
- Preparing analytical outputs and translating into clear, insights for briefs, summaries, presentations, dashboards or other products.
- Working collaboratively in a team environment, and with technical and enabling teams.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Ben King, 02 4940 1722
Agency Recruitment Site	https://dewr.nga.net.au/?jati=628766DC-E916-0DE7-3FF4-ED4DBC0554

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Employment and Workplace Relations

Vacancy VN-0772867

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 12 October 2026

Portfolio Strategy
Closing the Gap Multiple

Job Title	Assistant Director, Closing the Gap - Identified Position
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Bendigo VIC, Adelaide SA, Alice NSW, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Sydney NSW, Townsville QLD
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1540
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=48BC1E3A-DA84-AEEC-AD32-ED4D47D9962F

Reporting to the Director, you will be responsible for leading implementation activities and providing strategic advice to support DEWR's commitments toward the National Agreement on Closing the Gap. The roles involve inspiring and challenging DEWR business units to critically assess their approaches, their successes and drive innovative solutions for working in genuine partnership with First Nations stakeholders. The roles will also lead monitoring and reporting activities, including providing strategic input to internal governance committees and embedding Closing the Gap Priority Reforms across all of DEWR’s business.

Please note that the initial vacancy is for an ongoing position. A merit pool will be established for future ongoing and non-ongoing vacancies that may arise.

Duties

Responsibilities of the EL1 level may include:

- Leading projects and work programs that support implementation of the National Agreement on Closing the Gap and DEWR's Closing the Gap commitments
- Providing strategic and evidence-based advice to senior leaders on policy, program and organisational reform issues affecting First Nations peoples
- Supporting DEWR business areas to implement Priority Reforms and embed culturally responsive and partnership-based approaches across DEWR
- Building and maintaining productive relationships with internal stakeholders and acting as a trusted business partner to support organisational change
- Identifying emerging issues, risks and opportunities and providing practical recommendations to support decision-making
- Contributing to cross-government initiatives and collaborating with the National Indigenous Australians Agency, central agencies and other departments to share better practice approaches
- Leading monitoring, evaluation and reporting activities, including preparation of high-quality briefings, submissions and governance reporting
- Supporting and mentoring team members, sharing knowledge and contributing to a positive and inclusive team culture.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

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Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

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To Apply

Position Contact	Cris Castro, 0408 676 455
Agency Recruitment Site	https://dewr.nga.net.au/?jati=48BC1E3A-DA84-AEEC-AD32-ED4D47D99

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Employment and Workplace Relations

Vacancy VN-0772874

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 08 October 2026

Office of the JSA Executive Director
Workforce Futures Regional Workforce Assessment

Job Title	Assistant Director – Data Analyst (Jobs and Skills Australia)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Newcastle NSW, Orange NSW, Melbourne VIC, Bendigo VIC, Adelaide SA, Perth WA, Hobart TAS, Darwin NT, Brisbane QLD, Mackay QLD, Townsville QLD
Salary	$129,477 - $143,099
Future Merit Locations	Canberra, Sydney, Newcastle, Orange, Melbourne, Bendigo, Adelaide, Perth, Hobart, Darwin, Brisbane, Mackay, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1523
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=83FC8B6B-B175-C1B7-B47C-ED4DBE64C1D0

About Jobs and Skills Australia

Want to work for an organisation recognised and celebrated for our excellence in leadership, stewardship and innovation?

Jobs and Skills Australia (JSA) may be the place for you!

As part of a motivated and dynamic organisation, we value being innovative, collaborative,accurate, respectful, courageous, and making a difference.

We are an independent secondary statutory body, within the Department of Employment and Workplace Relations that provides advice and data to the Government on every aspect of the jobs and skills system, to help all Australians realise their full skills potential.

We do this by working with our stakeholders to advise on current vocational education and training, higher education, and migration systems to meet Australia's future skills and workforce needs.

Our people include specialists in policy, data, economics, communications, stakeholder engagement, digital solutions and research who are located across Australia.

We offer a positive, productive and supportive work environment and are committed to providing an inclusive workplace where continuous learning and building skills and professional networks are a priority.

Find out more about your future workplace at www.jobsandskills.gov.au.

About the job

The Workforce Futures branch in JSA supports employment, education and training policy objectives and the resolution of workforce challenges through extensive analysis of the Australian labour market and skills system. The branch also looks to fill evidence gaps and provide data, analysis, research and advice to strengthen inclusive participation in the labour market and skills system, particularly for people who experience disadvantage or face barriers to participation.

The Regional Workforce Assessment team in the Workforce Futures branch supports government and stakeholders with integrated analysis and advice on the jobs and skills system across regional Australia.

The team develops and maintains a suite of regional data tools and products to support timely analysis at the regional level and enable progress towards enhancing the jobs and skills system across regional Australia, including:

- JSA Jobs and Skills Regional Framework for Regional Australia
- Employment Region dashboards and In-Depth Profiles (utilised in the Local Jobs Program)
- Regional Labour Market Indicator of labour market strength by region (including subsequent advice on labour market conditions by region)
- Labour Market Search and Matching Model by Region

Reporting to the Director, the EL1 Data Analyst is responsible for leading analysis of regional jobs and skills issues, supervising staff, engaging with stakeholders (including representing the team through presentations and forums) and responding to a wide range of ad-hoc requests.

Duties

Responsibilities of the EL1 may include:

- Leading the design, delivery and quality assurance of qualitative and quantitative data analysis, ensuring methods are robust, well documented and appropriate insights for reporting.
- Overseeing the preparation of analytical outputs, data tables and supporting material, to create compelling narratives, ensuring results are accurate, reproducible and publication ready.
- Providing technical advice and direction to support reporting, dissemination and policy use, working collaboratively with stakeholders and technical specialists to resolve complex analytical issues.
- Effectively communicating analytical outputs and findings through presentations and forums, as well as liaising with stakeholders as product users and data custodians,
- Providing leadership in a collaborative team environment, including developing, coaching and supervising staff.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and education

Essential

- Tertiary qualifications in an analytical discipline such as economics, mathematics, statistics, data science, or a related field.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Peter Lake, (02) 6121 9330
Agency Recruitment Site	https://dewr.nga.net.au/?jati=83FC8B6B-B175-C1B7-B47C-ED4DBE64C

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Employment and Workplace Relations

Vacancy VN-0772878

Fair Work Ombudsman

Closing Date:Sunday 04 October 2026

Corporate, People and Communications Group
People & Internal Communication People Services

Job Title	Senior HR Advisor - Pay
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$95,980 - $101,690
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 5
Position Number	26/044EA
Agency Website	http://www.fairwork.gov.au

Job Description

https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D2489%2D43

We are seeking an APS5 Senior HR Advisor – Pay across our Melbourne, Canberra or Sydney office locations. Full-time and part-time hours are available. Offers will be based on candidate performance and operational requirements.

About the OFWO

The Office of the Fair Work Ombudsman (OFWO) is an independent statutory office established by the *Fair Work Act 2009* (Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act and other legislation to achieve our purpose:

- provide education, assistance, advice and guidance to employers, employees, outworkers, outworker entities and organisations
- promote and monitor compliance with workplace laws
- inquire into and investigate breaches of the Fair Work Act
- take appropriate enforcement action
- perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia; consistently scoring above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

We provide a diverse, inclusive and supportive work environment with access to:

- Great training and development opportunities
- Generous leave and flexible working arrangements
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation
- Rewards and recognition initiatives.

We Value Diversity

OFWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Network on Disability and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

About the Branch & Team

The People and Internal Communications Branch is responsible for centralised human resources and internal communications services to the Fair Work Ombudsman. The Branch delivers strategies and services to assist business areas in the management of their workforces, drive agency productivity through engagement and collaboration, assist employees with their learning and development, ensure payroll and workplace conditions are met, support internal communication and change management, foster workplace health and wellbeing, and build a diverse and inclusive culture.

Our Pay Team provides fortnightly pay processing for approximately 1000 staff. The team also responds to and manages a wide range of pay and entitlement enquiries in collaboration with other teams across the People and Internal Communications Branch.

Duties

About the role

The Senior HR Advisor – Pay delivers accurate, timely and compliant payroll services to employees and stakeholders. With a strong understanding of payroll legislation, employment conditions and payroll processes, the role is responsible for managing simple to complex payroll transactions, resolving enquiries and providing trusted payroll advice.

The Senior HR Advisor – Pay uses sound judgement to interpret and apply legislation, enterprise agreements, policies and procedures. The role contributes to payroll compliance, quality assurance activities and continuous improvement initiatives to enhance service delivery and business outcomes. A key aspect of the role is fostering a collaborative and supportive team environment, coaching and supporting colleagues, sharing knowledge and expertise, and contributing to building team capability.

The successful applicant will be customer-focused and recognise payroll as a critical service to our colleagues. They will demonstrate professionalism, attention to detail and a commitment to delivering a positive employee experience through responsive, high-quality service.

Key responsibilities

The key responsibilities of this role include, however are not limited to:

- Process simple to complex payroll transactions accurately and within established timeframes.
- Interpret and apply relevant legislation, enterprise agreements, policies and employment conditions.
- Assist in processing the fortnightly pay run.
- Utilise SAP and associated systems to administer payroll activities and maintain data integrity.
- Provide accurate, timely and professional payroll advice to employees and managers.
- Investigate and resolve payroll enquiries and issues, including complex matters.
- Undertake reconciliations, quality assurance and compliance activities.
- Identify and contribute to payroll process and system improvements, including updating Standard Operating Procedures, internal checklists and templated correspondence
- Build productive relationships with stakeholders and maintain a strong customer service focus.
- Share knowledge, coach colleagues and contribute to a culture of continuous learning and improvement.
- Ability to work collaboratively and effectively with a small, geographically dispersed team, and contribute to a positive and inclusive team culture by promoting the APS values.

Eligibility

Eligibility

- To be eligible for employment with the OFWO you must be an Australian citizen.
- The successful candidate must hold a current Australian Government Security Clearance (AGSVA) or be willing to undergo and obtain a Baseline security clearance.

Notes

Selection Criteria

- Demonstrated payroll experience, including the processing of complex payroll transactions.
- Sound knowledge of payroll legislation, taxation, superannuation and employment conditions.
- Excellent communication, stakeholder engagement and customer service skills.

- Demonstrated ability to support and develop others through coaching, mentoring and knowledge sharing.
- High level of accuracy and attention to detail.

Highly desirable

- Demonstrated experience using SAP will be highly regarded, however not essential.

How to Apply

If you are excited about this opportunity, please tell us in no more than **500 words**:

- Why you want to apply for this role?
- How your skills and experience address the requirements of this role.

All applications must be submitted via our online application system through the OFWO website.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Please ensure you check your junk mail throughout the recruitment process, as sometimes our emails sent from our online system end up in junk mail folders.

RecruitAbility Scheme applies to this vacancy

Under the RecruitAbility scheme you will be progressed to further assessment if you declare you have a disability (according to definition below), opt into the scheme, and meet the minimum requirements for the position.

The RecruitAbility scheme disability definition is 'a limitation, restriction or impairment, which has lasted, or is likely to last, for at least 6 months and restricts everyday activities'. This also includes episodic conditions. For more information visit: https://www.apsc.gov.au/recruitability.

Applications close **11:00pm (AEDT) on Sunday 4 October 2026**

More Information

• Working with us and tips on applying, visit fairwork.gov.au/about-us/careers

• OFWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose

• Office locations, visit fairwork.gov.au/about-us/contact-us/offices

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Ombudsman

The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: https://www.fairwork.gov.au/contact-us/offices The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

Position Contact	Recruitment team, N/a
Agency Recruitment Site	https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=E

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Employment and Workplace Relations

Vacancy VN-0772972

Fair Work Ombudsman

Closing Date:Friday 09 October 2026

Operations Group
Multiple Enforcement Branches

Job Title	Director, Enforcement
Job Type	Full-Time;Part-Time, Ongoing
Location	Bendigo VIC, Canberra ACT, Sydney NSW, Coffs Harbour NSW, Newcastle NSW, Orange NSW, Wagga Wagga NSW, Brisbane QLD, Cairns QLD, Gold Coast Mc QLD, Rockhampton QLD, Toowoomba QLD, Adelaide SA, Mount Gambier SA, Hobart TAS, Launceston TAS, Melbourne VIC, Morwell VIC, Perth WA, Bunbury WA
Salary	$152,276 - $178,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	26/045EA
Agency Website	http://www.fairwork.gov.au

Job Description

https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D2489%2D43

If you want to work for an organisation that makes a real difference in the community, are looking for a great role and team, and generous superannuation and conditions…then keep reading!

We are seeking multiple Directors within Enforcement Branches across the Fair Work Ombudsman's Operations Group. Full-time and part-time hours are available. Offers will be based on candidate performance and operational requirements.

About the FWO

The Fair Work Ombudsman (FWO) is an independent statutory office established by the *Fair Work Act 2009* (Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act and other legislation to achieve our Purpose:

- Provide education, assistance, advice and guidance to employers, employees, outworkers, outworker entities and organisations
- Promote and monitor compliance with workplace laws

- Inquire into and investigate breaches of the Fair Work Act
- Take appropriate enforcement action
- Perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia. We consistently score above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

We provide a diverse, inclusive and supportive work environment with access to:

- Great training and development opportunities
- Generous leave and flexible working arrangements
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation.

We Value Diversity

The FWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Disability Network and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Duties

About the Roles

The Executive Level 2 Director, Enforcement roles work in multiple Enforcement Branches within the FWO's Operations Group. Directors in each branch lead a large, geographically dispersed team of Fair Work Inspectors, including Team Leaders and Assistant Directors.

Each team is responsible for proactively identifying and responding to non-compliance with the Fair Work Act in accordance with the FWO's Compliance and Enforcement policy, our Strategic Objectives, Purpose and Statement of Intent.

Directors within Enforcement Branches are required to work across the FWO and with key external stakeholders such as employer associations, unions and other government agencies to implement comprehensive regulatory strategies.

Typical Duties

The duties of this role include, however, are not limited to:

- Lead a large team of Fair Work Inspectors, managing workflow, resources, performance and workforce planning
- Work across the FWO to develop and implement strategies for the detection of non-compliance with the Fair Work Act
- Oversee high-risk, sensitive, and high-profile workplace investigations into non-compliance with the Fair Work Act including the application of the enforcement outcomes available under the Fair Work Act and in line with our Compliance and Enforcement Policy
- Represent the FWO in external forums
- Provide high-quality briefings and recommendations to the FWO's boards and senior leaders
- Building and managing relationships with internal and external stakeholders
- Managing risk and exercising delegations aligned with the Executive Level 2 Director level.

Please note: Executive Level employees will sometimes be required to work and be contactable outside of hours. Operational needs will often require you to work part of the week in your local office, with flexibility requests considered on a case-by-case basis. Some domestic travel will be required (including overnight).

Selection Criteria

- Deep understanding of the Australian workplace relations framework and contemporary regulatory approaches relevant to the Fair Work Ombudsman's operational environment
- Extensive management experience in a regulatory context overseeing investigations and determining proportionate enforcement outcomes, including the commencement of court proceedings
- Strong leadership skills, including in strategically aligning large and geographically dispersed teams, building capability and engagement, managing performance, and fostering a high-performing regulatory culture
- The ability to influence internal and external stakeholders at senior levels, including bringing parties together on key issues and building constructive relationships to achieve impactful outcomes
- The ability to draw on data, intelligence and evidence to develop and implement comprehensive regulatory strategies, including identifying systemic workplace issues and translating insights into targeted interventions
- Proven ability to exercise sound judgement in complex, high-risk or sensitive regulatory matters, including assessing risk, managing resources, balancing competing priorities and delivering effective outcomes.

Highly desirable

- Diploma of Government Investigations

Eligibility

Eligibility

To be eligible for employment with the FWO you must be an Australian citizen. The successful candidate must also hold a current Australian Government Security Clearance (AGSVA) or be willing to undergo and obtain a Baseline security clearance.

Please note: Under section 700(2) of the Fair Work Act, the Fair Work Ombudsman may only appoint a Fair Work Inspector if the Fair Work Ombudsman is satisfied the person is of good character.

Notes

How to Apply

If you are excited about this opportunity, please tell us in no more than **800 words**:

- Your ambitions for this role and the contribution you would like to make.
- How your skills, experience and approach will ensure that you deliver results and make an impact.

Additionally, your application must include a **maximum four-page resume** tailored specifically to the role. As your resume is a critical and assessed component of your application, it should clearly demonstrate your suitability for the position by:

- Listing all job titles, employers, and employment dates (month and year) for each relevant role you have held
- Providing details of your key responsibilities and achievements
- Outlining the achievements and experiences that best demonstrate your suitability for the role. You must explicitly link each achievement or example to the applicable selection criteria and explain the impact or outcome achieved.

All applications must be submitted via our online application system through the FWO website.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Please ensure you check your junk mail throughout the recruitment process, as sometimes our emails sent from our online system end up in junk mail folders.

Applications close **11:00pm (AEDT) Friday 9 October 2026**.

RecruitAbility Scheme applies to this vacancy

Under the RecruitAbility scheme you will be progressed to further assessment if you declare you have a disability (according to definition below), opt into the scheme, and meet the minimum requirements for the position.

The RecruitAbility scheme disability definition is 'a limitation, restriction or impairment, which has lasted, or is likely to last, for at least 6 months and restricts everyday activities'. This also includes episodic conditions. For more information visit: https://www.apsc.gov.au/recruitability.

More Information

- Working with us and tips on applying, visit fairwork.gov.au/about-us/careers
- FWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose
- Office locations, visit fairwork.gov.au/about-us/contact-us/offices

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The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: https://www.fairwork.gov.au/contact-us/offices The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

Position Contact	Recruitment team, N/a
Agency Recruitment Site	https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=E

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Communications and the Arts

Vacancy VN-0772697

Australian Communications and Media Authority

Closing Date:Sunday 04 October 2026

Consumer
Various Various

Job Title	Assistant Manager - Compliance and Enforcement
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Melbourne VIC, Pyrmont NSW
Salary	$121,755 - $134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	1838-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Consumer Division** manages policy, compliance and enforcement matters relating to telecommunications consumer safeguards, telephone numbering, unsolicited communications, including enforcing Australia's spam and telemarketing laws and scam reduction activities.

The **Telecommunications Safeguards and Numbers Branch** has three sections: Telecommunications Compliance & Enforcement; Telecommunications Performance & Regulation; and Numbering Policy and Regulation.

The **Telecommunications Compliance and Enforcement Section** is responsible for detecting, addressing and preventing harms to telecommunications consumers at any stage of the

telecommunications consumer experience. Our work includes promoting and enforcing industry compliance with telecommunications consumer safeguards and key ACMA compliance and enforcement priorities, including financial hardship; domestic, family and sexual violence; and broader telecommunications consumer protections.

The **Triple Zero Branch** has three sections: Triple Zero Policy Section, Triple Zero Custodian and Support Section, and the Triple Zero Compliance and Enforcement Section.

The **Triple Zero Compliance and Enforcement Section** is predominately responsible for monitoring compliance with the various legislative instruments that support Australia's access to the emergency call service. Our work includes assessing network outages, incidents, and consumer complaints for potential non-compliance, conducting investigations with telcos, and proactively promoting industry compliance with the regulatory framework.

About the role

Any given day at the ACMA is likely to involve connection and collaboration with people in your own team and other teams, keeping on top of interesting and fast-moving topics, thinking creatively about how to solve problems and improve the way we do things, and demonstrating initiative and a 'can-do' approach. We are never too busy to offer and provide support to each other.

As an **Assistant Manager** you will play an important role in supporting consumer trust and confidence in telecommunications services. The roles includes the management and leadership of a small teams of staff conducting regulatory activities. The role will include developing staff, providing guidance and leading investigations, compliance and enforcement and other regulatory activities.

You will be expected to contribute across the division when necessary and as opportunities arise, including by working collaboratively with teams responsible for compliance and enforcement, regulatory policy and other functions relevant to consumer safeguards and regulatory obligations.

You will use a range of regulatory tools to improve consumer trust, confidence and safety in telecommunications services.

Duties

- leading compliance assessments and investigations, and preparing notices, investigation reports and recommendations for senior decision makers, and managing investigators in the delivery of these actions

- gathering and analysing intelligence about consumer harms from a variety of sources to identify compliance trends, risks and emerging compliance issues. This includes engaging with external parties including regulated entities and consumer groups about consumer harms and compliance issues, and responding to consumer and industry queries
- contributing to the review and development of regulatory instruments, drawing on the outcomes of compliance activities, and staying informed of new policy and technology developments, and
- supervising, guiding, mentoring and developing investigators, and making positive and constructive leadership contributions to the Section, Branch, Division and organisation.

Eligibility

To be eligible for employment with ACMA, applicants must be an Australian citizen.

The successful candidate will also be required to obtain and maintain a **Baseline security clearance**. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Bronwen Jennings, (03) 9963 6737
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0772804

Australian Communications and Media Authority

Closing Date:Monday 05 October 2026

Corporate and Research
Digital and Technology Services Digital Use and Adoption

Job Title	Records Management Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Melbourne VIC, Pyrmont NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	APS Level 6
Position Number	407-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

This role is within the **Digital and Technology Services (DTS) Branch** which provides leadership in the design, development and operation of digital and technology services for the ACMA and its stakeholders. The Branch works in a partnership model with all ACMA divisions to ensure their unique technology requirements are fit for purpose. The Branch provides a full service model that incorporates all Digital and Technology functions. This includes ICT security, first contact customer service, information management and digital literacy, maintaining ICT system availability and operations, project management and governance services. The Branch provides architectural approval and authority to operate over the systems used by the ACMA.

The **Digital Use and Adoption Section** is part of the DTS branch. The section manages the ACMA’s information and records; collaborative working environments; website service standards and end user needs; and projects to improve staff digital literacy. The objective of the section’s work is to maximise the effectiveness and efficiency of the ACMA’s digital environment, with a focus on information management as a key enabler of improving productivity.

About the role

The Information Management (IM) Team plays a central role in ensuring the ACMA’s information is managed as a reliable and accessible record of the ACMA’s business activities.

The IM team supports records management across the full lifecycle, from system capture and day-to-day use through to storage, access and long-term preservation. The work spans four key areas:

- recordkeeping systems and tools, including Content Manager
- records governance and practical advice to staff
- managing digital and legacy paper records
- coordinating whole-of-government reporting activities.

The role requires a high-performing APS6 Records Management Officer who can operate with limited direction, exercise sound judgement in complex records and information management matters, understand and interpret legislation and policy and provide practical guidance to staff, stakeholders and team members.

You will administer Content Manager, the ACMA’s official recordkeeping system; advise on other digital recordkeeping systems; manage our offsite records storage contract; and provide advice to strengthen recordkeeping practices, including supporting the effective design, implementation and continuous improvement of information management processes.

Duties

- Deliver and maintain best-practice records management services across physical and digital environments.

- Administer Content Manager as the ACMA's official recordkeeping system, including managing and supporting system users, and providing quality control and assurance.
- Provide advice on recordkeeping lifecycle obligations, including compliance, risk and appropriate handling practices.
- Apply legislation, standards and policy in operational and governance contexts.
- Analyse recordkeeping practices and deliver process improvements that strengthen compliance with record management requirements.
- Develop and maintain records management policies, procedures and guidance.
- Promote good recordkeeping practices through training and stakeholder engagement.
- Apply information security, privacy, and confidentiality requirements while supporting access, permissions, control and disposal processes.
- Manage priorities and deliver quality outcomes within agreed timeframes.

Eligibility

To be eligible for employment with ACMA, applicants must be an Australian citizen.

The successful candidate will also be required to obtain and maintain a **Baseline security clearance**. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Anna Koh, 03 9963 6966
Agency Recruitment Site	https://www.acma.gov.au/careers

This notice is part of the electronic Public Service Gazette PS38 Weekly Gazette Thursday (Vacancy Notices) - 24 September 2026.pdf Published by Australian Public Service Commission.

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Communications and the Arts

Vacancy VN-0772766

National Museum of Australia

Closing Date:Sunday 11 October 2026

Collection and Curatorial
Curatorial

Job Title	Curator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$88,834 - $96,829
Future Merit Locations	
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	APS Level 5
Position Number	150210
Agency Website	https://www.nma.gov.au/about/employment

Job Description

https://www.nma.gov.au/about/employment

Role purpose

The Museum is seeking a motivated professional with relevant experience to join the Curatorial team. The Museum aims to inspire, challenge, and empower people to find their voice and place in the world. The successful candidate will play a key role in delivering the Museum’s goal of being a leading national forum for discussions about Australian history, and a world leader in audience engagement.

The Curatorial team researches and explores innovative ideas related to Australian history and collections. Curators work across a range of subjects/disciplines, platforms and outputs (exhibitions, digital, online, publications, presentations, seminars and events) to develop content and engage with audiences on topics that align with the Museum’s strategic priorities.

Working under general direction, this role offers the opportunity for the right candidate to contribute their research knowledge and develop their curatorial experience with a range of different exhibitions, activities, collections and programs.

Duties

In accordance with APS work level standards, the core responsibilities for the role include:

- Under general direction, deliver curatorial projects including object-based research and interpretation, exhibitions, displays, digital projects, online content, and acquisitions, ensuring outcomes are research-informed and audience-focused.
- Apply conceptual and analytical thinking to develop curatorial ideas, narratives, and interpretive approaches for diverse audiences that enhance public understanding of Australian history and culture.
- Undertake and deliver quality research and interpretation, producing written and digital content for exhibitions, acquisitions and collections, publications, and public engagement.
- Contribute to the development, documentation, and care of the collection in accordance with institutional policies, standards, and ethical practice.
- Build and maintain effective relationships with donors, communities, researchers, and internal stakeholders to support curatorial and organisational outcomes.
- Apply culturally informed and ethical practice through respectful engagement with First Nations peoples, demonstrating an understanding of Indigenous Cultural and Intellectual Property (ICIP) rights and relevant emerging frameworks in the development of collections, research, programs and interpretation.
- Contribute curatorial and subject-matter expertise in the areas of Australian history and museological practice to inform acquisitions, exhibitions and institutional decision-making.
- Manage work priorities and projects to deliver outcomes within agreed timeframes, managing competing demands with limited supervision.
- Uphold APS Values and the Code of Conduct, demonstrating integrity, professionalism and accountability in all aspects of work.
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum’s WHS policies and procedures, andcomplying withreasonable instructions to ensure alignment with the Work Health and Safety Act 2011.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

The Museum is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander peoples and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

RecruitAbility applies to this vacancy. Applicants who opt in to RecruitAbility will be invited to participate in further assessment activities.

The Museum is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for, these principles, in theory and practice.

Notes

Applicants must prepare and submit a 2-page pitch addressing their suitability for the role against the Key accountabilities and Skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Applications close 11:59pm, Sunday 11 October 2026

Visit https://www.nma.gov.au/about/employment and apply online.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world’s oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum’s community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Suzanne Gibson, 6208 5315
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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